



MEMORANDUM OF UNDERSTANDING BETWEEN

Universal Business School Sydney (UBSS)

TEQSA Provider ID: PRV12021 | CRICOS Provider Code: 02571D

AND

I.K. Gujral Punjab Technical University, Jalandhar, (IKGPTU) Punjab India

IKGPTU, Jalandhar, located at Kapurthala Highway, VPO - Ibban, Kapurthala-144603, Distt. Kapurthala, represented by Dr. Susheel Mittal Vice Chancellor (hereinafter referred to as "IKGPTU") and **Universal Business School Sydney (UBSS)**, located at Level 2,222 Bourke Street Melbourne VIC Australia, represented by Dr. Garry Malhotra, Chancellor, Group Colleges, Australia, (hereinafter referred to as "UBSS").

1. Scope of MoU

This MoU establishes a framework for a collaborative partnership between the Partner University and UBSS to facilitate the transfer of academic credits and create an academic pathway for students pursuing a Bachelor's degree & Master's in business or related fields. The program allows students to transfer credits earned at their home university to UBSS and continue their studies towards the completion of a Bachelor's degree & Master's at UBSS in Australia. The other objectives are as under:

- 1. Joint Education Programs-** Development of academic programs, or student exchange initiatives.
- 2. Research Collaboration-** Joint research projects, publications and sharing of expertise across disciplines.
- 3. Faculty Exchange-** Opportunities for faculty members to collaboration through teaching, training.
- 4. Student Exchange-** Cross-border opportunities for students to pursue studies, internships, or projects.
- 5. Cultural Exchange-** Promoting international exposure and intercultural learning through joint event, seminars and workshops.
- 6. Global Opportunities-** Enhancing employability and global recognition for students through cooperative programs.

2. Program Overview

Students enrolled in an undergraduate program at the Partner University in **Business-related Program** will have the opportunity to transfer credits earned at their home university towards a corresponding Bachelor's and Master's program at UBSS. Students who transfer will continue their studies at UBSS and complete the remaining credits necessary to obtain a Bachelor's degree in their chosen field (e.g., Bachelor of Business, Bachelor of Accounting) & Master's.

The pathway allows students to experience an international education and gain exposure to Australian business practices, enhancing their academic and professional prospects. Also this MoU will be in effect with other colleges under the umbrella of IKGPTU, India.

3. Responsibilities of the Parties

Partner University Responsibilities:

- a. Ensure students meet the eligibility criteria for the program, including academic performance, English proficiency, and necessary prerequisites.
- b. Provide the necessary academic transcripts, course syllabi, and other relevant documents for credit evaluation.
- c. Support students in understanding the benefits of this program, the application process, and program requirements.
- d. Assist students in applying for the credit transfer process and ensure they are fully informed about the terms of the agreement.
- e. Provide academic advising and support during the undergraduate phase before students transfer to UBSS.

UBSS Responsibilities:

- a. Accept eligible students into the corresponding Bachelor's & Master's program and provide a clear pathway for credit transfer.
- b. Evaluate the transferred credits from the Partner University to ensure they meet the academic standards of UBSS's curriculum.
- c. Provide access to the necessary resources, facilities, and support for student success.
- d. Facilitate students' seamless transition from their home university to UBSS and ensure they meet all necessary requirements for continuing their studies.
- e. Offer internship and industry partnership opportunities to students to enhance their practical learning experience.
- f. Provide full student support, including orientation, accommodation assistance, career services, and academic counselling.

4. Credit Transfer and Academic Pathway

- a. The parties will agree on the maximum number of credits that can be transferred from the Partner University to UBSS, ensuring that students meet the academic requirements for both institutions.
- b. Credits will be transferred based on a formal evaluation process that aligns the courses and academic content from the Partner University with the Bachelor's degree & direct admission to Master's at UBSS.
- c. Students will complete the remaining academic credits necessary to meet the requirements of a Bachelor's degree from UBSS.
- d. The students will have the option to take courses in either face-to-face or online formats at UBSS, based on the availability of programs after the approval of the competent authorities.

5. Student Support and Services

Both institutions will collaborate to provide the following support services for students:

- **Orientation:** UBSS will offer a detailed orientation program for international students, including academic information, Australian cultural insights, and logistical support.
- **Academic Support:** Students will receive ongoing academic advising, support, and tutoring as necessary to ensure successful completion of the program.
- **Career Services:** UBSS will provide career counseling, job placement assistance, and access to networking opportunities to help students transition to the workforce post graduation.
- **Student Life and Wellbeing:** UBSS will offer recreational, cultural, and social opportunities for students to enhance their overall experience and well-being.

6. Scholarship

Criteria	Scholarship Awarded	Applicable on
70% Marks obtained by student	Awarded 5% Scholarship	On one year fees
80% Marks obtained by student	Awarded 10% Scholarship	On two year fees
90% Marks Obtained by student	Awarded 15% Scholarship	On three year fees

Eligibility for the Scholarship:

- a. Students must meet the minimum academic and English proficiency requirements as outlined by USBB.
- b. The scholarship applies only to tuition fees and does not cover living expenses, accommodation, or other miscellaneous costs.
- c. Students must maintain satisfactory academic progress throughout their program to retain the scholarship.

7. Educational Seminars and Alumni Webinars

The institutions will organize joint educational seminars and webinars on various business-related topics. Additionally, the institutions will host alumni webinars to engage graduates from both universities in networking opportunities and career development discussions.

8. Program Duration and Structure

The program duration will depend on the number of credits transferred, but typically, students will be able to complete their Bachelor's degree at UBSS. Students will continue their studies at UBSS, and upon successful completion of all course requirements, will receive a Bachelor's degree or Master's from UBSS.

9. Duration of the MoU

This MoU will take effect on date and remain valid for a period of 3 years, unless terminated by either party with written notice of 6 months. The MoU can be extended or amended by mutual written agreement between both parties.

10. Confidentiality

Both parties agree to maintain the confidentiality of all confidential information shared under this MoU, including student data, academic records, financial information, and any proprietary information.

11. Use of Logos and Names

Both party can use the logo, name, or any other proprietary marks or symbols of the other institution. This includes any use in promotional material, marketing, advertising, or in any other public capacity.

12. Dispute Resolution

In the event of a dispute arising from the terms of this MoU, both parties agree to resolve the issue through good faith discussions. If a resolution cannot be reached, the matter will be resolved through mediation or arbitration as agreed by both parties.

13. Governing Law

This MoU will be governed by and construed in accordance with the laws of [Australia/Sydney of UBSS], without regard to its conflict of law provisions.

14. General Provisions

This MoU is a statement of intent and does not create any legally binding obligations between the parties.

Any changes or amendments to this MoU must be made in writing and signed by authorized representatives of both institutions.

Signed and Agreed by: For

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**I.K.Gurjal Punjab Technical University,
Jalandhar, India**

**Universal Business School Sydney
(UBSS)**

Name: Dr Susheel Mittal

Name: Dr. Garry Malhotra

Designation: Vice Chancellor

Designation: Chancellor
Group Colleges, Australia

Signature Susheel Mittal

Signature [Signature]

Date 22-1-2026

Date 22/01/2026

Witness

Witness

Name Dr. R.P.S. Bedi

Name: Jasmien Kaur Gill

Designation: Dean (P&EP)

Designation: Business Development
Manager

Signature RPS Bedi

Signature: J Kaur

Date 22/01/2026

Date 22/01/2026