



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ, ਕਪੂਰਥਲਾ
I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA
Office of Corporate Relations & Alumni

Ref. No. IKGPTU/CRA/... 805

Dated..19/June/2026...

Directors/ Principals

**All the University Campuses & it's Affiliated colleges
I K Gujral Punjab Technical University Jalandhar, Kapurthala**

Sub: Auto Workforces Inc. - Joint Campus Internship Drive (Only Male Candidates).

Respected Sir/Madam

I K Gujral Punjab Technical University invite students of its campuses & affiliated colleges to participate in Auto Workforces Inc. - Joint Campus Internship Drive as per details mentioned below:-

Designation : HR Recruiter Intern (**JD attached**)
Course/ Stream : BBA
Job Location : Zirakpur, CCC VIP Road
Salary Package : During 06 months:- 15k - 20k per month
Batch Eligible : 2026 passing out

Interested students may register at the links mentioned below:-

https://docs.google.com/forms/d/1zjVYoyyhkSj1LHUF4JclbqXzI-8H_DLjbQjY-2ipdA/edit

You are requested to kindly direct the Training & Placement Officer/ Faculty Coordinator of your college/ campus to share the information with the concerned students. **Last date of online registration is 22-June-2026 before 1000 hrs.**

Date & time of the selection process will be informed later on.

For any further queries, you may please call the undersigned @ +91-94780-98136.

With profound regards,

UJH 19-06-2026

Er. Mohit Jain

Assistant Registrar (CR&A)

CC:

- SVC: For kind information of the Hon'ble Vice Chancellor
- Head (CR&A): For his kind information
- DR (ITS) - To upload at University website
- File.

"Propelling Punjab to a prosperous Knowledge Society"

I.K. Gujral Punjab Technical University

Jalandhar-Kapurthala Highway, Kapurthala -144 603. (M) : 94780-98136

E-mail : placements@ptu.ac.in Website : www.ptu.ac.in

HR Recruiter Intern (Canada Recruitment Process)

Auto Workforces Inc.

Location: Zirakpur, CCC VIP Road

About Us

We are a trusted automotive recruitment firm specializing in connecting skilled professionals with leading dealerships and service centres across Ontario. Our network includes well-established industry names such as Georgetown Honda, Canadian Tire, Master Mechanic, Midas, Johnston & Magwood, and Canada Auto Solutions. Our mission is simple: to match top automotive talent with high-quality employers, helping both businesses and professionals grow together in a fast-paced and evolving industry.

Position: HR Recruiter Intern

Internship Duration: 6 Months

Shift: Night Shift

Stipend: ■15,000 – ■20,000 per month

Preferred Candidate: Male

Job Summary

Autoworkforce Inc. is seeking a motivated HR Recruiter Intern to support recruitment activities for the Canadian automotive industry. The intern will assist with candidate sourcing, screening, interview coordination, and recruitment administration while gaining hands-on experience in international recruitment.

Key Responsibilities

- Source candidates through job portals, social media, and databases.
- Screen resumes and conduct initial interviews.
- Schedule interviews and coordinate with hiring managers.
- Maintain recruitment databases and candidate records.
- Follow up with candidates throughout the hiring process.
- Prepare recruitment reports and hiring updates.
- Support onboarding and documentation activities.
- Communicate professionally with clients and candidates.

Required Skills & Qualifications

- Excellent English communication skills (mandatory).
- Strong interpersonal and organizational skills.
- Basic knowledge of HR and recruitment processes is preferred.
- Proficiency in Microsoft Office applications.
- Ability to work independently during night shifts.
- Graduate or pursuing graduation in HR, Business, or related fields.

Benefits

- Hands-on experience in Canadian recruitment.
- Exposure to international hiring practices.
- Professional training and mentorship.
- Opportunity for a full-time position based on performance.