



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ, ਕਪੂਰਥਲਾ

I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA

Office of the Director, Main Campus

Ref. No. IKGPTU/DIR/MC OFFICE/ DR/S&P/246

Dated 23/12/25

To

All the Concerned/Interested Vendors

Subject:- Quotation of Compatible Toners.

Sir/Madam

The I.K. Gujral Punjab Technical University intends to purchase **Compatible Toners (List attached)** by inviting sealed quotations. Therefore, you are requested to send the sealed quotation of above said item(s) by quoting lowest rates (inclusive of GST).

The quotations must reach in the office of Registrar, I.K. Gujral Punjab Technical University by 31.12.2025 upto 2:30 PM. Quotations will be opened next working day at 11:00 AM in the office of the Deputy Registrar, Store & Purchase IKGPTU, Kapurthala. The office/representative of firm(s) may be present at the time of opening of the quotations. The Supply order will be placed to the firm offering lowest rates (item wise).

(List of Tonners attached with this quotation letter)

Terms & Conditions:

1. The Items to be delivered at IKGPTU, Store & Purchase within 07 days after issuance of the supply order.
2. No Advance payment will be made.
3. Payment will be released after satisfactory report given by the Store Branch.
4. Delivery to be made by the Firm/vendor without any extra charges.
5. The firm(s) shall be mentioned on envelop 'Quotation for Compatible Tonners', sealed quotations will be opened by concerned committee only.

22/12/25
Deputy Registrar

Store & Purchase

Copy to:-

1. Registrar of kind information
2. ITS for uploading on website.

"Propelling Punjab to a Prosperous Knowledge Society"

I.K. Gujral Punjab Technical University, Main Campus

Jalandhar-Kapurthala Highway, Kapurthala-144 603 Ph : 01822-255055

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Sr No.	For Storage in the	Compatiable Toner	Proposed Qty to be Purchased
1	Central Store and	HP 12A	80
2	issunanc to the	HP 88A	25
3	Different	HP 36A	10
4	Departments on	Samsung 116L	25
5	receiopt of their	Samsung Drum Kit 2876	10
6	requirement.	Toner 137	5
7		Toner 77A	4