

ਆਈ ਕੇ ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਕਪੂਰਥਲਾ
I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA

ਰਜਿਸਟਰਾਰ ਦਫਤਰ
REGISTRAR OFFICE

Ref.No.IKGPTU/REG/ SSP/264

Dated 09-06-2026

To
All the concerned/Interested Vendors

Subject:- Regarding Invitation of quotations for Photocopy Printing Machine (IKGPTU)

The IKGPTU University intends to purchase for **Photocopy Printing Machine (Specifications attached at Annexure "A")** (I.K. Gujral Punjab Technical University) by inviting sealed quotations. Therefore, you are requested to send the sealed quotation (registered Post/speed post) of the item by quoting lowest rates (inclusive of GST). The quotations must reach in the office of Registrar I.K. Gujral Punjab Technical University by 22.06.2026 upto 04:00 PM. Quotations will be opened next working day in the office of the Deputy Registrar, Store & Purchase IKGPTU, Kapurthala. The officer or their representative may be present at the time of opening of the quotations. The Supply order will be placed to the firm offering lowest rates.

Terms & Conditions:

1. The Items to be delivered/Installation at IKGPTU, Store & Purchase within 10 days of issuance of the supply order.
2. No Advance payment will be made.
3. Payment will be processed after Satisfactory report given by the Concerned Department/Branch.
4. University will not be paying anything extra as the rates invited are inclusive of GST etc.
5. Please subscribe in the envelop "**Quotation for Photocopy Printing Machine**" for Store Branch (IKGPTU) and to be opened by committee only.
6. Quotation received through courier/speed post/registered post shall be acceptable.
7. The concerned vendor will be responsible for providing the services till guarantee/warranty as per company policy
8. The rate quoted will be F.O.R. destination inclusive of all taxes.

by 9/8/26
Deputy Registrar

Store & Purchase

Copy to:-

1. Registrar of kind information

I. K. Gujral Punjab Technical University
Jalandhar Kapurthala Highway, Kapurthala – 144603 Ph:01822-282521, 282525
Website: www.ptu.ac.in Email-registrar@ptu.ac.in

Generic

Description of Stores	Multifunction Machine Printer with Minimum 1 Year On Site Warranty, including Cartridge and Power Cord/Adapter
Core Function	Print, Scan and Copy
Print Technology	Laser
Cartridge Technology	Separate Drum and Toner
Type of Printing	Monochrome (Black)
RAM Size (MB)	4096
Storage Capacity (in GB)	0
Features	Secure Print
Operating System Compatibility	Windows 10 and Above, Linux, Windows Server

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Printing

Print Paper Size	A4, A3 and Legal
Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Monochrome (Black) (in PPM)	21 to 25
Minimum Print Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour (in PPM)	Not Applicable
Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Mono (In PPM)	11 to 15
Minimum Speed per Minute as per ISO/IEC 24734 in A3 Size-Color (in PPM)	Not Applicable
Auto Duplexing Printing/Coping (2-sided Feature)	Yes

Scanning

Maximum Scan Area (Platen/Flatbed Size)	A4, A3 and Legal
A4 Scan Speed -Colour (Image Per Minute) @ 300 x 300 dpi	71 to 80
Scan To Functions	Folder,Email
A4 Scan Speed - Mono (Image Per Minute) @ 300 x 300 dpi	71 to 80

COPYING

Reduction and Enlargement Feature	Yes
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PAPER HANDLING

Original Document Feeder Type (For Scanning and Copying)	Single-Pass Document Feeders (SPDF)
Feeder Capacity (Number of Sheets) (For Scanning and Copying)	101 to 150
Number of Main Paper Tray	2
Total Paper Tray Combined Capacity (Number) at 75 GSM	1001 to 2000
Bypass Tray Facility	Yes
If Yes, Bypass Tray Capacity	100

Connectivity

Connectivity	USB Port,Ethernet Port,Wi-Fi
Accessories Provided	NA

Performance

Minimum Yield of the Cartridge/Ink/Toner supplied with Machine as per IS/ISO/IEC: 19752/2017/24712/24711 for Black (Number of Prints)	15200
Minimum Yield of the Cartridge/Ink/Toner Supplied with Machine as per IS/ISO/IEC: 19798:2017/24712/24711 for Cyan, Yellow and Magenta Color (Number of Prints)	0
Minimum Duty Cycle (Number of Prints/Month)	1,00,001 to 1,20,000

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POWER

Power Supply	Single Phase AC 220 - 240 V, 50 - 60 Hz
Maximum Power Consumption (in Watt)	390

Environmental

Minimum Operating Temperature (Degree C)	10
Maximum Operating Temperature (Degree C)	32
Minimum Operating Humidity (%RH)	10
Maximum Operating Humidity (%RH)	85

Dimension

Standard Machine Weight with Single Tray (in Kg)	54.2
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Certification

BIS CRS Compliance	Yes as per IS 13252 (Part 1)
Maximum Number of Prints covered under Product warranty (Whichever is earlier)	156000
EPR Registration in respect of the manufacturer/authorised importer as per E waste rules as amended up to date	Yes
Agreed to Provide a copy of EPR Registration Certificate to the Buyer on Demand	Yes

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