

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

Ref.No. : IKGPTU/

Dated :

Quotation Notice

For IKGPTU website

M/s. _____

Subject : Invitation of Quotations for Comprehensive Annual Maintenance Contract for Water Coolers (80Ltr. & 150Ltr.) in Various Buildings of IKGPTU Campus, Jalandhar-Kapurthala Highway, Kapurthala.


Dear Sir,

- 1.0 Sealed quotations are invited for Comprehensive Annual Maintenance Contract for Water Coolers (80Ltr. & 150Ltr.) in Various Buildings of IKGPTU Campus, Jalandhar-Kapurthala Highway work to be executed at I K Gujral Punjab Technical University on terms, conditions and technical specifications enclosed at Annexure-A. The bidders are requested to quote their rates in the Bill of Quantities enclosed along with.
- 2.0 Completed bid documents in a sealed envelope super-scribing the name of the work as stated above should be sent through post at the following address:

THE REGISTRAR,
I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY
JALANDHAR-KAPURTHALA HIGHWAY, KAPURTHALA
PUNJAB

Before 12:00 Noon of Dt.22/09/2025, Quotations shall be opened at 12:30 hours on the same day in the presence of the bidders or their authorized representatives intending to attend the opening.

- 3.0 In case, the date of submission/opening of tenders happens to be holiday, the quotations shall be received/opened on the next working day.
- 4.0 IKGPTU reserves the right to cancel the bids or postpone the bids and to accept/reject any or all the bids without assigning any reasons thereof.
- 5.0 The validity of the offer shall be 21 days after the date of opening of the bids.
- 6.0 The transfer of bid documents issued/sent to a particular bidder to another bidder is not admissible. Bidders can submit bids/quotations only on the documents issued to him by IKGPTU.
- 7.0 This quotation notice can also be downloaded from IKGPTU website <https://ptu.ac.in/noticeboard-main/>.


(Dr. Rajiv Chauhan)
Associate Dean (P&EP)

I.K. Gujral Punjab Technical University, Jalandhar
Jalandhar-Kapurthala Highway, Near Pushpa Gujral Science City, Kapurthala-144603



Bill of Quantities

(To be filled by the Firm/Contractor)

M/s. _____ GST No. _____

Address _____ Contact No. _____

Subject: Comprehensive Annual Maintenance Contract for Water Coolers (80Ltr. & 150Ltr.) in Various Buildings of IKGPTU Main Campus, Jalandhar-Kapurthala Highway, Kapurthala.

Sr. No.	Type of Water Coolers	Qty.	Unit	Rate/cooler/year (in ₹) (incl. GST)	Total Amount (in ₹) (incl. GST)
1	Water Coolers (Capacity: 80 Ltr.) Scope of Work for One Year: 1. Monthly Cleaning 2. Monthly Servicing 3. 100% Repair / Replacement of Water Coolers parts such as Compressor, Fan Motor, Condensing unit, Electrical Parts, Gas Charging etc. (complete in all respect) except Body Frame.	47	Nos.		
2	Water Coolers (Capacity: 150Ltr.) Scope of Work for One Year: 1. Monthly Cleaning 2. Monthly Servicing 3. 100% Repair / Replacement of Water Coolers parts such as Compressor, Fan Motor, Condensing unit, Electrical Parts, Gas Charging etc. (complete in all respect) except Body Frame.	10	Nos.		
Grand Total (incl. GST)					
Amount in Words:					
Signature and Stamp of Bidder					

TERMS, CONDITIONS AND TECHNICAL SPECIFICATIONS

1. Rates to be quoted by the bidder should be filled in Bill of Quantities.
2. Rates to be quoted by the bidder shall be deemed to be inclusive of all types of direct and indirect taxes imposed by Central/State Govt. and local bodies such as GST, excise duty, sales tax, works contract tax, service tax, royalties, duties, cess, octroi and other levies as applicable and also include all import duties. The rates shall also be inclusive of all taxes, duties and other charges imposed outside the country on the production, manufacture, sale and transport of Contractor's equipment, plant, materials and supplies to be used on or furnished under the contract and on the services performed under the contract. No additional amount shall be paid or claim be entertained on this account by IKGPTU.
3. Rates to be quoted shall also be inclusive of all royalties, fees and other payments in respect of patents, patents right and license(s) which may be payable to patentee, licensee or other person or corporation and shall obtain all necessary licenses/permissions. In case of any breach (whether willfully or inadvertently) by the Contractor of this provision, the Contractor shall indemnify IKGPTU, its officer and employees against all claims, proceedings, damages, costs, charges, loss and liability which they or any of them may sustain, incur or be put to by reason or in consequence directly or indirectly of such breach and against payment of any royalties, damages or other money which the IKGPTU may have to make to any persons or pay in total to the patent rights in respect of the users of any machine, instruments, process, articles made or thing constructed, manufactured, supplied or delivered by the Contractor under this contract.

4. **Payment Terms:**

Payment will be released to contractor on satisfactory cleaning and servicing of Water Coolers on quarterly basis as followed:

$$\text{AMC Payment} = \frac{\text{Grand Total Amount accepted in BOQ}}{4}$$

5. **Servicing & Cleaning Schedule**

Servicing & Cleaning shall be executed
Every month

Payment Schedule

- Payment will be released in the following months
- i) 1st Payment : Dec 2025
- ii) 2nd Payment : Mar 2026
- iii) 3rd Payment : June 2026
- iv) 4th & Final Payment : Sept. 2026

Note: Complaints to be attended throughout the year (free on call basis) from the date of issue of the order.

6. AMC is for one year and may be extended for further period of one year or more on same rates, terms & conditions on mutual consent/mutually agreed between IKGPTU and the Firm.
7. Quantum of work can be increased or decreased during execution of work. Payment will be made on proportionate basis for increased / decreased quantum.
8. The contractor shall have to maintain a Log Book for the cleaning of Water Storage Tanks and shall have to get it verified from the Estate Office.
9. The bidder is advised to visit and examine the site where the work is to be executed and its surroundings or other areas as deemed fit by the bidder and obtain for itself on its own responsibility all information that may be necessary for preparing the bid and execution of the work. The cost of visiting the site and collecting relevant data shall be at the bidder's own expenses. It is a condition of the tender that the tenderer is deemed to have visited the site and satisfied himself with all the conditions prevailing including any difficulties for executing the work.
10. All the pages of this document shall be submitted by bidder duly signed and stamped by the bidder.