



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ, ਕਪੂਰਥਲਾ
I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA
Office of Corporate Relations & Alumni

Ref. No. IKGPTU/CRA/.....959.....

Dated. 26/Aug. 2020

Dean (Academics)/ Directors/ Principals
University Main Campus & it's Constituent Campuses
I K Gujral Punjab Technical University Jalandhar, Kapurthala

Sub: Regarding the online certificate course (Free of cost) being offered by NIIT Foundation in collaboration with the Infosys Project.

Respected Sir/Madam

NIIT Foundation, in collaboration with the Infosys Foundation, is implementing a Youth Skilling Program aimed at bridging the gap between education and employability.

Program details are as mentioned below: -

Mode of Delivery : Online
Course/ Stream : BBA, B.Com, BCA, B.Tech (All streams), BA
Batch Eligible : 2027 passing out

Interested students may register at the link mentioned below:-

<https://docs.google.com/forms/d/144IN81iSZNuR9QL3EArYIs-6LbuPXs-U7AADDfg5F7Y/edit>

Courses Offered:

- Digital Productivity with AI – 53 Hours
- Data Analytics – 80 Hours
- IT Essentials – 60 Hours

Curriculum Focus:

1. AI & Digital Productivity Tools (Google Workspace, Microsoft Office 365, Voice-to-Text, OCR, Smart Compose)
2. Workplace & Employability Skills (Resume Building, Interview Prep, Workplace Ethics, Time Management, Communication Skills)
3. Outcome-Oriented Training ensuring students are digitally proficient and job-ready

Placement Support:

- Dedicated placement assistance post-training
- Industry tie-ups for entry-level job opportunities
- Continuous engagement for placement momentum
- Support in interview scheduling, preparation, and follow-ups

“Propelling Punjab to a prosperous Knowledge Society”

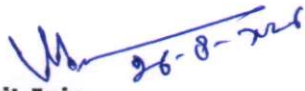
I.K. Gujral Punjab Technical University
Jalandhar-Kapurthala Highway, Kapurthala -144 603. (M) : 94780-98136
E-mail : placements@ptu.ac.in **Website :** www.ptu.ac.in

You are requested to kindly direct the Training & Placement Faculty Coordinator of your campus/department to share the information with the concerned students & to motivate them to enroll for the courses. ***Last date of online registration is 28-Aug-2026 before 1300 hrs.***

Date & time of the course (through online mode) will be informed later on.

For any queries, you may please call the undersigned @ +91-9478098136.

With profound regards,



Er. Mohit Jain

Assistant Registrar (CR&A)

CC:

1. SVC: For kind information of the Hon'ble Vice Chancellor
2. Head (CR&A): For his kind information
3. DR (ITS) - To upload at University website
4. File.