

ਆਈ ਕੇ ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਕਪੂਰਥਲਾ  
I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA

ਰਜਿਸਟਰਾਰ ਦਫਤਰ  
REGISTRAR OFFICE

Ref.No.IKGPTU/REG/ DR/S&P/212

Dated 15/05/26

To

All the concerned/Interested Vendors

Subject:- Regarding invitation of quotations for Cobra Spring File with Printing (Qty-1000)

The IKGPTU University intends to purchase **Cobra Spring File with Printing (Qty-1000) (Sample Attached)** (I.K. Gujral Punjab Technical University) by inviting sealed quotations. Therefore, you are requested to send the sealed quotation (registered Post/speed post/Courier) of the item by quoting lowest rates (inclusive of GST). The quotations must reach in the office of Registrar I.K. Gujral Punjab Technical University by 22.05.2026 upto 04:00 PM. Quotations will be opened next working day in the office of the Deputy Registrar, Store & Purchase IKGPTU, Kapurthala. The officer or their representative may be present at the time of opening of the quotations. The Supply order will be placed to the firm offering lowest rates.

**Terms & Conditions:**

1. The Items to be delivered at IKGPTU, Store & Purchase withing 10 days of issuance of the supply order.
2. No Advance payment will be made.
3. Payment will be processed after Satisfactory report given by the Concerned Department/Branch.
4. University will not be paying anything extra as the rates invited are inclusive of GST etc.
5. Please subscribe in the envelop "**Cobra Spring File (Qty-1000)**" for Store Branch (IKGPTU) and to be opened by committee only.
6. Quotation received through courier/speed post/registered post shall be acceptable.
7. The rate quoted will be F.O.R. destination inclusive of all taxes.

  
Deputy Registrar

Store & Purchase

Copy to:-

1. Registrar of kind information
2. DR (ITS) for uploading on Website

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I. K. Gujral Punjab Technical University  
Jalandhar Kapurthala Highway, Kapurthala – 144603 Ph:01822-282521, 282525  
Website: www.ptu.ac.in Email-registrar@ptu.ac.in

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अमृत महोत्सव

File No :  
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**I.K.GUJRAL**  
**PUNJAB TECHNICAL UNIVERSITY JALANDHAR**  
Kapurthala-Highway, Kapurthala

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
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**IMPORTANT**

1. THIS FILE IS NOT TO BE REMOVED FROM THE OFFICE.
2. EVERY LETTER FIELD SHOULD BE NUMBERED & INDEXED.
3. RECORD KEEPER MUST OBTAIN RECEIPT BEFORE HE ISSUES THE FILE TO DULY AUTHORISED PERSONS AND THE FILE MUST BE RETURNED TO RECORD KEEPER BEFORE THE CLOSING HOURS OF OFFICE.

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