

GOVERNMENT OF PUNJAB
DEPARTMENT OF TECHNICAL EDUCATION
AND INDUSTRIAL TRAINING

APPOINTMENT TO THE POST OF THE VICE CHANCELLOR
I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

(Established under the I.K. Gujral Punjab Technical University Act, 1996)

Applications are invited for appointment to the post of The Vice Chancellor, I.K. Gujral Punjab Technical University, Jalandhar, in accordance with Section 10(1) of the I.K. Gujral Punjab Technical University Act, 1996 (available at www.ptu.ac.in) as well as Para 7.3(i) of University Grants Commission Regulations dated 18.07.2018, which are reproduced as under:

University Act ibid provides as under:

“.....The Vice Chancellor shall be appointed by the Chancellor from amongst distinguished persons in the field of technical education, on the advice of the State Government, from a panel of persons recommended by the Board of Governors through a Search Committee to be nominated by the Board of Governors.....”

UGC Regulation ibid provides as under:

“.....A person possessing the highest level of competence, integrity, morals and institutional commitment is to be appointed as Vice-Chancellor. The person to be appointed as a Vice-Chancellor should be a distinguished academician, with a minimum of ten years' experience as Professor in a University or ten years' experience in a reputed research and/or academic administrative organisation with proof of having demonstrated academic leadership.....”

2. The Vice Chancellor shall be appointed for a period of three years or until attaining the age of 70 years, whichever is earlier.
3. The candidate must also fulfill the eligibility conditions prescribed under the relevant guidelines/regulations issued by the University Grants Commission (UGC), New Delhi, from time to time.
4. The maximum age of the applicant shall not exceed 67 years as on the last date prescribed for submission of applications.
5. The Application Form/Proforma, along with detailed information regarding eligibility conditions, terms and conditions, Application Format and Selection Procedure, is available on the websites www.ptu.ac.in and www.dte.punjab.gov.in.

Applications complete in all respects along with requisite annexures/documents should reach following address on or before 30.06.2026 upto 5:00 PM.

DIRECTOR

Department of Technical Education and Industrial Training, Punjab
Room No.208, 2nd Floor, Plot No. 1, Sector 36-A, Chandigarh – 160036

This is issued with the approval of the Competent Authority.

APPLICATION FOR THE POST OF THE VICE CHANCELLOR, I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

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Term and Conditions

The terms and conditions of appointment shall be governed by Government of Punjab, Department of Finance (Finance Personnel-2 Branch) letter No. FD-FP-207(TRCN)/10/2025-1FP2/1/1263215/2025 dated 10.12.2025 as given below and any other instructions/letters issued by the Finance Department from time to time:

Sr.No.	Particulars	Terms and Conditions
a)	Pay	Fixed pay of Rs.2,10,000/- per month plus a Special Allowance of Rs.5,000/- per month.
b)	Dearness Allowance	As admissible to the Punjab Government Officers.
c)	Sumptuary Allowance	Rs.5,000/- P.M. as per instructions issued from time to time by H/Governor's Secretariat, Punjab Raj Bhawan.
d)	Tenure of Appointment	Three years from the date of assumption of office.
e)	Joining Time and Transfer TA	As per Punjab Government Rules/ Instructions for the State Government Officers.
f)	Travel Allowance/Daily Allowance	As per Punjab Government Rules/ Instructions for the State Government Officers.
g)	Leave Travel Concession (LTC)	As per Punjab Government Rules/ Instructions for the State Government Officers.
h)	Accommodation	Rent-free furnished accommodation will be provided by the University.
i)	Medical Facilities	As per Punjab Government Rules/ Instructions for the State Government Officers.
j)	Facility: Staff car/Telephone	To be provided by the University based on functional requirements.
k)	Leave Entitlement	As provided in the relevant Act/Rules/

		Bylaws of the University.
l)	Foreign Travel	The Vice Chancellor may undertake any foreign tour with the prior permission of the Chancellor, Post-facto approval of the Board of Governors shall be required as per instructions of the State Government and the BOG of the University.
m)	Contributory Provident Fund (CPF)/ National Pension Scheme (NPS) and Gratuity	As provided in the relevant Act/Rules/Bylaws of the University.

The appointment shall be for a period of three years or until attaining the age of 70 years, whichever is earlier.

Eligibility

- a) The minimum qualifications and experience for the post shall be as prescribed in the University Grants Commission Notification No. F.1-2/2017(EC/PS) dated 18.07.2018.
- b) The maximum age of the applicant shall not exceed 67 years as on the last date prescribed for submission of applications.

Procedure for Appointment

- a) The appointment shall be made from a panel of names recommended by the Search Committee.
- b) Applications in the prescribed proforma, complete in all respects along with requisite annexures/documents, should reach the office of the Director, Department of Technical Education and Industrial Training, Punjab, Room No. 208, 2nd Floor, Plot No. 1, Sector 36-A, Chandigarh – 160036, on or before 30.06.2026 up to 5:00 PM.
- c) Only applications of eligible candidates received within the prescribed date and time shall be considered. Applications received after the closing date and time shall be summarily rejected.

IV. The criteria for CAS Promotions from University Deputy Director Physical Education and Sports/College Director Physical Education and Sports (Academic Level 13A) to University Deputy Director Physical Education and Sports/College Director Physical Education and Sports (Academic Level 14) shall be the following:

- 1) He/she has completed three years of service.
- 2) He/she has done any one of the following during last three years: (i) Completed one course / programme from among the categories of Refresher Courses, Research Methodology Workshop, (ii) Teaching-Learning-Evaluation Technology Programmes / Faculty Development Programmes of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration), (iii) Taken / developed one MOOCs course in relevant subject (with e-certification).
- 3) Evidence of organising competitions and coaching camps of at least two weeks' duration.
- 4) Evidence of having produced good performance of teams/athletes for competitions like state/national/inter-university/combined university, etc.
- 5) A Ph.D. in Physical Education or Physical Education and Sports or Sports Science.

CAS Promotion Criteria:

An individual may be promoted if;

- i) He/she gets a 'satisfactory' or 'good' grade performance assessment reports of at least two out of the last three years of the assessment period as specified in Appendix II, Table 5, and;
 - ii) The promotion is recommended by a selection committee constituted as per these Regulations on the basis of the interview performance.
- 6.5. Discretionary award of advance increments for those who enter the profession as Associate Professor or Professor with higher merit, high number of research publications of high quality and experience at the appropriate level, shall be within the competence of the appropriate authority of the University concerned or recruiting institution based on the recommendations of a selection committee while considering the case of individual candidates in the context of the merits of each case, taking into account the pay structure of other teachers in the faculty and other merit-specific factors. Discretionary award of advance increments is not applicable to those entering the profession as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports and to those who are entitled for grant of advance increments for having acquired a Ph. D., M. Phil. or M.Tech. and LLM degree. However, those entering the service as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports, having a post-doctoral teaching/research experience, after obtaining a Ph.D. degree and proven credentials, may be eligible for discretionary award of advanced increments to be given to the person, as decided and recorded by the Selection Committee in the minutes of its meeting.

7.0 SELECTION OF PRO-VICE CHANCELLOR / VICE - CHANCELLOR OF UNIVERSITIES:

7.1 PRO-VICE-CHANCELLOR:

The Pro-Vice-Chancellor shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor.

- 7.2 It shall be the prerogative of the Vice-Chancellor to recommend a person to be the Pro-Vice-Chancellor to the Executive Council. The Pro-Vice-Chancellor shall hold office for a period, which is co-terminus with that of the Vice-Chancellor.

7.3. VICE CHANCELLOR:

- i. A person possessing the highest level of competence, integrity, morals and institutional commitment is to be appointed as Vice-Chancellor. The person to be appointed as a Vice-Chancellor should be a distinguished academician, with a minimum of ten years' of experience as Professor in a University or ten years' of experience in a reputed research and / or academic administrative organisation with proof of having demonstrated academic leadership.
- ii. The selection for the post of Vice-Chancellor should be through proper identification by a Panel of 3-5 persons by a Search-cum-Selection-Committee, through a public notification or nomination or a talent search process or a combination thereof. The members of such Search-cum-Selection Committee shall be

persons' of eminence in the sphere of higher education and shall not be connected in any manner with the University concerned or its colleges. While preparing the panel, the Search cum-Selection Committee shall give proper weightage to the academic excellence, exposure to the higher education system in the country and abroad, and adequate experience in academic and administrative governance, to be given in writing along with the panel to be submitted to the Visitor/Chancellor. One member of the Search cum-Selection Committee shall be nominated by the Chairman, University Grants Commission, for selection of Vice Chancellors of State, Private and Deemed to be Universities.

- iii. The Visitor/Chancellor shall appoint the Vice Chancellor out of the Panel of names recommended by the Search-cum-Selection Committee.
- iv. The term of office of the Vice-Chancellor shall form part of the service period of the incumbent making him/her eligible for all service related benefits.

8.0 DUTY LEAVE, STUDY LEAVE, SABBATICAL LEAVE

8.1 DUTY LEAVE:

- i. Duty leave upto 30 days in an academic year may be granted for the following purposes:
 - (a) Attending Orientation Programme, Refresher Course, Research Methodology Workshop, Faculty Induction Programme, Conference, Congresses, Symposia and Seminar, as a delegate nominated by the university or with the permission of the university/college ;
 - (b) Delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice- Chancellor/Principal of the College;
 - (c) Working in another Indian or foreign university, any other agency, institution or organisation, when so deputed by the university/College;
 - (d) Participating in a delegation or working on a committee appointed by the Central Government, State Government, the UGC, a sister university or any other similar academic body; and
 - (e) For performing any other duty assigned to him/her by the university/college.
- ii. The duration of leave should be such as may be considered necessary by the sanctioning authority on each occasion.
- iii. The leave may be granted on full pay, provided, that if the teacher receives a fellowship or honorarium or any other financial assistance beyond the amount needed for normal expenses, he/she may be sanctioned duty leave on reduced pay and allowances.
- iv. Duty leave may be combined with earned leave, half pay leave or extraordinary leave, or Casual leave.
- v. Duty leave should be given also for attending meetings in the UGC, DST, etc. where a teacher is invited to share his/her expertise with an academic body, government agency or NGO.

8.2 STUDY LEAVE:

- i. The scheme of Study Leave provides an opportunity to avail of scholarships/fellowships awarded to the faculty who wish to acquire new knowledge and to improve analytical skills. When a teacher is awarded a scholarship or stipend (by whatever nomenclature called), for pursuing further studies, leading to a Ph.D./Post- doctoral qualification or for undertaking a research project in a higher education institution abroad, the amount of the scholarship/fellowship shall not be linked to the recipient's pay/salary paid to him/her by his /her parent institution. The awardee shall be paid salary for the entire duration of fellowship/scholarship, provided, that he/she does not take up any other remunerative jobs, like teaching, in the host country.
- ii. A teacher on Study Leave shall not take up, during the period of that leave, any regular or part-time appointment under an organisation in India or abroad. He/she may, however, be allowed to accept a fellowship or a research scholarship or an ad-hoc teaching and research assignment with an honorarium or any other form of assistance, other than the regular employment in an institution either in India or abroad, provided, that the Executive Council/Syndicate of his/her parent institution may, if it so desires, sanction study leave on reduced pay and allowances to the extent of any receipt in this regard, in-lieu of teaching etc., which may be determined by his/her employer.

**FORMAT OF APPLICATION FOR THE POST OF
VICE CHANCELLOR OF I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY,
JALANDHAR**

Affix the latest
Passport Size
Photo

(Applicant is requested to type the information on A4 size paper in the following format and can add more lines in the format wherever required.)

1. General Information of Applicant

Name (in capital letters)	
Date of Birth (DD/MM/YY)	
Correspondence Address	
Phone No.	Mobile: Landline:
Email	

2. Present Position

a.	Designation	
b.	Organization	
c.	Pay Scale	
d.	Date of Appointment to the present Post	
e.	Total Experience (In Years & Months)	

3. Details of Experience Possessed as per eligibility criteria:

(10 years' Professorship or equivalent as per UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education 2010 and subsequent modifications)

Sr.No.	Post Held	Pay Scale	Organization	Nature of Duties	Experience (in Years & Months)

4. Educational Qualification (In chronological order from latest to Graduation Level)

S.No	Qualification	University	Year	Subject(s) / Topic(s)	% Achieved	Distinctions etc.

5. Administrative Experience/Post(s) & Responsibilities held

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	
1.	Head of the Department				
2.	Chairman, Board of Studies				
3.	Member, Board of Studies				
4.	Dean of Faculty				
5.	Member of Academic Council				
6.	Member of Executive Council				
7.	Member of Professional/ Academic Bodies				
8.	Others (Specify)				

6. (a) Academic/Teaching Experience & responsibilities (In chronological order from latest to oldest)

S. No.	Post	Organization/ University	Duration		Experience (In Years and Months)
			From (Date)	To (Date)	

(b) Participation and contribution in relevant areas in higher education

	Organization	Area of Specialisation
Visiting Professor		
Resource Person		

Others (Specify)		
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(c) Involvement with formulation of academic programmes:

S.No.	Nomenclature of Innovative Academic Programmes formulated	Date of approval of Academic Council	Year of Introduction

(d) Important MoUs formulated for academic collaborations:

S.No.	MoUs Formulated	Name of Agencies/Departments involved	Year of MoU

(e) Position of Chairs:

S.No.	Name of Chair	Name of Agencies/Departments involved	Period of holding the Chair

7. International academic Exposure, if any

S.No	Post/ Assignment	Organization/ University	Area of Assignment	Duration		
				From	To	In years & Months

8. Scholarly achievements:

A. Contribution to Journals and Books:

	Details
Books authored	
Editor in Chief	
Editorships	
Peer reviewer for	
Member of the International Advisory Board	
Others (Specify)	

B. Publications:

B.I Kindly provide list of scholarly publications in recognised professional and/or academic journals:

Total Publications:

S.No.	Date	Title	Name of Journal	Refereed Journal or not	Number of Citations (where possible)

B.II List of articles in popular magazines or newspapers

Total Articles:

S.No.	Date	Title	Name of Magazine/ Newspaper

C. Participation and scholarly presentations in conferences:

C.I National

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

C.II International

S.No.	Date	Title of Conference or Institution	Title/Subject of presentation (if made)

D. Participation and contribution in National/International Forum in area of your academic and professional expertise

		Number(s)
Plenary Lectures/Invited Talks	International	
	National	
Conferences attended	International	
	National	
Examinership etc.	International	
	National	
Others (Specify)	International	
	National	

9. Research Projects:

S.No.	Client/Organization's Name	Nature of Project	Duration of Project	Amount of grant (Rupees)

10. Consulting experience:

List key consulting assignments undertaken:

S.No.	Client/Organization's Name	Nature of Assignment	Duration of assignment

11. Honours/Awards & Fellowships for Outstanding Work:

S.No.	Name of Award/ Fellowship etc.	Elected/Honorary Fellow	Awarded by	Year of Award

12. No. of Research Scholars successfully guided:

Name of Programme	Awarded (No.) (Under –progress not to be included)

13. Strengths (in 100 words)

14. Your Vision for the University (upto 500 words)

15. Details of Referees, if any

S.No	Name of Referee	Post Held by Referee	Email	Phone No.	Mobile

I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Vice-Chancellor as per Act/ Statutes etc. and other applicable rules.

Place:

Date:

(Signature of the Applicant)

Note: The No. of Pages (A-4 Size) of the application should not exceed 10 pages. No additional books/material be given.

No. FD-FP-207(TRCN)/10/2025-1FP2/1/1263215/2025
 GOVERNMENT OF PUNJAB
 DEPARTMENT OF FINANCE
 (Finance Personnel-2 branch)

Dated, Chandigarh: 10/12/2025

To

All Special Chief Secretaries, Additional Chief Secretaries, Financial
 Commissioner, Principal Secretaries & Administrative Secretaries to
 Government of Punjab;

Subject:- Standard Terms and Conditions for appointment of Vice Chancellors
 of Universities in the State.

Sir/Madam,

I am directed to refer to the subject cited above and to say that the
 standard terms and conditions of Vice Chancellors of Universities in the State will be
 as under:-

Sr. No.	Particulars	Terms & Conditions
a)	Pay	Fixed pay of Rs. 2,10,000/- per month plus a Special Allowance of Rs. 5,000/- per month.
b)	Dearness Allowance	As admissible to the Punjab Government Officers.
c)	Sumptuary Allowance	Rs. 5000/- P.M. / as per instructions issued from time to time by H/Governor's Secretariat, Punjab Raj Bhawan.
d)	Tenure of Appointment	Three years from the date of assumption of office.
e)	Joining Time and Transfer TA	As per Punjab Government Rules/Instructions for the State Government officers.
f)	Travel Allowance / Daily Allowance	As per Punjab Government Rules/Instructions for the State Government officers.
g)	Leave Travel Concession (LTC)	As per Punjab Government Rules/Instructions for the State Government officers.

10/12/2025

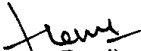
- h) Accommodation Rent-free furnished accommodation will be provided by the University.
- i) Medical Facilities As per Punjab Government Rules/Instructions for the State Government officers.
- j) Facility: Staff To be provided by the University based on Car / Telephone functional requirements.
- k) Leave Entitlement As provided in the relevant Act/Rules/Bylaws of the University.
- l) Foreign Travel The Vice Chancellor may undertake any foreign tour with the prior permission of the Chancellor, Post-facto approval of the Board of Governors shall be required as per instruction of State government and the BoG of the University.
- m) Contributory As provided in the relevant Act/Rules/Bylaws of the University.
Provident Fund
(CPF)/National Pension Scheme (NPS) and Gratuity

2. The above terms and conditions shall apply to all Vice Chancellors of Universities in the State and shall form part of the terms and conditions of their appointment. These shall be applicable in cases where the relevant Acts or rules governing their appointments do not specify such terms or are otherwise incomplete. These instructions shall apply in all cases where the governing statute (Act and/or Rules/Regulations made under the Act) does not provide for such terms. If the statute mandates that the terms and conditions be prescribed, the Administrative Department shall ensure that they are fixed strictly in accordance with the relevant rules.

3. Meticulous compliance with these instructions shall be ensured by the Administrative Department, and any laxity or deviation shall be viewed seriously. These instructions shall be applicable from the date of their issuance.

10/12/2025

Yours faithfully,


(Hema Rani)

Under Secretary Finance

A copy each is forwarded to:-

- (i) The Principal Accountant General (Audit) Punjab, Chandigarh.
- (ii) The Principal Accountant General (A&E) Punjab, Chandigarh.


Under Secretary Finance

A copy of the above is forwarded to the Personal Secretary /
Chief Secretary, Government of Punjab for information and necessary action.


Under Secretary Finance

A copy of the above is forwarded to the Secretary, Government of
Punjab, Department of Personnel for necessary action.


Under Secretary Finance

A copy is forwarded to all the District Treasury Officers/Treasury
Officers in the State for information and necessary action.


Under Secretary Finance

A copy of the above is forwarded to the following for information
and necessary action:-

- (i) Chief Principal Secretary/ Chief Minister, Punjab, Chandigarh.
- (ii) Principal Secretary/ Chief Minister, Punjab for Information to
Hon'ble Chief Minister.
- (iii) State Information Officer/NIC. Punjab Civil Secretariat,
Chandigarh.


Under Secretary Finance

10/12/2025

A copy of the above is forwarded to the Director, Public Enterprises and Disinvestment with the request that the requisite action regarding these instructions applicable on the organizations may please be ensured.

Hani
Under Secretary Finance
H

Internal Distribution:

- (i) Directorate of Financial Resources and Economic Intelligence.
- (ii) All Branches in the Department of Finance.