

GOVERNMENT OF PUNJAB  
DEPARTMENT OF TECHNICAL EDUCATION AND INDUSTRIAL TRAINING  
(TECHNICAL EDUCATION BRANCH - II)

NOTIFICATION

1.0 The Governor of Punjab is pleased to appoint the I. K. Gujral Punjab Technical University, Kapurthala as the authority competent to make admission to Under Graduate Courses in Management (BBA) for the Academic Session 2025-26. The admission shall be made in the colleges affiliated to Universities and Campuses of the Universities mentioned below:-

1. I. K. Gujral Punjab Technical University, Kapurthala
2. Maharaja Ranjit Singh Punjab Technical University, Bathinda

Note: The name of colleges and the number of seats will be as given in the letter of approval issued by AICTE/Concerned University (in case of University Campuses / Constituent Campuses only) for the year 2025-26.

As per All Indian Council for Technical Education, New Delhi letter No. AICTE/Adv-I/AB/2016/86 dated 08.12.2016 and letter dated 07-07-2020:-

- In no eventually, a Technical Institution without prior approval of the AICTE, and affiliating University shall be allowed to participate in the counselling and admission process and to admit students. Affiliating University shall not enroll students admitted in such Technical Institutions, which do not have requisite approval of the AICTE.
- University shall not grant affiliation to a Technical Institution approved by AICTE after the last date as issued by AICTE in the Calendar Year in which the Academic Session is to commence.
- Affiliating University shall not permit any Technical Institution to admit students without requisite prior approval of the AICTE.
- University/Institution shall not permit admissions of students to Technical Program which are not approved by the AICTE.

Note: The eligibility criteria issued/revised by the respective Regulatory Body after issuance of this notification shall be followed.

2.0 The Governor of Punjab is also pleased to further issue the following criteria for making the admissions thereafter:-

A. ELIGIBILITY CRITERIA (EDUCATIONAL & RESIDENT STATUS) FOR ADMISSION TO UNDER GRADUATE COURSES IN MANAGEMENT (BBA):

- (i) All those candidates who have passed 10+2 examination from board recognized or established by Central/State Government through a legislation and a member of Council of Boards of School Education (COBSE), New Delhi shall be eligible to apply for admission to Under Graduate Courses in Management (BBA)
- (ii) Candidates shall be admitted to BBA course on the basis of inter-se-merit in the qualifying examination mentioned above.
- (iii) For admission to the BBA Course, 85% seats shall be open for the candidates from within the state and 15% shall be open for the candidates from outside the state.
- (iv) 85% seats would be reserved for the candidates from within the state of Punjab and 15% will be open to all candidates from outside the state. The eligibility criteria for 85% seats will be that the candidates should be resident of Punjab state in terms of Punjab govt. Department of Personnel and Administrative Reforms (PP II Branch) letter no. 1/3/95-3PP II/9619 dated 6<sup>th</sup> June 1996 and letter no. 1/3/95-3PP II / 81 dated 1<sup>st</sup> Jan 1999, (attached as Annexure-1), or have passed qualifying examination as a regular candidate from recognized institutions situated in Punjab. However, children of Defence Personnel posted in Punjab are exempted

from this condition to the extent that they should have passed only qualifying examination i.e. 10+2 from a recognized institution situated in Punjab. Each candidate would be required to submit a certificate to this effect from the principal/head of institution last attended in the prescribed performa.

B. GENERAL ELIGIBILITY CRITERIA FOR ADMISSION TO FOR ADMISSION TO UNDER GRADUATE COURSES IN MANAGEMENT (BBA):

Apart from the basic educational qualifications prescribed above, the general eligibility criteria shall be as contained in Punjab Government, Department of Technical Education & Industrial Training, Punjab Memo No. 35/44/95-1T(2)/978 dated 21<sup>st</sup> March, 2003, which is attached as annexure. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.

Exemption under above Para

Children/wards/dependent (whose parent are not alive) of all those regular Punjab Government employees, members of All India Service borne on Punjab cadre, Serving judges and the employees of the Punjab and Haryana High Court, employees of Boards/Corporations/ Statutory Bodies established by an act of the state of Punjab who have been holding post outside Punjab on or before 1<sup>st</sup> January of the year of admission that is on or before 1<sup>st</sup> January, 2024 and their children/wards /dependents have done 10+1 and/or 10+2 outside Punjab.

C. RESERVATION:

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- (i) The reservation of seats shall be as per Punjab Government, Department of Technical Education and Industrial Training Memo. No. 13/2/05 – 1TE2/1987 dated 2<sup>nd</sup> July, 2013 and Memo. No. 8/41/2019 – 4 TE2/53 dated 13/09/2019, which are attached as Annexure. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.
  - (ii) The attention of the applicants desirous of claiming reservation under any category whatsoever is especially drawn to the condition and stipulation that only the certificates that have been produced at the time of admission shall be considered. The candidates are accordingly advised, in their own interest, to get the requisite certificates issued well before the date of admission, otherwise, claim for reservation shall be summarily rejected. Candidates are required to claim reservation at the time of registering for Online Centralized Counselling. If no reservation is claimed the candidates shall be treated and considered as a "General Category Candidate."
  - (iii) The I.K. Gujral Punjab Technical University shall make a provision in the application form for a candidate to indicate the category, if any, under which he/she is seeking reservation. There shall also be a provision to indicate the sub-category of the category, if any, under which reservation is being sought, so that *inter se* gradation can be facilitated. These sub-categories have been elucidated in the Punjab Government, Department of Technical Education and Industrial Training memo. no. 13/2/05 – 1TE2/1987 dated 2<sup>nd</sup> July, 2013 and Memo. No. 8/41/2019 – 4 TE2/53 dated 13/09/2019 which are attached as Annexures. Punjab Government may also set up a committee to effect *inter se* gradation of candidates claiming reservation under certain categories as indicated in the aforesaid memo dated 2<sup>nd</sup> July, 2013 and memo dated 13.09.2019.
  - (iv) A candidate shall be eligible to make claim for reservation in one reserved category only. However, the procedure for counselling shall be as per Punjab Government, Welfare Department (Reservation Cell) Memo. No. 7/21/2004 – RS1 / 1674 – 1677 dated 20<sup>th</sup> Dec., 2004, which is attached as Annexure.

D. GENERAL CONDITIONS

- (i) There shall be Centralized Counselling by I.K. Gujral Punjab Technical University, Kapurthala.
- (ii) There shall be two rounds of Centralized Counselling by I.K. Gujral Punjab Technical University, Kapurthala. The procedure of Centralized Counselling will be decided by the I.K.

Gujral Punjab Technical University, Kapurthala. Thereafter the direct admissions at the college level shall be allowed for vacant seats. The I.K. Gujral Punjab Technical University, Kapurthala will issue necessary instructions to the Institutions/ University in this regard.

- (iii) The students shall be liable to pay Fee / Development Fee and other charges as per the rates of Fee / Development Fee and other charges as fixed by the Government of Punjab/ AICTE/ Concerned University, from time to time.
- (iv) The management quota shall be as per Punjab Govt. Department of Technical Education and Industrial Training Memo no. 13/129/2003-1TE2/1247 dated 25<sup>th</sup> April 2008 and Notification no. 13/129/2003-1TE2/1892 dated 20<sup>th</sup> June 2008 and partial Notification no. 13/129/2003-1TE2/171 dated 18<sup>th</sup> January, 2011 which are attached as Annexures.
- (v) The last date, upto which students can be admitted against vacancies arising due to any reason will be same as notified by the AICTE in its Academic Calendar or notified by the respective regulatory body from time to time. No student should be admitted in any institution after the last date under any quota. Hence admission to these courses shall be allowed only once in an academic session.
- (vi) If any new Institution is approved or seats are increased/alterd in the existing institutions by the AICTE and such approval is received before the commencement of that particular round of counselling, I.K. Gujral Punjab Technical University will publish on the official website and invite additional Choice preference from the registered candidates. These new institutes as well as existing Institutes having addition / alternation in seats shall be taken into consideration before the start of choice filling of that particular round.
- (vii) Admissions to the BBACourse, both for 85% seats for resident of Punjab and 15% seats for outsiders, shall be made strictly on the basis of merit of marks obtained in qualifying examination.
- (viii) Counselling for 85% seats for Punjab residents and 15% outside Punjab candidates shall be taken up simultaneously. However, the reserved category candidates shall be considered in general category first before being considered in respective reserved category.
- (ix) The College / University will make a public notice on official website to this effect indicating clearly the number of seats vacant in each reserve category and general category and fill the seats in that very particular category in both rounds of counselling.
- (x) After following the above said procedure, if still the seats remain vacant in reserve category, the college/university can fill these from candidates belonging to general category in a subsequent step at the end of Centralized Counselling. Admission to such unfilled/vacant seats as well as management quota shall be furnished to the I. K. Gujral Punjab Technical University, Kapurthala and details thereof shall be finalized within 15 days of the last of counselling.
- (xi) The guidelines for admission of Foreign Nationals / Overseas Citizen of India / Children of Indian Workers in Gulf Countries shall be as per AICTE guidelines from time to time. However, any Foreign National who had obtained School Leaving Certificate / Diploma / Degree in Foreign Institution shall produce an Equivalency Certificate issued by the Association of Indian Universities for admission to an Institution / University in India.
- (xii) The fee structure for Foreign Nationals/Persons of Indians Origin shall be the same as was in vogue for NRI candidates.
- (xiii) The guidelines for admission of Kashmiri migrants shall be as per Notification of Punjab Government in this regard.
- (xiv) Non-refundable counselling fee of Rs. 2,000/- (Rupees Two Thousand only) will be collected by the University as counselling fee from each student one time only.
- (xv) In case a student changes his / her college / University allotted during Centralized Counselling conducted by I.K. Gujral Punjab Technical University, his / her fee shall be refunded by the previous Institution after deduction of Rs. 1,000/- only and the original documents will be returned immediately.

- (xvi) In case a student surrenders his / her seat within 7 days of the end of the Centralized Counseling, he / she must submit application to the college and register on I. K. Gujral Punjab Technical University website [www.ptu.ac.in](http://www.ptu.ac.in). I. K. Gujral Punjab Technical University, Kapurthala shall only forward such cases to the concerned colleges / Universities and colleges must refund his / her full fee after deduction of Rs. 1000/- only.
- (xvii) In keeping with the direction of Ministry of Human Recourse Development Department, Govt. of India all Institutions and Universities shall in public interest, maintain a waiting list of students/candidates. In the event of a student/candidate withdrawing before the start of the course, the waiting list candidates should be given admissions against the vacant seat. The entire fees collected from the student, after a deduction of the processing fee of not more than Rs.1,000/- (Rupees One Thousand Only) shall be refunded by the Institution/University to the student/candidate withdrawing from the programme. It would not be permissible for institutions and universities to retain the certificates in original. If a student leave after joining the course and if the seat subsequently falling vacant gets filled by another candidate by the last date of admission, the institution must return the fees collected with proportionate deduction of monthly fee and proportionate hostel rent, where applicable and the original documents will be returned immediately.
- (xviii) "Tuition Fee Waiver" Scheme (if any) will be applicable as per guidelines of AICTE.
- (xix) As per section 7 of the Aadhaar Act, 2016, use of Aadhaar Authentication Services while identifying beneficiaries and processing the benefit under any scholarship scheme of government is mandatory. The University shall adhere to the guidelines and regulations defined by Unique Identification Authority of India (UIDAI)

E. OVER-RIDING PROVISION:

Nothing in this notification shall be operative in so far as it is inconsistent with the law of the land as laid down in the judgment of the honorable Supreme Court of India in the case of TMA Pai Foundation and others vs. State of Karnataka and others (2002) 8SCC 481:AIR 2003 SC 355). Any such inconsistency may be brought to the notice of the Government of Punjab, clearly highlighting the inconsistency, for immediate rectification.

Dated, Chandigarh the 02.05.2025

Shruti Singh, IAS  
Secretary to Govt. of Punjab, Deptt. of  
Technical Education & Indl. Training

A copy is forwarded to the following for information and necessary action:

1. The Director, Technical Education & Industrial Training, Punjab, Chandigarh.
2. The Vice Chancellor, I. K. Gujral Punjab Technical University, Kapurthala
3. The Vice Chancellor, Maharaja Ranjit Singh Punjab Technical University, Bathinda
4. The Admin Officer (Computer), Office of the Director, Technical Education & Industrial Training Punjab, Chandigarh.
5. Superintendent Grade-1, O/o Director, Technical Education & Industrial Training, Punjab, Chandigarh for uploading on the portal of Controller, Printing and Stationery, Punjab, Chandigarh for requested that the notification may be published in the State Govt. extra-ordinary Gazette and 20 copies of the notifications may be supplied to Government for record.

*Charanjeet Kaur*  
CHARANJEET KAUR  
DEPUTY SECRETARY  
5/2 05-05-2025