

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR (REGISTRAR OFFICE)

Estd. Under Punjab Technical University Act, 1996 (Punjab Act No. 1 of 1997)

IKGPTU/REG/00/Acad/335

Dated: 17.04.2026

STANDARD OPERATING PROCEDURE

(Admission of International / Foreign Students in IKGPTU Main Campus, Kapurthala from session 2026-27 onwards)

The Ministry of Education, Government of India, has provided the Standard Operating Procedure (SOP) for the admission of international and foreign students to Indian universities, institutes, and colleges (copy attached). According to the SOP flowchart, students must complete the following steps from registration to final admission:

1. **Registration:** Students must apply and register on the Study in India (SII) Portal (<https://studyinindia.gov.in>).
2. **Profile Completion:** Students complete their academic profiles and browse courses and institutes based on eligibility criteria. They may select multiple choices for their preferred areas of study and institutions.
3. **Forwarding Applications:** The SII portal forwards the selected choices and student details to the respective institutes.
4. **Verification:** SII partner institutions (universities, institutes, or colleges) verify the student's application and candidature for the selected course.
5. **Offer Letter:** Following successful verification, the concerned SII partner institute issues an OFFER LETTER (**Annexure 'A'**) to the student.
6. **Acceptance of Offer:** While a student may receive multiple offer letters, they can accept only one for final enrollment.
7. **Registration Fee:** Upon accepting an offer, students are required to pay a non-refundable registration fee.
8. **Acceptance Letter:** After confirming the registration fee and verifying all required documents (including equivalency, etc.), the SII partner institution will issue a formal ACCEPTANCE LETTER (**Annexure 'B'**).
9. **Visa Application:** Students then proceed with their visa application at <https://indianvisaonline.gov.in/> using their unique SII-ID.
10. **Onboarding Update:** SII partner institutes must update the details of arrived international students on their respective 'Study in India' institute dashboards at the earliest opportunity.

Note: The latest directions issued by the Government of India or the Government of Punjab from time to time will be followed.

This SOP shall supersede the previous issued in this regard.


(Dr. Navdeepak Sandhu)
Registrar

Endst. No. IKGPTU/REG/00/Acad/336-339

Dated: 17.04.2026

A copy of the above is forwarded to the following for information and necessary action please:

1. Secretary to Vice Chancellor: For Kind information to Hon'ble Vice Chancellor.
2. Dean (Academics) -cum- Chief Coordinator admission 2026-27.
3. All HoD (Teaching)
4. ITS Branch: for upload on University website.


(Dr. Navdeepak Sandhu)
Registrar

STUDY IN INDIA

Institute Dashboard Process

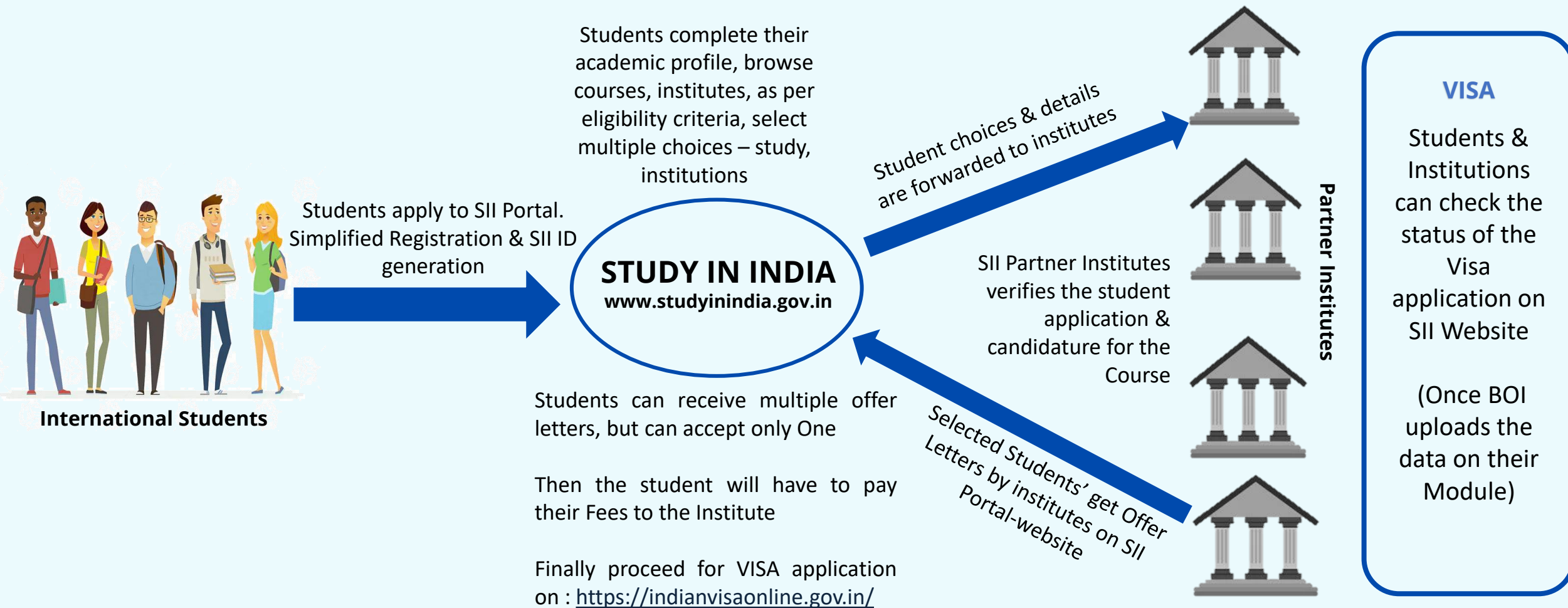
Implementing agency EdCIL (India) Limited

**INDIA OFFERS A
PLATFORM TO
EXPRESS, LEARN &
PURSUE YOUR
ASPIRATIONS FREELY.**

It's a place where your
voice and ideas are
celebrated & heard.

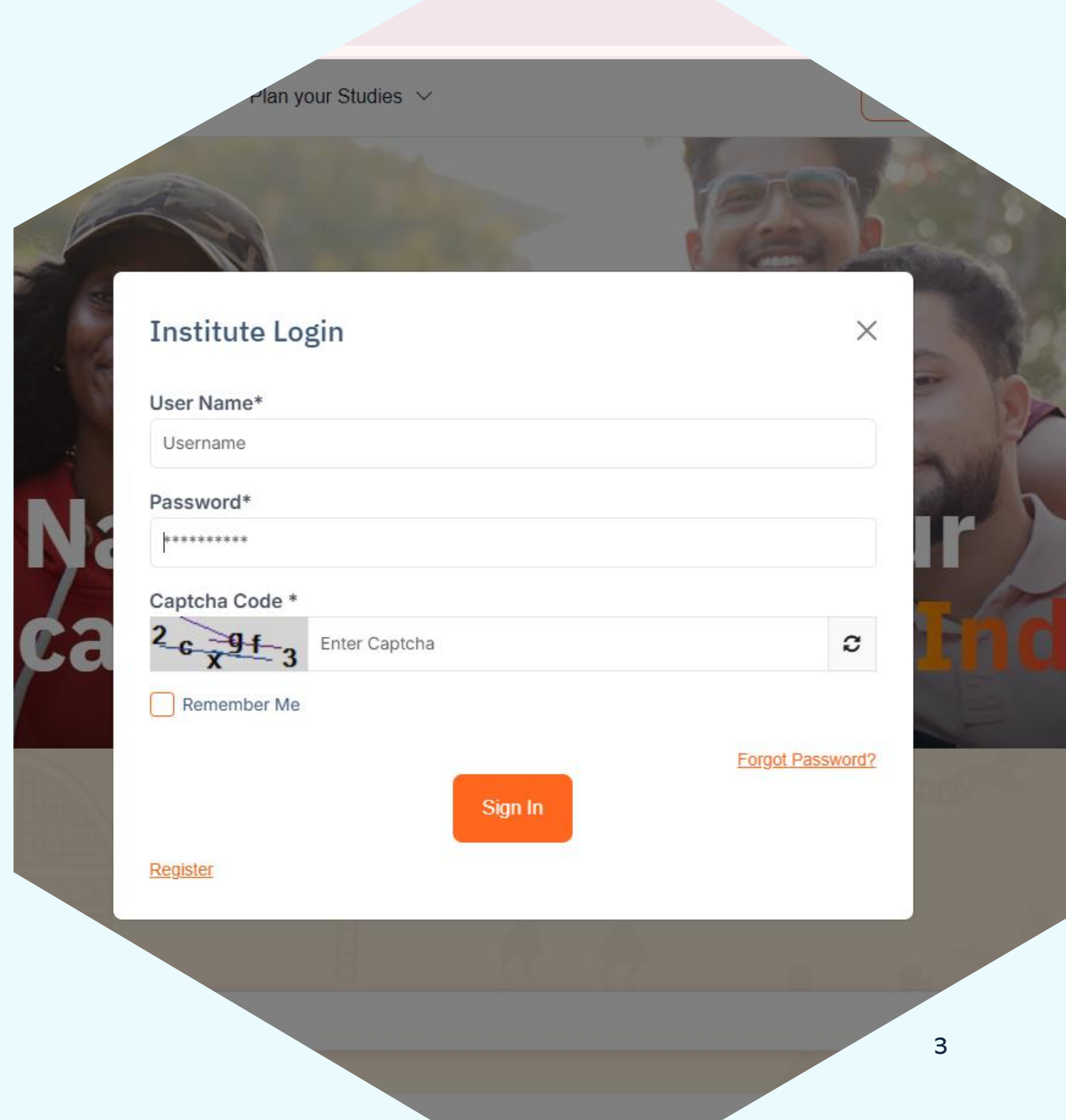


Study in India Website Flow



Institute Dashboard

Complete Process for Institutes on the SII Website



Steps for Study in India Partner institutes



Institute Registration

Institute needs to register with SII with relevant eligibility document & Undertaking



Institute Approval on SII

Study in India team checks & approves the institute based on the documents uploaded.

Login Credentials is shared with Institute



Institute Profile completion

Institute adds the courses offered by them to foreign students on the website & other details

Adding of both Full term & Short-term courses is possible



Get Student Application

Institute receives student application on their Dashboard itself. They can check the documents of the students.



Accept/Reject Student

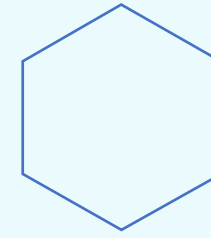
After verifying the student application, now you can accept/reject the student & upload their Offer letters.



Final Confirmation

Student will now accept the offer letter & institute need to give final confirmation to the student

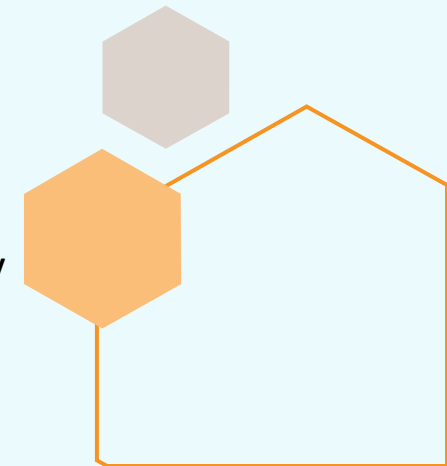
Then only the student details are transferred to the JSON shared to BOI

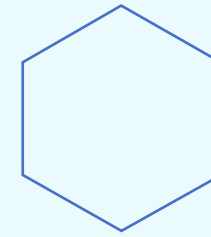


Institute Eligibility Criteria

The SII programme strictly partners with institutes that are eligible as per the following norms (Institute falling in any one of the following Institute Eligibility Criteria):

1. Listed/ figured in the NIRF
2. A valid NAAC score of 3.01 on scale of 4.0
3. Institutes granted the status of Institution of National Importance or Institute of Eminence
4. Listed in QS World Ranking Asia 2024 onwards
5. Accorded Autonomous Status by any statutory bodies, Ministries viz., MHA, AICTE, UGC, NMC, NCI, etc. of the Government of India.
6. Institutions with 80% admissions consecutively for the last 5 Academic Years.
7. Foreign Institutes having Offshore Campus in India should upload either UGC document or GIFT City Approval document (*Regulatory approval from IFSCA (International Financial Services Centers Authority) & UGC (University Grants Commission)

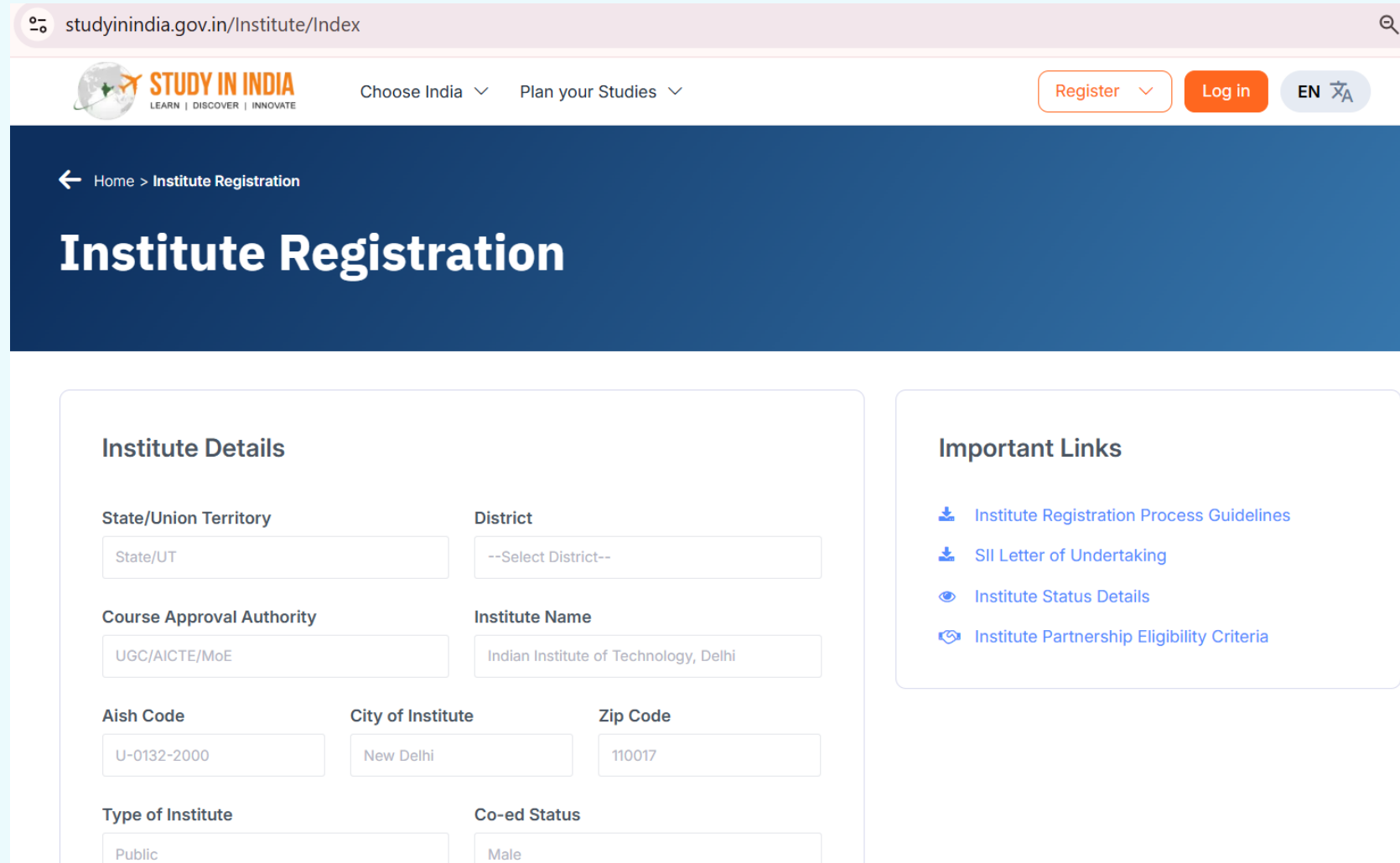




Institute Registration

All the interested institutes can register as a partner institute at :
<https://studyinindia.gov.in/Institute/Index>

1. Fill in all the required fields
2. Upload the relevant eligibility criteria document
3. Upload letter of undertaking
4. Click on Register Button
5. SII team will then check the Institute request & approve the Institute & send the institute login credentials to the registered email IDs



The screenshot shows the 'Institute Registration' page on the Study in India website. The page is titled 'Institute Registration' and includes a navigation bar with 'Home > Institute Registration'. The main content area contains a registration form with the following fields:

Institute Details		
State/Union Territory	District	
<input type="text" value="State/UT"/>	<input type="text" value="--Select District--"/>	
Course Approval Authority	Institute Name	
<input type="text" value="UGC/AICTE/MoE"/>	<input type="text" value="Indian Institute of Technology, Delhi"/>	
Aish Code	City of Institute	Zip Code
<input type="text" value="U-0132-2000"/>	<input type="text" value="New Delhi"/>	<input type="text" value="110017"/>
Type of Institute	Co-ed Status	
<input type="text" value="Public"/>	<input type="text" value="Male"/>	

On the right side, there is a section titled 'Important Links' with the following links:

- [Institute Registration Process Guidelines](#)
- [SII Letter of Undertaking](#)
- [Institute Status Details](#)
- [Institute Partnership Eligibility Criteria](#)

Institute profile completion

- After receiving the credentials institute can login to their Dashboard

Log in -> Institute Login

- Institute needs to compulsorily add the Course details in the Course List section (only then the students can apply & institute will receive the applications)
- Institute can also complete their profile by adding the About institute, Accreditation & ranking, Placement records etc.

Welcome, TATA INSTITUTE OF SOCIAL SCIENCES, MAHARASHTRA

Institute ID :U-0331

Course List

Admissions for Acedamic Year 2025-2026 are starting soon !

[Courses List](#)

Profile



Profile

Edit Profile →



Accreditation & Ranking

View Ranking →



Placement Records

Placement Records →



International Student Count

View Records →



Foreign Students
Information

Learn More →



Alumni Details

View Alumni →



Notable Alumni

Explore Success Stories →

Institute Course Addition

- For adding the courses (institute dashboard)

Course list -> Add Course

- Please add all the details of the course here.

Course List

Admissions for Acedamic Year 2025-2026 are starting soon !

[Courses List](#)

← Dashboard > Course List

Course List

[+ Add Course](#)

Course Fee Programs

Select Course Type *

COURSE DETAILS

Discipline *

Programme Level *

Qualification *

Course of Study

Course Title*

Course Start Date*

Total seat offer to foreign student *

Course Duration (in Months) *

Mode of Study *

Institute Course Addition

- Select appropriate Discipline, then corresponding Programme Level associated with the Discipline
- Select the Qualification from the Dropdown for the corresponding Programme Level
- Finally select/enter the Course of Study

Discipline *	Programme Level *	Qualification *	Course of Study
--Select--	--Select--	Bachelor of Technology (B.Tech)	Computer Science and Engineering
--Select-- AGRICULTURE ALLIED MEDICAL COURSES ARCHITECTURE ARTS BUDDHIST STUDIES COMMERCE COMPUTER APPLICATIONS DESIGN EDUCATION ENGINEERING HOTEL MANAGEMENT & TOURISM HUMANITIES LAW MANAGEMENT MULTIMEDIA & ANIMATION OPTOMETRY PHARMACY SCIENCE VOCATIONAL COURSES	--Select-- Diploma Under Graduate (UG) Dual Bachelors Degree Post Graduate (PG) Post Graduate Diplomas Dual Bachelors And Masters Degree Dual Masters PhD Integrated PhD M.Tech + PhD (Integrated) M.E	--Select-- Bachelor of Engineering (B.E.) Bachelor of Science (B.Sc) Bachelor of Technology (B.Tech) Bachelor of Technology (B.Tech - 3 Continent) Bachelor of Technology (B.Tech - Evening) Bachelor of Technology (B.Tech - International) Bachelor of Vocation (B.Voc.)	Cloud Computing and Virtualization Communication Engineering Computational Sustainability Computer Aided Structural Analysis and Design Computer and Communication Engineering Computer Engineering Computer Engineering (Cloud Technology and Mobile Application) Computer Science & Design Computer Science & Engineering - Android Application Development Computer Science & Engineering - Machine Learning Computer Science & Engineering with a Specialization in Blockchain Technology Computer Science & Engineering with specialization in Cyber Physical Systems Computer Science & Medical Engineering Computer Science (Specialization in Cyber Security) Computer Science (Data Science) Computer Science and Applied Mathematics Computer Science and Biosciences Computer Science and Business System Computer Science and Engineering Computer Science and Engineering (Computer Science & Engg. / Artificial Intelligence)

- **For Example** – if your institute is offering the Course **B.Tech Computer Science Engineering** to foreign students
 - **Discipline** : Engineering
 - **Programme Level** : Under Graduation (UG)
 - **Qualification** : B.Tech
 - **Course of Study** : Compute Science Engineering

Institute Course Addition

- Fill Basic eligibility criteria for the mentioned course. If mutually Inclusive, select AND otherwise, select OR dropdown. Once filled, click on +Add Row Button
- Select the minimum qualification required by your institute for the course
For example —for UG (B.Com) requirement is 10th with 73% and 10+2 with 51%. The entry will be as follows

(This is just for reference; you need to add required educational qualification for the course your institute is offering to the foreign students)

EDUCATIONAL QUALIFICATIONS (Required for above mentioned course) *

Qualification	Subject and Percentage	Operator	Action
<input type="text" value="10th"/>	<input type="text" value="Any Subject"/> <input type="text" value="73"/>	<input type="text" value="And"/>	
<input type="text" value="10+2"/>	<input type="text" value="Any Subject"/> <input type="text" value="51"/>	<input type="text" value="And"/>	<input type="button" value="Remove"/>
<input type="text" value="--Select Qualification--"/>	<input type="text" value="--Select Subject--"/> <input type="text" value="--Select Percentage--"/>	<input type="text" value="--Select--"/>	<input type="button" value="Remove"/>

Institute Course Addition

- If institute has some additional eligibility criteria, they can also fill that in the additional Qualification section
- And add the Fees details & click on submit
- As soon as the institute clicks on submit the course is live on the website & students can now apply for this course in the institute.

ADDITIONAL EXAMS / CRITERIA (if any)

Example: (SAT Level I with minimum 850 score) And (IELTS with minimum 8.5 score)

ANNUAL FEES

Currency *

Annual Tuition Fees (SAARC Country) *

Currency *

Total Annual Fees (SAARC Country) *

Currency *

Annual Tuition Fees (Non SAARC Country) *

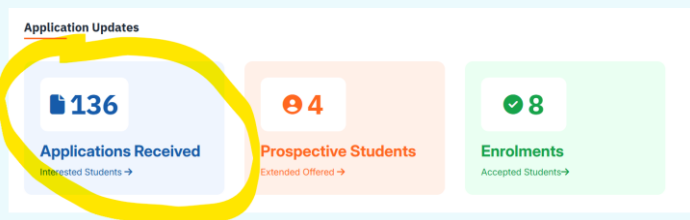
Currency *

Total Annual Fees (Non SAARC Country) *

***NOTE:** Annual Total Fees should include tuition, hostel, food, examination fees, or any other fees charged by the institute from the student

Institute Student application

- Institutes will be able to view all the students who have applied to your institutes **“Application Received”** tab



- All the details about the students will be mentioned on the dashboard: Name, Country, Email, Mobile no., Course Applied by the student, Date of application
- Institutes can view the students’ information & documents uploaded on the SII portal
- The accept/reject the student & upload the offer letter

← Dashboard > Interested Students

Interested Students

Mobile No.	Course Type	Dicipline	Program Level	Course/Program	Status	Applied/ Withdraw Date	Application Pending Days	Approval Status	Offer Letter
nail.com 8095175519	Regular Academic Program	HUMANITIES	Post Graduate (PG)	Master of Arts (M.A.)_Human Resource Management & Labour Relations – Mumbai Campus		10-11-2025	31	<input style="background-color: #e67e22; color: white; padding: 5px 10px; border: none;" type="button" value="Accept"/> <input style="background-color: #e67e22; color: white; padding: 5px 10px; border: none;" type="button" value="Reject"/>	<input style="background-color: #f1c40f; padding: 5px 10px; border: none;" type="button" value="Upload Offer Letter"/>

Institute Student application

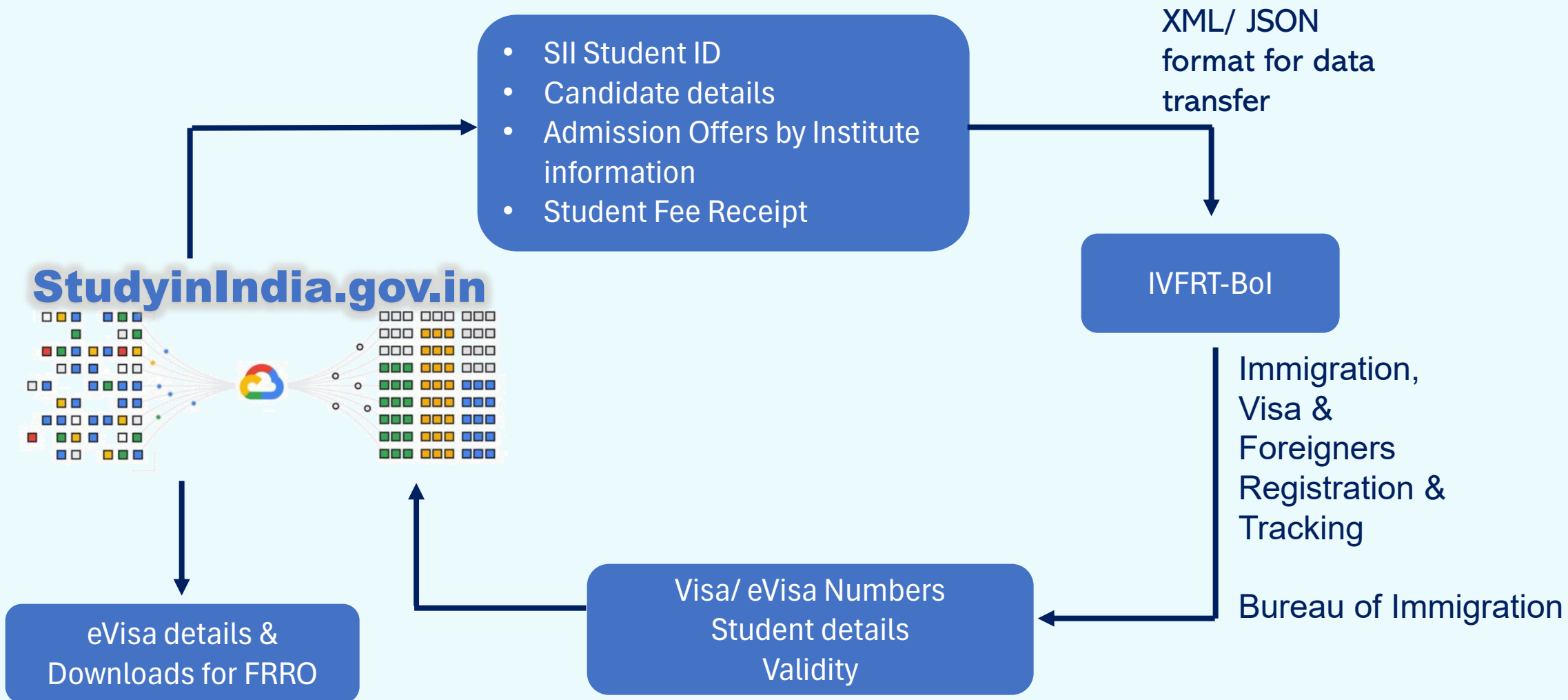
- You can view the status if the student has accepted the offer letter in the column **“Student Acceptance”**
- After the Student has accepted the offer letter, the Institute needs to confirm again regarding the student’s admission under the column **“Final Confirmation”**
- Upon final confirmation from the student & Institute, Institute must do the following:
 - Select **‘Fees Paid to the Institute’** as **“Yes”** or **“No”** from the dropdown.
 - If selected **“Yes”**, then upload the receipt of fee payment by clicking on the **‘Upload’** button made available against the student under the **‘Upload Fee Receipt’** column.

Offers													
			Extended	Accepted 8	Rejected	Search by Student Name or ID <input type="text"/>							
#	Student Name	Nationality	Course	Programme	Admission Letter	Student Acceptance	Status	Final Confirmation	Fees Paid Status	Upload Fee Receipt	Fees Paid	Fee Receipt	Remarks by Institute
1	STAUNER AURELIA 25-49-1000283270	GERMANY	Short Term Program	-	View	Accepted	-	Confirmed	<input type="text" value=""/>	Upload	Yes	View Receipt	-
2	BODET JOSEPHINE 25-33-1000286006	FRANCE	Short Term Program	-	View	Accepted	-	Confirmed	<input type="text" value=""/>	Upload	Yes	View Receipt	-
3	DIPASQUANTONIO ELEANOR 25-1-1000286053	UNITED STATES	Short Term Program	-	View	Accepted	-	Confirmed	<input type="text" value=""/>	Upload	Yes	View Receipt	-
4	PORTMAN ALFRED 25-44-1000284363	UNITED KINGDOM	Short Term Program	-	View	Accepted	-	Confirmed	<input type="text" value=""/>	Upload	Yes	View Receipt	-

NOTE: Only after the institute has given final confirmation to student, the SII ID of the student is shared in a JSON format to indianvisaonline portal (IVFRT). So make sure to give final confirmation to all the accepted students.

Data transfer in SII & IVFRT-BoI

Only after the institute has given final confirmation to student, the SII ID of the student is shared in a JSON format to indianvisaonline portal (IVFRT). So make sure to give final confirmation to all the accepted students.



SII Social Media & Outreach



FACEBOOK
432K followers



FB- Community
50.8K members



INSTAGRAM Followers
20.8K followers



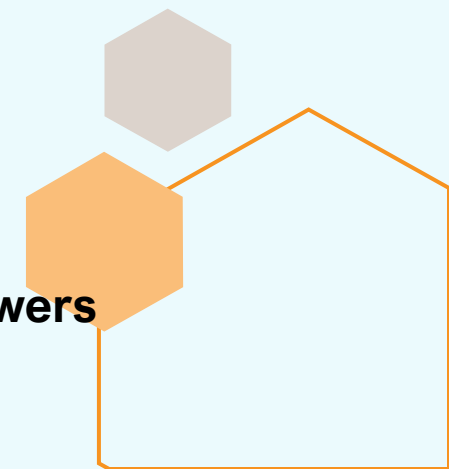
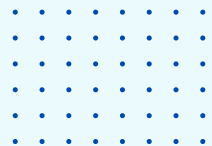
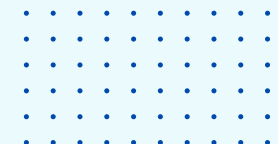
YOUTUBE Community
14.8K subscribers



QUORA Family
8.7M content views



X (Twitter) Followers
10.7K followers



Thank you

For any Study in India Queries connect with us at:

Email: help.studyinindia@gov.in, studyinindia@edcil.co.in

International Toll-Free No.: +91 120-6565065

Website: www.studyinindia.gov.in

For any SII Updates follow us at :



@studyinindiagov



Office of Dean (Academics)



PTU

ਆਈ. ਕੇ. ਗੁਜਰਾਲ. ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

Ref No.: IKGPTU/DA/_____

Dated: _____

Student Name : xxxxxxxx
SII ID : xx-xxxx-xxxxx
Gender : xxxxxx
Nationality : xxxxxxxxxxxxxx

Subject: Offer Letter to study in xxxxxxxxxxxxxxxxxxxxxx Course.

Dear Candidate

Based on the preliminary information provided by you, **I. K. Gujral Punjab Technical University, Main Campus, Kapurthala-144603, Punjab, India**, is pleased to extend this **Provisional Admission / Offer Letter** for the academic session **xxxx-xxxx** in the program specified below. This offer is subject to the fulfilment of all eligibility criteria, submission of required documents, and completion of the admission formalities as per the AICTE and Institutional guidelines.

Programme	:	xxxxxxx	Course	:	xxxxxxx	Branch	:	xxxxx
Duration	:	xx Years	Expected Course Start Date	:	xxxx	Expected Course End Date	:	xxxxx

Program Fee Details:

Fee for Application	Total Amount
Registration Fee (Non-Refundable)	USD xx
Fee for Academic	Total Amount
Program Fee (Annually)	USD xxxx
The above-mentioned Fee excludes Hostel Accommodations and meals.	
<i>Note: - For international transactions, the student will be obligated to pay any transaction fees or service charges levied by the bank's.</i>	

Remarks:

Subject to UGC (University Grant Commission) Equivalency clearance, the student must submit all required documents for eligibility verification. If found ineligible, they must choose an alternative program and pay the non-refundable registration and first-year tuition fees to receive the final admission letter. Non-compliance may lead to forfeiture of provisional admission.

"Propelling Punjab to a Prosperous Knowledge Society"

I. K. Gujral Punjab Technical University

Jalandhar-Kapurthala Highway, Kapurthala-144 603 Punjab (INDIA)

Phone : +91-1822-282562 Email : deanacad@ptu.ac.in Website : www.ptu.ac.in

BANK DETAILS (FOR USD INWARD)

Beneficiary Account Name :
Beneficiary Account Number :
Beneficiary Bank :
Beneficiary Name :
Beneficiary Bank's Swift Code :

Important instructions for the student:

1. Staying in the hostel is compulsory for the entire duration of the academic program. All students are required to utilize the accommodation facilities provided by the institution. There is no provision for partial fee payments. If a student decides to move off-campus during their course, their admission and any granted scholarship will be revoked, and the Campus / University will issue an exit permit.
2. The offer letter remains valid only if the student pays the full amount for the first year's Academic / Tuition and university fees. For the following years, students must settle their annual fees by July 31st of each academic session. Payment methods include Credit/Debit Cards, Net Banking, or Bank/Wire Transfers. Cash payments are not accepted by any mean.
3. Students holding a visa with a validity period shorter than their program duration must apply for an annual extension, which requires a fee. It is the student's obligation to renew their visa on time. Additionally, they must register with the Foreign Regional Registration Office (FRRO) within 14 days of arrival and renew their registration annually at least one month before expiration. Failure to comply may result in legal or financial penalties, including deportation.
4. The consumption or possession of alcohol, tobacco, drugs, or any banned substances is strictly forbidden on campus and will lead to disciplinary action. Students must wear their identity cards at all times, and non-compliance will result in penalties. Actions such as public displays of affection, smoking, or involvement in restricted activities will invite disciplinary measures. Students planning to leave campus after **8:00 PM** or the hostel after **10:00 PM** must seek prior approval from the designated authorities. Any violations may lead to penalties, including possible termination of admission.
5. If students need to leave the campus for a day or longer, they must obtain prior permission from both their Head of Department and Incharge / Deputy Registrar, International Cell, Office of Dean (Academics), IKGPTU and also notify the local Police Station.
6. Enrolment in the academic program does not guarantee final admission. Admission is subject to fulfilling Eligibility Criteria of IKGPTU or concerned regulatory body and subject to the seat availability. Students must submit their academic credentials for equivalency verification through the UGC Equivalency Portal (<https://equivalence.ugc.ac.in/>). Failure to complete this process will result in the withholding or cancellation of admission.
7. Students are required to adhere to the regulations set forth by the University, State Government, Government of India, and I. K. Gujral Punjab Technical University Main Campus, Kapurthala, as per periodic updates.
8. The Campus / Governing Council reserves the right to modify the Hostel Fee Structure and other applicable charges, with prior notice.

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Phone : +91-1822-282562 **Email** : deanacad@ptu.ac.in **Website** : www.ptu.ac.in

Office of Dean (Academics)



PTU

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Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

9. ***This document serves only as an offer letter. A study visa cannot be obtained based on this letter alone. For final admission, students must meet all the requirements outlined by concerned Regulatory Bodies, Government of Punjab, Government of India, University and submit all necessary documents proving their eligibility.***
10. If students are awaiting their final examination results, they must submit an official document from their previous institution stating the expected date of result declaration. If final grades and certificates are not provided within the university's deadline, admission may be revoked. Students must also comply with all health and safety directives issued time to time by State Government / Government of India.

Best Wishes & Welcome

(_____)

Incharge / Deputy Registrar

International Cell

Office of Dean (Academics)

I. K. Gujral Punjab Technical University

Main Campus, Kapurthala

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Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

Ref No.: IKGPTU/DA/_____

Dated: _____

ACCEPTANCE LETTER

Subject: Admission Letter to Study **XXXXXXXXXXXXXXXXXXXXXXXXXXXX** at **I. K. Gujral Punjab Technical University, Main Campus, Kapurthala-144603, Punjab, India**, Constituent Campus of I. K. Gujral Punjab Technical University Jalandhar, Kapurthala (Estd. 1997).

CANDIDATE DETAILS:

Student Name : **XXXXXXXXXX**
SII ID : **XX-XXXX-XXXXX**
Gender : **XXXXXX**
Nationality : **XXXXXXXXXXXXXX**

Dear Candidate,

Thank you for your interest in studying the full-time program **XXXXXXXXXXXXXXXXXX in XXXXXXXXXXXXXXX** at I. K. Gujral Punjab Technical University, Main Campus, Kapurthala. ***We are pleased to confirm your eligibility. Your admission will be confirmed upon fulfilment of all the formalities/conditions as laid by the university and upon verification of documents submitted by you with their originals.***

This letter can be used to apply for a student visa at the nearest Indian Embassy/Consulate.

REGISTERED PROGRAM DETAILS:

Programme	:	XXXXXXXX	Course	:	XXXXXX	Branch	:	XXXX
Duration	:	XXXXX	Expected Course Start Date	:	XXXXX	Expected Course End Date	:	XXXX

Program Fee Details:

Fee for Application	Total Amount
Registration Fee (Non-Refundable)	USD xxx
Fee for Academic	Total Amount
Program Fee (Annually)	USD xxxx
The above-mentioned Fee excludes Hostel Accommodations and meals.	
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Phone : +91-1822-282562 **Email** : deanacad@ptu.ac.in **Website** : www.ptu.ac.in

NOTE:

A Certificate of Equivalency from the UGC (<https://equivalence.ugc.ac.in/>) or an authorized equivalency body is mandatory for securing admission at I. K. Gujral Punjab Technical University Jalandhar, Kapurthala. All international students are required to pay their program fees annually. Residential fees may vary each year.

IMPORTANT INSTRUCTIONS FOR REPORTING AT THE INSTITUTE:

1. Document checklist to be submitted at the time of reporting:

- A copy of academic certificates, mark sheets, transcripts (translated into English if in other language), and the original documents for verification as per attached **Annexure "A"**.
- A copy of a valid passport (National Identification Proof for Bhutanese/Nepalese students).
- A copy of a valid Indian Student Visa endorsed in the name of **I. K. Gujral Punjab Technical University, Main Campus, Kapurthala**. Students cannot join the campus on any other type of visa except a valid student visa. (Except Nepalese and Bhutanese students)
- A copy of the Medical Fitness Certificate from the home country.

2. As per Government of India guidelines, an international student must apply for FRRO within the first **14 days** of arrival in India. A copy of the FRRO certificate must be submitted to the Office of Dean Academics, IKGPTU within **30 days** of arrival, failing which admission may be cancelled (Not Applicable for Nepal and Bhutan).

3. Students must bring a **6 month Bank Statement (Online)**, required at the time of FRRO registration.

SCHEDULE OF FEE PAYMENT:

S. No.	Payment Type	Tentative Schedule of Payment
1	First Year Program Fee	Will be Paid in advance before reporting
2	Second Year Program Fee along with annual Registration Fee	Will be Paid in advance, before 31 st July of every year and before start of third semester.
3	Third Year Program Fee along with annual Registration Fee	Will be Paid in advance, before 31 st July of every year and before start of fifth semester.
3	Forth Year Program Fee along with annual Registration Fee	Will be Paid in advance, before 31 st July of every year and before start of seventh semester.
4	Examination fee	Every Semester before appearing in the final semester exams

Note:

- All payments must be made in advance before the beginning of each semester.
- In case of any pending fees, the student **will not** be allowed to register for the semester or exams.

MEDICAL CERTIFICATION:

Before joining the college, students must undergo a medical examination as per the regulations of their respective governments and submit a medical fitness certificate at the time of reporting to the campus. This

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I. K. Gujral Punjab Technical University

Jalandhar-Kapurthala Highway, Kapurthala-144 603 Punjab (INDIA)

Phone : +91-1822-282562 **Email** : deanacad@ptu.ac.in **Website** : www.ptu.ac.in

Office of Dean (Academics)



PTU

ਆਈ. ਕੇ. ਗੁਜਰਾਲ. ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

examination includes tests for HIV, Yellow Fever, and other necessary conditions. Failure to submit the required certificates will require students to obtain them from recognized Indian hospitals. In extreme cases, the university reserves the right to cancel the admission, if necessary, with no refund applicable.

ACADEMICS & ATTENDANCE POLICY:

Students must maintain a **minimum of 75% attendance** in each subject to be eligible for final term examinations. Those failing to meet the attendance criteria will be detained from exams.

Ensure to read all the important instructions, policies related to **admissions, student residential facility, attendance, examination, and disciplinary code** before accepting this offer letter.

For more information, please visit our website: <https://ptu.ac.in/>

For any inquiries, contact us through our Email: xxxxxxxxxxxx@ptu.ac.in

We welcome you to the Campus.

Best Wishes & Welcome

(_____)

Incharge / Deputy Registrar

International Student Cell

Office of Dean (Academics)

I. K. Gujral Punjab Technical University

Main Campus, Kapurthala

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