

REGISTRAR OFFICE

Ref.No.IKGPTU/REG/ DR/S&P/345

Dated 21/07/26

To
All the Concerned/Interested Vendors

Subject:-Regarding Invitation of sealed Quotation for Restaurant Side Table (IKGPTU)

The IKGPTU University intends to purchase for **Restaurant Side Table (Specifications/Detailed attached at Annexure "A")** (I.K. Gujral Punjab Technical University) by inviting sealed quotations. Therefore, you are requested to send the sealed quotation (registered post/speed post/courier) of the item by quoting lowest rates (inclusive of GST). The quotations must reach in the office of Registrar I.K. Gujral Punjab Technical University with in 15 days after issuance of this letter. Quotations will be opened next working day in the office of the Deputy Registrar, Store & Purchase IKGPTU, Kapurthala. The officer or their representative may be present at the time of opening of the quotations. The Supply order will be placed to the firm offering lowest rates.

Terms & Conditions:

1. The Items to be delivered at IKGPTU, Store & Purchase withing 10 days of issuance of the supply order.
2. No Advance payment will be made.
3. Payment will be processed after Satisfactory report given by the Concerned Department/Branch as per university norms.
4. University will not be paying anything extra as the rates invited are inclusive of GST etc.
5. Please subscribe in the envelop **"Quotation for Restaurant Side Table"** for Store Branch (IKGPTU) and to be opened by committee only.
6. Quotation received through courier/speed post/registered post shall be acceptable.
7. The rate quoted will be F.O.R. destination inclusive of all taxes.

21/7/26
Deputy Registrar
Store & Purchase

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1. Registrar of kind information
2. DR ITS: for uploading on website

The Dimensions are given below as per received ~~for~~ Mr. Manoj Kumar

Dimensions of Service Station

Overall Dimensions:

- Length (side to side): 150 cm
- Depth (front to back): 50 cm
- Total height:
 - Counter height: 90 cm
 - Back riser height: 10 cm extra
 - Total height with riser: 100 cm

Top Section:

- Counter usable area: 150 cm × 50 cm
- Raised back and side riser height: 10 cm
- Tray space on each side: approximately 35 cm × 45 cm
- Top Counter may be of Marble Top

Drawers (3 units):

Each drawer has:

- Width: 45 cm
- Height: 12 cm
- Depth: 40 cm

Bottom Cabinet (2-3 doors): single or double patta

- Internal cabinet depth: 45 cm
- Internal cabinet height: 60 cm
- Usually contains two shelves of around 30 cm height each

Legs/Phaya:

- Castor height: 5 cm
- Ground clearance: 4-5 cm

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21/12/25

26-11-2025

