



I.K. Gujral Punjab Technical University

Amritsar Campus

(A Punjab State Government Technical University Campus)

No. IKGPTU/ASR/ 065

Date 18-02-2026

Letter for Inviting Quotations

I.K. Gujral Punjab Technical University, Amritsar Campus, invites sealed quotations for the repair/replacement, upgradation of 120 desktop computers installed in the four computer laboratories at IKGPTU Amritsar Campus.

The scope of work includes but is not limited to:

- RAM Upgradation:** Upgrading RAM to a minimum of **4 GB** per system (Total Systems – 90).
- SSD Addition:** Adding **128 GB Solid State Drive** to each system (Total Systems – 120).
- Repair & Replacement:** Identifying and repairing/replacing faulty hardware components based on physical inspection and system condition.
- Compatibility Assurance:** Ensuring all upgraded/replaced components are fully compatible with existing systems.

The supply order will be placed with the vendor quoting the **lowest overall rate** for the complete scope of work, subject to compliance with technical and procedural requirements.

Submission of Quotations

Vendors are requested to submit **sealed quotations**, quoting their **lowest rates inclusive of all taxes, government levies, duties, installation, and transportation charges**, through **Registered Post / Speed Post / Courier only**.

The envelope must be super scribed as:

"Quotation for Repair & Upgradation of 120 Desktop Computers – IKGPTU Amritsar Campus"

Quotations must reach the office of:

The Director

I.K. Gujral Punjab Technical University, Amritsar Campus
Inside Govt. Polytechnic College, Near CIPET College,
PO – Chheharta, Amritsar

Latest by 2:00 PM on 4th March 2026

Opening of Quotations

Quotations shall be opened on the **same day at 4:00 PM** by the duly constituted committee. Vendors or their authorized representatives may remain present at the time of opening.

In case the above date is declared a **holiday by the Government of Punjab / IKGPTU**, the quotations shall be opened on the **next working day** at the same time.

Inside Government Polytechnic College, Polytechnic Road, P.O. Chheharta, Amritsar- 143105

E-Mail: campus.amritsar@ptu.ac.in, Web : www.ptu.ac.in



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Terms & Conditions

1. The bidder may quote rates for one or more items/makes.
2. Only firms with a valid GST number are eligible to apply.
3. Quotations not conforming to the required specifications will be rejected.
4. The vendor shall be fully responsible for any incompatibility. The items quoted must be compatible with the existing computer systems of the labs. Vendors may verify compatibility with the systems before sending quotations. Higher generation/latest specifications, if compatible, will be given preference.
5. The vendor shall be responsible for ensuring that all systems are in proper running and working condition after repair and upgradation.
6. The items are to be installed by the vendor at I.K. Gujral Punjab Technical University Amritsar Campus, Inside Govt. Polytechnic College, Near CIPET College, PO- Chheharta, Amritsar, within 2 weeks of issuance of the supply order.
7. The vendor must clearly quote the guarantee and warranty period for upgraded components.
8. The vendor must clearly quote the AMC charges, applicable after completion of upgradation.
9. No advance payment will be made.
10. The quotation must reach within 14 days from the date of issuance of the letter.
11. The University shall not bear any additional charges apart from the quoted price (as quotations must be inclusive of all taxes, levies, duties, installation and transportation charges).
12. Payment will be released only after receipt of a satisfactory installation report from IKGPTU Amritsar Campus.
13. In case of any dispute, the decision of the University shall be final and binding.



Prof. (Dr.) Ashish Arora
Director -cum-Chairperson Committee

A copy is forwarded to the followings :

1. SVC for information of Hon'ble Vice-Chancellor.
2. Deputy Registrar (ITS) for upload on University website
3. All Committee Members for information.
4. Senior Assistant-I, IKGPTU Amritsar campus for upload on campus website.



Prof. (Dr.) Ashish Arora
Director -cum-Chairperson Committee

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