

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR (REGISTRAR OFFICE)

Estd. Under Punjab Technical University Act, 1996 (Punjab Act No. 1 of 1997)

IKGPTU/REG/NC/57

Dated: 15 .05.2026

CIRCULAR

Sub.: Mechanism of submitting Complaints/Grievances.

In order to maintain transparency, efficiency in governance and to redress the grievances/complaints for ensuring safe, conductive & harmonious environment and transparent administrative process, the University has initiated a mechanism to submit the grievance/complaint with factual details to enable proper examination and timely action.

This initiative of the University primarily aims towards providing safe and direct channel for reporting by any stakeholder of the University of undue advantages, illegal actions, bribe or any type of inappropriate favour demanded by any incumbent(s) working in University.

Keeping in view of above, all Students, Research Scholars, Alumni, Administration & Faculty of Affiliated/Autonomous Colleges of IKGPTU, Vendors and all other Stakeholders of the University are hereby informed that any grievance/complaint may be reported directly to the Office of Registrar at the following official email address and contact number:

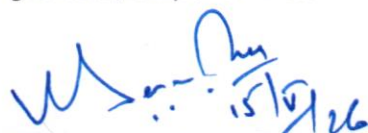
Email for the submission of Complaints/Grievances: **complaints@ptu.ac.in**
Whatsapp Mobile No.: **9478098055**

The Complaints/Grievances should include the following information:

1. Name and Designation of Concerned incumbent of the University
2. Nature and Detail of Complaint(s)/Grievance(s)
3. Date, time and place of occurrence of incident for which the Complaint/Grievance is filed
4. Supporting documents, communications records or any other evidence
5. Contact detail of Complainant along with copy of Aadhar Card

Further to this, it is also conveyed that only genuine complaints will be taken into consideration and necessary action under this mechanism. Frivolous complaints/intentionally false information will be dealt strictly under the provisions of law.

Privacy of the complainant will be given utmost importance and redressal of grievance/complaint will be treated as per rules and regulations prescribed under law of land.


(Dr. Navdeepak Sandhu)
Registrar

Endst. No.: IKGPTU/REG/NC/58-62

Dated: 15 .05.2026

A copy of the above is forwarded to the following for information and necessary action please:

1. Secretary to Vice Chancellor: for kind information to Hon'ble Vice Chancellor
2. All Directors (Constituent Campuses) and All HODs (Teaching/Non-Teaching): for information and circulation of the above to all concerned.
3. All Director/Principal (Affiliated/Autonomous Colleges of IKGPTU): for information and circulation of the above to all concerned.
4. DR (ITS): for uploading on University Website.
5. DR (S&P): for circulation to all vendors of IKGPTU.


(Dr. Navdeepak Sandhu)
Registrar