



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ, ਕਪੂਰਥਲਾ

I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA

ਰਜਿਸਟਰਾਰ ਦਫ਼ਤਰ
OFFICE OF REGISTRAR

Ref. No IKGPTU/REG/DR/SOP/14

Dated 08/01/26

To

All the Concerned/Interested Vendors

Subject:- Extension of quotation of Students Attendance Register for Class Work Register.

Sir/Madam

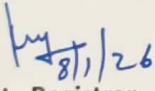
The I.K. Gujral Punjab Technical University intends to purchase "Students Attendance Register" by inviting sealed quotations. Therefore, you are requested to send the sealed quotation of above said item(s) by quoting lowest rates (inclusive of GST).

The quotations must reach in the office of Registrar, I.K. Gujral Punjab Technical University by 12.01.2026 upto 2:30 PM. Quotations will be opened next working day at 11:00 AM in the office of the Deputy Registrar, Store & Purchase IKGPTU, Kapurthala. The office/representative of firm(s) may be present at the time of opening of the quotations. The Supply order will be placed to the firm offering lowest rates.

(Sample of Register photo copy attached herewith.

Terms & Conditions:

1. The Items to be delivered at IKGPTU, Store & Purchase within 07 days after issuance of the supply order.
2. No Advance payment will be made.
3. Payment will be released after satisfactory report given by the Store Branch.
4. Delivery to be made by the Firm/vendor without any extra charges.
5. The firm(s) shall be mentioned on envelop 'Quotation for Students Attendance Register', sealed quotations will be opened by concerned committee only.


Deputy Registrar

Store & Purchase

Copy to: -

1. Registrar of kind information
2. ITS for uploading on website.

"Propelling Punjab to a Prosperous Knowledge Society"

I. K. Gujral Punjab Technical University

Jalandhar Kapurthala Highway, Kapurthala-144 603 Ph.: 01822-662521, 662525

Fax : 01822-662526, 662506 Website : www.ptu.ac.in Email : registrar@ptu.ac.in



ATTENDANCE & CLASS WORK REGISTER

PLANNER (Jan_____June.)

Jan.			Feb.			Mar.			Oct.			May			June		
Day	Date		Day	Date		Day	Date		Day	Date		Day	Date		Day	Date	
	1			1			1			1			1			1	
	2			2			2			2			2			2	
	3			3			3			3			3			3	
	4			4			4			4			4			4	
	5			5			5			5			5			5	
	6			6			6			6			6			6	
	7			7			7			7			7			7	
	8			8			8			8			8			8	
	9			9			9			9			9			9	
	10			10			10			10			10			10	
	11			11			11			11			11			11	
	12			12			12			12			12			12	
	13			13			13			13			13			13	
	14			14			14			14			14			14	
	15			15			15			15			15			15	
	16			16			16			16			16			16	
	17			17			17			17			17			17	
	18			18			18			18			18			18	
	19			19			19			19			19			19	
	20			20			20			20			20			20	
	21			21			21			21			21			21	
	22			22			22			22			22			22	
	23			23			23			23			23			23	
	24			24			24			24			24			24	
	25			25			25			25			25			25	
	26			26			26			26			26			26	
	27			27			27			27			27			27	
	28			28			28			28			28			28	
	29			29			29			29			29			29	
	30			30			30			30			30			30	
	31			31						31						31	

C.L. Record						R.H. Record	
1st		6th		11th		1st	
2nd		7th		12th		2nd	
3rd		8th		13th			
4th		9th		14th			
5th		10th		15th			

Academic Calender-

Date of Reg.		Cultural Festival	
Start of Session		Sports Meet	
1st Mid Sem. Test		Techno Opus	
2nd Mid Sem Test		End Sem. Exams	
3rd Mid Sem.Test		Vacations	

Internal Marks:

External Marks :

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

[illegible]

Sam _____ Branch _____ Batch _____ Group _____

Subject: _____

Code : _____ L _____ T _____ P _____

[illegible]

Sr. No.	1st Test
26	
27	
28	
29	
30	
31	
32	
33	
34	
35	
36	
37	
38	
39	
40	
41	
42	
43	
44	
45	

PLANNER (July _____ December.)

July			Aug.			Sept.			Oct.			Nov.			Dec.		
Day	Date		Day	Date		Day	Date		Day	Date		Day	Date		Day	Date	
	1			1			1			1			1			1	
	2			2			2			2			2			2	
	3			3			3			3			3			3	
	4			4			4			4			4			4	
	5			5			5			5			5			5	
	6			6			6			6			6			6	
	7			7			7			7			7			7	
	8			8			8			8			8			8	
	9			9			9			9			9			9	
	10			10			10			10			10			10	
	11			11			11			11			11			11	
	12			12			12			12			12			12	
	13			13			13			13			13			13	
	14			14			14			14			14			14	
	15			15			15			15			15			15	
	16			16			16			16			16			16	
	17			17			17			17			17			17	
	18			18			18			18			18			18	
	19			19			19			19			19			19	
	20			20			20			20			20			20	
	21			21			21			21			21			21	
	22			22			22			22			22			22	
	23			23			23			23			23			23	
	24			24			24			24			24			24	
	25			25			25			25			25			25	
	26			26			26			26			26			26	
	27			27			27			27			27			27	
	28			28			28			28			28			28	
	29			29			29			29			29			29	
	30			30			30			30			30			30	
	31			31						31						31	

List of Holidays - 202

S. No.	Name of Holidays	Date	Day of the week
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
08.00 - 09.00						
09.00 - 10.00						
10.00 - 11.00						
11.00 - 12.00						
12.00 - 01.00						
01.00 - 02.00						
02.00 - 03.00						
03.00 - 04.00						
04.00 - 05.00						