



E-TENDER DOCUMENT

FOR

Printing and Supply of Answer Sheets, Drawing Sheets

**Part-I
About the University and Tender**

Year-2025-26

**I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY
JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PIN 144603)
PUNJAB**


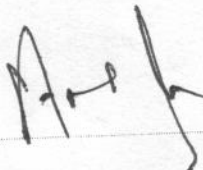
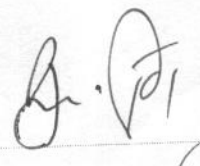
Prof. Arif
23/11/2024

Arif

Dr. Arif

About the University: I. K. Gujral Punjab Technical University (IKGPTU)
was established by an Act of State Legislature on 16th January, 1997, to promote Technical, Management and Pharmaceutical Education in the state at Degree level and above. It was established as Punjab Technical University and renamed as I. K. Gujral Punjab Technical University by State Government in the honor to Late Sh. Inder Kumar Gujral, Former Prime Minister of India, in 2015. The University has the mandate to set up centres of excellence in emerging technologies and for promoting training, research and development in these areas. The University has undertaken the task of training students to help in the development of skilled manpower in this sector in the country in general and in the state in particular. With this goal in mind, the University is promoting a number of courses in different streams in regular programmes. At present the University have 121 AICTE and 65 UGC institutes affiliated with it.

About the Tender: The University is in process of purchasing of Answer sheets (32 pages and 12 pages) and Drawing sheets for a period of two years comprising four semesters. Approximate quantity of purchase per semester for Answer Sheets (32 pages) is 5 lacs, Answer Sheets (12 pages) is 70 thousand and for Drawing Sheets is 10 thousand.



E-TENDER DOCUMENT

FOR

Printing and Supply of Answer Sheets, Drawing Sheets

**Part-II
Technical BID**

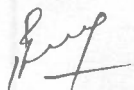
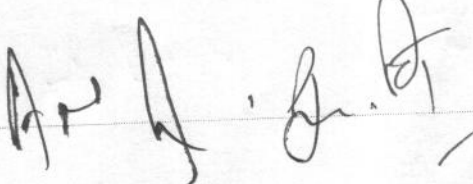
Year-2025-26

**I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY
JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PIN 144603)
PUNJAB**

Prof. Arif G. S.

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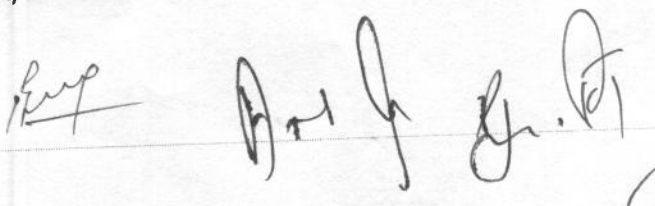
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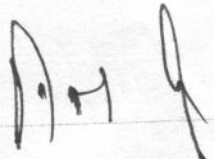
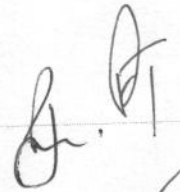
I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

GENERAL INSTRUCTIONS

1. For participating in the above e-tendering process, the bidders shall have to get themselves registered at <https://eproc.punjab.gov.in> and get user ID and password. Class 2 digital signatures are mandatory to participate in the e-tender process. For any clarification/difficulty regarding e-tendering process, please contact Help Desk Number 0172-2970263, 0172-2970284 (on Government working days from 09:00 AM to 05:00 PM) or call at 24 X 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787. The blank tender document can be obtained from Punjab Government e-procurement website: - <https://eproc.punjab.gov.in>.
2. All bids (both Technical and Financial) should be uploaded in the E-procurement portal (<https://eproc.punjab.gov.in>). No manual bids will be accepted.
3. Bidders are advised to visit the I.K. Gujral Punjab Technical University web site to get themselves updated for information on this tender. Corrigendum and addendum (if any) will be uploaded on E-procurement portal (<https://eproc.punjab.gov.in>) and/or IKGPTU website (www.ptu.ac.in/Tender.aspx). Corrigendum/addendum are the part of tender documents and bidder are supposed to upload the same, duly signed as per the guidelines given in the tender document.
4. The tender document fee, Tender Processing fee and E.M.D. should be deposited/paid through online mode (Net Banking, NEFT/RTGS) only. No other mode will be accepted.
5. Bids must be submitted online through <https://eproc.punjab.gov.in> by or before the time specified in the above table (as per system clock). The Department/Service provider does not take any responsibility for the delay caused due to non-availability of internet connection or network traffic for online bids.
6. Bidders shall upload scanned copies of all the papers i.e. proof of PAN Card, GST No. and other documents mentioned in the subsequent pages.
7. Uploaded documents of valid successful bidders may be verified with the original documents. The valid successful bidder has to provide the originals to the concerned authority on receipt of such letter, which will be sent through registered post/e-mail.



8. Prospective Vendors are advised to start uploading process well in time and not leave it to the last minute as same may take time because of the data involved.
9. If the date of opening of tenders happens to be a public holiday, then the tenders will be opened on the next working day at the same time and place.
10. IKG PTU reserves the right to cancel the tender or postpone the tender and to accept/reject any or all tenders without assigning any reasons thereof.
11. Tenderers may note that they are liable to be disqualified at any time during the tendering process in case any of the information furnished by them is not found to be true. EMD of such tenderer shall be forfeited. The decision of IKG PTU in this regard shall be final and binding.
12. The validity of the offer shall be 120 days after the date of opening of the tender. If any bidder withdraws his/her tender within the validity period or makes any modification in terms and conditions of the tender and/or rates after submission of tender which are not acceptable to IKG PTU or does not start the work within stipulated period from the date of issuance of letter of acceptance, then IKG PTU shall without prejudice to any other right or remedy, be at liberty to forfeit the earnest money deposited by the bidder. In case of forfeiture of EMD, the tenderer shall be debarred from bidding in case of re-invitation of the tender.

**I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR-
KAPURTHALA HIGHWAY, KAPURTHALA**

NOTICE INVITING TENDER

(e-Tendering mode)


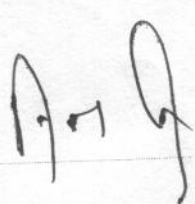
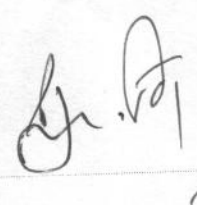
I. K. Gujral Punjab Technical University, Kapurthala (Punjab) intends to float open e-tender for Printing and Supply of Answer Sheets and Drawing Sheets as per the details given below:

Nature of work	i) Printing and Supply of Answer Sheets (32 Pages excluding 4 title pages) ii)) Printing and Supply of Answer Sheets (12 Pages including title page) iii) Drawing Sheets (stitched with front page of Answer Sheet)
The Currency in which payment shall be made	Indian Rupees (INR)
Location	I.K. Gujral Punjab Technical University, Jalandhar Kapurthala Highway Kapurthala 144603
Last Date for uploading of Bids	00/00/2024 at 05.00 P.M. 28-02-2025
Date of Opening of Technical Bids	00/00/2024 at 02.00 P.M. 03/03/2025
Date of Opening of Financial Bids	To be intimated later to the bidders, who have qualified technical bid.
Processing Fee	Processing Fee (as mentioned on the web portal) shall be paid through online mode only. (https://eproc.punjab.gov.in)
Bid document Fee	Rs.1180/-(Inclusive of GST(applicable)) Mode of payment: online
EMD Amount	Rs. 12,50,000/-
Period of Tender	Two years

I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

GENERAL TERMS AND CONDITIONS

1. **Parties:-**The parties to the contract is the Contractor (the tenderer to whom the work will be awarded) and I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY
2. **Addresses:-** For all purposes of the contract including arbitration there under, the address of the contractor mentioned in the tender shall be final unless the contractor notifies a change of address by a separate letter sent by registered post with acknowledgement due to the Registrar I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, Jalandhar-Kapurthala Highway, Kapurthala (PIN-144603), Punjab. The contractor shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.
3. **Earnest Money:**
 - 3.1 Earnest money is to be submitted at Punjab Government e-procurement portal through online mode (<https://eproc.punjab.gov.in>). The earnest money so deposited shall not earn any interest. Tenders without earnest money will be out rightly rejected.
 - 3.2 No request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the University in respect of any previous work will be entertained.
 - 3.3 Tenderer shall not be permitted to withdraw his/her offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the EMD will be forfeited.
 - 3.4 A Party which does not qualify technical bid, its EMD will be returned after completion of tender process.

4. Signing of Tender:

Individual signing the tender or other documents connected with contract must specify whether he signs as:-

- (a) A "sole proprietor" of the concern or constituted attorney of such sole proprietor.
- (b) A partner of the firm, if it be a partnership firm, in which case he/she must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the Partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- (c) A person signing the tender form or any document forming part of the tender on behalf of another person should have an authority to bid such other person and if, on enquiry it appears that the persons so signing has no authority to do so, the University may without prejudice cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- (d) The tenderer should sign and affix his/her firm's stamp at each page of the tender and all its Annexure as the acceptance of the offer by the tenderer will be deemed as a contract and no separate formal contract will be drawn. NO PAGE SHOULD BE REMOVED/DETACHED FROM THIS TENDER DOCUMENT.

5. Technical Bid:

The Technical bid should be submitted online in form given in **Technical Information, along with all other supporting documents in pdf format.**

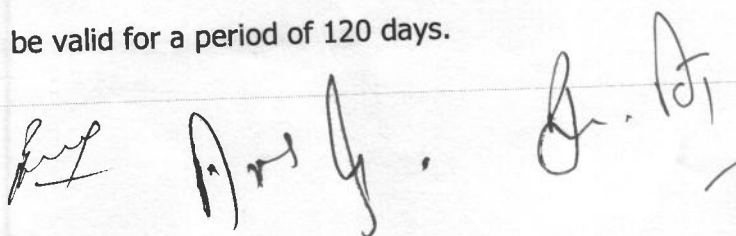
6. Financial Bid:

6.1 The Financial Bid should be submitted online for the Schedules A Financial Bid in xlsx format as per Punjab Government e-procurement online (<https://eproc.punjab.gov.in>). **Please note financial bid not to be uploaded with technical bid documents.**

6.2 Terms of payment as stated in the Tender Documents shall be final.

7. Validity of the Bids:

The bids shall be valid for a period of 120 days.



8. Criterion for Evaluation of Tender:

The evaluation of the tender will be made first on the basis of technical information furnished in form given in **Technical Bid** and then on the basis of commercial information furnished in form given in **Financial Bid**.

The Financial bid of Technically qualified bidders will be opened on the date, time and venue, which will be intimated through e-mail.

L-1 bidder will be decided based on the lowest rate as per the nature of work mentioned under "Notice Inviting Tender". The award of work will be further subject to any specific terms and conditions of this Tender.

9. Right of Acceptance:

9.1 The Registrar, I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY reserves all rights to reject any tender including of those tenders who fail to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of Registrar, I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY in this regard shall be final and binding.

9.2 Any failure on the part of the contractor to observe the prescribed procedure and any attempt to canvass for the work will prejudice the contractor's quotation.

10. Communication of Acceptance:

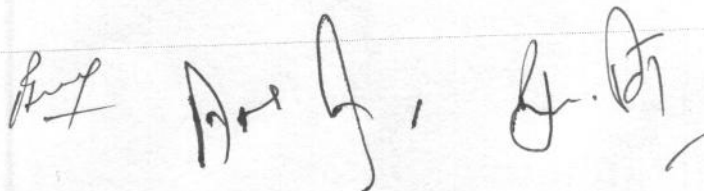
Successful Tenderer will be informed of the acceptance of his/her tender.

11. EMD/Security Deposit:

The Earnest money deposit of the successful bidder shall remain with IKGPTU as a Security Deposit and shall be released on satisfactory completion of the contract. However, the EMDs of Unsuccessful bidders/parties will be released after completion of the tender process.

12. Breach of Terms and Conditions:

In case of breach of any of terms and conditions mentioned above, the Competent Authority reserves the right to cancel the work order without assigning any reason thereof, and nothing will be payable by this University in that event and the security deposit shall be forfeited. In the event of the vendor becoming insolvent or going into liquidation, IKGPTU shall be entitled



to treat such insolvency/liquidation as a breach of contract from the moment it occurs.

13. Subletting of Work:

The firm shall not assign or sublet the work or any part of it to any other person or party.

14. The tender is non-transferable.

15. Terms of payment:

15.1 No loan from any bank or financial institution shall be recommended on the basis of the award of work.

15.2 All payments shall be made by cheque/online mode only.


15.3 Registrar, IKG PTU shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in preceding para of tender document.

15.4 The term "payment" mentioned in this para includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money and Performance Security governed by the separate clauses of the contract.

15.5 Wherever applicable all payments will be made as per conditions stated in **Terms and Conditions specific to tender.**

16. Arbitration:

If any difference arises concerning this Agreement, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations. If attempts for the conditions do not yield any results within a period of 30 days, either of the parties may make a request to other party for submission of the dispute for decision by an Arbitral Tribunal subject to the condition that a sole arbitrator to be appointed by the University as per the provision of Arbitration and Conciliation Act, 1996 and the rules framed there under and in force shall be applicable to such proceedings.



I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

TERMS AND CONDITIONS


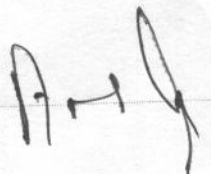

FOR

Printing and Supply of Answer Sheets and Drawing Sheets

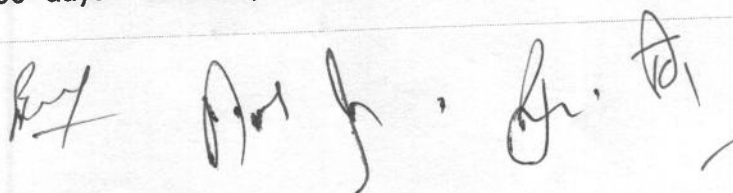
1. The Approximate requirement of Answer Sheets and Drawing sheets is given below. However, the quantity may vary depending upon the requirement of IKGPTU.
 - (i) Answer sheets (32 pages excluding 4 title pages) – 20 Lacs (05 lacs per session) annual.
 - (ii) Drawing Sheets - 40 Thousand (10 Thousand per session)
 - (iii) Answer sheets (12 pages excluding 4 title pages) -2.8 Lacs (70 thousand Per session)

For detailed specification refer to 'Annexure-I'.

2. Initially the duration of contract is for 2 years. The contract can be further extended for a period of one year at the discretion of the University, on the same terms and conditions of the tender document. No request for revision of rates will be entertained.
3. The University reserves the right to cancel the tender at any stage. The Manufacturer shall, however not print in excess of the quantity ordered for. If per chance excess quantity of any tendered item than the given order is printed accidentally, those will be immediately informed and supplied to the University only with the undertaking that no such Answer Sheets and Drawing Sheets are kept with the supplier. In case of any default/defect the Vice-Chancellor of the University will be competent to take action as he may deem fit, which shall be final and binding on the manufacturer.
4. In case the firm fails to supply the items within specified delivery period then necessary action for blacklisting the firm shall also be taken and Performance Security shall be forfeited.
5. The rate quoted by tendering firm for items mentioned in financial bid should be inclusive of all taxes (except GST).
6. All the items supplied by the firm should be as per specifications mentioned in the tender document sub-standard material will not be accepted at all.



7. The firm should have all arrangement in its premises only, the detail of which will be submitted along with tender i.e. printing, ruling, binding, packing, perforating etc. to the satisfaction of the University.
8. In case the University feels that the firm has intentionally delayed the supply of Answer Sheets as per schedule to complete the job, special penalty @ 2% consignment per month, as deemed fit by the University can be imposed. In addition to the special penalty, the firm may also be black-listed.
9. If the manufacturer fails to complete the job and the University has to get it done from other manufacturer at higher rates, the amount due and the difference in the rates shall be deducted from the firm's bill/securities besides forfeiting the performance security of the firm, imposing penalty and taking such other actions as may be deemed fit by the University.
10. If the job is refused by the contractor or not executed after accepting the condition of the tender/supply order, at any point of time, the security deposited will be forfeited in full or in part at the discretion of the University and further actions as deemed fit will be taken.
11. The Officer(s)/committee may visit the premises of the firm before placing the order to judge the capability of firm. The Officer(s)/committee deputed by the Registrar of the University, may also visit the premises of the manufacturer during the period of manufacturing to monitor the process of the work and to ascertain that the goods are manufactured as per specifications. If any lapse is found, the authorities of the University shall take such actions as deems fit.
12. The tenderer shall have to submit one copy of these specifications, terms and conditions duly signed as a proof of having accepted them along with the list of details of equipments, premises and a copy of a declaration relating to registration of the press.
13. On receipt of item in the University, 90% payment of the bill (duly accompanied by delivery challans duly countersigned by CoE/DCoE) shall be processed within 7 working days from completion of inspection. Payment of the bills accompanied by delivery shall be released within 30 days. Part payment bills (90%) shall be recommended by the user department within 15 days from the receipt of bills and payment shall be released by the Finance and Account Department in the next 15 days. All payments shall be made online (subject to deduction of Tax deducted at source as per section 194C of Income Tax Act 1961). Registrar, IKGPTU shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties. The payment includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money and Security Deposit/Performance Guarantee governed by the separate clauses of the contract.
14. The remaining 10% payment will be released after satisfactory report by the COE within 60 days. University reserves the right to make deduction in



payment if material supplied is not as per specification. Any deviation will be dealt as per Bureau of Indian Standards for writing and printing paper's specification. Accordingly +/-2.5% percentage of variation in GSM will be tolerable. In case variation in GSM is more than the above said tolerance limit, the following price cut/penalties shall be levied:

(a) No single test result shall vary by more than ± 5 percent from the nominal substance. Further, the mean of 10 test results shall not vary from the nominal substance by more than ± 2.5 percent. However, where 2.5 percent is less than 1.5, the tolerance shall be ± 1.5 g/m².

(b) The tolerance of $\pm 2.5\%$ shall be allowed on the mass of the ream, when calculated according to the following formula.

$$R = \frac{(A \times B \times C) + D}{1000}$$

A = nominal substance of paper, in g/m²,

B = nominal number of sheets of paper in a ream.

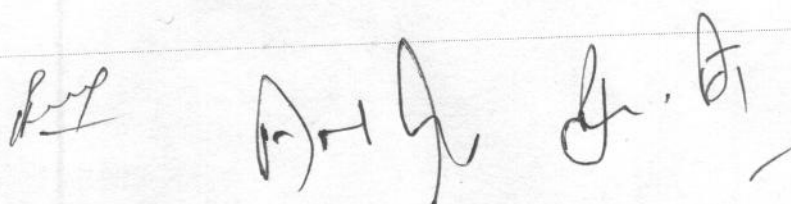
C = nominal area of each sheet, in m².

D = nominal mass of the wrapping paper, in g.

R = nominal mass of ream of paper, in kg.

15. Note that tenders are to be submitted only on prescribed Performa as enclosed along with. The item mentioned in the tender shall be quoted to the specification laid down in the prescribed Performa attached along with this document.
16. The vendor shall be bound to make supply to the University as per the terms specified and shall not link it up with the outstanding payments.
17. Approved samples of Answer Sheets and Drawing Sheet can be checked in the COE Office of IKGPTU on any working day during the office hours before last date of submission of tender.
18. The Answer Sheets and Drawing Sheets are the confidential document of the University. The firm shall be completely responsible for maintaining the secrecy.
19. The bid is valid for 120 days from the last date of submission of tender in the University. Supply order for next lot will be placed on receipt of satisfactory report regarding earlier order from the user branch.
20. Bidder has to submit undertaking as per 'Annexure-II'.

Registrar



Detailed Specifications

Sr. No.	Item	Specification
1	Answer sheets (32 Pages excluding 4 title pages) (As per design 'A')	<p>70 GSM white color, finished size (8.5 x 10.5 inches) (Portrait)</p> <p>Security Features and Specifications:</p> <p>70 GSM paper with security feature, invisible printing of IKGPTU logo to be deciphered under UV light on all pages, First cover page should be printed as per University requirement and duly machine numbered. All the 32 pages will be cross-ruled printed and must be stitched with thread by Sewing Machine.</p> <p>The Answer Sheets are to be packed in bundles of 250 Answer Sheets, in good quality box packing covered with transparent polythene bag of good quality.</p> <p>Serial no. of the Answer Sheets contained in the bundle has to be indicated by pasting slip of paper (4"x4") over the Box, printed in the same color/ink as of the Answer Sheets. All the boxes should be marked and supplied serial wise. The printing should be sharp, straight and correct.</p>
2	Drawing Sheet (stitched with front page)	<p>Paper should be as per BIS 1848:2007 standards or equivalent.</p> <p>Drawing sheet paper weight: 160 GSM</p> <p>Size: 22 x 28 inches</p> <p>Paper Color: White</p> <p>Front Paper Weight : 70GSM white colour, finished size (8.5 x 10.5 inches)(Portrait)</p> <p>Security Features and Specifications:</p> <p>70 GSM paper with security feature, Front page should be printed as per the University requirement and duly machine numbered. The drawing sheet to be packed in bundles as per requirement of the University.</p> <p>Printing on Drawing sheet: University name and Logo on drawing sheet with evaluator marking table and stitched with front sheet.</p>
3.	Answer sheets (12 pages including title page)	<p>Answer sheets Landscape with 60GSM paper comprising 12 pages.</p> <p>Size: 8.5 x 10.5 inches</p> <p>Paper Color: White</p> <p>Printing on Answer sheets: University name and Logo on MST sheet with evaluator marking table and numbering as per sample provided by the University.</p>

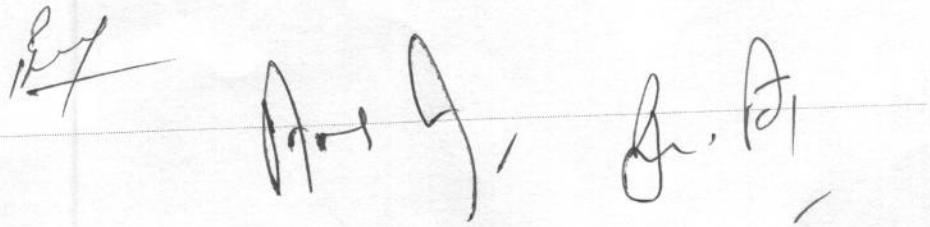
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UNDERTAKING

1. I/We undertake that I/we have carefully studied all the terms and conditions and understood the parameters of the proposed work of the IKG PTU and shall abide by them.
2. I/We also undertake that I/we have understood "Parameters and Technical Specifications for conducting the Work" mentioned in this tender document and shall execute the work strictly as per the parameters.
3. I/We further undertake that the information given in this tender are true and correct in all respect and I/we hold the responsibility for the same.

Dated:
Place :

**(Signature of Tenderer
With stamp of the firm)**

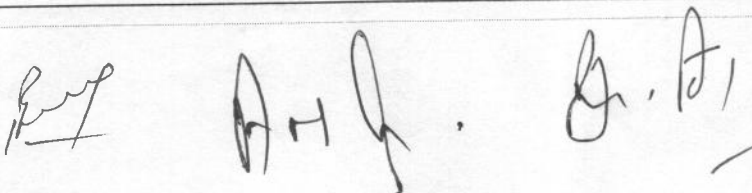
A horizontal line is drawn across the page, with three handwritten signatures written over it. The signatures are in black ink and appear to be stylized cursive or semi-cursive. The first signature is on the left, the second is in the middle, and the third is on the right.

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY

Printing and Supply of Answer Sheets and Drawing Sheets

TECHNICAL BID

Sr. No.	Particulars	Details available (attach self-attested copy of the documentary proof)
1.	Name: Full Address : (i) Head Office : (ii) Branch Office (if any) :	
2.	E-mail Address:	
3.	Mobile No.:	
4.	GST No.:	
5.	PAN No.:	
6.	Date of establishment of the firm :	
7.	Registration Number of the firm :	
8	Satisfactory completion of work certificate for the relevant period: i) FY 2021-22 ii) FY 2022-23 iii) FY 2023-24	
9.	Undertaking that firm is not blacklisted by any Center Govt/State Govt/ Autonomous body University Including IKGPTU./Institute/Organization and no complaint/enquiry/court case is pending against the firm	
10.	Undertaking that tenderer is not penalized by University for any reason in the past for printing and supply of Answer Sheets.	
11.	Details of equipment and manpower of firm/unit and firm should have all arrangement in its premises i.e. printing, rolling, binding, packaging, perforators, stitching etc.	
12.	The tenderer should have relevant experience of printing and supply of Answer Sheets and have a turnover of Rs 5 crore each year for the last three financial years i) FY 2021-22	



	ii) FY 2022-23	
	iii) FY 2023-24	
13.	Bank Name and address	
14.	Bank A/C No. and IFS Code	
15.	EMD Details	

Dated:
Place :

(Signature of Tenderer
With stamp of the firm)

[Handwritten signature]



E- TENDER DOCUMENT

FOR

Printing and Supply of Answer Sheets and Drawing Sheets

**PART – III
FINANCIAL BID**

Year : 2025-26

**I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY
JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PIN 144603)
PUNJAB**

[Handwritten signature] *[Handwritten signature]* *[Handwritten signature]*

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY


Financial Bid*

Sr. No.	Item	Rate quoted in Rs. Per Piece inclusive of all (except GST) GST will be paid extra as applicable. FOR at IKGPTU Kapurthala Campus or any other place in Punjab
1	Answer sheets (32 Pages excluding 4 title pages)	
2	Drawing Sheet (stitched with front page without OMR)	
3.	Answer sheets (12 pages including title page)	

* Financial bid shall be submitted online in xls. format as per <https://eproc.punjab.gov> system.

Dated:
Place :

(Signature of Tenderer
With stamp of the firm)

 Arj. J. J.



I. K. GUJRAL
PUNJAB TECHNICAL UNIVERSITY
Answer Book for Exam.

S. No. 8100166

Affix 1* transparent cello tape here at Part-1 only.

Fold upto this line and affix transparent cello tape

To be filled by the Candidate

PART - 1

Course/Branch _____ Sem _____
Subject _____
Subject Code _____ Paper ID _____ M Code _____

Roll No. (in figures)

Roll No. (in words) _____

Date Stamp Controller of Exam's Stamp Signature of Student

CUT HERE

Award Slip - A

To be filled by the Examiner only

PART - 2

Total Marks (in figures)

Total Marks (in words) _____
Certified that above marks are correct

Signature of the Examiner Checking Assistant
_____ In case of Discrepancy only _____

Total Marks (in figures)

Signature of the Examiner Checking Assistant

To be filled by the Candidate

S. No. 8100166

Course/Branch _____
Semester _____
Subject Code _____
Paper ID _____
M Code _____
Date _____

Roll No. (in figures)

Date Stamp Controller of Exam's Stamp Signature of Student

CUT HERE

Award Slip - B

To be filled by the Examiner only

PART - 3

Total Marks (in figures)

Total Marks (in words) _____
Certified that above marks are correct

Signature of the Examiner Checking Assistant
_____ In case of Discrepancy only _____

Total Marks (in figures)

Signature of the Examiner Checking Assistant

To be filled by the Candidate

S. No. 8100166

Course/Branch _____
Semester _____
Subject Code _____
Paper ID _____
M Code _____
Date _____

Roll No. (in figures)

Date Stamp Controller of Exam's Stamp Signature of Student

- Check List of Invigilator
1. Candidate has filled correctly his/her Roll No. Subject code and Paper ID etc. at the place provided on Answer Book.
 2. I have verified the identity of candidate with Admit Card, Photo Card.
 3. *Space below cancelled stamp has been stamped.

Signature of the Invigilator

Do not write on this page.
For official use only.

INSTRUCTIONS FOR CANDIDATES

1. The candidate must check physically the answer book before start of paper. If there is any discrepancy (Less no. of pages than 36, torn out pages, sheet is unstitched etc.) candidate must report the case to Invigilator/Centre Supdt. for change of answer book. Under no circumstances this type of Answer book shall be evaluated.
2. **No supplementary answer book/ continuation sheet will be supplied.**
3. The candidate should strictly follow the instructions in the question paper.
4. The candidate must write Roll No. and put signature on the answer book at the place provided on the answer book only.
5. Answer book stamped with Controller of Examination signature and date stamp will only be evaluated.
6. Candidate must write Question No. on the left hand margin of page.
7. **Write/Fill PAPER ID and SUBJECT CODE at the place specified on the Answer Book and check carefully that it must be the same as PRINTED ON THE TOP OF THE QUESTION PAPER/DATE SHEET.**
The Following Cases shall be considered under UMC :
 1. If the candidate writes his/her Roll No. & Name/Phone No. at any place inside the answer book, other than space provided in the answer book.
 2. If Student writes the name of his/her college/department in the answer book or makes any identification mark on the answer book.
 3. If Student makes an appeal to the Examiner in his/her answer book.
 4. If Student does not deliver answer book to the invigilator even if his/her answer book is blank.
 5. If candidate is found to carry mobile phones, even in switched off condition in the Examination centre.
 6. If the candidate writes in the space marked **"FOR EXAMINERS ONLY"**.
 7. If candidate carries any unwanted material as notified in (I.K. Gujral PTU Unfair means regulations) in the Examination hall.



**I. K. GUJRAL
PUNJAB TECHNICAL UNIVERSITY
JALANDHAR**

FOR CANDIDATES ONLY

1. Examination _____
2. Course / Branch _____
3. Subject _____
4. Subject Code _____
5. Paper ID _____ 6. Semester _____
7. M Code _____ 8. Date _____
9. No. of pages written _____

FOR EXAMINERS ONLY

Q. No.	Marks Awarded	Q. No.	Marks Awarded
1.		11.	
2.		12.	
3.		13.	
4.		14.	
5.		15.	
6.		16.	
7.		17.	
8.		18.	
9.		19.	
10.		20.	

Total marks in Figures	Total Marks in Words
------------------------	----------------------

Signature and Identity No. of the Examiner

To be filled by Checking Assistant

Total marks in Figures	Total Marks in Words
------------------------	----------------------

Signature and Identity No. of the Checking Assistant

Note : Remarks should be given by Head Examiner in case of Variation of Marks

Remarks :

Signature of Head Examiner

I. K. GUJRAL
PUNJAB TECHNICAL UNIVERSITY

Re-evaluation - I

Note : Awards to the various questions are not be shown with in the answer book. Marks must be awarded only on the revaluation proforma.

Marks Awarded as a result of Re-evaluation

For Examiners Only			
Q.No.	Marks Awarded	Q.No.	Marks Awarded
1.	a) _____ f) _____	9.	
	b) _____ g) _____	10.	
	c) _____ h) _____	11.	
	d) _____ i) _____	12.	
	e) _____ j) _____	13.	
Total of Q. No. 1 _____		14.	
2.		15.	
3.		16.	
4.		17.	
5.		18.	
6.		19.	
7.		20.	

Total Marks in Figure :

Total Marks in Words :

Certified that I have myself Re-evaluated the answer book and the marks have been awarded against the relevant question/part wise according to question paper.

Name of Examiner _____

Signature of Examiner _____

Institute _____

Dated _____ / _____ / _____

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Re-evaluation - II

Note : Awards to the various questions are not be shown with in the answer book. Marks must be awarded only on the revaluation proforma.

Marks Awarded as a result of Re-evaluation

For Examiners Only			
Q.No.	Marks Awarded	Q.No.	Marks Awarded
1.	a) _____ f) _____	9.	
	b) _____ g) _____	10.	
	c) _____ h) _____	11.	
	d) _____ i) _____	12.	
	e) _____ j) _____	13.	
Total of Q. No.1 _____		14.	
2.		15.	
3.		16.	
4.		17.	
5.		18.	
6.		19.	
7.		20.	

Total Marks in Figure :

Total Marks in Words :

Certified that I have myself Re-evaluated the answer book and the marks have been awarded against the relevant question/part wise according to question paper.

Name of Examiner _____

Signature of Examiner _____

Institute _____

Dated _____ / _____ / _____



For
Examiners

Q. No.																				
1st evaluation Marks																				
Revaluation Marks																				

5

Lined area for writing answers.