Ref. No. IKGPTU/T&P/..264................   Dated...02/June/25

Directors/HoDs (All Academic Departments)
All the University Constituent Campuses
I K Gujral Punjab Technical University Jalandhar

Sub: **Regarding the online courses (Free of cost) being offered by NIIT Foundation in collaboration with the Infosys Project.**

Dear Sir/Madam

This is in reference to Letter No. IKGPTU/T&P/257 dated 26-May-25 (Letter attached) on the subject cited above, as per email received from the NIIT Foundation, students are required to register at the link mentioned below:-

Registration Link:- https://forms.gle/snk9NYa5drsC4Rzw9

Program details are as mentioned below:-

Program Name : Program In Professional Edge (Free of Cost)

Mode of Delivery : Online

Course/Stream : BA (JMC)/B.Sc (All streams)/BBA/BCA/BHMCT

Batch Eligible : 2025 passing out

Objective   : Skills Development with certification followed by 100% Placement

Duration: 7 Live Online Classes of 2 hours each & Self Study Sessions

Batch Size: 35-50

Technology Requirement: Smart Phone/ Laptop/ Computer with internet.

Course Highlights: Communication Skills, Body Language, Interview Skills , Group Discussion, Team Work, Problem Solving, Professional etiquette, Time Management, Decision Making, E-mail & Business Writing, Video Conferencing & Telephone Etiquettes, Customer Relationship Management etc..

You are requested to kindly direct the Training & Placement Faculty Coordinator of your campus/ department to share the information with the concerned students & to motivate them to enroll for the courses. ***Last date of online registration is 05-June-25 before 1300 hrs.***

With profound regards,

Er. Mohit Jain
Assistant Registrar (T&P)

CC:

1. SVC: For kind information of the Hon'ble Vice Chancellor
2. Head (CT&P): For kind information
3. Deputy Director (T&P): For kind information
4. File.

"Propelling Punjab to a prosperous Knowledge Society"

Ref. No. IKGPTU/T&P/.257..............   Dated. 26/May/2025

Directors/HoDs (All Academic Departments)
All the University Constituent Campuses
I K Gujral Punjab Technical University Jalandhar

Sub: **Regarding the online courses (Free of cost) being offered by NIIT Foundation in collaboration with the Infosys Project.**

Dear Sir/Madam

NIIT Foundation in collaboration with the Infosys Project running a skills development is offering online courses. It is designed to empower final year graduate students.

Program details are as mentioned below:-

Program Name : Program In Professional Edge (Free of Cost)

Mode of Delivery : Online

Course/Stream : BA (JMC)/B.Sc (All streams)/BBA/BCA/BHMCT

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Course Highlights: Communication Skills, Body Language, Interview Skills , Group Discussion, Team Work, Problem Solving, Professional etiquette, Time Management, Decision Making, E-mail & Business Writing, Video Conferencing & Telephone Etiquettes, Customer Relationship Management etc..

Interested students may register at the link mentioned below:-

https://docs.google.com/forms/d/1qZ5UNjkNrCgq1w6m3RWlfREsTt7ZV_zARAlajP-JN2U/edit

You are requested to kindly direct the Training & Placement Faculty Coordinator of your campus/ department to share the information with the concerned students & to motivate them to enroll for the courses.

For any queries you may please call the undersigned @ +91- 9478098136.

With profound regards,

Er. Mohit Jain
Assistant Registrar (T&P)

"Propelling Punjab to a prosperous Knowledge Society"

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E-mail : placements@ptu.ac.in **Website** : www.ptu.ac.in