



**ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ, ਕਪੂਰਥਲਾ**  
**I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA**  
**Centre of Training and Placement**

Ref. No. IKGPTU/T&P/257.....

Dated. 26/May/2025

**Directors/HoDs (All Academic Departments)**  
**All the University Constituent Campuses**  
**I K Gujral Punjab Technical University Jalandhar**

**Sub: Regarding the online courses (Free of cost) being offered by NIIT Foundation in collaboration with the Infosys Project.**

**Dear Sir/Madam**

NIIT Foundation in collaboration with the Infosys Project running a skills development is offering online courses. It is designed to empower final year graduate students.

**Program details are as mentioned below:-**

Program Name : Program In Professional Edge (Free of Cost)

Mode of Delivery : Online

Course/Stream : BA (JMC)/B.Sc (All streams)/BBA/BCA/BHMCT

Batch Eligible : 2025 passing out

Objective : Skills Development with certification followed by 100% Placement

Duration: 7 Live Online Classes of 2 hours each & Self Study Sessions

Batch Size: 35-50

Technology Requirement: Smart Phone/ Laptop/ Computer with internet.

Course Highlights: Communication Skills, Body Language, Interview Skills , Group Discussion, Team Work, Problem Solving, Professional etiquette, Time Management, Decision Making, E-mail & Business Writing, Video Conferencing & Telephone Etiquettes, Customer Relationship Management etc..

**Interested students may register at the link mentioned below:-**

[https://docs.google.com/forms/d/1qZ5UNjkNrCgq1w6m3RWIfREsTt7ZV\\_zARAlajP-JN2U/edit](https://docs.google.com/forms/d/1qZ5UNjkNrCgq1w6m3RWIfREsTt7ZV_zARAlajP-JN2U/edit)

You are requested to kindly direct the Training & Placement Faculty Coordinator of your campus/ department to share the information with the concerned students & to motivate them to enroll for the courses.

For any queries you may please call the undersigned @ +91- 9478098136.

**With profound regards,**

  
**Er. Mohit Jain**

Assistant Registrar (T&P)

**“Propelling Punjab to a prosperous Knowledge Society”**

**I.K. Gujral Punjab Technical University.**  
Jalandhar-Kapurthala Highway, Kapurthala -144 603. Phone : 01822-282580  
**E-mail : placements@ptu.ac.in Website : www.ptu.ac.in**