

PART - D**PUNJAB GOVERNMENT NOTIFICATIONS
RELATED TO ADMISSIONS FOR SESSION 2025-26**

For detailed information regarding Eligibility Criteria and Conditions for admissions to all AICTE / COA / PCI courses, it is advised to go through the following admission notifications of Punjab Govt., Department of Technical Education & Industrial Training (Technical Wing) carefully:-

Sr. No.	Name of the Course	Notification Reference No. & Date
1.	B. Tech. 1 st Year	TECH-TE-208/2/2024-4TE2/ I/1090559/2025 Dated 05-05-2025
2.	B. Tech. 2 nd Year (Lateral Entry)	TECH-TE-208/2/2024-4TE2/ I/1090562/2025 Dated 05-05-2025
3.	B. Pharmacy 1 st Year & Pharm. D	TECH-TE-208/2/2024-4TE2/ I/1090565/2025 Dated 05-05-2025
4.	B. Pharmacy 2 nd Year (Lateral Entry)	TECH-TE-208/2/2024-4TE2/ I/1090551/2025 Dated 05-05-2025
5.	B. Architecture	TECH-TE-208/2/2024-4TE2/ I/1090546/2025 Dated 05-05-2025
6.	MBA	TECH-TE-208/2/2024-4TE2/ I/1090534/2025 Dated 05-05-2025
7.	MCA 1 st Year	TECH-TE-208/2/2024-4TE2/ I/1090531/2025 Dated 05-05-2025
8.	M. Tech.	TECH-TE-208/2/2024-4TE2/ I/1090530/2025 Dated 05-05-2025
9.	M. Pharmacy	TECH-TE-208/2/2024-4TE2/ I/1090529/2025 Dated 05-05-2025
10.	BHMCT 4 Years	TECH-TE-208/2/2024-4TE2/ I/1090532/2025 Dated 05-05-2025
11.	Pharm. D (Post Baccalaureate)	TECH-TE-208/2/2024-4TE2/ I/1090536/2025 Dated 05-05-2025
12.	BBA	TECH-TE-208/2/2024-4TE2/ I/1090527/2025 Dated 05-05-2025
13.	BCA	TECH-TE-208/2/2024-4TE2/ I/1090126/2025 Dated 05-05-2025

The copy of the above notifications have been uploaded on IKGPTU website www.ptu.ac.in.

1. INFORMATION ABOUT B.ARCHITECTURE (5 YEARS DEGREE COURSE)

1.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090546/2025 Dated 05-05-2025, the admission to B.Architecture (5 Years Degree Course) shall be done, as per eligibility criteria mentioned below, on the basis of NATA for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

1.2 Eligibility Criteria

The eligibility criteria for admission to B.Arch. (5 Years) degree course is as under:

- (i) Passing of 10+2 examination with Physics, Chemistry Mathematics with at least 45% marks OR passing of 10+3 Diploma Examination with Mathematics as compulsory subject with at least 45% marks in aggregate.
- (ii) As per Ministry of Education, Govt. of India Gazette Notification dated August 11, 2020 w.r.t. Minimum Standard of Architecture Education Regulations 2020, qualifying an Aptitude Test in Architecture conducted by Council of Architecture (COA) is mandatory for getting admission in B.Architecture course.

1.3 Merit List and Tie Breaking

For merit, the percentage of weightage of Marks secured in the NATA and qualifying examination will be counted in the ratio of 50:50. The candidate obtained higher weightage marks shall Rank higher in the order of Merit.

In case of Tie in the above merit the following criteria shall be followed:

- (a) The candidates obtained higher Score in NATA shall Rank higher in the order of Merit.
- (b) In case of Tie in (a) above, the candidate obtained higher percentage of aggregate marks in Qualifying Examination shall Rank higher in the order of Merit.
- (c) In case of Tie in (b) above, the candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- (d) In case of Tie in (c) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of Architecture shall not ipso facto, entitle him / her to secure admission.

2. INFORMATION ABOUT B.PHARMACY (4 YEARS DEGREE COURSE) & PHARMA.D (6 YEARS DEGREE COURSE)

2.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090565/2025 Dated 05-05-2025, the admission to 4 year B.Pharmacy Course / 6 years Pharma.D Course shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

2.2 Eligibility Criteria

- For admission to **B. Pharmacy (4 Years) degree course**, the candidate should have passed in any of the following examinations:
- (a) Candidate shall have passed 10+2 examination conducted by the respective state/central government authorities recognized as equivalent to 10+2 examination by the Association of Indian Universities (AIU) with English as one of the subjects and Physics, Chemistry, Mathematics / Biology as optional subjects individually.
 - (b) Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.

Provided that the student should complete the age of 17 years on or before 31st December of the year of admission to the course.

- For admission to **Pharma.D (6 Years) degree course**, the candidate should have passed in any of the following examinations:
- 10+2 Examination with Physics & Chemistry as compulsory subject alongwith one of the subjects Mathematics / Biology.
 - A pass in D.Pharm. course from an Institution approved by the Pharmacy Council of India under Section 12 of the Pharmacy Act.
 - Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.

Provided that the student should complete the age of 17 years on or before 31st December of the year of admission to the course.

2.3 Merit List and Tie Breaking

The merit list shall be prepared based on percentage of Aggregate marks of the following subjects of qualifying examination:

Compulsory Subjects : Physics & Chemistry

One of the Subjects : Mathematics / Biology

In case of Tie in the above merit the following criteria shall be followed:

- The candidate obtained higher percentage of aggregate marks in Physics + Chemistry shall rank higher in the order of merit.
- In the case of Tie in (a) above, the candidate obtained higher percentage marks in Physics shall rank higher in the order of merit.
- In the case of Tie in (b) above, the candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit
- In case of Tie in (c) above, the candidate Senior in Age shall rank higher in the order of merit.

NOTE: The inclusion of the name of a candidate in the merit list of B.Pharmacy & Pharm.D courses shall not ipso facto, entitle him / her to secure admission.

3. INFORMATION ABOUT B.PHARMACY (LATERAL ENTRY) (3 YEARS) DEGREE COURSE

3.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090551/2025 Dated 05-05-2025, the admission to 2nd year (3rd Semester) of B. Pharmacy course shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

3.2 Eligibility Criteria

The minimum qualification for admission to 2nd year (3rd semester) of B. Pharmacy (3 Years) Degree course shall be as follows:

All those candidates who have passed the diploma in Pharmacy from an Institution approved by PCI u/s 12 Pharmacy Act, 1948 with subject to following conditions.

- Such D.Pharm holders admitted directly to B.Pharmacy 2nd Year shall pass those subjects of B.Pharmacy 1st year which are not covered under D.Pharm.
- At any given time the admission in B.Pharmacy 2nd year should not exceed the sanctioned intake of B.Pharmacy 1st year +10% seats of sanctioned intake of B.Pharmacy 1st year.

3.3 Merit List & Tie Breaking

The merit list shall be prepared based on percentage of aggregate marks obtained in the qualifying examination (Diploma) as per the weighted percentage given below:

Candidate having 2 Year Diploma in Pharmacy

1 st Year	2 nd Year	Aggregate
50%	100%	Weighted %age

The candidate obtained higher weightage marks shall Rank higher in the order of Merit. In case of a Tie in the merit list, the rank/merit will be prepared as per criteria given below:-

- The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- In case of a tie in (a) above, the candidate senior in Age shall rank higher in the order of merit.

NOTE: The inclusion of the name of a candidate in the merit list of B. Pharmacy (2nd Year) Lateral Entry shall not ipso facto, entitle him / her to secure admission.

4. INFORMATION ABOUT B.TECH. 1ST YEAR (4 YEARS DEGREE COURSE)

4.1 Basis of Admission :

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090559/2025 Dated 05-05-2025, the admission to 1st year of B.Tech. (4 Years Degree Course) shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

4.2 Eligibility Criteria :

Passing of the 10+2 examination with at least with 45% marks (40% in case of reserved category) with Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Information Practices / Biotechnology / technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship as per table 8.4 of AICTE Approval Process Handbook 2024-2027.

OR

Passed D. Voc. Stream in the same of allied sector.

OR

Passed 3 year Diploma examination from Punjab State Board of Technical Education and Industrial Training, Chandigarh or Sant Longowal Institute of Engineering and Technology Longowal or any such examination from any other recognised state board of Technical Education with at least 45% marks (40% in case of reserved category)

OR

Passed two-year certificate course from Sant Longowal Institute of Engineering and Technology Longowal

Table 8.4 of AICTE Approval Process Handbook 2024-2027

Diploma/Under Graduate Engineering Entry level qualification 10+2 level

Sr. No.	Major Disciplines	Mandatory courses at 10+2 Level	Other relevant course(s) for this discipline
1	Aeronautical Engineering	Phy, Chem, Maths	NA
2	Agriculture Engineering**	Phy, Chem OR Agriculture stream	Maths / Biology / Biotechnology / Agriculture / Agriculture stream
3	Architecture	As per Norms of Council of Architecture (CoA)	
4	Planning	Maths	For remaining two courses select any courses out of 14#
5	Biotechnology**	Phy, Chem	Select any one from Bio / Biotechnology / Maths
6	Ceramic Engineering	Phy, Chem, Maths	NA
7	Civil Engineering	Phy, Chem, Maths	NA
8	Computer Science and Engineering	Phy, Maths	For remaining single course select any courses out of 14#
9	Chemical Engineering	Phy, Chem, Maths	NA
10	Dairy Engineering	Phy, Chem, Maths	NA
11	Electrical Engineering	Phy, Maths	For remaining single course select any

Sr. No.	Major Disciplines	Mandatory courses at 10+2 Level	Other relevant course(s) for this discipline
			courses out of 14#
12	Energy Engineering	Phy, Chem, Maths	NA
13	Electronics Engineering	Phy, Maths	For remaining single course select any courses out of 14#
14	Mechanical Engineering	Phy, Chem, Maths	NA
15	Fire and Safety Engineering	Phy, Chem, Maths	NA
16	Food Engineering	Chem	For remaining two courses select any courses out of 14#
17	Leather Technology	Chem	For remaining two courses select any courses out of 14#
18	Marine Engineering	Phy, Chem, Maths	NA
19	Metallurgy Engineering	Phy, Chem, Maths	NA
20	Military Engineering	Phy, Chem, Maths	NA
21	Mining Engineering	Phy, Chem, Maths	NA
22	Nano Technology	Phy, Chem, Maths	NA
23	Nuclear Science and Technology	Phy, Chem, Maths	NA
24	Packaging Technology	Nil	Select any courses out of 14#
25	Pharmaceutical Engineering**	Phy, Chem	Select any one from Bio / Biotechnology / Maths
26	Printing Engineering**	Phy, Chem	For remaining single course select any courses out of 14#
27	Textile Engineering	Phy, Chem, Maths	NA
28	Fashion Technology	Nil	Select any courses out of 14#
29	Textile Chemistry	Chem	For remaining two courses select any courses out of 14#

** First one or two Semesters may be so designed that students with Biology/Biotechnology background have adequate courses on Maths and Vice Versa and then the class is at level studying field for the rest of the semesters.

#Physics / Mathematics / Chemistry / Computer Science / Electronics/Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture/ Engineering Graphics / Business Studies / Entrepreneurship.

4.3 Merit List and Tie Breaking

- For merit preparation the marks of all 05 subjects (includes any 3 compulsory subjects as per Punjab Govt. Notification and 2 optional subjects) of 10+2 examination will be captured in the counselling Registration Form from participating candidates. The Rank of the candidates in the merit list will be prepared based on percentage of aggregate marks of 10+2 examination.
- In case of candidate participating on the basis of Diploma in any Engineering Trade from PSBTE, SLIET or any other recognized State Board of Technical Education then the Rank of the candidates in the merit list will be prepared based on percentage of aggregate marks obtained in Diploma of respective Board.
- In case of candidate participating on the basis of 2 years Certificate from SLIET then the Rank of the candidates in the merit list will be prepared based on percentage of aggregate marks obtained in qualifying exam.

In case of Tie in the above merit the following criteria shall be followed:

- The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- In case of Tie in (a) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of Architecture shall not ipso facto, entitle him / her to secure admission.

5. INFORMATION ABOUT B.TECH. (LATERAL ENTRY) (3 YEARS DEGREE COURSE)

5.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090562/2025 Dated 05-05-2025, the admission to B.Tech. 2nd Year (Lateral Entry) (3 Years Degree Course) shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

5.2 Eligibility Criteria

- (i) Passing of the 3 year / 2 year lateral Entry Diploma examination from an AICTE approved institution / recognised university as defined by UGC with at least 45% marks (40% in case of reserved category) in any branch of Engineering & Technology.

OR

- (ii) Passing of the B.Sc. Degree from a recognised university as defined by UGC with at least 45% marks (40% in case of reserved category) and passed 10+2 examination with Mathematics as a subject shall be eligible to apply.

OR

- (iii) Passing of B. Voc. / 3 years D. Voc. Stream in the same or allied sector.

(The Universities will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

Refer **Annexure-8** of AICTE Approval Process Handbook 2024-27.

5.3 Merit List & Tie Breaking

The merit list shall be prepared based on percentage of aggregate marks obtained in the qualifying examination (Diploma) as per the weighted percentage given below:

Candidates having 3 years Diploma

1 st Year	2 nd Year	3 rd Year	Aggregate
25%	50%	100%	Weighted %age

Candidates having 2 years Diploma

2 nd Year	3 rd Year	Aggregate
50%	100%	Weighted %age

Candidates having 2½ years Diploma

1 st & 2 nd Sem	3 rd Sem (3A+3B) & 4 th Sem	Aggregate
50%	100%	Weighted %age

Candidates having 4 years Diploma

1 st Year	2 nd Year	3 rd Year	4 th Year	Aggregate
25%	25%	50%	100%	Weighted %age

The candidate obtained higher percentage of weightage marks shall Rank higher in the order of Merit. In case of a Tie in the merit list, the rank/merit will be prepared as per criteria given below:

- (a) The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- (b) In case of Tie in (a) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of B.Tech. Lateral Entry course shall not ipso facto, entitle him / her to secure admission.

6. INFORMATION ABOUT BBA (3 YEARS DEGREE COURSE)

6.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090527/2025 Dated 05-05-2025, the admission to BBA Course shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

6.2 Eligibility Criteria

Passing of 10+2 examination from board recognized or established by Central/State Government through a legislation and a member of Council of Boards of School Education (COBSE), New Delhi shall be eligible to apply for admission to Under Graduate Courses in Management (BBA)

6.3 Merit List and Tie Breaking

The merit list will be prepared based on percentage of aggregate marks in qualifying examination.

In case of Tie in the above merit the following criteria shall be followed:

- (a) The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- (b) In case of Tie in (a) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of MBA course shall not ipso facto, entitle him / her to secure admission.

7. INFORMATION ABOUT BCA (3 YEARS DEGREE COURSE)

7.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090126/2025 Dated 05-05-2025, the admission to Under Graduate Courses in Computer Applications (BCA) Course shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

7.2 Eligibility Criteria

Passing of 10+2 examination from board recognized or established by Central/State Government through a legislation and a member of Council of Boards of School Education (COBSE), New Delhi OR A Pass in diploma in Courses Practice or equivalent shall be eligible to apply for admission to Under Graduate Courses in Management (BCA)

7.3 Merit List and Tie Breaking

The merit list will be prepared based on percentage of aggregate marks in qualifying examination.

In case of Tie in the above merit the following criteria shall be followed:

- (c) The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- (d) In case of Tie in (a) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of MBA course shall not ipso facto, entitle him / her to secure admission.

8. INFORMATION ABOUT BHMCT (4 YEARS DEGREE COURSE)

8.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090532/2025 Dated 05-05-2025, the admission to Hotel Management & Catering Technology Course shall be done, as per eligibility criteria mentioned

below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

8.2 Eligibility Criteria

- (i) Passing 10+2 examination from board recognized or established by Central/State Government through a legislation and a member of Council of Boards of School Education (COBSE), New Delhi shall be eligible to apply. Further as per AICTE guidelines the candidate should have obtained atleast 45% marks (40% in case of candidate belonging to reserved category) in the qualifying examination shall be eligible to apply for admission to degree level Hotel Management & Catering Technology course.

OR

- (ii) Passed D.Voc. Stream in the same or allied sector.

8.3 Merit List and Tie Breaking

The merit list will be prepared based on percentage of aggregate marks in qualifying examination.

In case of Tie in the above merit the following criteria shall be followed:

- (e) The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- (f) In case of Tie in (a) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of MBA course shall not ipso facto, entitle him / her to secure admission.

9. INFORMATION ABOUT MBA (4 YEARS DEGREE COURSE)

9.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090534/2025 Dated 05-05-2025, the admission to Master in Business Administration (MBA) Course shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

9.2 Eligibility Criteria

Passing of Bachelor Degree of minimum 3 years with at least 50% marks (45% marks in case of reserved category) in the qualifying examination from the University recognised by the UGC, shall be eligible to apply for admission to MBA course..

9.3 Merit List and Tie Breaking

The merit list will be prepared based on percentage of aggregate marks in qualifying examination.

In case of Tie in the above merit the following criteria shall be followed:

- (g) The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- (h) In case of Tie in (a) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of MBA course shall not ipso facto, entitle him / her to secure admission.

10. INFORMATION ABOUT MCA (2 YEARS DEGREE COURSE)

10.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090531/2025 Dated 05-05-2025, the admission to 2 years Master in Computer Applications (MCA) Course shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

10.2 Eligibility Criteria

Passing of any graduation degree (e.g. B.E. / B. Tech. / B.Sc. / B.Com. / B.A. / B.Voc. / BCA etc) with at least 50% marks (45% in case of reserved category) preferably with Mathematics at 10+2 level or at Gradutaion level from the University recognised by the UGC.

10.3 Merit List and Tie Breaking

The merit list will be prepared based on percentage of aggregate marks in qualifying examination.

In case of Tie in the above merit the following criteria shall be followed:

- The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- In case of Tie in (a) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of M.Tech. course shall not ipso facto, entitle him / her to secure admission.

11. INFORMATION ABOUT M.TECH. COURSE

11.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090530/2025 Dated 05-05-2025, the admission to Post Graduate level M.Tech. Course shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

11.2 Eligibility Criteria

All those candidates who have passed B.E. / B.Tech. with atleast 50% (45% in case of candidate belonging to reserved category) marks in aggregate shall be eligible to apply for Postgraduate level M.Tech. course.

Sr.No.	Branch of M.Tech. Course	Eligibility Criteria
1.	Artificial Intelligence	B.E. / B.Tech. (CSE / IT / Software Engg. / Computer Engg. / Software Systems / Information Security / Cyber Security / Computational Engg. / Machine learning / IoT / Data Science) with atleast 50% (45% in case of candidate belonging to reserved category). OR B.E. / B.Tech in any stream as Major along with Minor Degree in CSE OR B.Tech in any relevant/ appropriate branch of CSE as mentioned in AICTE regulations from time to time, under "Major Branches of Engineering / Technology and their relevant / appropriate branch of UG Degree in Engineering/ Technology
2.	Bio Technology	B.Tech. in Bio Technology / B.Pharmacy / M.Sc. Life Sciences
3.	CAD / CAM	B.E. / B.Tech. in Mechanical / Industrial / Production / Manufacturing / Welding / Material Science / Metallurgy Engineering
4.	Chemical Engineering	B.E. / B.Tech. in Chemical Engineering
5.	Civil Engineering	B.E. / B.Tech. in Civil Engineering
6.	Civil Engineering (Construction Technology & Management)	B.E. / B.Tech. in Civil Engineering / B.Arch.
7.	Civil (Structural Engineering)	B.E. / B.Tech. in Civil Engineering
8.	Civil Engineering (Geotechnical Engineering)	B.E. / B.Tech. in Civil Engineering
9.	Computer Science & Engineering	B.E. / B.Tech. in Computer Science Engineering / IT

Sr.No.	Branch of M.Tech. Course	Eligibility Criteria
10.	Computer Science & Engineering (System Software)	B.E. / B.Tech. (CSE / IT / Software Engg. / Computer Engg. / Software Systems / Information Security / Cyber Security / Computational Engg. / Machine learning / IoT / Data Science) with atleast 50% (45% in case of candidate belonging to reserved category).
11.	Computer Science & Engineering (Artificial Intelligence and Machine Learning)	B.E. / B.Tech. (CSE / IT / Software Engg. / Computer Engg. / Software Systems / Information Security / Cyber Security / Computational Engg. / Machine learning / IoT / Data Science) with atleast 50% (45% in case of candidate belonging to reserved category).
12.	Computer Science & Engineering (Artificial Intelligence)	B.E. / B.Tech. (CSE / IT / Software Engg. / Computer Engg. / Software Systems / Information Security / Cyber Security / Computational Engg. / Machine learning / IoT / Data Science) with atleast 50% (45% in case of candidate belonging to reserved category).
13.	Computer Science & Engineering (Cyber Security)	B.E. / B.Tech. (CSE / IT / Software Engg. / Computer Engg. / Software Systems / Information Security / Cyber Security / Computational Engg. / Machine learning / IoT / Data Science) with atleast 50% (45% in case of candidate belonging to reserved category).
14.	Computer Science and Information Technology	B.E. / B.Tech. (CSE / IT / Software Engg. / Computer Engg. / Software Systems / Information Security / Cyber Security / Computational Engg. / Machine learning / IoT / Data Science) with atleast 50% (45% in case of candidate belonging to reserved category).
15.	E Security	B.Tech. CSE / IT / ECE / EIE
16.	Electrical Engineering	B.E. / B.Tech. in Electrical / Electronics & Instrumentation / Applied Electronics / Instrumentations & Control / Electrical & Electronics Engineering
17.	Electrical Engineering (Power Systems and Renewable Energy)	B.E. / B.Tech. in Electrical Engineering / Electrical & Electronics Engineering / Electrical and Instrumentation Engineering / Electrical and Power Engineering / Electrical Devices and Power Systems / Electrical Engineering Industrial Control / Electrical Instrumentation and Control Engineering, Electrical Power System / Instrumentation / Instrumentation Engineering / Instrumentations & Control Engineering / Electronics & Instrumentation Engineering / Applied Electronics Engineering / Applied Electronics and Instrumentation Engineering
18.	Electronics & Communication Engineering	B.E. / B.Tech. in Electronics & Communication / Electronics & Instrumentation / Applied Electronics / Instrumentation & Control / Electrical & Electronics Engineering / M.Sc. in Physics (with specialization in Electronics)
19.	Electronics & Communication Engineering (Wireless Communications)	B.E. / B.Tech. in Electronics & Communication / Electronics & Instrumentation / Applied Electronics / Instrumentation & Control / Electrical & Electronics Engineering / M.Sc. in Physics (with specialization in Electronics)
20.	Electronics & Communication Engineering (VLSI)	B.E. / B.Tech. in Electronics & Communication / Electronics & Instrumentation / Applied Electronics / Instrumentation & Control / Electrical & Electronics Engineering M.Sc. in Physics (with specialization in Electronics)
21.	Electronics Product Design	B.E. / B.Tech. in Electronics & Communication / Electronics & Instrumentation / Applied Electronics / Instrumentation & Control / Electrical & Electronics Engineering / M.Sc. in Physics (with specialization in Electronics)
22.	Embedded System	B.E. / B.Tech. in Electronics & Communication / Electronics & Instrumentation / Applied Electronics / Instrumentation &

Sr.No.	Branch of M.Tech. Course	Eligibility Criteria
		Control / Electrical & Electronics Engineering / M.Sc. in Physics (with specialization in Electronics)
23.	Energy Engineering	B.E. / B.Tech. in any Branch of Engineering
24.	Environmental Science & Engineering	B.E. / B.Tech. in any Branch of Engineering
25.	Food Technology	B.Tech. / B.E. (Food Engineering / Food Technology / Food Engineering & Technology / Food Process Engineering / Food Process Technology / Dairy Technology / Dairy Engineering / Food Biotechnology / Agri. Process Engineering / Agri. Engineering / Biotechnology) or B.Sc. (Hons) in Food Technology, B.Sc. (Hons.) Agriculture (with elective / hons in Food Technology / Food Process Engineering) or any equivalent degree with atleast 50% (45% in case of candidate belonging to reserved category) marks in aggregate.
26.	Geo Technical Engineering	B.E. / B.Tech. in Civil Engineering
27.	Industrial Engineering	B.E. / B.Tech. in any Branch of Engineering
28.	Information Technology	B.E. / B.Tech. in Computer Science Engineering / IT
29.	Instrumentation & Control Engineering	B.E. / B.Tech. in Electronics & Communication / Electronics & Instrumentation / Applied Electronics / Instrumentation & Control / Electrical & Electronics Engineering / Electrical Engineering / M.Sc. in Physics (with specialization in Electronics)
30.	IT (Information Security)	B.E. / B.Tech. in Computer Science Engineering / IT
31.	Mechanical Engineering	B.E. / B.Tech. in Mechanical / Industrial / Production / Manufacturing / Welding / Material Science / Metallurgy Engineering
32.	Mechanical Engineering (Machine Design)	B.E. / B.Tech. in Mechanical / Industrial / Production / Manufacturing / Welding / Material Science / Metallurgy Engineering
33.	Mechanical Engineering (Manufacturing Engineering & Automation)	B.E. / B.Tech. in (Mechanical / Production / Industrial / Automobile & Robotics / Material Science / Welding / metallurgy or equivalent) with at least 50% (45% in case of candidate belonging to reserved category) (Notification No. IKGPTU/Reg/NF/2821-2825 dated 18.10.2021 and eOffice Computer No. 15812 dated 10.08.2021)
34.	Mechanical Engineering (Production Engg.)	B.E. / B.Tech. in Mechanical / Industrial / Production / Manufacturing / Welding / Material Science / Metallurgy Engineering
35.	Mechanical Engineering (Thermal Engg.)	B.E. / B.Tech. in Mechanical / Industrial / Production / Manufacturing / Welding / Material Science / Metallurgy Engineering
36.	Micro Electronics	B.E. / B.Tech. in Electronics & Communication / Electronics & Instrumentation / Applied Electronics / Instrumentation & Control / Electrical & Electronics Engineering / M.Sc. in Physics (with specialization in Electronics)
37.	Nano Technology / Nano Science Technology	B.E. / B.Tech. (All Branches, M.Sc. Zoology / Life Sciences / Physics / Chemistry / Bio Technology)
38.	Power Engineering	B.E. / B.Tech. in Electrical / Electronics & Instrumentation / Applied Electronics / Instrumentations & Control / Electrical & Electronics Engineering
39.	Power System	B.E. / B.Tech. in Electrical Engineering / Electrical & Electronics Engineering / Electrical and Instrumentation Engineering / Electrical and Power Engineering / Electrical Devices and Power Systems / Electrical Engineering Industrial Control / Electrical Instrumentation and Control Engineering, Electrical Power System / Instrumentation /

Sr.No.	Branch of M.Tech. Course	Eligibility Criteria
		Instrumentation Engineering / Instrumentations & Control Engineering / Electronics & Instrumentation Engineering / Applied Electronics Engineering / Applied Electronics and Instrumentation Engineering
40.	Production Engineering	B.E. / B.Tech. in Mechanical / Industrial / Production / Manufacturing / Welding / Material Science / Metallurgy Engineering
41.	Robotics & Mechatronics	B.E. / B.Tech. ECE / EE / ME / Industrial Engineering
42.	Soil Mechanics & Foundation Engineering	B.E. / B.Tech. in Civil Engineering
43.	Structural Design	B.E. / B.Tech. in Civil Engineering
44.	Structural Engineering	B.E. / B.Tech. in Civil Engineering
45.	Textile Engineering	B.E. / B.Tech. in Textile Engineering
46.	VLSI Design	B.E. / B.Tech. in Electronics & Communication / Electrical Engineering / Electronics & Instrumentation / Electrical & Electronics / CSE / IT / Control / Micro Electronics Engineering

11.3 Merit List and Tie Breaking

The merit list will be prepared based on percentage of aggregate marks in qualifying examination.

In case of Tie in the above merit the following criteria shall be followed:

- The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- In case of Tie in (a) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of M.Tech. course shall not ipso facto, entitle him / her to secure admission.

12. INFORMATION ABOUT M. PHARMACY COURSE

12.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090529/2025 Dated 05-05-2025, the admission to M.Pharmacy course shall be made Course shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

12.2 Eligibility Criteria

A student who has passed who have passed B. Pharma with atleast 55% marks in aggregate (50% marks in case of candidates belonging to SC/ST category) shall be eligible to apply for Master's programme in Pharmacy (M. Pharma) course.

For Candidates having not less than 5 years professional experience, after passing B.Pharm course, there shall be a relaxation in pass percentage from 55% to 50% for admission to M.Pharm programme.

12.3 Merit List and Tie Breaking

The merit list will be prepared based on percentage of aggregate marks in qualifying examination.

In case of Tie in the above merit the following criteria shall be followed:

- The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- In case of Tie in (a) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of M.Pharmacy course shall not ipso facto, entitle him / her to secure admission.

13. INFORMATION ABOUT PHARM. D (POST BACCALAUREATE) COURSE

13.1 Basis of Admission

As per Notification of Government of Punjab, Department of Technical Education and Industrial Training Ref. No. TECH-TE-208/2/2024-4TE2/ I/1090536/2025 Dated 05-05-2025, the admission to Pharm. D (Post Baccalaureate) course shall be made Course shall be done, as per eligibility criteria mentioned below, on the basis of inter-se-merit of qualifying examination for the Academic Session 2025-26. (Complete Notification is available at University Website www.ptu.ac.in for reference.)

13.2 Eligibility Criteria

A student who has passed who have passed B. Pharma from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act.

Provided that there shall be reservation of seats for the students belonging to the Scheduled Castes, Scheduled Tribes and other Backward Classes in accordance with the instructions issued by the Central Government/ State Government/ Union Territory Administration as the case may be from time to time.

13.3 Merit List and Tie Breaking

The merit list will be prepared based on percentage of aggregate marks in qualifying examination.

In case of Tie in the above merit the following criteria shall be followed:

- (c) The candidate obtained higher percentage of aggregate marks (in compulsory subjects) in Matriculation shall Rank higher in the order of Merit.
- (d) In case of Tie in (a) above, the candidate senior in age shall Rank higher in the order of Merit.

NOTE: The inclusion of the name of a candidate in the merit list of M.Pharmacy course shall not ipso facto, entitle him / her to secure admission.

14. OTHER GENERAL ELIGIBILITY CRITERIA FOR ADMISSION

- (a) Possesses a good moral character.
- (b) Fulfills the conditions mentioned in the Punjab Govt. notification incorporated in the Information Brochure.
- (c) Fulfills the requirements laid down by the University/Institution to which he/she is seeking admission.
- (d) Is a citizen of India.

All other general eligibility criteria is as per Memo No. 35/44/95-1T(2)/978 Dated, Chandigarh, the 21st March, 2003 of the State Govt. of Punjab.

15. RESERVATION FOR RURAL AREA CANDIDATES IN GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA

70% of the seats in the above institution are meant for rural area candidates. Criteria laid down by this institution as mentioned in this Brochure. The reservation policy of the Punjab Government is applicable. Students not claiming the Rural Area category and without the prescribed certificate shall be considered only under Urban Area.

16. RESERVATION FOR T-SUNAMI VICTIMS / CANCER / AIDS / THALASSEMIA

One percent seat reserved for Tsunami affected persons shall be available for the children / grandchildren of original ex-serviceman settlers of Campbell Bay Island OR Students suffering from Cancer / AIDS/ Thalassemia as per Punjab Govt. Memo. No.13/2/05-1TE2/1987, Dated: 02/07/2013.

17. KASHMIRI MIGRANTS

One (01) Seat is reserved for Kashmiri Migrants. The admissions and disciplines of the seat under this category will be decided by Director, Technical Education & Industrial Training, Punjab, Chandigarh. Candidates desirous of seeking admission as Kashmiri Migrants may contact the office of Director, Technical Education & Industrial Training, Plot No. 1, Sector - 36-A, Chandigarh.

18. SUPERNUMERARY QUOTA FOR JAMMU & KASHMIR STUDENTS

As per UGC D.O. No. F.1-1/2012 (SA-III) dated 13 Mar 2015, Two (02) Seats are reserved for Kashmiri Migrants. The admissions and disciplines of the seat under this category will be decided by Director, Technical Education & Industrial Training, Punjab, Chandigarh. Candidates desirous of seeking admission as Kashmiri Migrants may contact the office of Director, Technical Education & Industrial Training, Plot No. 1, Sector - 36-A, Chandigarh.

19. MANAGEMENT QUOTA SEATS

- (a) The Government of Punjab has approved 33-1/3 percent (one third) of total seats as management quota vide Notification No. 13/129/2003-1TE2/1247 dated 25.04.2008 in all the Private Unaided Colleges / Institutions.
- (b) Each Institution shall publish an advertisement in two leading newspapers (one in English and one in Punjabi language), with a period of clear fifteen days before the last date for making an application for admission under this category.
- (c) The College / Institute Management shall fill these seats in accordance with the following order of preference:
 - (i) Merit in Entrance Test (as applicable)
 - (ii) Marks secured in the qualifying examination.

The fee of "Management Quota" seats shall be the same as the latest uniform rate of the fee already notified vide No.- 13/127/09- 1TE2/767 dated 01/03/2011 until it is revised in accordance with the procedure established by law, subject to the condition that there shall be no profiteering or charging or any capitation fee, directly or indirectly, Miscellaneous charges like Admission Fee, Security, Student Fund and Hostel Fee already fixed and conveyed vide memos dated 4/3/99 and 15/3/99 will continue to be charged.

The admission under Management Quota will be initiated by the respective affiliated colleges after the completion of centralized online counselling, been conducted by I. K. Gujral Punjab Technical University, Jalandhar.

20. ADMISSION OF NRI / PIO / INTERNATIONAL CANDIDATES

Admission of NRI / PIO / Foreign National candidates will be based on merit in qualifying examination or equivalent examination. Candidates seeking admission under this category should contact:

**International Students Facilitation Cell
I. K. Gujral Punjab Technical University,
Kapurthala Campus, Jalandhar -
Kapurthala Highway, Post Bag No. - 01,
Kapurthala (Punjab) - 144603**

or

The Principal/Director of concerned college

For further details such as eligibility conditions, last date of application, procedure, counseling schedule etc. visit University website www.ptu.ac.in. The International Students will be admitted under Management Quota.

- (a) The candidates against NRI / PIO / NRI seats will be admitted on merit determined on the basis of marks obtained in the qualifying examination. They shall not be required to take the Entrance Test.
- (b) First preferences shall be given to those NRI / PIO candidates who are having ancestral Punjab Resident background.
- (c) The Second preference shall be given to those NRI / PIO candidates who are having ancestral background relating to the other States of India.
- (d) The Third preference shall be given to those resident Indian Candidates who are sponsored by an NRI / PIO and the sponsorship letter is attached with their application.
- (e) The Fourth preference shall be given to those resident Indian Candidates who are ready to pay fees in Indian Currency.

For details see Punjab Govt. Notification No. 13/129/2003-1TE2/1030 Dated: 05.04.2004 & 13/129/03/1TE2/1892 dated 20.06.2008.

21. CERTIFICATES / DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

The following documents will be required for provisional admission:-

- Matriculation Certificate (DMC) containing the date of birth and other basic credentials.
- Detailed Marks Card of the qualifying examination.
- Domicile Certificate / Residence Certificate.
- Aadhaar Card.
- Character Certificate from the Principal of the Institution last attended.
- Migration Certificate of Qualifying Exam (Not required if qualifying exam is passed from IKGPTU).
- Reserve Category / Sub-category Certificate from the Competent Authority (if applicable).
- Rural Area Certificate (as applicable)
- Income Certificate (As applicable).
- Medical Fitness Certificate as per format annexed to this information brochure.
- Gap Certificate (if applicable).
- Four recent passport size photographs.

22. RULES FOR DEPOSIT OF COUNSELLING FEE AND OTHER FEES

- (a) To participate in Centralized Online Counselling, the participating candidates will be required to submit an online Counselling Fee of Rs. 2000/- (Non-refundable). The link & procedure for the payment of a centralized online counselling fee will be available at IKGPTU website www.ptu.ac.in. The candidates are advised to take the print of Fee Receipt, which will be required to be submitted in the allotted institute at the time of admission.
- (b) Each candidate is required to deposit the Admission of Fee/Tuition fee/Semester fee as per the fee structure of the University. This fee must be deposited in the allotted Institute within the date specified on the allotment letter.
- (c) If a student does not submit a fee within the stipulated time, his/her seat shall be treated as cancelled.

GENERAL TERMS

1. Application for the seat surrender should be submitted to the head of the concerned department / institution.
2. The counselling fee is non-refundable.
3. The refund cases will be processed within 15 days after the surrender of the seat.
4. The start of the Academic Session will be as per the Academic Calendar issued by IKGPTU.
5. There will be no charges for change of course or branch within an institution.
6. The security fee is refundable in all cases.

REFUND RULES FOR AICTE (FOR BOTH CENTRALIZED AND DIRECT COUNSELLING)

In the event of a student/ candidate withdrawing before the start of the course, in the waiting list candidates should be given admissions against the vacant seats. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (Rupees one thousand only) shall be refunded and returned by the Institution/ University to the student/candidate withdrawing from the programme. It would not be permissible for Institutions and Universities to retain the School/Institution Leaving Certificates in original. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the Institution must return the fee collected with proportionate deductions of monthly fee and proportionate hostel rent, where applicable.

UGC notification dated October 2018 on Refund of fee and non-retention of original certificate and IKGPTU Notification regarding Refund of Fee is attached in this Brochure.

23. POST-MATRIC SCHOLARSHIP SCHEME FOR SC/ST/OBC CANDIDATES

POST-MATRIC SCHOLARSHIP SCHEME FOR SC/ST/OBC CANDIDATES

Post-Matric Scholarship Scheme shall be applicable for SC / ST / OBC candidates as per the guidelines of Government of Punjab and shall be implemented in true spirit.

(a) The Government of Punjab Deptt. of Welfare has issued instructions vide memo no 3/74/07-SA-II/2012/615 -18 dated 24 December, 2012 for Post-matric Scholarship Scheme for SC candidates. These instructions must be implemented in true spirit.

(b) Government of Punjab, Directorate of Technical Education and Industrial Training Punjab has issued a letter to Universities / Institutes vide memo No. 637-646 dt. 14-03-2016 regarding admission under Post-Matric Scholarship Scheme. The same may be downloaded from the following link:- <https://ptu.ac.in/wp-content/uploads/2020/09/Admission-of-SC-ST-candidates-through-Online-Counselling.pdf>. The following is stated in the above mentioned letter :

(i) It has been decided by the Government that Post-matric Scholarship shall only be granted to those SC/ST/OBC students who would enroll through online counseling to be conducted by the Punjab State Board of Technical Education & Industrial Training for Diploma level Courses and I.K.Gujral Punjab Technical University, Jalandhar for Degree courses for the Academic session 2016-17 onwards.

(ii) Any SC/ST/OBC category admissions made through management quota or as per the policy laid down in the relevant State Government notification have to be routed through the above said online admission process for claims of Post- Matric Scholarship to discourage few institutes who were indulging in claiming false and /or duplicate scholarship in the recent past.

(iii) These instructions shall come to force with immediate effect.

(iv) Central Admission Procedure will be available on IKGPTU website: www.ptu.ac.in

24. ANTI- RAGGING

The AICTE has issued anti-ragging guidelines vide F.No.37-3/Legal/AICTE/2009.

Sub: Prevention and prohibition of Ragging in technical Institutions, Universities including Deemed to be Universities imparting technical education.

F.No. 37-3/Legal/AICTE/2009 – In exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (q) of AICTE Act, 1987, the All India Council for Technical Education, hereby makes the following Regulations:-

1. Short title and commencement

These Regulations may be called the All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to be Universities imparting technical education) Regulations 2009 They shall come into force on the date of the notification.

2. Objectives

In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students, whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the All India Council for Technical Education,(AICTE) brings forth these Regulations. The details could be found out at <http://www.aicte-india.org/anti.htm>. In case of any problem, the student can download the form from - http://www.aicteindia.org/downloads/anti_ragging_affidavit.pdf.

25. RESERVED CATEGORY'S CLAIM

Every candidate must indicate in his / her application the reserved category and sub reserved category (if applicable) for which he / she wants to apply. A candidate seeking admission under a reserved category will be entitled to apply for only one reserved category. The Candidate shall be required to bring original certificates when called upon to do so. Candidates not claiming any reservation shall be treated and considered as a "General Candidate". Rules / instructions of Govt. of Punjab, regarding reserved categories as amended from time to time, will be applicable. The reservation policy of the Punjab Govt. is also given in this Brochure. Reservation policy of Universities other than IKGPTU shall be governed by their respective reservation criteria. PTU shall have no role in interpreting such criteria. Important: As per the vide letter no. F.1-27/2009 (SCT) issued by University Grants Commission all the eligible SC/ST, OBC, PwD students etc. should submit their scholarship form for the academic year by February for processing

ALL ORIGINAL CERTIFICATES IN SUPPORT OF THEIR CLAIM MUST BE PRODUCED AT THE TIME OF ADMISSION OR WHEN CALLED UPON TO DO SO.

➤ **CATEGORY CODES**

Description of Reserved Category		Main Category	Sub Category	Priority List
Scheduled Castes / Scheduled Tribes		SC	-	
Backward Classes		BC	-	
Border Areas		BR	-	
Backward Areas		BA	-	
Sportspersons		SP	-	
	Grade – A	“	S1	
	Grade – B	“	S2	
	Grade – C	“	S3	
	Grade – D	“	S4	
Children / Grand Children of Freedom Fighters		FF	-	
Disabled Persons		DP		
	Blind	“	D1	
	Deaf & Dumb	“	D2	
	Other handicapped	“	D3	
Children / Widows of Defence Personnel / Ex-servicemen etc.		DF		
	Posthumous Awardees		DF1	
	Other Awardees		DF2	
	Children/ Wards of the Defence Personnel killed or disabled to the extent of 50% or more		DF3	
	Serving Defence Personnel / Ex-servicemen		DF4	
	Param Vir Chakra (PVC) winners			F1
	Ashok Chakra (AC) winners		“	F2
	Sarvottam Yudh Seva Medal (SYSM) winner		“	F3
	MahaVir Chakra (MVC) winner		“	F4
	Kirit Chakra (KC) winner		“	F5
	Uttam Yudh Seva Medal (UYSM) winner		“	F6
	Vir Chakra (VrC) winner		“	F7
	Shaurya Chakra (SC) winner		“	F8
	Yudh Seva Medal (YSM)		“	F9
	Sena / Nau Sena / Vayu Sena Medal (gallantry only)		“	F10
	Mention-in Despatches		“	F11
	Defence Personnel killed or disabled to the extent of 50% or more “in action” including cases of Home Guards		“	F12
	PVSM awardees of Serving Defence personal / ex-servicemen		“	F13
	AVSM awardees of Serving Defence personal / ex-servicemen		“	F14
	VSM awardees of Serving Defence personal / ex-servicemen		“	F15
	Sena Medal / Nau Sena Medal and Vayu Sena Medal (Distinguished service) awardees of Serving Defence personal / ex-servicemen		“	F16
Children/Widows of Para-military forces/Punjab Police, PAP and Punjab Home Guards		PM		
	Winners of President's Police Medal for Gallantry, including posthumous awardees	“	P1	

Description of Reserved Category		Main Category	Sub Category	Priority List
	Winners of the Police Medal for Gallantry, conferred by the President of India, including posthumous awardees	“	P2	
	Killed or disabled to the extent of 50% or more “In action” including cases of Home Guards	“	P3	
	Serving para-military personnel and ex-para-military personnel	“	P4	
	Remaining categories	“	P5	
Riot affected/ Terrorist affected families		RT		
	Persons killed in 1984 riots / killed as a result of terrorist violence or killed by the security forces acting in aid of civil authority, including innocent civilians and Army Deserters as well as those of these categories who have been disabled physically to the extent of 100% in accordance with the policy already in place		T1	
	Persons of the above categories who were disabled to an extent less than 100%	“	T2	
	All other categories mentioned in the existing policy under this head.	“	T3	
Tsunami victims OR Cancer / AIDS / Thalassaemia		TS		
Single Girl Child		SGC		

Children / Wards of the posthumous awardees would get preference over the children / wards of the normal awardees of the same category.

➤ ESM priority in case of Sports persons is as under:

Priority (Sub-Sub-Category) for Sports Persons

Priority Code	Description
1	Gold Medal –Senior
2	Gold Medal – Junior
3	Gold Medal – 19 Years
4	Gold Medal – 17 Years
5	Silver Medal – Senior
6	Silver Medal – Junior
7	Silver Medal – 19 Years
8	Silver Medal – 17 Years
9	Bronze Medal – Senior
10	Bronze Medal – Junior
11	Bronze Medal – 19 Years
12	Bronze Medal – 17 Years
13	Gradation, No medal (only participation)

Sub Categories of Riot affected / Terrorist affected families will be as per following priority order

01	Persons killed in 1984 riots/killed as result of terrorist violence
02	Person who were disabled to an extent less than 100%
03	All other categories mentioned in the existing policy under this head

**Government of Punjab
Department of Technical Education & Industrial Training
(Technical Education-2 Branch)**

To

1. **Vice Chancellor,**
Punjab Technical University,
Jalandhar.
2. **Chairman,**
Punjab State Technical Education Board,
Sector-36, Chandigarh.
3. **The Director,**
Technical Education & Industrial Training, Punjab,
Chandigarh.

Memo.No.35/44/95-1T(2)/978**Dated,** Chandigarh, the 21st March, 2003

Sub:- General Eligibility Criteria for admission to Professional / Diploma / Degree / Post Graduate Degree level Engineering/Technical/Pharmacy and Architecture Courses for session 2003-2004.

Reference on the subject noted above.

2. In supersession of this department memo No. 35/44/95-IT(2)/738. Dated 4th March, 2003, the following shall be the eligibility criteria for admission to Professional/Diploma/Degree/Post Graduate level Engineering/ Technical/ Pharmacy and Architecture courses in Punjab State for session 2003-2004:-
 - i) 85% seats will be reserved for the candidates from within the State and 15% will be open to candidates on All India basis. The eligibility criteria for 85% seats will be that the candidate must be resident of Punjab State in terms of Punjab Government, Department of Personnel and Administrative Reforms (PP-I Br.) letter No.1/3/95-3PP1/9619, dated the 6th June, 1996 and letter No.1/3/95-PP-II/81, dated the 1st January, 1999 and should have passed qualifying examination from any recognized Board/University.

In case, the residence certificate is found at any stage to be false or incorrect, the admission against Punjab quota shall be liable to be cancelled, without prejudice to any criminal proceedings that may be initiated. Furthermore, the fees or any other amount paid, including advance or security, shall be automatically treated as forfeited.
 - ii) The above condition regarding a candidate being resident of Punjab shall not be applicable to the following categories of candidates: -
 - a. Candidates seeking admission under NRI quota; if eventually permitted:
 - b. Children, wards and dependents of Punjab Government employees and employees of Boards/Corporations/Statutory Bodies/Companies/Co-operative Societies set up or owned or controlled by the Punjab Government, including those established by or under an Act of the State of Punjab or a Central Act, by the Punjab Government, posted within or outside the state of Punjab.
 - c. Children, wards and dependents of members of All-India Services borne on Punjab Cadre, irrespective of where the officer is posted. This shall also include children, wards and dependents of members of All –India Services borne on cadres other than that of Punjab, provided the said officer is on deputation with Punjab Government or any of its Boards, corporations, statutory bodies, companies, co-operative Societies enumerated in sub-para (b) above, irrespective his place of posting.
 - d. Children, wards and dependents of the Central Government employees who have served for at least two years in connection with the affairs of the Punjab Government or any of its

Boards, Corporations, Statutory Bodies, Companies, Co-operative Societies enumerated in sub-para (b) above out of 5 years preceding the year of entrance examination;

- e. Children, wards and dependents of those Punjab Government pensioners settled outside Punjab.
 - f. Children, wards and dependents of military / para-military forces personnel belonging to the State of Punjab as per record at the time of their entry in service (A certificate on prescribed proforma by the Commanding officers of the Unit has to be furnished); and
 - g. Children, wards and dependents of the ex-employees of military / para military forces personnel belonging to the State of Punjab as per record at the time of their entry into service.
- iii) A candidate must have appeared in the All India Engg. Entrance Examination (AIEEE) conducted by the Punjab Technical University for admission of graduate courses and Joint Entrance Test (JET) conducted by the Punjab State Board of Technical Education.
 - iv) The guidelines issued for the grant of residence certificates / bonafide resident of Punjab by the Department of Personnel and Administrative Reforms (PP-2 Br.) vide No.1/3/95-3P-2/9619, dated the 6th June, 1996 and I.D.No.1/2/96-3PP-2/8976, dated 7th July, 1998 and No.1/3/95-3PP-2/80, dated 1st January, 1999 and further instructions, issued by that Department, if any, will be adhered to in letter and spirit while making admission to the degree/Technological courses in the Engineering Colleges and in the University etc.
 - v) NRI seats were being previously filled as per guidelines issued by AICTE vide No.F.38-7/Legal/2001, dated 03.10.2001. However, the admission to NRI seats, if at all permitted by the Government of India and /or the AICTE, in light of the interpretation of the Judgement of the honourable Supreme Court of India in the case of **TMA Pai Foundation and others vs. State of Karnataka and others ((2002) 8 SCC 481: AIR 2003 SC 355)**, shall only be in accordance with the fresh guidelines to be issued by them, in due course.

Secretary Technical Education

Government of Punjab
Department of Technical Education & Industrial Training
(Technical Education – 2 Branch)

To

The Director,
Technical Education & Industrial Training, Punjab,
Plot No.1, Sector – 36-A, Chandigarh.

Memo No. 13/2/05–1TE2/1987

Dated Chandigarh, the 2/7/2013

Subject: Reservation of seats for various categories of candidates for admission to the degree-level courses in Engineering and Technology in various Colleges, including MBA, MCA and B. Pharmacy as well as Diploma-level courses in Inst Institutions and certificate courses in ITI's in the State of Punjab from the session 2013-14

Reference to Punjab Government, **Memo. No. 13/2/05–1TE2/410 Dated 20.02.2006**, on the subject noted above.

2. The aforesaid Reservation Policy has been reviewed and it has been decided to retain the previous policy in terms of substantive percentages of reservation for the various categories. The percentage of reservation for each of the categories shall be as under:-

- | | |
|--|------------|
| (i) Scheduled Castes/Scheduled Tribes | 25% |
| (ii) Backward Classes. | 5% |
| (iii) Border Areas/Backward Areas (2% each) | 4% |
| (iv) Sports persons | 2% |
| (v) Children/Grand Children of Freedom Fighters. | 1% |
| (vi) Disabled Persons: | 3% |
| (a) Blind | 1% |
| (b) Deaf & Dumb | 1% |
| (c) Other Handicapped | 1% |

(If suitable candidates are not available in anyone of these sub-categories, the seats so available will be filled up by the candidates from the other sub categories of disabled candidates and if they are not available in any sub-category then seats shall be filled up from general category candidates).

- (vii) Children/widows of defence personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, children of serving defence personnel / ex-servicemen **(2%)**. **The priority to this category is given as under:**
- | |
|---|
| (a) Killed in action |
| (b) Disabled in action & Boarded out of service. |
| (c) Died while in service & death attributable to military service. |
| (d) Disabled in service & Boarded out of service with disability attributable to military service |
| (e) Gallantry award / other award winners both serving / retired. |
| (f) Serving Defence Personnel / Ex-servicemen. |
- (viii) Children/widows of Para-military forces personnel, Punjab Police, PAP and Punjab Home Guards killed or disabled in action to the extent of 50% or more; and children of paramilitary forces personnel/ex-paramilitary forces personnel, wards of Punjab Policemen decorated with Gallantry Medals **(2%)**.

- (ix) November 1984 riots-affected displaced persons, children of the Army deserters Killed/100% physically disabled, children of the families of persons killed as a result of terrorist violence or by security forces acting in aid of civil authorities and the children of innocent civilians who have sustained 100% disability in terrorist violence or during operation by Security forces acting in aid of civil authorities **(2%)**.
- (x) **Sibling (Single) girl child** or one of the girl of parents having two or more girls and having a no male child (an affidavit on a stamp paper worth Rs. 20/- duly attested by 1st Class Magistrate to obtained from the parents of the girl child) **(1%)**.
- (xi) The reservation of T-sunami affect person shall be available for the children / grand children of original ex-serviceman settler of Campbell bay Island only **OR** Students suffering from **Cancer / AIDS/ Thalassemia** (The claimant candidate will have to submit a certificate as a proof from the National Medical Institute like PGI, AIMS etc. in support of his/her claim) **(1%)**

3. The aforesaid percentage reservation in respect of each category shall, however, be subject to the detailed clarifications and inter se gradation criteria as decided in the meeting chaired by Chief Secretary to the Government of Punjab on 13th March, 2003, the minutes of which are appended. These minutes and the decisions recorded therein shall be treated as a part and parcel of this communication.

4. Nothing in the aforesaid policy shall apply to the courses run by the three universities in the state, other than Punjab Technical University, Jalandhar, in respect of the courses offered by them in their campuses or their regional centres. Admission to these courses shall be governed by the reservation policy framed by the respective University.

5. These policy instructions shall be subject to the law laid down by the honourable Supreme Court of India in the case of **TMA Pai Foundation and others vs. State of Karnataka and others (2002) 8SCC 481 : AIR2003 SC 355**).

You are requested to implement the above reservation policy in all the Professional/Engineering Colleges/Polytechnic Institutions/Industrial Training Institutes and Technical Institutes in the State.

**Principal Secretary,
Technical Education**

25/09/19
16-9-19

Government of Punjab
Department of Technical Education & Industrial Training, Punjab
(Technical Education -2 Branch)

To

- ✓ 1. Director
Technical Education & Industrial Training,
Chandigarh (Pb)
2. Vice Chancellor
I.K.G Punjab Technical University,
Jalandhar
3. Vice Chancellor
Maharaja Ranjit Singh Punjab Technical University,
Bathinda
4. Secretary
Punjab State Board of Technical Education &
Industrial Training, Chandigarh

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Memo No. 8 / 41 / 2019-TE-2 / 53 Dated, 13-9-2019

Subject:- Regarding implementation of relevant provisions of The Right of Persons With Disabilities Act, 2016 in the Universities and institutions under the Department of Technical Education & Industrial Training.

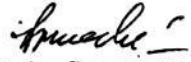
With regard to above subject it is directed that all the Universities and institutions under Department of Technical Education & Industrial Training shall implement the provisions of relevant sections of The Right of Persons With Disabilities Act, 2016 as mentioned below:-

1. Sections 3, 4 and 5 of the Act:- The Universities and the institutions apart from implementing these provisions will also ensure to carry out special sensitization drives on their campuses for the benefit of all the students. They will also put up banners and flex boards at common places to spread awareness among students regarding rights of persons with disabilities.
2. Section 22 of the Act:- As per provisions of this section all institutions and Universities are directed to maintain records of persons with disabilities in detail as mentioned in the sub-sections of this section.
3. Section 23 of the Act:- All universities and institutions are directed to create a Grievance Redressal Cell and to appoint a grievance redressal officer.
4. Section 28 of the Act:- Under this section all universities under the Department of Technical Education & Industrial Training are requested to initiate research activities in the field of enhancing habilitation, rehabilitation and other issues concerning empowerment of persons with disabilities.
5. Section 32 of the Act:- All the Universities and institutions under the Department of Technical Education & Industrial Training shall

reserve 5% seats for persons with benchmark disability for the purpose of admissions at the entry level classes with the immediate effect from the date of issuance of this letter, however this reservation percentage is revised from 3% to 4% for admission in certificate courses in ITIs in the State of Punjab as per the Directorate General of Training, Ministry of Skill Development & Entrepreneurship (MSDE), Government of India letter no.MSDE-19/02/2018-CD (pt) dated 5th April, 2019. They will also give relaxation in the upper age limit by 5 years in admission to courses being run in these institutions.

6. Section 33 of the Act:-All the Government universities are directed to identify posts which can be held by respective category of persons with bench mark disabilities in respect of the vacancies reserved in accordance with the provisions of section 34 of the Act, 2016.
7. Section 34 of the Act:-Every appropriate Government shall appoint in every Government establishment, not less than four percent of the total number of vacancies in the cadre strength in each group of posts. with respect to letter issued to from Punjab Government vide letter no.1/1/2017-3DS/1543557/1 dated 06.08.19.

All concerned are directed to implement the act in letter and spirit, especially above mentioned provisions of the Act.


Under Secretary
Department of Technical Education &
Industrial Training, Punjab

A. Sports Persons:

Joint Secretary Sports apprised that the Sports Department had already adopted a comprehensive policy regarding gradation of sports certificates. He clarified that the objective was to give preference to "A" category over "B" category, even if the marks obtained by the "A" category sportsmen was lower than those of "B" category sportsmen. He stated that if this were not done, the very objective of gradation would be defeated, and international level sportspersons would be clubbed with those who had represented only at the district level. He also clarified that even within the same category of sports certificates, preference had to be given to winners and runners up etc., and the policy instructions were comprehensive code in this regard. Only when the tie was not broken on the basis of these comprehensive sports gradation guidelines, the University/colleges take recourse to the marks/rank in the entrance exam to break the tie.

The policy of the Sports Department which already has the approval of the Government, was found to be fair just and reasonable and it was, accordingly, decided that action may be taken exactly in accordance with the **Punjab Government, Department of Sports and Youth Services, letter No.47/26/83-5Edu/2036, dated 10thDecember, 1997**. It was also decided that a copy of these instructions may be appended to and circulated along with the minutes of this meeting.

B. Disabled Persons:

The Principal Secretary Social Security explained that unlike in case sportspersons, no preferential treatment could be given to a person with higher percentage disability. She explained that a person was certified to be handicapped, provided his disability was 40% or more. As such, she proposed that all the handicapped persons having disability of 40% or more, in the respective sub-category (i.e. blind, deaf and dumb etc.), should be regarded as at par and their *inter se* gradation should be effected in accordance with the rank in the entrance examination. The proposal of the Principal Secretary Social Security was agreed and approved unanimously.

C. Children/Widows of Defence Personnel/Ex-servicemen etc.:

This matter was discussed threadbare. It was felt that the children, wards and winners of gallantry awards should be given over-riding preference over children/widows of the ordinary Defence Personnel/Ex-Servicemen. It was also felt that the children/wards of the posthumous awardees of the particular award should get precedence over other awardees of the same category.

It was, accordingly, decided that in this category of reservation of 2%, the following would be the priority, each higher sub-category being preferred to the exclusion of the lower ones:-

- (1) Gallantry awards winners in the following order: Param Vir Chakra (PVC), Ashok Chakra(AC), Sarvottam Yudh Seva Medal (SYSM), Maha Vir Chakra (MVC), Kirti Chakra (KC), Uttam Yudh Seva Medal (UYSM), Vir Chakra (VrC), Shaurya Chakra (SC), Yudh Seva Medal (YSM), Sena/ Nau Sena/ Vayu Sena Medal (gallantry only), Mention-in Despatches.
- (2) For the same medal/awards the children/wards of the posthumous awardees, would get preference as compared to those of other awardees of the same category.
- (3) Children/ wards of defence personnel killed or disabled to the extent of 50% or more "**in action**", including cases of Home Guards
- (4) Thereafter, children/widows of Serving Defence Personnel/Ex-Servicemen would be considered. However, the children/widows of personnel getting distinguished service awards such as PVSM, AVSM, VSM and Sena Medal/ Nau Sena medal and Vayu Sena Medal (distinguished service) would get over-riding priority in this sub-category, in the said order. Here also, the children/wards of the posthumous awardees would get preference over the children/wards of the normal awardees of the same category.
- (5) If there is more than one claimant within the same category/sub category as enumerated above, the tie is then to be broken with the assistance of the rank/marks in the entrance test.

In any case, it was decided that the higher sub-categories would be preferred, in exclusion to the lower categories as arranged above even when the marks obtained in the entrance test of a candidate of the former category is less than those obtained by a candidate of the lower category. The above proposal was also, accordingly, approved as such.

D. Children/Widows of Police/Para Military Forces:

This item was discussed threadbare. It was felt that the winners of President's Medal for Gallantry and the Police medal for Gallantry by the President need to be given over-riding preference. Similarly, those killed or disabled in action should be given such preference. Accordingly, the special categorization/precedence in this category was adopted as under:-

Children/wards of officers and jawans of Punjab Police, PAP and para-military forces who are:

- (a) (1) Winners of President's Police Medal for Gallantry, including posthumous awardees.

- (2) Winners of the Police Medal for Gallantry, conferred by, the President of India, including posthumous awardees.
- (3) Killed or disabled to the extent of 50% or more "in action", including cases of Home Guards.
- (b)** (1) Children and wards for serving para-military personnel and ex-para-military personnel.
- (2) Remaining categories, already mentioned in the policy, if any.

In any case, it was decided that the higher sub-categories would be preferred, in exclusion to the lower categories as arranged above even when the marks obtained in the entrance test of a candidate of the former category is less than those obtained by a candidate of the lower category. The above proposal was also, accordingly, approved as such.

It was clarified that the children/ wards of the serving or retired Punjab Police Personnel are not entitled to any reservation under this category. It was also clarified that cases of S.P.O.s, killed and disabled in action, would not be considered in this category but rather in the next following category relating to terrorist-affected/ riot-affected families.

E. Riot-affected/ terrorist-affected families:

The matter was discussed threadbare. It was felt that the cases where the bread-winners of a family had died / been disabled to an extent of 100%, should get over-riding precedence. As such, the following categorization was decided to be adopted. Children/wards of persons:

- (1) persons killed in 1984 riots/killed as a result of terrorist violence or killed by the security forces acting in aid of civil authority, including innocent civilians and Army Deserters as well as those of these categories who have been disabled physically to the extent of 100%, in accordance with the policy already in place.
- (2) Persons of the above categories who were disabled to an extent less than 100%.
- (3) All other categories mentioned in the existing policy under this head.

In any case, the higher sub-categories would be preferred, in exclusion to the lower categories as arranged above even when the marks obtained in the entrance test of a candidate of the former category is less than those obtained by a candidate of the lower category. The above proposal was also, accordingly, approved as such.

F. Children/Grand Children of Freedom Fighters:

The Principal Secretary Freedom Fighters stated that all Freedom Fighters, "Tamra Patra" holders would be regarded at par. It was accordingly decided that relative gradation within the category may be decided in accordance with the rank/marks in the Entrance Test.

Any other item with the permission of the Chair:

(1) The Director Colleges, P.T.U. requested that it would be appropriate if a dead-line was adopted for the date of issue of the certificate in respect of these categories, since the candidates continue to submit certificates right up to the very day of the counseling. It was, accordingly, decided that **only** certificates issued up to the last date of submission of applications forms for the CET to PTU **and** annexed with the application forms would be considered. This decision should be given wide publicity and also included in the prospectus-cum- information brochure to be issued by the PTU.

(2) The Director, Colleges, PTU suggested that it would be appropriate that the relative and *inter se* gradation of the candidates in respect of categories discussed above should be effected at the level of the state headquarter. This proposal was approved and it was also decided that this would be done by a Committee headed by the Secretary Technical Education, having the following other members:

- a. Director, Technical Education (DTE), Punjab (Convenor);
- b. Director/ Additional Secretary/ Joint Secretary of the concerned Department;
- c. Representative of the PTU.

The P.T.U. shall send the particulars of these categories to the DTE after the last date of the receipt of application and also send the marks obtained/ rank obtained by such candidates after declaration of the result. The above committee, after verification and personal counseling, shall send the necessary order of gradation, category-wise to PTU, which shall effect the subsequent counseling / admission in accordance with this order.

The meeting ended with a vote of thanks to the chair.

Sd/-
(Y. S. Ratra)
Chief Secretary

GOVERNMENT OF PUNJAB
Department of Technical Education & Industrial Training
(Technical Education Branch – II)

No. 13/129/2003-1TE2/1030

Dated: 05.04.2004

In pursuance to the judgment dated 31st October, 2002 of Hon'ble Supreme Court of India's in the case of T.M.A. Pai Foundation and other versus State of Karnataka and others (2002) (8 SCC 481 : AIR 2004 SC 335) and the subsequent judgment dated 14th August, 2003 by constitution bench of the Hon'ble Supreme Court of India in the Writ Petition (Civil) No. 350 of 1993, Islamic Academy of Education and another versus State of Karnataka and the others and the order dated September 25, 2003 of the Hon'ble Punjab & Haryana High Court in C.W.P No. 12758 of 2003 in the case of Shri Guru Ram Das Charitable Hospital Trust, Amritsar versus State of Punjab and another, and after consulting all the stake-holders, the Governor of Punjab is pleased to direct that 'Management Quota' in all the Private Unaided Technical and Management Institutions (College as well as Polytechnics) shall be 33 – 1/3% (one third of the total seats) and the remaining 66-2/3% (two thirds of the total seats) shall be treated as the "state quota" which must be necessarily filled through the Common Entrance Test to be conducted by an agency to be designed by the State Government.

The Governor of Punjab is further pleased to direct that out of the "Management Quota" a maximum of 5% of the total sanctioned seats of an institution shall be filled from amongst Non-Resident Indian (NRI) / Persons of Indian Origin (PIO) / Foreign National Students and other related categories, in accordance with procedure stipulated below:

- (i) The candidates against NRI / PIO / NRI – Sponsored / Industry –Sponsored seats will be admitted on merit determined on the basis of marks obtained in the qualifying examination. They shall not be required to take the Common Entrance Test.
- (ii) First preferences shall be given those NRI/ PIO candidates who are having ancestral Punjab Resident background.
- (iii) Second preference shall be given to those NRI / PIO candidates who are having ancestral background relating to other States of India.
- (iv) Third preference shall be given to those resident Indian Candidates who are sponsored by an NRI/PIO and the sponsorship letter is attached with their application.
- (v) Fourth preference shall be given to those resident Indian Candidates who are ready to pay fees in Indian Currency.
- (vi) The fee structure for those seats shall be as notified earlier vide- **1/9/2000- ITE II/1188 dated 10/3/2003**. Miscellaneous charges like Admission Fee, Security, Students Fund and Hostel Fee already fixed and conveyed vide memos dated 4/3/99 and 15/3/99 will continue be charged. Admission of the candidates under NRI/ PIO/ NRI Sponsored/ Industry Sponsored category i) to iv) shall be made provided they fulfill other terms and conditions as laid down in this notification.
- (vii) Any seats remaining vacant under NRI/ PIO/ NRI Sponsored/ Industry Sponsored quota till last date of admission in these institutions shall stand transferred to the "Management Quota"

The Governor of Punjab is further pleased to direct that in case of the Private Unaided Institutions, as an association, want to conduct their own Common Entrance Test in respect of the "**Management Quota**" seats they shall submit a resolution to this effect to the **Director, Technical Education and Industrial Training, Punjab** within 10 days of the publication of this notification, failing which the seats under this "Management quota" shall have to be filled up in the following manner:

1. Each Institution shall publish an advertisement in two leading newspapers (one in English and one in Punjabi language), with a clear fifteen days of period before the last date for making application for admission.
2. The Management shall fill these seats in accordance with the following order of preference:
 - i) **Merit in State-Level Entrance Test to be conducted by an agency to be designed by the State Government.**
 - ii) **Merit in All India Entrance Test, wherever applicable.**
 - iii) **Marks secured in the qualifying the examination.**
3. The fee of "**Management Quota**" seats shall be the same as the latest uniform rate of fee already notified **vide No.- 13/30/2003- ITE2/1241 dated 1/4/2003**, until it is revised in accordance with procedure established by law, subject to the condition that there shall be no profiteering or charging or any capitation fee, directly or indirectly, Miscellaneous charges like Admission Fee, Security, Student Fund and Hostel Fee already fixed and conveyed vide memos dated 4/3/99 and 15/3/99 will continue be charged.

The Reservation policy of the State Government for the time being in force shall apply to the "**State Quota**" only and there shall be no reservation in respect of the "Management Quota" (including NRI quota). **The further guidelines for admission of Foreign Nationals/ PIO shall be as per Punjab Government notification No.- 13/75/2001- ITE2/296 dated the 23rd January 2003.** Any Institution not willing to avail their share of "**Management Quota**" seats, including **NRI seats**, wholly or partially, shall be allowed to surrender these seats to the "**State Quota**" to be filled through the Common Entrance Test, conducted by an agency designed by the State Government.

K. K. Bhatnagar
Principal Secretary to Government of Punjab
Department of Technical Education and
Industrial Training

GOVERNMENT OF PUNJAB
Department of Technical Education & Industrial Training
(Technical Education Branch – II)

No. 13/129/2003-1TE2/1247

Dated: 25.04.2008

In pursuance to the judgment dated 31st October, 2002 of Hon'ble Supreme Court of India's in the case of T.M.A. Pai Foundation and other versus State of Karnataka and others (2002) (8 SCC 481 : AIR 2004 SC 335) and the subsequent judgment dated 14th August, 2003 by constitution bench of the Hon'ble Supreme Court of India in the Writ Petition (Civil) No. 350 of 1993, Islamic Academy of Education and another versus State of Karnataka and the others and the order dated September 25, 2003 of the Hon'ble Punjab & Haryana High Court in C.W.P No. 12758 of 2003 in the case of Shri Guru Ram Das Charitable Hospital Trust, Amritsar versus State of Punjab and another, and after consulting all the stake-holders, the Governor of Punjab is pleased to direct that 'Management Quota' in all the Private Unaided Technical and Management Institutions (College as well as Polytechnics) shall be 33 - 1/3% (one third of the total seats) and the remaining 66-2/3% (two thirds of the total seats) shall be treated as the "state quota" which must be necessarily filled through the Common Entrance Test to be conducted by an agency to be designed by the State Government. The Governor of Punjab is further pleased to direct that out of the "Management Quota" a maximum of 5% of the total sanctioned seats of an institution shall be filled from amongst Non-Resident Indian (NRI) / Persons of Indian Origin (PIO) / Foreign National Students and other related categories, in accordance with procedure stipulated below :

- (i) The candidates against NRI / PIO / NRI – Sponsored / Industry –Sponsored seats will be admitted on merit determined on the basis of marks obtained in the qualifying examination. They shall not be required to take the Common Entrance Test.
- (ii) First preferences shall be given those NRI/ PIO candidates who are having ancestral Punjab Resident background.
- (iii) Second preference shall be given to those NRI / PIO candidates who are having ancestral background relating to other States of India.
- (iv) The fee structure for those seats shall be notified earlier vide- **1/9/2000-ITE II/1188 dated 10/3/2003**. Miscellaneous charges like Admission Fee, Security, Students Fund and Hostel Fee already fixed and conveyed vide memos dated 4/3/99 and 15/3/99 will continue be charged. Admission of the candidates under NRI/ PIO/ NRI Sponsored/ Industry Sponsored category i) to iii) shall be made provided they fulfill other terms and conditions as laid down in this notification.
- (v) Any seats remaining vacant under NRI/ PIO/ NRI Sponsored/ Industry Sponsored quota till last date of admission in these institutions shall stand transferred to the "Management Quota"

The Governor of Punjab is further pleased to direct that in case the Private Unaided Institutions, as an association, want to conduct their own Common Entrance Test in respect of the "Management Quota" seats, they shall submit a resolution to this effect to the **Director, Technical Education and Industrial Training, Punjab** within 10 days of the publication of this notification, failing which the seats under this "Management quota" shall have to be filled up in the following manner:

1. Each Institution shall publish an advertisement in two leading newspapers (one in English and one in Punjabi language), with a clear fifteen days of period before the last date for making application for admission.
2. The Management shall fill these seats in accordance with the following order of preference:
 - i) **Merit in State-Level Entrance Test to be conducted by an agency to be designed by the State Government.**
 - ii) **Merit in All India Entrance Test, wherever applicable.**
 - iii) **Marks secured in the qualifying the examination.**
3. The fee of "Management Quota" seats shall be same as the latest uniform rate of fee already notified vide No.- **13/30/2003- ITE2/1241 dated 1/4/2003**, until it is revised in accordance with procedure established by law, subject to the condition that there shall be no profiteering or charging or any capitation fee, directly or indirectly, Miscellaneous charges like Admission Fee, Security, Student Fund and Hostel Fee already fixed and conveyed vide memos dated 4/3/99 and 15/3/99 will continue be charged.

The Reservation policy of the State Government for the time being in force shall apply to the "State Quota" only and there shall be no reservation in respect of the "Management Quota" (including NRI quota). **The further guidelines for admission of Foreign Nationals/ PIO shall be as per Punjab Government notification No.- 13/75/2001-ITE2/296 dated the 23rd January 2003.** Any Institution not willing to avail their share of "Management Quota" seats, including NRI seats, wholly or partially, shall be allowed to surrender these seats to the "State Quota" to be filled through the Common Entrance Test, conducted by an agency designed by the State Government.

Tejinder Kaur, IAS
Principal Secretary to Government of Punjab
Department of Technical Education & Industrial Training

**GOVERNMENT OF PUNJAB
DEPARTMENT OF TECHNICAL EDUCATION & INDUSTRIAL TRAINING
(TECHNICAL EDUCATION BRANCH – II)**

NOTIFICATION

No. 13/129/03-1qis2/1892

Dated : 20/6/08

In partial modification of Punjab Government Notification No. 13/129/2003-1TE2/1247 dated 25th April, 2008 the Governor of Punjab is pleased to amend the following condition:-

“Para (i) May be read as:-

The candidate against NRI/PIO/Seats will be admitted on merit determined on the basis of marks obtained in the qualifying examination. They shall not be required to take the **Common Entrance Test.**”

**Tejinder Kaur, IAS
Principal Secretary to Govt. of Punjab
Deptt. of Technical Education & Indl. Trg.**

**Government of Punjab
Department of Technical Education & Industrial Training
(Technical Education – II Branch)**

NOTIFICATION

No. 13/129/2003-1TE2/171

Dated Chandigarh the 17.1.2011

In partial modification of Punjab Government Notification No. 13/129/2003-1TE2/1247 dated 25.4. 2008 the Governor of Punjab is pleased to amend para 2(iii) as under :-

“**M**erit based on Marks secured in the qualifying examination

**Suresh Kumar, IAS
Principal Secretary to Government of Punjab
Department of Technical Education and
Industrial Training, Chandigarh**

Government of Punjab
Department of Technical Education & Industrial Training
(Technical Education – 2 Branch)

NOTIFICATION

No. 13/60/08-1TE2/1797

Dated Chandigarh the 23 May 2011

In supersession of earlier Notification No. 13/60/08-1TE2/2650 dated of 24.6.2010, the Governor of Punjab is pleased to re-notify the **Fee Waiver Scheme** as below in keeping with the guidelines of All India Council of Technical Education (AICTE) as contained in the Approval Process Handbook (2011-2012):-

- i) The Scheme shall be applicable to all approved Technical Institutions offering Bachelor Programmes, Diploma and Post Diploma Programmes of Three/Four years duration.
- ii) These seats shall be 5% over and above sanctioned intake.
- iii) The Competent Authority for admissions shall be the same as for regular admission and eligibility criteria with regard to qualifications shall be the same as notified for other categories.
- iv) The scheme shall be mandatory for all Institutions approved by the AICTE.
- v) Sons and daughters of parents whose annual income is less than Rs. 2.50 Lakhs from all sources shall only be eligible for seats under this scheme.
- vi) The Waiver shall be limited to the tuition fee as prescribed by the State Government. All other fee except tuition fees will have to be paid by the beneficiary.
- vii) The admission shall be made by Punjab Technical University for degree level programmes in colleges affiliated to it and by Punjab State Board of Technical Education & Industrial Training for diploma level courses in institutions affiliated to it.
- viii) In the event of non-availability of students in this category, the same shall not be given to any other category of applicants.
- ix) The Punjab Technical University & the Punjab State Board of Technical Education & Industrial Training shall invite applications under this category, make a separate merit list and effect admission on the basis of the merit list so generated, through a separate counselling which shall be held prior to regular counselling for admissions to various other categories.
- x) The Institutions shall publish in their brochure and web site the details of this scheme.
- xi) The Punjab Technical University & the Punjab State Board of Technical Education & Industrial Training shall submit a separate list of the students admitted under this category to the Institution to which they are admitted for compliance.
- xii) The Punjab Technical University & the Punjab State Board of Technical Education & Industrial Training shall issue a letter to each of the beneficiary student admitted under this scheme and such a beneficiary shall not be allowed to change Institution or Course under any circumstances. In case a selected beneficiary intends to forego the benefit of fee waiver to take admission in any other category, he shall be allowed to do so provided that the seat vacated by him shall go to the next eligible candidate under this scheme.
- xiii) All Institutions shall display information regarding candidates admitted under this scheme on their websites for information of general public and send a copy thereof to the Punjab Technical University and the Punjab State Board of Technical Education & Industrial Training, as the case may be.
- xiv) The amount of fee thus waived off will not be claimed by any institution from the Government or any other authority in any context.
- xv) The fee waiver to a student shall be for the complete duration of the course.
- xvi) The student availing fee waiver seat will not be entitled to avail financial assistance under any other Government Scheme what so ever. However, he/she shall be eligible for any scholarship available on competition/merit basis.
- xvii) The implementation of this scheme shall be subject to any amendments/charges or orders of the State Government as may be issued from time to time.

2.0 This notification shall come into force with immediate effect.

Suresh Kumar, IAS
Principal Secretary to Government of Punjab
Department of Technical Education &
Industrial Training

Government of Punjab
Department of Technical Education & Industrial Training
(Technical Education – 2 Branch)

NOTIFICATION

No. 13/60/80/1TE2/2007

Dated : 31/5/12

In partial modification of Punjab Government Notification No. 13/60/2008/1TE2/1797 dated 23-5-2011 on the basis of Approval Hand Book (2011-12), All India Council of Technical Education, New Delhi, the Governor of Punjab is pleased to amend par (v) of the notification as under:-

"Sons and daughters of parents whose annual income is less than Rs. 4.5 lakhs from all sources shall only be eligible for seat under this scheme."

S. S. Channy, IAS
Principal Secretary to Govt. of Punjab
Deptt. of Technical Education & Indl. Trg.

ਵੱਲੋਂ

ਡਾਇਰੈਕਟਰ,
ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ,
(ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਵਿੰਗ),
ਪੰਜਾਬ, ਚੰਡੀਗੜ੍ਹ।

ਸੇਵਾ ਵਿੱਚ

1 ਰਜਿਸਟਰਾਰ,
ਆਈ.ਕੇ.ਗੁਜਰਾਲ, ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ,
ਜਲੰਧਰ।

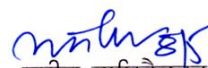
2 ਰਜਿਸਟਰਾਰ,
ਪੰਜਾਬ ਸਟੇਟ ਬੋਰਡ ਆਫ਼ ਟੈਕਨੀਕਲ ਐਜੂਕੇਸ਼ਨ,
ਸੈਕਟਰ-36, ਚੰਡੀਗੜ੍ਹ।
ਮੀਮੋ ਨੰ: 751-759/ਸ-1/ਈ.ਸੀ.ਸੀ./2015 ਮਿਤੀ: 13/5/15.

ਵਿਸ਼ਾ:- ਫੀਸ ਵੀਵਰ ਸਕੀਮ ਸਬੰਧੀ।

ਹਵਾਲਾ:- ਪੰਜਾਬ ਸਰਕਾਰ ਦੀ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ. 13/ 60/ 2008/ 1TE 2/ 1797 ਮਿਤੀ 23/ 05/ 2011 ਅਤੇ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ. 13/ 60/ 2008/ 1TE 2 / 2007 ਮਿਤੀ 31/05/2012 ਦੇ ਸਬੰਧ ਵਿਚ, ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ।

ਇਹ ਦੱਸਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਸਰਕਾਰ ਵਲੋਂ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ. 13/60/2008/1TE/1797 ਮਿਤੀ 23/05/2011 ਅਤੇ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ. 13/60/2008/1TE/2007 ਮਿਤੀ 31/05/2012 ਰਾਹੀਂ ਫੀਸ ਵੇਵਰ ਸਕੀਮ ਦੀ ਨੋਟੀਫਿਕੇਸ਼ਨ ਜਾਰੀ ਕੀਤੀ ਸੀ। ਇਸ ਸਕੀਮ ਤਹਿਤ AICTE ਵਲੋਂ ਮਾਨਤਾ ਪ੍ਰਾਪਤ ਹਰ ਕਾਲਜ ਵਲੋਂ ਸੈਕਸ਼ਨ ਇੰਨਟੇਕ ਦਾ 5% ਸੀਟਾਂ Economical Weaker Section ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਲਈ ਭਰੀਆਂ ਜਾਣੀਆਂ ਸਨ ਅਤੇ Economical Weaker Section ਸੈਕਸ਼ਨ ਵਿਚ ਉਨ੍ਹਾਂ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਸ਼ਾਮਲ ਕੀਤਾ ਗਿਆ ਹੈ, ਜਿਨ੍ਹਾਂ ਵਿਦਿਆਰਥੀਆਂ ਦੇ ਮਾਪਿਆਂ ਦੀ ਸਾਲਾਨਾ ਆਮਦਨ 4.50 ਲੱਖ ਰੁਪਏ ਤੋਂ ਘੱਟ ਸੀ।

AICTE ਵਲੋਂ ਸਾਲ 2015-16 ਲਈ ਜਾਰੀ Approval Process Hand Book ਵਿਚ ਇਸ ਸਕੀਮ ਤਹਿਤ Economical Weaker Section ਵਿਚ ਉਨ੍ਹਾਂ ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ ਸ਼ਾਮਲ ਕੀਤਾ ਹੈ, ਜਿਨ੍ਹਾਂ ਵਿਦਿਆਰਥੀਆਂ ਦੇ ਮਾਤਾ-ਪਿਤਾ ਦੀ ਸਾਲਾਨਾ ਆਮਦਨ 6 ਲੱਖ ਰੁਪਏ ਤੋਂ ਘੱਟ ਹੈ। ਇਸ ਲਈ AICTE ਵਲੋਂ ਜਾਰੀ ਇਨ੍ਹਾਂ ਗਾਈਡਲਾਈਨਾਂ ਦੇ ਸਨਮੁੱਖ ਇਸ ਫੀਸ ਵੇਵਰ ਸਕੀਮ ਤਹਿਤ ਇਸ ਸਾਲ ਦਾ ਦਾਖਲਾ ਕਰਨ ਦੀ ਕ੍ਰਿਪਾਲਤਾ ਕੀਤੀ ਜਾਵੇ।


ਵਧੀਕ ਡਾਇਰੈਕਟਰ,
ਵਾ: ਡਾਇਰੈਕਟਰ, ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ
ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ।

ਵੱਲੋਂ

ਡਾਇਰੈਕਟਰ ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ
ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ
(ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਵਿੰਗ), ਚੰਡੀਗੜ੍ਹ।

ਵੱਲੋਂ

ਰਜਿਸਟਰਾਰ,
ਆਈ.ਕੇ.ਗੁਜਰਾਲ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਜਲੰਧਰ।

ਰਜਿਸਟਰਾਰ,
ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਬਠਿੰਡਾ।

ਰਜਿਸਟਰਾਰ,
ਪੰਜਾਬ ਰਾਜ ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਬੋਰਡ, ਚੰਡੀਗੜ੍ਹ।

ਸੰਮੇ ਨੰ: 428-430/ਸ-5/ਈ.ਸੀ.ਸੀ./2019

ਮਿਤੀ: 4/4/19


ਵਿਸ਼ਾ:- ਟਿਊਸ਼ਨ ਫੀਸ ਵੇਵਰ ਸਕੀਮ 2019 ਬਾਰੇ।

ਇਹ ਦੱਸਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਸਰਕਾਰ ਵੱਲੋਂ ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ.13/60/2008ITE/1797 ਮਿਤੀ 23/05/2011 ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ. 2007 ਮਿਤੀ 31/05/2012, ਨੋਟੀਫਿਕੇਸ਼ਨ ਨੰ.2092 ਮਿਤੀ 18/7/13 ਅਤੇ ਪੱਤਰ ਮਿਤੀ 13/5/15 ਰਾਹੀਂ AICTE ਵੱਲੋਂ ਫੀਸ ਵੇਵਰ ਸਕੀਮ ਦੀਆਂ ਨਿਰਧਾਰਤ ਗਾਈਡਲਾਈਨਾਂ ਦੇ ਸਨਮੁੱਖ ਨੋਟੀਫਿਕੇਸ਼ਨ ਜਾਰੀ ਕੀਤੀ ਸੀ। ਜਿਸ ਤਹਿਤ ਮਾਨਤਾ ਪ੍ਰਾਪਤ ਹਰ ਕਾਲਜ ਵੱਲੋਂ ਸੈਕਸ਼ਨ ਇੰਨਟੇਕ ਦਾ 5% ਸੀਟਾਂ Economical Weaker Section ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਲਈ ਭਰੀਆਂ ਜਾਣੀਆਂ ਸਨ ਪਰ ਇਹ ਕੇਵਲ ਉਹਨਾਂ ਕੋਰਸਾਂ ਲਈ ਹਨ ਜਿਨ੍ਹਾਂ ਵਿੱਚ ਘੱਟੋ ਘੱਟ 30% ਸੀਟਾਂ ਦਾ ਦਾਖਲਾ ਹੁੰਦਾ ਹੈ। AICTE ਵੱਲੋਂ ਸਮੇਂ-ਸਮੇਂ ਇਸ ਸਕੀਮ ਵਿੱਚ ਬਦਲਾਅ ਕੀਤਾ ਜਾਂਦਾ ਰਿਹਾ ਹੈ। ਜਿਸ ਦੇ ਸਨਮੁੱਖ ਇਸ ਦਫਤਰ ਵੱਲੋਂ ਉਨ੍ਹਾਂ ਗਾਈਡਲਾਈਨਾਂ ਅਨੁਸਾਰ ਹੀ ਦਾਖਲਾ ਕਰਨ ਲਈ ਲਿਖਿਆ ਜਾਂਦਾ ਰਿਹਾ ਹੈ।

ਹੁਣ ਸਰਵ ਭਾਰਤੀ ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਕੌਂਸਲ ਵੱਲੋਂ ਸਾਲ 2019-20 ਦੇ ਦਾਖਲੇ ਲਈ ਜੋ ਅਪਰੂਵਲ ਪ੍ਰੋਸੈਸ ਹੈਂਡ ਬੁਕ ਜਾਰੀ ਕੀਤਾ ਹੈ ਉਸ ਦੇ ਪੈਰਾਂ 6.40 ਵਿੱਚ ਇਸ ਟਿਊਸ਼ਨ ਵੇਵਰ ਸਕੀਮ ਵਿੱਚ ਹੇਠ ਅਨੁਸਾਰ ਬਦਲ ਕੀਤੀ ਹੈ:-

- ਇਹ ਸਕੀਮ ਬੈਚਲਰ ਪ੍ਰੋਗਰਾਮ, ਡਿਪਲੋਮਾ ਅਤੇ ਪੋਸਟ ਡਿਪਲੋਮਾ ਅਤੇ ਲੈਟਰਲ ਐਂਟਰੀ ਪ੍ਰੋਗਰਾਮ ਦੇ ਨਾਲ-ਨਾਲ ਇਸ ਸਾਲ ਤੋਂ MCA, PGDCA ਅਤੇ MBA ਪ੍ਰੋਗਰਾਮ ਲਈ ਵੀ ਲਾਗੂ ਹੈ।
- ਇਹ ਸਕੀਮ ਹੁਣ ਉਹਨਾਂ ਵਿਦਿਆਰਥੀਆਂ ਤੇ ਲਾਗੂ ਹੈ ਜਿਨ੍ਹਾਂ ਵਿਦਿਆਰਥੀਆਂ ਦੇ ਮਾਤਾ ਅਤੇ ਪਿਤਾ ਦੀ ਆਮਦਨ 8.00 ਲੱਖ ਰੁਪਏ ਸਲਾਨਾ ਤੋਂ ਘੱਟ ਹੈ।


AICTE ਵੱਲੋਂ ਜਾਰੀ ਗਾਈਡਲਾਈਨਾਂ(ਟੂੱਕ ਨੱਬੀ) ਅਨੁਸਾਰ ਦਾਖਲਾ ਕਰਨਾ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਂਦੇ।


ਡਿਪਟੀ ਡਾਇਰੈਕਟਰ,
ਵਾ:ਡਾਇਰੈਕਟਰ, ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ
ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ।

ਪਿੱਠ ਐਕਟ 431 /ਸ-3/ਈ.ਸੀ.ਸੀ./2019

ਮਿਤੀ: 4/4/19

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ, ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ ਨੂੰ ਸੂਚਨਾ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।


ਡਿਪਟੀ ਡਾਇਰੈਕਟਰ,
ਵਾ:ਡਾਇਰੈਕਟਰ, ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ
ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ।

INSTRUCTIONS/GUIDELINES FROM PUNJAB GOVERNMENT REGARDING (I) COMPETENT AUTHORITY TO ISSUE CERTIFICATES AND (II) CRITERIA FOR ELIGIBILITY OF CANDIDATES BELONGING TO VARIOUS RESERVED CATEGORIES

RESIDENCE CERTIFICATE

Copy of letter No. 1/3/95-3PP/9619 dated 06.06.1996 from the Deputy Secretary, Personnel, Government of Punjab, Department of Personnel and Administrative Reforms (Personnel Policies-II Branch) to

- (i) All the Financial Commissioners to the Government of Punjab.
- (ii) All the Principal Secretaries/Administrative Secretaries to the Government of Punjab.
- (iii) All Heads of Departments, Commissioners of Divisions, Registrars, Punjab and Haryana High Court, District and Session Judges, Deputy Commissioners, Sub Divisional Officers (Civil) in the Punjab State.

Subject: Bonafide resident of Punjab-Guidelines for grant of Residence Certificate.

Sir/Madam

I am directed to invite your attention to the Punjab Government Circular Letter No. 1/3/95-3PP/2043, dated 29.1.1996 vide which the instructions were issued regarding simplification of procedure, for obtaining the certificate of **Domicile** for the purposes of admission to educational institutions, (including technical / medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421) wherein it was held that instead of the word '**Domicile**' the word '**Residence**' be used in the instructions issued by the State Governments on the subject. Accordingly, it has been decided by the Government to revise the Government instructions referred to above as under:-

Affidavit/Certificate Categories	Authorities competent to issue the same
Citizens of India Produce an affidavit to the effect that they or their children/wards have not obtained the benefit of residence in any other States.	Affidavit of the parents/ Guardian to be attested by an Executive Magistrate / Oath Commissioner / Notary Public.
Categories	
i) Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission.	Certificate to be signed by the Headmaster / Principal of the recognised Schools/Colleges concerned.
ii) Children / Wards of : (a) The employee of Punjab Government posted in or outside Punjab State or working on deputation having atleast 3 years of service. (b) The employees of Government of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Govt. for a period of 3 years. (c) The employees of State Government Institutions/ Undertakings who are posted in Chandigarh or in Punjab in connection with affairs of the Punjab Government for a period of 3 years. (d) The employees having atleast 3 years of service in autonomous bodies / companies in which Punjab Government has 20% or more shares.	Certificate to be issued by the respective Head of the Department
iii) Children/Wards of the pensioners of Punjab Govt. irrespective of the fact that the original home of the retiree is in a State other than Punjab or he has settled after retirement in or outside Punjab.	PPO issued by the Accountant General, Punjab
iv) Children/Wards of the persons who have settled in Punjab or had resided in Punjab for a period of at least 5 years at any time prior to the date of the submission of the application either in pursuit of a profession or holding of a job.	Certificate to be issued by the DC, ADC(R), ADC(D), SDO (Civil), GA to DC, DORG DRO, EM, Tehsildar Commissioners of Municipal Corporation of Amritsar, Jalandhar and Ludhiana
v) Children/Wards of persons who have held immovable property in Punjab for a period of five years. The property should be in the name of the parents/guardians or the candidate himself.	DC, ADC (R), ADC (D) SDO (Civil), GA to DC, EM, DORG, Tehsildar / DRO based on copies of Jamabandi Revenue Record, Municipal Record, Registered deeds of any other document to the full satisfaction of the DC
vi) Persons who were born in Punjab and produced a certificate to that effect.	As per category (iv) above

For the purpose of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the Competent Authorities, proforma have been prescribed which are enclosed herewith. After careful consideration it has also been decided to delete the D.T.O. included among the certifying authorities against category (iv) & (vi) of the policy instruction dated 29.01.1996.

The receipt of this letter may please be acknowledged.

Sd/-
Karam Chand Ahuja
Deputy Secretary, Personnel

Note : These instructions shall be applicable only to the extent that these have not been modified or amended by subsequent Punjab Government Instructions. In case of any change, the later (more recent) Punjab Government Instructions shall prevail.

Specimen formats of Residence Certificate for some of the categories mentioned in guidelines issued by the Punjab Government are given as **Annexure No. VI (i) to VI (x).**

1. SCHEDULED CASTE CATEGORY

The format for SC Certificate is given as **Annexure-VI (i)** and the competent authorities to issue the certificate are as under

- (i) M.Ps in respect of Scheduled Caste persons residing in their respective parliamentary constituencies.
- (ii) M.L.As in respect of S.Cs residing in their respective assembly constituencies.
- (iii) All gazetted officers of the State Government.

(Declared as such vide letter No. 460/WG/56/4799 dated 25-01-1956 and 1/19194-RCI/6045 dated 15-07-1994.

2. SCHEDULED TRIBE CATEGORY

The competent authority to issue Scheduled Tribe certificate is same as given for Scheduled Caste category.

3. BACKWARD CLASS

Seats reserved for Backward Class will be offered to a candidate who belongs to a caste declared as Backward in terms of Punjab Govt. letter No. 2662 GII-6316934 dated April 20, 1963. read with letter No. 9642-4SEI-74/24/ 24222 dated Nov. 26, 1974 and 81144/93 BS2/748 dated Jan. 25, 1994. Competent authorities to issue B.C. certificate are as follows:

- (1) S.D.O. (C); (2) Executive magistrate; (3) Tehsildar; (4) Naib Tehsildar; (5) Block Development and Panchayat Officer; (6) District Revenue Officer and (7) MLA of the concerned constituency.

(Declared as such vide letters No. 2/ 223/79-SWI/15045 dated 12.8.1980 and No. 1119194-RCI/6045 dated 15.7.1994. Specimen format is attached as per Annexure No. VI (xi).

4. BACKWARD AREA

The admission to the seats reserved for students belonging to the Backward Area in the Punjab will be considered as per instructions contained in letter No. 15595-GB-5614174 dated Sept. 7, 1956 from the Chief Secretary to Government, Punjab to all heads of Department etc. and as amended from time to time. Format is attached as per Annexure No. VI (xii).

5. SPORTS PERSONS CATEGORY

- (i) Admission to seats reserved for sports persons will be made on the basis of sports gradation certificate issued by the Sports deptt. Punjab in the light of instructions issued by the Punjab Government vide letter no. 47/26/83-155/2036 dt. 10.10.97. The instructions/guidelines contained in this letter are as under:

- (ii) The certificate shall be in the following descending order of merit;

GRADE-A:

Sportsmen/women of international standing i.e. those who have represented India in the following international tournaments/meets/competitions/ championships conducted by recognised International Federation /Committee

- | | |
|-------------------|------------------------------------|
| (a) Olympic Games | (d) Commonwealth Games |
| (b) World Cup | (e) Davis Cup |
| (c) Asian Games | (f) Test / One day Cricket Matches |

GRADE-B:

Sportsmen/women who have participated and achieved position in the following tournaments / meets / competitions / Championships. Gradation will be done for grade 1st, 2nd and 3rd position. Participation

will be grade from (i) to (v) categories mentioned below:-

- (a) International Tournament for Senior and Junior organised by International Federation of that discipline and where at least 10 Countries have participated, other than those mentioned against Grade-A.
* The Candidates belonging to SC/ST Category under 15% quota meant for Punjabis settled outside Punjab shall have to submit the relevant certificate issued by competent authority from Punjab only.
- (b) All India Combined Universities teams which participated in Senior National / World University Championship /International competitions.
- (c) National Games organised by Indian Olympic Association.
- (d) Senior and Junior National Championships organised by recognised National Federation of that game under the banner of Indian Olympic Association where at least 15 States have participated.
- (e) National Championship for women organised by Sports Authority of India.
- (f) Position Holder of All India Inter University Tournaments where atleast 15 Universities have participated, Participation in these competitions will not be graded.
- (g) Position holder of Punjab School teams/Kendriya Vidyalaya Schools and Navodya Sangathan Schools teams participated in School National Championships. Participation in these competitions will not be graded.
- (h) Position holders of All India Rural meet under sixteen by SAI. Participation will not be **graded**.

GRADE-C:

Sportsmen/women who have achieved 1st, 2nd and 3rd position in the following tournaments /championships/meets will only be graded:

- (a) Position holder of Punjab State Championships for Senior and Junior organised by Punjab Sport Department /Punjab Olympic Associations.
- (b) Position holders of Inter District State Championships organised for seniors and juniors under the banner of Punjab Olympic Association/Punjab Sports Department/State Sports Associations.
- (c) Position holders of State School Games organised by Education/Sports Department.

GRADE - D:

Sports /women who have achieved 1st, 2nd and 3rd position in the following Tournaments / Championships /meets will only be graded

- (a) Position holder of Inter College Tournaments.
- (b) Position holders of District Tournaments.
- (c) Position holders of Inter School Tournaments.

- (iii) Performance of following Sports disciplines will only be considered for the purpose of Sports gradation

Sr. No.	Sports Discipline	Sr. No.	Sports Discipline	Sr. No.	Sports Discipline
1	Athletics	2	Badminton	3	Basketball
4	Cricket	5	Cycling	6	Gymnastic (Artistic only)
7	Football	8	Hockey	9	Handball
10	Judo	11	Kabaddi (National Style Only)	12	Kho-Kho
13	Lawn Tennis	14	Boxing	15	Wrestling
16	Swimming	17	Table Tennis	18	Volley Ball
19	Weight-Lifting	20	Shooting	21	Archery
22	Equestrian	23	Fencing	24	Rowing
25	Softball	26	Net ball	27	Roller Skating
28	Canoeing	29	Power Lifting	30	Body Building
31	Yachting	32	Golf	33	Circle Kabaddi
34	Chess	35	Gymnastic (Rythmic)	36	Gatka

- (iv) For certification, Sport Department, Punjab only consider the cases who fulfill the following requisites:-

- (a) For gradation Sports Department, Punjab will only consider the claim of domicile of Punjab who actually participated in the competitions as nominee of Punjab Team. This will leave out the Sports residents of other States, Punjab domicile or even of Punjab and Chandigarh who do not represent Punjab in any competition as Punjab nominee.

- (b) Claim of the resident of Union Territory of Chandigarh will only be entertained for Counter signature of certificate issued by the Department of Sports, Union Territory of Chandigarh for National School Games only provided, parents belong to the Punjab State Service and are posted at Chandigarh during the period or which gradation is being claimed for their wards. For Junior and Senior National Championships, they must play as nominee of the State of Punjab as is the case in para (a) above.
- (c) The certificates issued by the Sports Associations must be submitted for gradation to the concerned District Sports officer within 9 months from the date of issue of certificate. In the absence of this, any delay occurred will be the responsibility of the applicant. The application should be submitted as per the direction / requirements spelled out by the Department of Sports. Copy of the same can be had from the Distt. Sports Officer's Office.
- (d) The application for gradation received from the District Sports Officer's Office will be processed at the Head quarter for final checking of the performance participation record, if necessary interviews and field tests will be conducted to see the genuineness of the performance and participation level of the applicant.
- (e) The Directorate of Sports will not be responsible for any delay which occurs due to late submission of application or in furnishing incomplete requisite information / reply to queries by the Department from the individual concerned or the Sports Associations. The total processing time at District and the Headquarter, Chandigarh shall be 60 days in cases where all required formalities are completed.
- (f) In the matter of rating inter -se, the preference in the same grade will be given in the following descending order:
 - (1) Winner
 - (2) Runner Up
 - (3) Third position holder
 - (4) Number of participations

Regarding Senior and Junior tournaments/ Championships senior shall have precedence over Junior in the same performance i.e. for example Gold Medalist in Senior category shall have precedence over Gold Medalist in Junior Category and Gold medalist in Junior category over silver medalist in Senior category and so on which implies that participation in grade 'B' will be considered last of medalists of B category in the same orders of medalists, if after considering the performance criterias mentioned above, the candidate having higher marks obtained in the examination which is considered for admission will decide the seniority from highest to lowest marks obtained by the candidate.
- (g) Participation in, the lower grade as a playing member in team event and position holder in individual be a prerequisite for acceptability in the higher grade. i.e. for participation National, one has to be a member of the State in team games and position holder in individual games.
- (h) Performance achieved in individual event of any discipline and in team games, will be consolidated only if it has been achieved through a competition with 7 or more competitors (in individual event) and 15 or more units in team games.
- (i) Certificates issued by the concerned Sports body are properly signed in ink by the nominee of President and Secretary himself of State Unit along with signature of a Gazetted Officer not below than rank of Deputy Director Sports, Punjab for State Championship in whose Division the State Championship is conducted, and certificates of district championship must carry signatures of president and Secretary of District Association along with signature of Distt. Sports Officer of that District.
- (j) Only those certificates will be considered for gradation which are declared in the affidavit submitted to the Department with the application for gradation.
- (k) Director Sports, Punjab, who will issue the certificate will also have the authority to cancel certificate at any time, if it is found to have been issued on false information or record. Director Sports will also have the authority to correct any mistakes done by the office giving opportunity to the affected Sports men /women.
- (l) No certificate shall be graded after five years have lapsed in issuance of the certificates.
- (m) No sports gradation certificate shall be issued to the players who participated in Mini, Sub-junior and in the tournaments which are organized for the players under 15 years age.
- (n) In case difference of opinion / contest between the Sports Directorate and any Sports

Association then the matter will be forwarded to the Govt. and the decision of the Secretary Sports Punjab will be final and binding on all concerned.

- (o) This entire State of Punjab will have uniform gradation policy as specified in this order. No educational / institution or otherwise will deviate or form a separate criteria or guidelines from the criteria / policy as laid down in this order. The final lists will be approved by the Directorate of Sports responsible for issuance of sports gradation certificates.
- (p) This order will come into force w.e.f. 01.01.1998. Whereby all earlier order would superseded.

6. POLITICAL SUFFERERS/FREEDOM FIGHTERS

2% seats reserved for Political Sufferers / Freedom Fighters will be filled in accordance with the instructions issued by the Punjab Govt. vide letter No. 9(13)-3 PII-81/5822 dated 4.4.1985.

The benefit of this category will be given only to those freedom fighters, and their wards who have either been granted a freedom fighter's pension from the Punjab Govt. or have been awarded Tamra Patra for their political sufferings during Pre-Independence Freedom Movements. The Deputy Commissioner of the District to which a freedom fighter belongs **will be the only** competent authority to provide an eligibility certificate to this effect. A specimen copy of certificate is given as in **Annexure-VI (xiii)**.

7. BORDER AREA

Admission to this reserved category will be done in accordance with the instructions contained in Punjab Government letter No. 723-RR-70/7371 dated 31.3.1970 and as amended from time to time. The prescribed format of the Certificate to be furnished by the candidate is given in Annexure-VI (xiv).

8. CHILDREN / WIDOWS OF DEFENCE PERSONNEL KILLED OR DISABLED TO THE EXTENT OF 50% OR MORE IN ACTION , WARDS OF GALLANTRY AWARDEES, CHILDREN OF SERVING DEFENCE PERSONNEL / EX-SERVICEMEN

The admission to the seats reserved for the **children / widows of defence personnel killed or disabled to the extent of 50% or more in action, wards of gallantry awardees, children of serving defence personnel / ex-servicemen** will be done as per instructions contained in letter No. 32/1/86-1TEII/473-D dated 05.02.1996 of Govt. of Punjab, Deptt. of Tech. Edu. & Indl. Training (Tech. Edu. 2 Br.), Chandigarh. The prescribed format of the certificates to be furnished by the candidates are given in **Annexure – VI (xv to xvii)**.

9. CHILDREN/WIDOWS OF PARA-MILITARY FORCES PERSONNEL, PUNJAB POLICE, PAP AND PUNJAB HOME GUARDS KILLED OR DISABLED IN ACTION TO THE EXTENT OF 50% OR MORE; AND CHILDREN OF PARAMILITARY FORCES PERSONNEL/EX-PARAMILITARY FORCES PERSONNEL, WARDS OF PUNJAB POLICEMEN DECORATED WITH GALLANTRY MEDALS

The admission to the seats reserved for this category will be done as per instructions contained in letter No. 32/1/86-1TEII/473-D dated 05.02.1996 of Govt. of Punjab, Deptt. of Tech. Edu. & Indl. Training (Tech. Edu. 2 Br.), Chandigarh. See **Annexure – VI (xix)** for format of certificate for Gallantry Awardees.

10. NOVEMBER 1984 RIOTS-AFFECTED DISPLACED PERSONS, CHILDREN OF THE ARMY DESERTERS KILLED/100% PHYSICALLY DISABLED, CHILDREN OF THE FAMILIES OF PERSONS KILLED AS A RESULT OF TERRORIST VIOLENCE OR BY SECURITY FORCES ACTING IN AID OF CIVIL AUTHORITIES AND THE CHILDREN OF INNOCENT CIVILIANS WHO HAVE SUSTAINED 100% DISABILITY IN TERRORIST VIOLENCE OR DURING OPERATION BY SECURITY FORCES ACTING IN AID OF CIVIL AUTHORITIES

For candidates belonging to Sikh Migrants Category, only those shall be considered who posses RED identification cards issued by the concerned S.D.O. (Civil)/ D.C. An attested copy of the card should be attached with the Application Form in support of the claim under this category.

For candidates belonging to Terrorist / Riot Victims Category, only those will be considered, who migrated from Delhi and other states to Punjab after 31.10.1984 and got themselves registered with Deputy Commissioner(s) by 14.02.1986 and have been issued red identity cards by the concerned Deputy Commissioner(s). An attested copy of the card should be attached with the Application Form in support of the claim under this category. For this category, Punjab Domicile Certificate is not essential.

For candidates belonging to the category of Internal Migrants who migrated from the nearby cities / districts after 01.01.1986 have been issued WHITE Identity Cards by the concerned SDO (Civil). An attested copy of the card should be attached with the Application Form in support of the claim under this category.

For candidates belonging to the category of External Migrants who migrated from Villages / Cities to Delhi and other state after 01.01.1986 and returned to Punjab, have been issued WHITE Identity Card by the concerned SDO (Civil). An attested copy of the card should be attached with the Application Form in support of the claim under this category.

Children of army deserters who deserted army as an aftermath of Operation Blue Star will have to submit Certificate in the prescribed format given under Annexure VI(xviii).

11. WARDS OF POLICE PERSONNEL / PARA-MILITARY FORCES PERSONNEL / CIVILIAN GOVT. EMPLOYEE KILLED IN TERRORIST ACTION

The format of the certificate to be furnished by the candidates desirous of seeking admission under the reserved category of Police Personnel / Civil Govt. Employee killed or 100 percent incapacitated is given in Annexure – VI (xx).

12. CANDIDATES OF PUNJABI ORIGIN SETTLED IN OTHER STATES / ABROAD

The admission to the seats reserved for the wards of those persons who are of Punjabi origin and have settled in other states will be made on the submission of the Punjab Residence Certificate Annexure – VI (ii) to VI (x).

13. DISABLED PERSONS

The admission of Disabled Persons (Blind, Deaf and Dumb and others) will be made in accordance with the decision contained in Pb. Govt. Notification No. 14/8/2000-FM-IIJ311 (DTE) Dated 4th March, certificate to be issued by the Chief Medical Officer of the District concerned which should indicate the extent of disability.

However, if suitable candidates are not available in any one of these sub-categories of disabled candidates, or are not found suitable for the Particular course, the seats so available will be filled up by the candidates from the other sub-categories of disabled candidates. The decision in such cases will be taken by the Admission Committee.

14. RURAL AREA

Rural Area specimen format of Certificate is given as **Annexure – VI (xxii)** to be followed by candidate desirous of seeking admission in Guru Nanak Dev Engineering College, Ludhiana and Baba Banda Singh Bahadur Engineering College, Fatehgarh Sahib.

Note : The amendments made in these regulations in the meeting held on 13th March, 2003 with the Chief Secretary regarding Sub-categories in the various main categories shall apply.

SPECIMEN FORMATS OF CERTIFICATES

No. VI (i)

CERTIFICATE FOR SCHEDULED CASTES / SCHEDULED TRIBES

Dispatch No.....

Date

1. It is certified that Shri/Smt./Kumari son/daughter of Shri.....
of Village/Town District/Division
State of Punjab belongs to Caste which has been recognized
as Scheduled Caste as per "The Constitution (Scheduled Castes) Order, 1950".
2. Shri / Smt. / Kumar..... and his / her family lives in village / town
.....District / Division of Punjab State.

Place :

Signature
Designation
Seal of Officer

Date :

No. VI (ii)

*AFFIDAVIT OF THE PARENTS/GUARDIAN TO BE ATTESTED BY AN EXECUTIVE MAGISTRATE/ OATH COMMISSIONER/NOTARY PUBLIC IN CASE OF Part (a) & (b) of Annexure VI

I..... Father / Mother / Guardian of Miss/Mr.....
resident of (full address to be given)
do, hereby, solemnly state and affirm as under:-

1. That I am a citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of Residence in any other state

Dated.....

DEPONENT

Verification :

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

Dated.....

DEPONENT

No. VI (iii)

**CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE GOVERNMENT/ RECOGNISED SCHOOL/COLLEGE CONCERNED IN CASE OF CATEGORY (b) (i)

It is certified that Miss / Mr D/o,S/o Sh.....
has been a student of this School / College for a period of years, fromto
..... He/She left the School/College on.....

Dated.....

Signature of Principal/Head Master
of the School/College (with seal)

****CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT IN CASE OF CATEGORY (b) (ii) (a)**

Certified that Mr/Ms S/o/W/o Sh
 father/mother of Miss/Mr..... (name of the Child/Ward)
 is an employee of the.....(name of Office) of Punjab
 Government. He/ she is working as..... and is posted at
 He/she has more than three years service at his/her credit.

Date.....
 Place

Head of Deptt. (Seal)

OR

Certified that Mr./Mrs S/o / W/o Sh..... is
 Father / mother of Miss / Mr..... is an employee of the.....
 of Punjab Government. He/she is working as on deputation with the
 and is posted at..... He/She has
 more than three years service at his/her credit.

Place
 Dated.....

Head of the Department
(With Seal)

* This affidavit is to be given by all candidates.

** Any one of these certificates, as applicable to the candidate according to the Punjab Govt. instructions,
is to be given.****CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF CATEGORY (b) (ii) (b)**

Certified that Mr./Mrs S/o/W/o Sh..... is
 father / mother of Miss/Mr..... is an employee of Govt.
 of India and he/she is working as..... He/she has been Posted at
 Chandigarh / Punjab in connection with the affairs of Punjab Government for the past three years.

Dated
 Department

Head of the
(With Seal)****CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF CATEGORY (b) (ii) (c)**

Certified that Mr./Mrs S/o/W/o Sh..... is
 father/mother of Miss/Mr..... is an employee of.....
 (institution/Undertaking) of the Government of Punjab and is working as..... He/she
 has been posted at Chandigarh / Punjab in connection with the affairs of Punjab Government for period of
 past three years.

Dated

Head of the Department
(With Seal)

****CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF CATEGORY (b) (ii) (d)**

Certified that Mr./Mrs..... S/o/W/o Sh.....
is father/ mother of Miss/ Mr..... is an employee of
in which the Punjab Government has 20% or more share.

He/she is working as..... and is posted at.....
It is also certified that he/she has three years service in the above said autonomous body/company.

Dated

Head of the Department
(With Seal)

No. VI (viii)

****RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDM, ASSTT. COMMISSIONER GENERAL, D.O.R.G, D.R.O., E.M., TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORIES (iv)**

Certified that Mr/Mrs (name of person)..... S/o/W/o Sh.....
father/mother/guardian of Mr/Miss..... (name of the Child/Ward with full
address) has settled* in Punjab or has resided* in Punjab for a period of 5 years from.....
to..... He / she is working as.....

*Strike out whichever is not applicable

Signature of DC, ADC (R), ADC (D), SDM, Asstt.
Commissioner General, DORG, DRO, EM, Tehsildar,
Commissioners of Municipal Corporations of Asr., Jal. and
Ldh.

No. VI (ix)

****RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D), SDM, ASSTT. COMMISSIONER GENERAL, DORG, DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY (v)**

Certified that Mr/Mrs. (name of person) S/o/W/o Sh.....
father/mother/guardian of Mr./Miss..... (name of the Child/Ward with
full address) hold immovable property at (place & district)..... in the State of
Punjab for the past.....years.

Dated

Signature of DC, ADC (R), ADC (D), SDM, Asstt. Commissioner
General, DORG, Tehsildar, based on copies of Jamabandhi, Revenue
Record, Municipal Record, Registered deed or any other document to
the full satisfaction of the DC.

****RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC (R), ADC (D) SDM, ASSTT. COMMISSIONER GENERAL, DORG, DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS AMRITSAR, JALANDHAR AND LUDHIANA IN THE CASE OF CATEGORIES (vi)**

Certified that Miss/Mr.S/o / D/o Sh.....
resident of.....was born in Punjab as per Birth Certificate.

Dated

Signature of DC, ADC (R), ADC (D), SDM, Assitt. Commissioner
General, DORG, DRO, EM, Tehsildar. Commissioners of
Municipal Corporation. Asr., Jal. &Ldh.

No. VI (xi)

CERTIFICATE OF BACKWARD CLASS

1. This is to certify that Shri /Smt / Kumari son/daughter of
Village/Town..... in district/division..... of the State of Punjab
belongs to theCaste which is recognized as a Backward Class in terms
of Punjab Govt. letter No. dated.....
2. This is also certified that he/she does not belong to any category of persons/sections mentioned in
column 3 of the schedule to Punjab Government. Department of Welfare letter No. 01/41/93-RCI/459
dated 17/01/1994 and No. 8/144/93-BS2/7017 dated 27.9.95
3. Shri / Shrimati / Kumari..... and or / his / her family ordinarily reside(s) in
Village/town..... of District/Division.....
of the State of Punjab.

Place :
Date :
State :

Signature
Designation.....
(Official seal of the officer concerned)

No. VI (xii)

BACKWARD AREA CERTIFICATE

Dispatch No..... Dated.....

Certified that..... son / daughter of Shri.....
an applicant for admission to Degree level Engg./Architecture Courses is a permanent resident of
Village..... which has been recognised as Backward Area in accordance with the
Instructions issued by the Punjab Govt. from time to time.

Dated.....

DC/GA to DC/SDM/SDO (Civil)
Official Seal

CERTIFICATE TO BE FURNISHED BY CHILDREN / GRAND CHILDREN OF POLITICAL SUFFERERS / FREEDOM FIGHTERS

Dispatch No.....

Dated.....

Certified that Mr/Ms..... an applicant to Degree level Engg./Architecture Course is a son/daughter/son's son/son's daughter or daughter's son/daughter's daughter of (delete whichever is not applicable). Shri..... Who is Tamra Patra holder/and drawing pension from..... treasury.

OR

Mr./Ms.....an applicant to Degree level Engg./Architecture Course, is son/daughter of Sh.....who had undergone three months' imprisonment in connection with Emergency/Punjabi Suba or Dharam Yudh Morcha for the demands of the State of Punjab.

Dated.....

**Signature of Distt. Magistrate
of the district concerned
Official Seal**

CERTIFICATE FOR BORDER AREA

Dispatch No.....

Dated.....

Certified that Mr./Ms..... son/daughter of Shri..... resident of..... District..... an applicant for admission to Degree level Engg./Architecture Course, is residing in Border Area and belongs to Area which has been recognised as border Area in accordance with the instructions contained in Punjab Govt. letter No. 723-RR-70/7371 dated 31-03-1970 as amended from time to time.

Dated.....

**Signature DC/GA to DC/SDM/SDO (Civil)
Official Seal**

CERTIFICATE OF DEATH / INCAPACITATION OF MILITARY PARA-MILITARY PERSONNEL

Dispatch No.....

Dated.....

Certified that Mr /Ms..... an applicant for admission to Degree Level Engg./Architecture Course, is the son/daughter/spouse of Mr./Ms..... who was killed / incapacitated to the extent of 50% or more in action or died otherwise in service on /or incapacitated to the extent of 50% or more while in service during peace time.

Dated :

**Signature of Authorised Officer Headquarter
Official Seal**

**CERTIFICATE TO BE FURNISHED BY WARDS OF MILITARY/PARA-MILITARY PERSONNEL
(EX-SERVICEMEN)**

Dispatch No.....

Dated.....

This is Certified that No _____ Rank _____ Name _____
is a resident of Village/Town _____

and has served in the Indian Armed Forces from _____ to _____ and has been
released / retired vide order No. _____ dated _____

or discharge certificate, issued by _____ is an ex – serviceman.

Mr. / Miss / Smt. _____ wife / son / daughter of _____ is
residing with him and is wholly dependent upon him.

This certificate has been issued for admission purpose only to Mr./Miss/Smt. _____
to apply for (name of the class course) _____ in (name of the educational
Institution) _____

(Strike out which is not applicable)

No. : _____

Deputy Director, Sainik Welfare

Place : _____

Dated : _____

**CERTIFICATE TO BE FURNISHED BY WARDS OF MILITARY/PARA – MILITARY PERSONNEL
(IN-SERVICE)**

Certified that Sh./Smt. _____ an applicant to Degree level Engg./Architecture
Course is a son's/daughter or daughter's son/daughter/spouse of Sh. _____

Rank _____ Employed in Unit _____.

Dated : _____

**Signature of Commanding Officer of the Unit
Official Seal**

CERTIFICATE OF ARMY DESERTERS AFTERMATH OPERATION BLUE STAR

Dispatch No.....

Dated.....

Certified that Mr./ Ms _____ an applicant for admission to Degree Level
Engg./Architecture Course, is the son/daughter/spouse of Mr./Ms.....

Rank..... who deserted Army Aftermath Operation Blue Star.

Place :

Dated :

Deputy Director Sainik Welfare

CERTIFICATE OF GALLANTRY AWARD TO POLICE PERSONAL

Dispatch No.....

Dated.....

Certified that Mr./ Ms..... an application for Admission in Degree level Engg. Course is the son/daughter/spouse of Shri..... who was awarded President's Police Medal/ Police Medal for gallantry

Dated :

Signature of Inspector General of Police
Official Seal

FORMAT OF DEATH CERTIFICATE TO BE ISSUED BY THE CONCERNED SUB DIVISIONAL OFFICER (CIVIL) IN RESPECT OF INNOCENT CIVILIANS KILLED/100% PHYSICALLY INJURED BY TERRORISTS/SECURITY FORCES ACTING IN AID OF CIVIL POWER

Dispatch No.....

Dated.....

It is certified that Mr./Ms..... son/daughter/wife of Shri/Smt..... resident of..... (Name of Village, Tehsil in case the deceased belongs to Rural area/House number, name of Mohalla and area of town in which he/she belongs) was killed/100% physically disabled by the terrorists/security forces acting in aid of civil power on..... in Village/Mohalla Tehsil/Town..... District. He was neither terrorist nor having any links with such elements.

APPLICABLE TO GOVT. EMPLOYEES ONLY

1. He/She was working as..... in the Department of at.....
2. This certificate is issued on the basis of the report of..... (Name of Police authority).
3. The Certificate is issued on the request of Shri..... (Name and relationship of applicant with deceased).

Signature of the SDO (C) concerned with Seal

CERTIFICATE OF DEATH / INCAPACITATION OF MILITARY / PARA-MILITARY PERSONNEL

Dispatch No.....

Dated.....

Certified that Mr./ Miss/Mrs. an applicant for admission to Degree Level Engineering / Architecture Course is the son/daughter/spouse of Mr. who was killed / hundred percent incapacitated in terrorist action on

Dated:
Headquarter :

Signature of Authorised Officer
Official Seal

**RESERVATION OF SEATS FOR CANDIDATES BELONGING TO RURAL AREA IN GURU NANAK DEV
ENGINEERING COLLEGE, LUDHIANA AND BABA BANDA SINGH BAHADUR ENGINEERING
COLLEGE, FATEHGARH SAHIB**

RESIDENCE CERTIFICATE

All the seats (except seats offered to other state candidates) are for bonafide residents of Punjab who have passed their 10+2 examination or qualifying examination from schools & colleges situated in the area of Punjab. They should produce a 'Punjab Residence' Certificate.

Over all 70% seats shall be filled by the students hailing from rural area in Punjab.

1. **Rural area** means area located outside the limits of Municipal Corporation, Municipal Committee Notified Area Committee, Cantonment Board Township & any University Campus in the State of Punjab. Provided – that the village included is converted into or declared Municipal Corporation, Municipal Committee, Notified Area Committee Cantonment Board, Township & University campus after January, 1997 shall be treated as rural area for the purpose of these rules.
2. A student hailing from rural area means
 - (i) His / Her parents are permanently residing in the rural area as defined in clause (1) above.
 - (ii) He / She has studied for a minimum period of 5 years from a recognized / affiliated school located in rural area.
 - (iii) He/ She has passed 5th / 8th / 10th or 10+2 from a school / college located in rural area. Sons / Daughters of defence personnel / Ex-defence personnel residing permanently in rural area are exempted from clause (ii) & (iii).
3. The following additional certificates / attested copies (if applicable should be submitted alongwith the application form by the candidates who wish to seek admission in Guru Nanak Dev Engineering College, Ludhiana and Baba Banda Singh Bahadur Engineering College, Fatehgarh Sahib. The format of these certificates are given below :
 - (i) Undertaking by candidate belonging to Rural Area.
 - (ii) Certificate of Rural Education.

Note : Unfilled seats, if any, shall be converted to General Category.

CERTIFICATE OF RURAL EDUCATION

(Only for GNDEC, Ludhiana & BBSBEC, Fatehgarh Sahib)
(Required from Rural Reservation Category Candidates)

Certified that son / daughter of
has studied in (Name of School/College) from (date)
to and has passed his / her 5th / 8th / 10th / 10+2 examination(s) from this school / college
and this school / college is recognized and is located in the rural area. His / Her school / college Registration
No. is

Dated :

**Signature of Headmaster / Principal
With seal**

**UNDERTAKING BY CANDIDATES BELONGING TO RURAL AREA
(ONLY FOR GNDEC, LUDHIANA & BBSBEC, FATEHGARH SAHIB)**

- (1) **Name of the candidate**.....
- (2) **Father's Name**.
- (3) **Residence of parents / guardians for the last six years.**

Place of Residence	Period of stay	Rural or Urban Area

- (4) **Father's profession for the last 10 years**

Place	Period	Profession

- (5) If the candidate or his father or mother is a voter for election of village panchayat, legislative assembly, please fill in below. He must bring voter's list at the time of Counselling.

Name of constituency..... village

Voter list of year for Panchayat / Assembly.

Vote No.	Name of Voter	Name of Father / Husband	Age of Voter with applicant	Relationship

I solemnly affirm and declare that I hail from rural area and the particulars mentioned above are true and correct, and that I reside in Village situated in the rural area of District for the lastyears.

Signature of Father / Mother candidate

Signature of

Place : _____

Date : _____

CERTIFICATE REGARDING PASSING OF QUALIFYING EXAMINATION

It is certified that Mr./Ms: _____ S/o D/o Sh. _____
and Smt. _____ has passed _____ examination
as a regular candidate from our Recognized School/College which is located in the State of Punjab.

Place : _____
Date : _____

**Signature of Principal/
Head of the Institution with Seal**

MEDICAL FITNESS CERTIFICATE

(To be obtained from Gazette Government Medical Officer / Medical Officer of Govt. Undertaking)

Applicant Name	:	_____	<div>Paste Passport size photograph first with gum and then get attested by M.O. conducting medical test.</div>
Father Name	:	_____	
Address	:	_____	
Date of Birth & Age	:	_____	
Blood Group	:	_____	
Height & Weight	:	Height _____ Weight _____	
Identification Marks	:	1. _____	
	:	2. _____	
Hearing	:	_____	
Chest Measurement	:	Unexpanded _____ cm Expanded _____ cm	
Vision	:	Left _____ Right _____ Colour Vision _____	
	:	Details of glasses, (if worn) _____	
Remarks	:	_____	
Thumb Impression	:	_____ Signature of Applicant : _____	

I certify that, I have carefully examined Sh./Km _____
son/daughter of Shri _____ who have signed above in my
presence. He/she has no mental or physical disease or bodily infirmity unfitting or likely to unfit him/her in the
future for active outdoor service. I found him / her possessing good health and FIT. This certificate is being
issued to him/her for the purpose of _____.

Place : _____
Date : _____

(Signature of Gazetted Medical Officer)
Official Seal

SPECIMEN OF GAP CERTIFICATE

**SELF DECLARATION REGARDING DISCONTINUITY / GAP IN STUDIES
ON MINIMUM OF Rs. 15/- STAMP PAPER
ATTESTED BY A NOTARY PUBLIC OR EXECUTIVE MAGISTRATE**

UNDERTAKING

I, _____ S/D/o Sh. _____
R/o _____ do hereby solemnly affirm and declare as under:-

1. That I had passed my qualifying exam _____ from _____
in the year _____
2. That I discontinued my studies from _____ due to reason _____
3. That There is a gap in my studies from _____ to _____
4. That during the above mentioned period I was not involved in any offence or in any illegal activity and
no criminal case is pending against me in any court.
5. That I want to take admission at _____ in Session _____
for higher studies.

Place : _____

Signature of Deponent

Date : _____

Verification

Verified that the above said contents are correct and true to the best of my knowledge and belief and nothing
has been concealed therein.

Place : _____

Signature of Deponent

Date : _____

**UNIVERSITY GRANTS COMMISSION
NEW DELHI**

F.NO.1-3/2007 (CPP-II)

23rd April, 2007

PUBLIC NOTICE

1. It has come to the notice of the University Grants Commission that Institutions and Universities including institutions Deemed to be Universities are admitting students to various programmes of studies long before the actual starting of the academic session; collecting full fee from the admitted students; and retaining their schools /institutions leaving certificate in original. The Institutions and universities are also reportedly confiscating the fee paid if a student fails to join by such dates.
2. The Commission is of the view that the Institutions / Universities, by way of retaining the certificate in original, force retention of admitted students which limit the opportunities for the candidates from exercising other options of joining other institutions of their choice. However, it would not be permissible for Institutions and Universities to retain the School / Institution Leaving Certificate, mark sheet, caste certificate and other documents in original.
3. The Ministry of Human Resource Development and University Grant Commission have considered the issue and decided that the Institutions and Universities, in the public interest, shall maintain a waiting list of students / candidates. In the event of a student / candidate withdrawing before the starting of course, the waitlisted candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (one thousand only) shall be refunded and returned by the Institution / University to the student / candidate withdrawing from the programme. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the Institution must return the fee collected with proportionate deductions of monthly fee and proportionate hostel rent, where applicable.
4. The Universities / Institutions are requested to abide by the instructions issued by the UGC. The UGC shall on its own or on receipt of specific complaints from those affected, take all such steps as may be necessary to enforce these directions.
5. Institutions / Universities are also required to convey these instructions to the college affiliated to them.

sd/-

**(Tilak R. Kem)
Secretary**

**14-4/2007-U.3(A)
Government of India
Ministry of Human Resource Development
Department of Higher Education
[U.3 (A) Section]**

Whereas it has come to the notice of the Government of India that Institutions and Universities, including Institutions Deemed to be Universities, are admitting students to technical education programmes long before the actual starting of an academic session; collecting full fees from the admitted students; and, retaining their school / institution's leaving certificate in the original;

And Whereas, Institutions and Universities are also reportedly confiscating the fee paid if a student fails to join by such dates.

And, Whereas, certificates in original are being detained by institutions and universities to force retention of admitted students;

And, Whereas the time-limit for students to join the courses / programmes is also being advanced in some cases unrealistically so as to pre-empt students / candidates from exercising other options of joining other institutions of their choice.

Now, therefore, in exercise of the powers conferred in it by Section 20(1) of the University Grant Commission Act and Section 20(1) of the All India Council of Technical Education Act, the Central Government hereby directs the UGC and the AICTE to instruct Institutions and Universities in the public interest to maintain a waitlist of students / candidates. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admissions against the vacant seat. The entire fees collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (one thousand only), shall be refunded and returned by the Institution / University to the student / candidate withdrawing from the programme. It would not be permissible for Institutions and Universities to retain the School / Institution Leaving Certificates in original. Should a student leave after joining the course and if the seat consequently falling vacant gets filled by another candidate by the last date of admission, the Institution must return the fees collected with proportionate deductions of monthly fee and proportionate hostel rent, where applicable.

Any violation of instructions issued, by the UGC, and the AICTE, shall call for punitive action including withdrawal of approval and recognition of erring institutions and Universities. The UGC and the AICTE shall on their own or on receipt of specific complaints from those affected, take all such steps as may be necessary to enforce these directions.

**(Sunil Kumar)
Joint Secretary (Higher Education)**

1. PS to HRM
2. PS to MOS
3. Secretary, Higher Education
4. Joint Secretary (T)
5. Chairman, UGC
6. Chairman, AICTE
7. PIO, PIB

PUBLIC NOTICE

Advt. No. AICTE/Legal/04(01)/2007

Sub: Instructions to Technical Institutions, Universities including Deemed to be Universities imparting Technical Education regarding matters concerning charging of fees, refund of fees and other student related issues.

All India Council for Technical Education (AICTE) has been empowered inter alia under section 10 (n) of AICTE Act to "take all necessary steps to prevent commercialization of technical education". In compliance with the provisions under AICTE Act and in the light of directions of Govt. of India issued under section 20 (1) of AICTE Act vide Letter No. (U.1 (A) Section), it has been decided to issue instructions to the Technical institutions, Universities including Deemed to be Universities imparting Technical Education in the matters concerning students.

Whereas it has come to the notice of the AICTE that Technical Institutions and Universities including Deemed to be Universities, are admitting students to technical education programmes long before the actual starting of an academic session; collecting full fee from the admitted students; and, retaining their school/institution's leaving certificates in the original;

And Whereas, Institutions and Universities are also reportedly confiscating the fee paid if a student fails to join by such dates;

And, Whereas, certificates in original are being detained by institutions and Universities to force retention of admitted students;

And, Whereas the time-limit for students to join the courses/programmes is also being advanced in some cases unrealistically so as to pre-empt students/candidates from exercising other options of joining other institutions of their choice.

In the event of a student/ candidate withdrawing before the starting of the course, the wait listed candidates should be given admissions against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs.1000/- (Rupees one thousand only) shall be refunded and returned by the Institution/ University to the student/candidate withdrawing from the programme. It would not be permissible for Institutions and Universities to retain the School/Institution Leaving Certificates in original. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the Institution must return the fee collected with proportionate deductions of monthly fee and proportionate hostel rent, where applicable.

Any violation of instructions issued by the AICTE, shall call for punitive action including withdrawal of approval and recognition of erring institutions and Universities. AICTE shall on its own or on receipt of specific complaints from those affected take all such steps as may be necessary to enforce these directions.

(Dr. K. Narayana Rao)
Member Secretary



University Grants Commission

Notification

091

Refund of Fees and Non-Retention of Original Certificates

October, 2018

1. Introduction:

The Commission has notified University Grants Commission (Grievance Redressal) Regulations, 2012 on redressal of multifarious grievances of students. But given the sheer volume of the complaints regarding non-refund of fees and retention of original certificates by Higher Educational Institutions (HEI), the Commission felt the need to notify elaborate instructions so as to curb such malpractices and decided to issue appropriate instructions in the form of this Notification to all universities and other HEIs under the purview of the UGC.

2. Objective:

To prohibit coercive and profiteering institutional practices in the matters related to refund of fees in case of withdrawal from the programme and retention of original certificates at the time of and / or after admission.

In exercise of powers conferred by Section 12 (d) read with Section 12(j) of the UGC Act, 1956, the UGC issues this Notification for adoption of standard operating procedures in the matters related to refund of fees in the event of student's withdrawal from the program and non-retention of certificates at the time of admission.

3. Application and Enforcement

3.1. The instructions contained in this Notification shall be in supersession to its earlier Public Notice dated 23.04.2007 and its Notification dated 16th December, 2016. It shall be applicable to Undergraduate, Postgraduate and Research Programs run by universities included under Section 2 (f) of UGC Act, together with all colleges under their affiliating domain and institutions declared as deemed to be universities under Section 3 of the UGC Act.

3.2 The provisions contained in this Notification shall come into force with immediate effect and shall have regulatory force on extant as well as future grievances over issues and matters covered herein.

4. Specific provisions for Mandatory compliance by HEIs:

The Commission herewith lays down specific provisions and consequent mandatory compliance on the issues related to:

- (1) Refund of fees by the institution concerned in the event of the withdrawal from the programme by a student; and
- (2) Verification and non-retention of academic and personal certificates of student;

For any complaint in respect of (1) & (2) above, the grievance redressal mechanism as prescribed under UGC (Grievance Redressal) Regulations, 2012, shall be followed.

4.1 Refund of Fees

4.1.1 No HEI shall make it mandatory for applicants to purchase the institutional prospectus at any time during the course of the programme of study. Purchasing prospectus shall be the personal choice of the applicant and he/she shall have rights to decide against it in case he/she wishes to access the information from the institutional website. As laid down in the Right to Information Act, 2005, and reiterated in the UGC Guidelines on Students' Entitlement, all HEIs shall disclose on their website and prospectus information regarding the status of the institution, its affiliation, accreditation

status, physical assets and amenities, course-wise sanctioned intake of students, various types of fees payable for different programmes, total fees payable for an entire programme, last date of admission, details of faculty, members of governing bodies and minutes of the meetings of bodies like Academic/Executive Council, sources of income, the financial situation and any other information about its functioning, necessary for an applicant to make a fully informed choice.

4.1.2 HEIs shall charge fees in advance only for the semester/year in which a student is to engage in academic activities. Collecting advance fees for the entire programme of study or for more than one semester/year in which a student is enrolled is strictly prohibited.

4.1.3 If a student chooses to withdraw from the programme of study in which he/she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees* remitted by the student.

S. No	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally-notified last date of admission
(2)	90%	Less than 15 days before the formally-notified last date of admission
(3)	80%	15 days or less after the formally-notified last date of admission
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission
(5)	00%	More than 30 days after formally-notified last date of admission

NOTE : *Caution money and security deposit, which are not part of the fees chargeable, shall be refunded in full.

4.1.4 In case of (1) in the table above, the HEI concerned shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount.

4.1.5 Fees shall be refunded by all HEIs to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

4.2 Verification and Non-retention of Students' Academic and Personal certificates

4.2.1 No HEI shall insist upon a student to submit the original academic and personal certificates, like, mark-sheets, school leaving certificates and other such documents, at the time of submitting admission form, but the submission of self-attested copies thereof shall be mandatory.

4.2.2 HEIs shall physically verify the originals at the time of admission of the student in his/her presence and return them immediately after satisfying themselves about their authenticity, keeping the attested copies for their record.

4.2.3 The self-attested certificates of students shall be held valid and authentic by institution concerned and/or the affiliating university for all purposes and administrative requirements and should there be a need for physical verification at any time during the course of the programme of study, such verification shall be undertaken and the original certificates thus used for verification shall be returned immediately to the student concerned.

4.2.4 Taking the certificates into institutional custody under any circumstance or pretext is strictly prohibited.

4.2.5 In case of any suspicion over the authenticity or genuineness of a certificate, reference may be made to university or the Board which issued the certificate to the student and the admission be subjected to the authentication, but original certificate shall not be retained by the HEI under any circumstance.

4.3 Grievance Redressal Mechanism (GRM)

4.3.1 All HEIs shall mandatorily have a "Grievance Redressal Mechanism" (GRM) as mandated by UGC (Grievance Redressal) Regulations, 2012, as amended from time to time, to address and effectively resolve complaints, representations and grievances related to any of the issues mentioned in this Notification.

4.3.2 The GRM shall be available on HEI website.

4.3.3 HEIs shall ensure that all grievances received are addressed as deemed fit within 30 days.

5. Punitive Actions by Commission against defaulting HEIs

The Commission, in respect of any HEI which contravenes or fails to comply with the provisions of this Notification, shall proceed to take one or more of the following actions, namely:-

- (a) withdrawal of declaration of fitness to receive grants under Section 12B of the UGC Act, 1956;
- (b) withholding any grant allocated to the HEI;
- (c) declaring the HEI ineligible for consideration for any assistance under any of the general or special assistance programs of the Commission;
- (d) informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, about the non-compliance by the HEI concerned;
- (e) recommend to the affiliating university for withdrawal of affiliation, in case of a college / institute;
- (f) recommend to the Central Government for withdrawal of declaration as Institution deemed to be university, in case of an institution deemed to be university;
- (g) recommend to the appropriate State Government for appropriate necessary action in case of a university established or incorporated under a State Act;
- (h) taking such other action within its powers as the Commission may deem fit.

Provided that no action shall be taken by the Commission under this Notification unless the HEI has been given an adequate opportunity of being heard.



(Rajnish Jain)
Secretary

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

*Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)*

Ref. No. : IKGPTU/Reg/NF/ 65

Dated : 17 .02.2021

NOTIFICATION

Sub: Fee refund policy for all IKGPTU Campuses and affiliated colleges for Academic session 2020-21 and onwards.

As approved by Vice Chancellor, all IKGPTU Campuses and affiliated colleges shall follow fee refund (against seats surrendered) guidelines issued by UGC, New Delhi from time to time for UGC/Non - AICTE Courses and fee refund (against seats surrendered) guidelines issued by AICTE from time to time for AICTE Courses.


(Sandeep Kumar Kazal)
Registrar

Endst. No. IKGPTU/Reg/NF/66-70

 Dated: 17 .02.2021

A copy is forwarded to the following officers for information please.

1. I/C Secretariat, O/o Vice Chancellor: For information of Vice Chancellor
2. All HoDs/ Incharge (Non-Teaching)
3. Director (Main Campus): To inform all Deputy Dean (Faculty), HoDs (Teaching) and Incharge, Constituent Campuses
4. Chief Coordinator, Admission (2020-21)-University Campuses
5. Incharge (ITS): For upload on website


(Sandeep Kumar Kazal)
Registrar

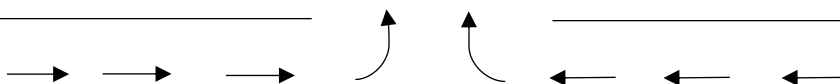
Stay in touch with our website www.ptu.ac.in to get the following Information related to Admissions for Session 2024-25:

- Information of Universities Participating in Centralized Online Counselling.
- Notifications of Govt. of Punjab, Department of Technical Education & Industrial Training related to Admissions.
- Centralized Online Counselling Schedule (Counselling Dates).
- Procedure for Centralized Online Counselling Fee Payment.
- Procedure for Registration and Participation in Centralized Online Counselling.
- Any other updates related to Admissions.

Easy way to reach I. K. Gujral Punjab Technical University Jalandhar, Kapurthala



Jalandhar City



Kapurthala

Distance: From Kapurthala Chowk, Jalandhar – 10 KM (Approx.)
From Kapurthala City – 6 KM (Approx.)

ATTENTION

1. The provisions in the Brochure including dates may be changed by the Competent Authority without assigning any reason.
2. For any clarification / dispute, the decision of Vice-Chancellor, I.K. Gujral Punjab Technical University Jalandhar shall be final and binding on all concerned.
3. All disputes shall be under the Jurisdiction of Kapurthala Court.
4. In case of the closure of any Campus or Affiliated / Autonomous College of IKGPTU, the University will have right to transfer the existing student(s) to any of its Campus / College as per availability of seat.
5. The attention of the applicant claiming reservation under any category, whatsoever, is especially drawn to the condition and stipulation that only the certificates that have been issued on or before the last date of counselling shall be considered.

Contact for Admission Inquiry

Mobile : +91-94780-98012, +91-75894-01150 Landline : 01822-282512, 536, 537

Email : admission@ptu.ac.in Website : www.ptu.ac.in

**I.K. Gujral Punjab Technical University, Jalandhar - Kapurthala Highway, VPO - Ibban,
Kapurthala-144603, Distt. Kapurthala**