



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ, ਕਪੂਰਥਲਾ  
I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA  
Centre for Training and Placement

Ref. No. IKGPTU/T&P/584.....

Dated...11/03/2026

**Directors/ Principals**

**All the University Campuses & it's Affiliated Colleges**

**I K Gujral Punjab Technical University, Jalandhar**

**Sub: Niva Bupa Health Insurance Ltd. – Campus Apprenticeship Program.**

**Respected Sir/Madam**

I K Gujral Punjab Technical University invite students of its campuses & affiliated colleges to participate in Niva Bupa Health Insurance Ltd. – Campus Apprenticeship Program as per details mentioned below:-

Designation	:	Assistant Unit Manager (Agency)
Course/Stream	:	UG/ PG (All streams)
Job Location	:	Pan India
Stipend	:	Details attached
Batch eligible	:	2025 passed out & 2026 passing out

**Please Note:-**

- Candidate should not have done apprenticeship earlier.
- Willing to work in field sales and travel locally.

**Interested students may register at the link mentioned below:-**

[https://docs.google.com/forms/d/1TIZo32qUXnVRF5t7WjqZ1OzWRhWjB5hbI6iUrvQ\\_50E/edit](https://docs.google.com/forms/d/1TIZo32qUXnVRF5t7WjqZ1OzWRhWjB5hbI6iUrvQ_50E/edit)

You are requested to kindly direct the Training & Placement Officer/ Faculty Coordinator of your campus/ college to share the information with the concerned students. **Last date of online registration is 13-Mar-26 before 1300 hrs.**

**Date & Time of the selection process will be informed later on.**

For any further queries, you may please call the undersigned @ +91- 9478098136.

**With profound regards,**



**Er. Mohit Jain**

Assistant Registrar (CR&A)

CC:

1. SVC: For kind information of the Hon'ble Vice Chancellor
2. Head (CR&A): For his kind information
3. DR (ITS) - To upload at University website
4. File.

**“Propelling Punjab to a prosperous Knowledge Society”**

**I.K. Gujral Punjab Technical University**

Jalandhar-Kapurthala Highway, Kapurthala -144 603. Phone : 01822-282580

**E-mail : placements@ptu.ac.in Website : www.ptu.ac.in**

**JOB PROFILE**

<b>Position</b>	<b>Assistant Unit Manager</b>	<b>Location</b>	<b>Pan India</b>
<b>Grade</b>	<b>M9</b>	<b>Department</b>	<b>Agency</b>
<b>Our Purpose</b>	<b>At Niva Bupa, our purpose is “to give every Indian the confidence to access the best healthcare”</b>		
<b>Our Values</b>	<b>Commitment, Innovation, Empathy, Collaboration &amp; Transparency</b>		

**About Niva Bupa Health Insurance Company**

Niva Bupa Health Insurance Company Limited (formerly known as Max Bupa Health Insurance Company Limited) is a joint venture between Bupa, a leading international healthcare company with a legacy of providing specialized healthcare services for over 70 years and Fettle Tone LLP (an affiliate of True North Fund VI LLP), a leading Indian private equity firm.

Niva Bupa is an Equal Opportunity Employer committed to achieving diversity within its workforce, and encourages all qualified applicants to apply, irrespective of gender, age, sexual orientation, disability, culture, religious and ethnic background. We welcome specially-abled professionals to join our team.

For More information visit our website : [www.nivabupa.com](http://www.nivabupa.com).

**About Apprentices Programme**

The **NAPS / NATS** is a government initiative aimed at providing skill development opportunities to the youth of India. This initiative provides development opportunities for school / college pass outs to gain knowledge and exposure in the corporate environment as well as benefiting from the training provided and eligible to earn a stipend for 12 months. Apprenticeship is a program where the candidates learn applications, processes, and methodologies in their respective fields of work through a combination of theoretical and on-the-job training. In addition, the candidates also learn soft skills and gain exposure to the corporate environment, while undergoing the training. Candidate can be hired under NAPS / NATS Programme as per the eligibility criteria.

In summary, the apprentice will gain:

- Apprenticeship period: 12 months
- Stipend of 21000 per month (+ CCA in metro cities) - detailed breakup below.
- Exposure to a corporate work environment.
- Working as a Full-Time Apprentice.
- No work-from-home mode of working.

**Key Roles & Responsibilities**

**This is hardcore field Sales Job.**

- Agent / advisor Recruitment, Onboarding and Training.
- Agent / advisor activation.
- Enable achievement of key business outcomes
- Build a quality Agency by focusing on quality of hire and skilling
- Ensure adherence to all statutory and compliance requirements
- Should be open to travel between 50 – 100 kms.
- Two / Four - wheeler & Driving License is mandatory.

**NATS Eligibility**

<b>Graduate</b>	<b>Category</b>	<b>NATS</b>	<b>Remarks</b>	<b>Stipend (pm)</b>
Technical Background (B.E./B.Tech./B.Sc. IT.)	Apprentice	NATS	Passed from current year to last 5 years	NBHI : 16500 GOI : 4500
Non-Technical(BA/B.Sc./B.Com/BCA/BBA/BHM)	Apprentice	NATS		

10 <sup>th</sup> + Three year Diploma	Apprentice	NATS	Passed from current year to last 5 years	NBHI : 17000 GOI : 4000
Diploma	Apprentice	NATS		
1. Candidate must have Graduation Final Year Mark sheet or Provisional Certificate to register in NATS, Online mark sheet not acceptable in NATS				
2. No PF/ESIC deduction in NATS.				
3. Candidate must not have done apprenticeship in past.				
4. If the candidate has been registered in NAPS in XYZ company, he cannot be eligible under NATS in NBHI.				
NAPS Eligibility				
Scenario	Category	NAPS/NATS	Remarks	Stipend (pm)
Technical Background (B.E./B.Tech./B.Sc. IT.)	Apprentice	NAPS	Passing year be more than the previous 5 years from the current year	NBHI : 16500 GOI : 1500
Non-Technical (BA/B.Sc./B.Com/BCA/BBA/BHM)	Apprentice	NAPS		
10 <sup>th</sup> + Three year Diploma	Apprentice	NAPS		
Diploma	Apprentice	NAPS		
Undergraduate or Graduation Result awaited	Apprentice	NAPS		
Post Graduate	Apprentice	NAPS		
Plus two and 1st year pass (Undergraduate)	Apprentice	NAPS		
12 <sup>th</sup>	Apprentice	NAPS		
10 <sup>th</sup>	Apprentice	NAPS		
1. No PF/ESIC deduction in NAPS.				
2. Candidate Age should be below 34 Years for NAPS				
3. Candidate must not have done apprenticeship in past.				
Stipend Breakup				
Programme	Stipend Details			
(NAPS / NATS)	Stipend will be credited in two parts 1st Part - NBHI ( by Niva Bupa Health Insurance) 2nd Part - DBT (Direct Bank Transfer ) by GOI (Government of India)			
NATS	NATS - 1st part of 16500 under NATS on 7th every month - 2nd part of maximum 4500 under NATS after 15 working days of 1st Part (Degree holders will get maximum Rs. 4500 / Diploma Holders will get maximum Rs. 4000)			
NAPS	NAPS - 1st part of 19500 under NATS on 7th every month - 2nd part of maximum 1500 under NAPS after 15 working days of 1st Part			
(NAPS / NATS) Only in case of sales role	Sales Incentive / Conveyance will be paid as per policy.			
Fast Track Growth				
Fast Track Opportunity for deserving trainees to come as an On-roll Employee subject to desired performance and duration.				