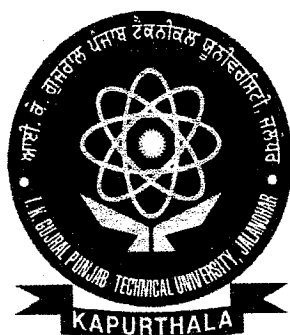


I.K. Gujral
Punjab Technical University Jalandhar

AGENDA

28th Meeting
of
Internal Human Resource Committee



8th January 2021 at 02.00 PM

Venue:

Conference Hall, Hotel Shivalikview
Sector 17E, Chandigarh

Agenda of 28th meeting of Internal Human Resource Committee to be held on 08-01-2021 02.00pm at Conference Hall, Hotel Shivalikview, Sector 17-E Chandigarh.

Item no. 28.1 To consider and approve recommendations of Departmental Promotion Committee(DPC) constituted in 27th meeting of IHRC.

The recommendations of Departmental Promotion Committee are placed at **(ANNEXURE-A)** for consideration and approval.

Item no. 28.2 To grant benefit of Assured Career Progression(ACP) Scheme (4-9-14) to group B, C & D employees.

With reference to the letter no.7/60/2006-5PPI/15963 dated 03-11-2006 issued by **Department of Personnel, Government of Punjab**, on completion of 4, 9 and 14 years of service in the same post or posts in the same cadre and service rendered in the same post in different Government departments (employee) who is not promoted to a higher level on account of non-availability of vacancy or non-existence of promotion avenue in the cadre, shall be granted pay scale which is next higher in the hierarchy of pay scales(**ANNEXURE-B**).

Subsequently, in reference of above letter dated 03.11.2006, vide letter dated 01-01-2018 issued by **Department of Finance, Government of Punjab** it has been clarified that till the submission of sixth pay commission report the benefit of only one increment should be given on completion of 4, 9 and 14 years of service(**ANNEXURE-C**). This guideline of Punjab Government has already been adopted by the University vide office order no. IKGPTU/REG/OO/125 dated 18.01.2018(**ANNEXURE-D**).

Following above order, 30 employees of University have already been provided this benefit of assured career progression by University in 2018(copy of one such order is enclosed as **ANNEXURE-E**).

In light of above, all employees in group B, C and D may be granted benefit of one increment under ACP scheme on completion of 4 years, 9 years and 14 years of service as per the terms and conditions notified by Government of Punjab from time to time.

Item is submitted for consideration and approval please.

Item no. 28.3 Promotion to the post of Superintendent in the pay scale of 15600-39100(5400).

With reference to the notification no.IKGPTU/REG/Notification/1328 dated 15-06-2017 (**ANNEXURE-F**) six posts of Superintendent are available in University to be filled 100% by promotion.

Currently, all these posts are lying vacant. As per the notification the eligibility conditions for the post of Superintendent are as follows:

- I. Amongst Assistants with five years regular service in the pay scale of 5000-8000(un-revised).
- II. ACR should be excellent/very good for atleast last three years during the service in the University.

The post of Superintendent is to be filled through promotion amongst eligible Senior Assistants working in University. Accordingly, a Departmental Promotion Committee(DPC) may be constituted to check eligibility and all other necessary conditions and give recommendation for promotion to the post of Superintendent. Item is submitted for consideration and constitution of DPC please.

Item no. 28.4 Any other item with permission of the chair.

Minutes of Meeting of Departmental Promotion Committee (DPC)

The first meeting of the Departmental Promotion Committee (DPC) constituted vide order no. IKGPTU/REG/OO/731 dated 23-05-2020 was held on 15-06-2020 through video conferencing. Minutes of this meeting are attached at **Annexure-I**. In the meantime, on account of administrative changes/transfers of officers in the university, the DPC was revised as per notification IKGPTU/REG/RO/86 dated 06-01-2021(**Annexure-II**).

The second meeting of the DPC as above was held on 08-01-2021 at 11:00 am at the Conference Hall, Hotel Shivalikview, Sector 17-E, Chandigarh.

The following attended the meeting:


1. Sh. Raman Kumar Sharma (Member BOG).....Chairman
2. Sh. Sandeep Kumar Kazal (Registrar IKGPTU).....Member
3. Sh. Ravi Kalia (Service Matter Expert).....Member
4. Sh. Jasdev Singh (District Welfare Officer Kapurthala).....Member
(Joined through Video Conferencing)

Meeting started with welcome address by the Chairman. He emphasized that a committed and motivated workforce is the prime mover for growth of any organization. So the cases of promotion/placement of employees need to be addressed properly for better upkeep of organizational productivity. However, all such decisions must be as per prevailing norms/guidelines and the IKGPTU Act. Further the mandate of DPC is within recommending the promotions only on an available and vacant post subject to fulfilling the eligibility. Thereafter, the committee took up the employees' cases in light of its previous minutes and the record presented by HRM branch of university along with information in the required standard format. The recommendations of the committee are as under:

1. Promotions to the 04 posts out of 07 posts of Registrar/Administrative Officer (campuses) in the pay scale of 37400-67000 (GP: 10,000)

The committee has been apprised that these posts are not regular posts but are of tenure cadre. The tenure shall be for a period of three years which may be extended by another term of three years or attainment of age of superannuation, whichever is earlier. Copy of said notification is enclosed at **Annexure-III**.

As per existing norms/policy, there is no provision of making promotions on tenure posts. So making any policy change will be out of jurisdiction of the DPC. Hence this proposal may be deliberated at appropriate competency level of the university.



2. Placement of the officers working as Dy. Registrar/Dy. Controller in the PB-III, pay scale of 15600-39100 (GP:7600) to PB-IV, pay scale of 37400-67000 (GP:8700) after completion of five years of regular service

As per the record provided to the DPC, as per 10th BOG decision, "for administrative and supporting staff, the minimum residency period for eligibility for promotion to higher grade may be five years". Copy enclosed at **Annexure-IV**.

Also, as per MHRD notification dated 31-12-2008, "the Deputy Registrar/Deputy Finance Officer/Deputy Controller of Examination shall move to the pay band of Rs. 37,400-67000/- with Grade Pay of Rs.8700/- after completing five years of service". Copy enclosed at **Annexure-V**.

In line of the above, university has already placed 09 officers from time to time, working as Dy. Registrar/Dy. Controller after completing five years of service in PB-III (15600-39100, GP:7600) to PB-IV (37400-67000, GP: 8700). Copy of the proceedings of a previous promotion committee including this type of placement are placed at **Annexure-VI**. This was subsequently approved by the BOG in 37th meeting vide item no 37.3 (**Annexure-VII**).

In light of the above, committee has considered the case of placement of following officers currently working as Deputy Registrar/Deputy Controller (PB-III (15600-39100, GP:7600)). The committee has checked their eligibility, ACRs, and other conditions as per applicable policy and recommends them to be placed into PB-IV (37400-67000, GP: 8700) as follows:

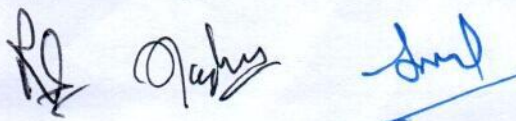
Table-1

S. No	Name of Officer	Designation	New Scale to be given	Date of Placement in new scale
1.	Sh. Dinesh Juneja	Deputy Registrar	37400-67000 (GP:8700)	20-11-2015
2.	Sh. Sandeep Kumar Kazal	Deputy Controller of Examination	37400-67000 (GP:8700)	28-07-2016
3	Sh. Rajinder Kumar Dogra	Deputy Registrar	37400-67000 (GP:8700)	04-05-2017

On request of the committee, Sh. Sandeep Kumar Kazal abstained from deliberations of this item, as the item included his own case.

3. Re-designation of officers working as Deputy Registrar/Deputy Controller in the pay scale of PB-IV (37400-67000, GP: 8700) as Director

The committee has been apprised that as per existing norms/policy, there is no provision of re-designating officers working as Deputy Registrar/Deputy Controller in the pay scale of PB-IV (37400-67000, GP: 8700) as Director.



So making any policy shift and giving recommendations on that will be out of jurisdiction of the DPC. Hence this proposal may be deliberated at appropriate competency level of the university.

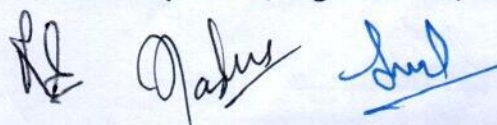
4. Promotion of the officers working as Assistant Registrar/PRO/equivalent in the pay scale of 15600-39100 (GP:5400) to the post of Deputy Registrar/Deputy Controller/DFO in the pay scale of 15600-39100(GP:7600) and their placement under ACP scheme of 4-9-14

In this regard, as per the record submitted by HRM branch, the policy/scheme of Dynamic ACP i.e. 4-9-14 has not been adopted/implemented by the university yet for Group-A employees. Hence, it will be inappropriate to place the officers working as Assistant Registrar/PRO/equivalent pay scale of 15600-39100 (GP:5400) into higher scales of 15600-39100 (GP:6600/GP:7600/GP8700) in the absence of formally adopted Dynamic ACP policy. Recommending any policy decision and giving recommendations on that will be out of jurisdiction of the DPC. Hence this proposal of implementing Dynamic ACP on above referred officers may be deliberated at appropriate competency level of the university.

Regarding the cases of promotion from Assistant Registrar/PRO/Equivalent to the post of Deputy Registrar/Deputy Controller/DFO, following has been submitted to the committee:

- As per 10th BOG decision, "for administrative and supporting staff, the minimum residency period for eligibility for promotion to higher grade may be five years". Copy enclosed at **Annexure-IV**.
- Total Number of sanctioned posts of Deputy Registrar/Deputy Controller/Deputy Finance Officer = 24 (**Annexure-VIII**)
- As per 72 BOG decision vide item no 72.6, the, "*Post of officers (all cadres in PB-3 i.e. 15600-39100 with GP:5400 and above) must be filled in the ratio of 60:40 through promotion: direct or as per Govt. of Punjab and authorized the Vice-Chancellor to implement the HR recommendations where the posts are available*".
- In light of above, the number of promotional posts turns out to be 14. Out of these 14 posts, two posts have already been filled. The remaining number of vacant posts of promotion quota are 12.
- As per Notification No. IKGPTU/Reg/Notification/1328 dated 15.06.2017 the eligibility for promotion to the post of Deputy Registrar/Deputy Controller/Deputy Finance Officer is as under:

"5 years regular service in the grade of Rs.8000-13500(un-revised) or equivalent as Assistant Registrar/Secretary to VC/Legal Officer/PRO



A Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale

ACR should be Excellent/Very Good for at least three years during the service in the University. "

- As per Punjab Govt norms (Punjab Act No 22 of 2006), "The percentage of reservation for filling up the vacancies by promotion by Scheduled Castes in Group 'A' and Group 'B' services shall be fourteen per cent" (**Annexure-IX**). Also, as informed by District Welfare Officer, as per the reservation roster, first and seventh posts are required to be filled from SC category candidates out of total 14 posts of promotion quota for Deputy Registrar/Equivalent.
- One officer of 2010 batch Smt. Paramjit Kaur (Assistant Registrar) was selected as Deputy Registrar in MRSPTU, Bathinda and her lien at the post of Assistant Registrar at IKGPTU has been vacated after completion of her probation at MRSPTU. The copy of office order of vacation of lien is enclosed at **Annexure-X**.
- At present, the senior most batch of officers working in pay scale of 15600-39100 (GP:5400) is the 2010 batch. In this batch, 10 officers are working as Assistant Registrar. All of these 10 officers are eligible to be considered for promotion to the 12 promotional posts of Deputy Registrar/Equivalent.
- The second batch of officers working in pay scale of 15600-39100 (GP:5400) is the 2011 batch. It consists of 01 officer working as PRO and 05 officers working as Assistant Registrar. Out of this second batch of 2011, two officers are eligible for promotion against vacant 12 posts of Deputy Registrar or equivalent in promotion quota.
- The DPC has checked the eligibility, ACRs, and other conditions and recommends the following officers as per **Table-2** who are currently working as Assistant Registrar/PRO/Equivalent to be promoted to the post of Deputy Registrar/Deputy Controller/Deputy Finance Officer in the pay scale of 15600-39100 (GP:7600) after completing nine years of service as per the recommendations of Internal HR Committee in its 27th meeting dated 17.03.2020 as below:

Table-2

Batch 2010					
S. No	Name of Officer/Category	Present Designation	Date of Promotion	New Designation	New Scale
1.	Mr. Kishore Luthra (General)	Assistant Registrar	01.04.2019	Deputy Registrar	15600-39100 (GP 7600)
2.	Dr. Pawan Kumar (General)	Assistant Registrar	06.04.2019	Deputy Registrar	15600-39100 (GP 7600)

[Handwritten signatures]

S. No	Name of Officer	Present Designation	Date of Promotion	New Designation	New Scale
3.	Mr. Rishi Gupta (General)	Assistant Registrar	01.04.2019	Deputy Registrar	15600-39100 (GP 7600)
4.	Dr. Sandeep Mehmi (SC)	Assistant Registrar	28.05.2019	Deputy Registrar	15600-39100 (GP 7600)
5.	Mr. Naresh Kumar (SC)	Assistant Registrar	01.04.2019	Deputy Registrar	15600-39100 (GP 7600)
6.	Mr. Joginder Singh (SC)	Assistant Registrar	01.04.2019	Deputy Registrar	15600-39100 (GP 7600)
7.	Mr. Devinder Kumar (ESM)	Assistant Registrar	02.04.2019	Deputy Registrar	15600-39100 (GP 7600)
8.	Mr. Gaganjot Singh (General)	Assistant Registrar	01.06.2019	Deputy Registrar	15600-39100 (GP 7600)
9.	Mr. Parvesh Kumar Aspal (BC)	Assistant Registrar	03.08.2019	Deputy Finance Officer	15600-39100 (GP 7600)
10.	Mr. Paramjit Singh Gill (SC)	Assistant Registrar	18.11.2019	Deputy Registrar	15600-39100 (GP 7600)
Batch 2011					
S. No	Name of Officer	Present Designation	Date of Promotion	New Designation	New Scale
11	Sh. Rajneesh Kumar Sharma (General)	PRO	01.04.2020	Deputy Registrar	15600-39100 (GP 7600)
12	Sh. Saurabh Sharma (General)	Assistant Registrar	15.07.2020	Deputy Registrar	15600-39100 (GP 7600)

The meeting ended with the vote of thanks to the chair.

R. Sharma
8.01.2021
(Sh. Raman Kumar Sharma)

Sandeep
08.01.2021
(Sh. Sandeep Kumar Kazal)

Ravi
8/01/2021
(Sh. Ravi Kalia)

Attended the meeting through V.C.
Agreed to these minutes by email.
(Sh. Jasdev Singh) Certified copy of email attached.
Jasdev
08/01/2021

May please approve to place these recommendations of DPC before ITRC.

R

VK

OK. *Jasdev*
08/01/2021

Jasdev
08.01.2021

1/9/2021

Mail - Sandeep Kazal - Outlook


Re: Revised Minutes for Departmental Promotion Committee (DPC)

DWO KPT KAPURTHALA <dwokapurthala@gmail.com>

Fri 08-01-2021 15:33

To: Sandeep Kazal <skkazal@ptu.ac.in>

Agree Dwo kapurthala



On Fri, Jan 8, 2021 at 3:01 PM Sandeep Kazal <skkazal@ptu.ac.in> wrote:

Sir

PFA the revised minutes as discussed.
Submitted for your consent/remarks

With Regards
Sandeep Kumar Kazal
Registrar
IK Gujral Punjab Technical University

From: Sandeep Kazal <skkazal@ptu.ac.in>
Sent: 08 January 2021 14:32
To: dwokapurthala@gmail.com <dwokapurthala@gmail.com>
Subject: Draft Minutes for Departmental Promotion Committee (DPC)

Sir

Please check the draft minutes of DPC meeting and give your consent/remarks.

With Regards
Sandeep Kumar Kazal
Registrar
IK Gujral Punjab Technical University

From: Sandeep Kazal <skkazal@ptu.ac.in>
Sent: 07 January 2021 13:03
To: rksharma1209@gmail.com <rksharma1209@gmail.com>; RAMAN KUMAR. SHARMA <rksharma@hondacarindia.com>; ravikalia2001@gmail.com <ravikalia2001@gmail.com>; dwokapurthala@gmail.com <dwokapurthala@gmail.com>
Cc: Vice Chancellor <vc@ptu.ac.in>; Dr Ajay K Sharma <vcptu13@gmail.com>
Subject: Meeting Notice for Departmental Promotion Committee (DPC)

Minutes of meeting of Departmental Promotion Committee (DPC) regarding promotion case of officers held on 15.06.2020 at 04:15 PM through Video Conferencing (ZOOM).

Following members were present in the meeting through Video Conferencing:

1. Sh. Raman Kumar Sharma, Member BOG
2. Dr. S.S. Walia, Registrar, IKGPTU
3. Sh. R.S. Mittal, Deputy Controller (Finance & Accounts) (Retd.), Govt. of Punjab
4. Sh. Jasdev Singh, District Welfare Officer, Kapurthala who is physically attended the meeting in office of Registrar, IKGPTU.

The Chairman of Departmental Promotion Committee welcomed all the committee members.

The recommendations of Internal Human Resource Committee are discussed and all the cases recommended by the Internal Human Resource committee are deliberated and following is desired by the committee:

1. Details of the all persons/officers to be promoted/placed - as recommended by Internal Human Resource Committee - in the format attached at **Annexure-'I'** may be presented in the next meeting.
2. In case of Ms. Paramjit Kaur - Assistant Registrar, who joined at Maharaja Ranjit Singh Punjab Technical University (MRSPTU), Bathinda on 15.11.2016 - regarding confirmation & lien - status may be taken from Human Resource Management Section, MRSPTU.
3. Number of posts for each positions/scale, along with the applicable policy, rule, notification etc. may be presented in the next meeting.

The meeting ended with the votes of thanks to the chair.

**(Raman Kumar Sharma)
Sr. Advisor (ASDC)
Member BOG
Chairman (DPC)**

Amen - II

**IK Gujral Punjab Technical University Jalandhar, Kapurthala
(Registrar Office)**

Notification

No: IKGPTU/REG/RO/ 86



Date: 06-01-2021

Sub: Revised constitution of Departmental Promotion Committee (DPC)

As approved by Honourable Vice-Chancellor, the Departmental Promotion Committee constituted vide office order no. IKGPTU/REG/00/731 dated 23.05.2020 has been revised as under:

- | | |
|---|------------|
| 1. Sh. Raman Kumar Sharma, Member BOG | - Chairman |
| 2. Registrar, IKGPTU | - Member |
| 3. Sh. Ravi Kalia (Service Matter Expert) | - Member |
| 4. District Welfare Office, Kapurthala | - Member |

The revised DPC will check the eligibility, ACRs and other conditions and will submit its recommendations to Internal HRC.

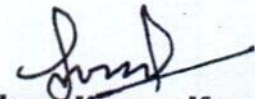


(Sandeep Kumar Kazal)
Registrar 

Endst. No. IKGPTU/REG/RO/ 87-91

Dated: 06-01-2021

A copy of the above is forwarded to the following for information and necessary action, please.

1. I/C Secretariat, O/O Vice Chancellor: For information of Vice Chancellor
2. Sh. Raman Kumar Sharma, Member BOG
3. Registrar, IKGPTU
4. Sh. Ravi Kalia (Service Matter Expert)
5. District Welfare Officer, Kapurthala


(Sandeep Kumar Kazal)
Registrar 

For DPC Purpose
I.K.Gujral Punjab Technical University

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Sr.No.	Carde/Post	Group	Pay Scale	GP	Copy of previous Notification (IKGPTU)	Remarks	Number of Posts* (as per cadre/Pay Scale)			Promotion Posts** (Category wise)		Filled by Promotion		Vacant posts to be filled by promotion	
							Santioned posts	Direct	Promotion	General	SC	General	SC	General	SC
1	Registrar /Administrative Officer Campuses) -07 (Tenure)	A	37400-67000	10000 (GP)	Ann- '1'	Kapurthala 01, Hoshiarpur-01, Batala-01, Bhikhiwind-01, Dinanagar-01, Amritsar-01, Mohali-01	7	3	4	3	1	0	0	3	1
2	Director-06	A	37400-67000	8700 (GP)	Ann- '2'	Administrative	8	3	5	4	1	2	0	2	1
3	Director (Finance)-01	A	37400-67000	8700 (GP)	Ann- '3'										
4	Joint Registrar-01	A	37400-67000	8700 (GP)	Ann- '4'										
5	Controller of Finance/ Deputy Finance Officer - 01	A	15600-39100	7600 (GP)	Ann- '5'	Administrative	24	10	14	11	3	2	0	9	3
6	Deputy Controller of Examination-04	A	15600-39100	7600 (GP)	Ann- '6'										
7	Deputy Registrar-10+1	A	15600-39100	7600 (GP)	Ann- '7'	Administrative-10 Kapurthala Campus-01									
8	Deputy Registrar (Consituted campuses)-08	A	15600-39100	7600 (GP)	Ann- '8'	Hoshiarpur-01, Batala-01, Bhikhiwind-01, Dinanagar-01, Amritsar-01, Mohali-01, PITTIR-02									

* As per decision of BOG vide item no.72.6 in 72nd meeting the post of officer(all cadres in PB-3 i.e 15600-39100 with GP 5400 and above) must be filled in the ratio of 60:40 through promotion:direct (Copy attached)

*The previous relevant notification is attached.

**14% Group A posts has to be filled from SC Category as per Pb.Govt. and reserve category roster will be followed.

Note:- University has started 03 New Campuses(Mohali, Chamkor Sahib, Sultanpur Lodhi)

AR(HRM)

DR(HRM) 17/20 Registrar.



Detail of Non-Academic sanctioned positions for : (IKGPTU Campus - Kapurthala, Hoshiarpur, Batala, Bhikhiwind, Dinanagar, Amritsar & Mohali)

Category : Group 'A'

Attachment: Post Sanctioned dat

File No. A/472/2020-HRM (Computer No. 17078)

Note #1

Sr. No.	Designation of the post	Nature of Post Tenure/ Regular	No. of Posts	Pay Band (In Rs.)	GPI/ AGP (In Rs.)	Percentage for Appointment by		Method, Qualification and Experience for	
						Direct Apptt	Promotion	Direct Appointment	Promotion
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
2	Registrar/ Administrative Officer	The tenure shall be for a period of three years which may be extended by another term of three years or attainment of age of superannuation, whichever is earlier.	7 (01 for each campus)	37400-67000	10000	100%	NA	Master's Degree with at least 55% of the marks or its equivalent Grade of 'B' in UGC Seven Point Scale. At least fifteen years of experience as Assistant Professor in the AGP of Rs. 7000/- and above or with 8 years of service in the AGP of Rs. 8000/- and above including as Associate Professor. Experience: Educational administration or Comparable experience in a research establishment and/ or other institution of higher education or 15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post.	NA

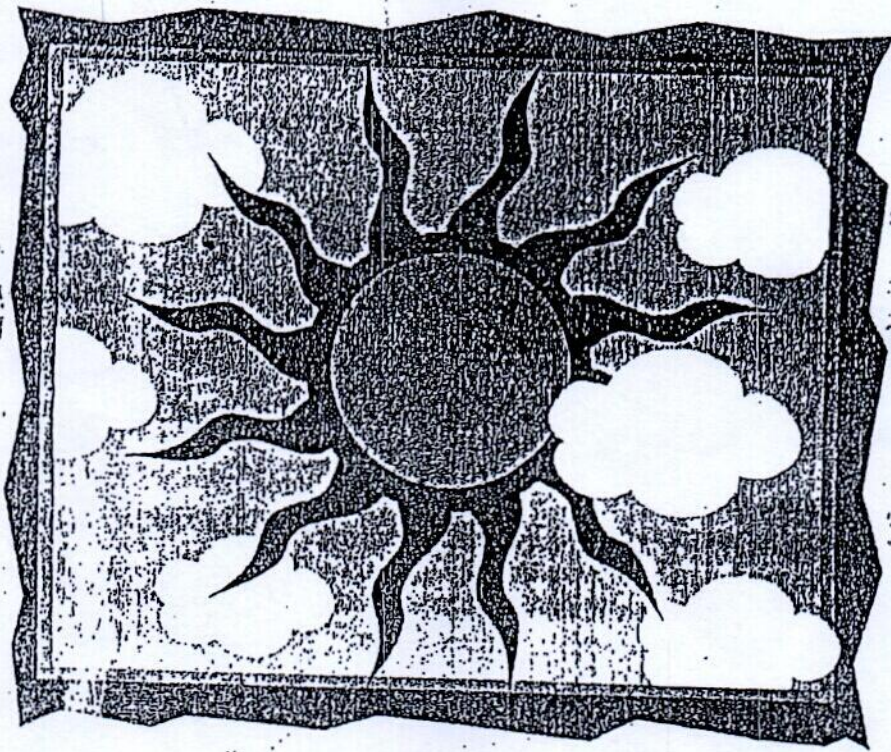
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PUNJAB
TECHNICAL
UNIVERSITY

*Report of the
Task force on Professionalising
PTU Personnel*

appointment, assignment appointment etc may be adopted. Also for senior appointments by VC can appoint search-cum-selection committees. In addition to these authorized posts VC be empowered to make adjunct appointments to get executed specific tasks/projects. For Administrative and support staff posts Task Force recommends that these shall be filled through advertisement and direct recruitment, deputation, and contract appointment modes be followed.

Regularization of existing staff

Task Force observed that all existing staff is appointed on ad-hoc basis, deputation or contract appointment might be given the opportunity to appear before the duly constituted board provided they meet the QRs laid for the posts and compete with the open candidates.

Recruitment Rules for Academic/ Technical Posts

Task Force proposes indicative recruitment rules for various posts. However detailed RRs are to be framed after studying the guidelines of UGC and other academic institutions like IITs/IISc. The general indicative RRs are given at annexure IV. All promotions be based on merit and not seniority.

Recruitment Rules for Administrative and Support staff

Though Task Force has recommended maximum outsourcing, but small contingent has been recommended to maintain confidentiality and continuity. All promotions be based on merit and not seniority. The general indicative RRs are given at annexure IV.

Career Growth for the Technical & Administrative Personnel

In order to attract best talent and to motivate staff to deliver their best, the Task Force recommends that all promotions should be based on merit rather seniority. For academic/ technical personnel minimum residency period for eligibility for promotion to higher grade might be as per UGC guidelines. For administrative and support staff minimum residency period for eligibility for promotion to higher grade may be five years. Detail procedure for promotion is framed separately.

Special Contact Appointments

Since University will require specialized knowledge/ skills, University may appoint a few select professionals for a fixed period with emoluments more than indicated for regular posts. In such cases, the individuals will have to leave after the contract period.

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is also best served in such a concept. Therefore the concept of Regional Centres is not to be confined to five but should be flexible to create necessary networks for Colleges and use College facilities to the maximum in addition to other resources of PTU. Detailed discussions were held on the practical training of students in the Industries. It was pointed out by Dr. Khandpur, that with the increase of engineering students, the Industries are not interested to give them practical training rather the Industries expect students/Colleges to pay something for giving training. He appreciated the concept of splitting the practical training but said that total numbers of months (six for engg.) should not be reduced. After a lot of discussions on the practical training of the students, it was agreed that the report may be approved as such and we may have an experience. Regional Centres may adopt a flexible approach. The matter may reviewed after some time and if necessary the matter again be brought before the BOG for consideration.

Item No. 10.4 Report by Task Force on Administration & Financial Matters.

The Board noted that draft report has been sent to Shri K.B.S. Sidhu and other senior officers in the PTU. The same will be brought before the Board after re-drafting on the basis and comments received.

Item No. 10.5 Report of Task Force regarding professionalizing PTU staff.

1. Initiating the discussion VC said that Task Force has submitted the report after several round of discussions with officials of PTU and their own study of the whole system in the present context. The Chairman of the Task Force, Dr. S.K. Joshi was busy, hence Dr. I.D. Gaba who was member of the Task Force has been invited to provide clarifications as this report is crucial to the future of PTU which is practically running with adhoc staff - a large number at the bottom and 5 or 6 at the top with people above 60. There was practically no middle layers which is crucial for organizational memory. VC further said that officials of PTU present in the

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mapping the revised approved posts and the existing staff. This exercise should also include suitable test for which some notice may be given to the existing staff. The Committee for a higher level will be chaired by Shri Chandra Mohan member of BOG with other member drawn from BOG as available. The constitution for both the Committees are given below:

Decisions of the BOG on the Task Force report on professionalizing PTU personnel is summarized below:

1. Report of the Task Force alongwith the proposed pay-scales for various posts were approved.
2. Medical allowance of 10% of salary as proposed by the Task Force was approved. However maximum limit is restricted to Rs. 500 PM and in case of hospitalization, actual expenditure as per normal rules be re-imbursed.
3. BOG approved certain changes to the proposed indicative qualification for some posts as attached.
4. A Committee be constituted by VC for framing detailed RRs to be used for future. (as it will also address promotion etc). Meanwhile all the posts can be filled based on indicative qualifications given in the report.
5. Age of superannuation for all posts shall be 60 years with provision to extend upto 62 years in exceptional cases.
6. There shall not be any pension scheme and only CPF scheme be implemented.

S.M. ICG

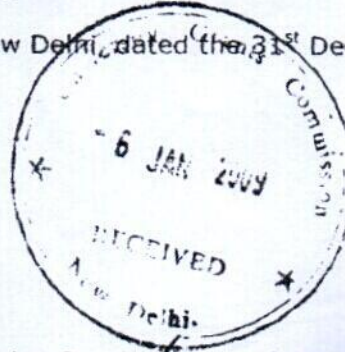
Amend I
U.G. 112-113/07
9/1/09
6/1/2009

No.1-32/2006-U.II/U.I(ii)
Government of India
Ministry of Human Resource Development
Department of Higher Education

New Delhi, dated the 31st December, 2008

To

The Secretary,
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi - 110 002.



Subject:- Scheme of revision of pay scales for the posts of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following the revision of pay scales of Central Government employees on the recommendations of the Sixth Central Pay Commission regarding.

Sir,

I am directed to say that following the revision of the pay scales of central government employees in pursuance of the recommendations of the 6th Central Pay Commission, the Ministry of Finance (Department of Expenditure) had issued guidelines regarding the pay revision of the employees of Quasi-Government Organisations, Autonomous Organisations and Statutory Bodies etc, set up by and funded/ controlled by the Central Government, vide their O.M. No. 7-23/2008.E.III dated the 30th September, 2008. Taking the relevant factors into consideration, it has been decided by the Central Government to revise the pay scales of the officers of the universities and deemed to be universities fully funded by the Central Government, namely, Registrars, Deputy Registrars, Assistant Registrars, Controllers of Examination, Deputy Controllers of Examination, Assistant Controllers of Examinations, Finance Officers, Deputy Finance Officers and Assistant Finance Officers, as mentioned below. The revision of pay scales, etc. shall be subject to various provisions as contained herein, and Regulations to be framed by the UGC in this behalf.

(i) **Registrar / Finance Officer / Controller of Examination**

(a) Registrar / Finance Officer / Controller of Examination in the pre-revised scale of pay of Rs.16400-450-20900-500-22400 shall be placed in the Pay Band of Rs. 37400-67000 with a Grade Pay of Rs.10,000, and pay of these officers shall be fixed at the appropriate stage in the Pay Band in accordance with the guidelines issued by the Ministry of Finance, based on the recommendations of the 6th Central Pay Commission as accepted by Central Government. The posts of Registrar/ Finance Officer/ Controller of Examinations shall continue to be filled through direct recruitment as per the existing criteria.

(b) The existing minimum qualifications for direct recruitment to the post of Registrar and equivalent posts shall continue, namely, a Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale. Consequent on change in designation of teachers vide this Ministry's letter

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No.1-32/2006-U.II/U.I(i) dated 31st December, 2008, experience required for the posts of Registrars and equivalent shall be

- (i) at least 15 years' of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years' of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration, **or**
- (ii) Comparable experience in research establishment and/or other institutions of higher education, **or**
- (iii) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post,

Appropriate regulations shall be issued by the University Grants Commission in this regard.

(c) The age of superannuation, as at present, shall continue to be 62 (sixty two) years for Registrar and equivalent posts.

(ii) Deputy Registrar / Deputy Finance Officer / Dy Controller of Examination

(a) On appointment as Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination, pay shall be fixed in the Pay Band of Rs. 15600-39100 with a Grade Pay of Rs. 7600. They shall move to the Pay Band of Rs. 37400-67000 with a Grade Pay of Rs. 8700, after completing 5 years of service as Deputy Registrar/ Deputy Finance Officer / Deputy Controller of Examination. On moving to the higher Pay Band, they shall continue to be designated as Deputy Registrar/Deputy Finance Officer/Deputy Controller of Examination.

(b) The pay of all incumbent Deputy Registrars/ Deputy Finance Officers/ Deputy Controllers of Examination shall be fixed in the Pay Bands of Rs. 15600-39100 with Grade Pay of Rs. 7600 or Rs. 37400-67000 with Grade Pay of Rs. 8700, as the case may be, depending on length of service in the post; provided that all those who have completed 5 years of service in the pre-revised pay scale of Rs. 12000-18300 as on 1.1.2006 shall be placed at an appropriate stage in the Pay Band of Rs. 37400-67000 with the Grade Pay of Rs. 8700.

(c) The minimum qualifications for direct recruitment to the post of Deputy Registrar and equivalent posts shall be a Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; along with-

- (i) Nine years' of experience as Assistant Professor in the AGP of Rs.6000 and above with experience in educational administration, **or**
- (ii) Comparable experience in research establishment and/or other institutions of higher education, **or**
- (iii) 5 years' of administrative experience as Assistant Registrar or in an equivalent post,

The University Grants Commission shall frame appropriate Regulations accordingly.

(d) Teachers appointed to the post of Deputy Registrar and equivalent, shall be entitled to appropriate Grade Pay for these categories of posts, and shall not retain Academic Grade Pay of the teaching post held.

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(e) Seventy-five percent of the posts of Deputy Registrar/Deputy Finance Officer/Deputy Controller of Examination, as the case may be, shall be filled by direct recruitment, as at present.

(f) There shall be no change in the designation of Deputy Registrar/ equivalent posts on movement to the higher Pay Band from the Pay Band of Rs.15,600 – 39,100 with GP of Rs.7,600.

(g) Twenty-five per cent of the posts of Deputy Registrars/Deputy Controller of Examinations/Deputy Finance Officers shall be filled by promotion from among eligible Assistant Registrars/Assistant Controller of Examinations/Assistant Finance Officers, as the case may be.

(h) The age of superannuation of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination, shall continue to be 60 (sixty) years as at present.

(iii) Assistant Registrar/Assistant Finance Officer/Assistant Controller of Examination

(a) These posts shall be in the Pay Band of Rs. 15600-39100 with a Grade Pay of Rs. 5400.

(b) The existing minimum qualifications prescribed for direct recruitment for the post of Assistant Registrar and equivalent, which are Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7pt scale along with a good academic record, as laid down by UGC, shall continue to be in force.

(c) All direct recruitment to posts of Assistant Registrar and equivalent posts shall be made as per existing procedure.

(d) The existing pattern of 50% of the posts at this level being filled through promotion from the lower grades shall continue. The minimum educational qualifications mentioned above shall not apply in the case of promotion.

(e) Assistant Registrar and equivalent posts shall be eligible for the higher Grade Pay of Rs. Rs.6600 within the Pay Band of Rs. 15600-39100 after 8 years of service provided, as currently required, they have participated in two training programmes on Education Administration, each, of approximately four weeks' duration and their performance appraisal reports are consistently satisfactory. The higher Grade Pay of Rs.6,600 shall be restricted, as at present, in the case of promotion to senior scale of these posts, to 50% of total strength of Assistant Registrars or their equivalent grades, as the case may be.

(f) Appropriate regulations shall be issued by the University Grants Commission in this regard.

(g) The age of superannuation of Assistant Registrar/Assistant Finance Officer/ Assistant Controller of Examination, shall continue to be 60 (sixty) years as at present.

2. Pay 'fixation formula':

The pay 'fixation formula' recommended by 6th Central Pay Commission as accepted by the Central Government shall be adopted.

3. **Date of implementation of revised pay and allowance and payment of arrears:**

(i) The revised Pay and revised rates of Dearness Allowance under this Scheme shall be effective from 1.01.2006. The revised rates of all other applicable allowances such as House Rent Allowance, Transport Allowance, Children Education Allowance etc. shall take effect from 1.09.2008.

(ii) Payment of arrears up to 40% of the total arrears shall be made during the current financial year i.e. 2008-09, after deduction of admissible income tax.

(iii) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Bands or grant of inappropriate Pay Band/ Academic Grade Pay or any other excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary in the same manner as provided in this Ministry's O.M. No. F.23-7/2008-IFD dated 23.10.2008.

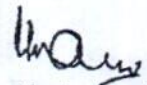
(iv). The revised scales of Pay and applicable allowances including arrears of salary as mentioned above shall be paid to all eligible beneficiaries under this Scheme pending issue of Regulations by the UGC.

3. These orders shall be applicable in all Central Universities and institutions Deemed to be Universities whose maintenance expenditure is met by the UGC. Universities may be advised to amend their statutes and ordinances in line with the Regulations within three months from the date of issue of this letter.

4. Other terms and conditions shall be governed in accordance with the guidelines issued by the Ministry of Finance (Department of Expenditure) vide OM No. 7-23/2008-E.III dated 30.09.2008, regarding revision of the scales of pay of the employees of all the Autonomous/Statutory Bodies/Institutes. In this connection, this Ministry's letter No. 2-1/2008-U.I(A) dated 6.10.2008 refers.

5. Anomalies, if any, in the implementation of this scheme may be brought to the notice of the Department of Higher Education, Ministry of Human Resource Development, for clarification/decision.

Yours faithfully,



(R.Chakravarty)

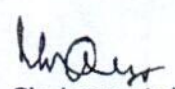
Deputy Secretary to the Government of India

Copy to:

1. Vice Chancellors of all Central Universities/ Institutions Deemed to be Universities maintained by the Central Government.
2. Principal Secretary to Prime Minister, South Block, Central Secretariat, New Delhi
3. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
4. Secretary, Department of Expenditure, North Block, New Delhi
5. Secretary, Department of Personnel & Training, North Block, New Delhi

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6. Secretary, Department of Agriculture Research and Education, Krishi Bhavan, New Delhi.
7. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhavan, New Delhi.
8. Member Secretary, All India Council for Technical Education, New Delhi
- ✓ 9. Chief Secretaries of all State Governments.
10. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.



(R.Chakravarty)

Deputy Secretary to the Government of India

Promotion Committee

Proceedings

Meeting of the promotion committee (Constituted by PTU BOG in its 36th meeting held on 23rd ,Nov 2009 vide agenda no. 36.9) was held today i.e. 6th January,2010 in the office of Principal Secretary , Technical education and Industrial Training , Govt. of Punjab , Chandigarh .Following members were present in the meeting :

- 1. Sh. Rajnish Arora , Vice Chancellor - Chairman
- 2. Sh. Suresh Kumar IAS , P.S. (TE &IT) - Member
- 3. Sh. R.S. Khandpur , DG (Science City) - Member

Committee deliberated upon the promotion policy of the university .Till date University has not framed any procedure for promotion of its employees. Committee advised the University to frame a foolproof promotion policy for all categories of employees in future. Committee took note of the BOG decision taken in its 10th meeting regarding promotion (reproduced below).

"Career growth for technical and administrative personnel in order to attract best talent and to motivate staff to deliver their best , the task force recommended , all promotions should be based on merit rather than seniority. For academics/technical minimum residency period for eligibility for promotion to higher grade might be as per UGC guidelines. For administrative and supporting staff minimum residency period for eligibility for promotion to higher grade may be five years. Detailed procedure for promotion is framed separately."

Committee also considered MHRD guidelines issued by MHRD vide its circular no. 1-32-2006-4.11/4.1(II) dated 31st Dec , 2008 regarding scheme for revision of Pay scales of posts of Registrars and others (Annexure -1). Relevant portion is as below.

On appointment as Deputy Registrar / Deputy Finance Officer / Deputy Controller of Examination pay should be fixed in the pay scale of Rs. 15600-29100 with grade pay of Rs. 7600. **They shall move to pay band of Rs. 37400- 67000**

with a grade pay of Rs. 8700 after completing 5 years of service as Deputy Registrar /Deputy Finance Officer / Deputy Controller of Examination and on moving to higher pay band they shall continue to be designated as Deputy Registrar / Deputy Finance Officer / Deputy Controller of Examination.

Committee reviewed the availability of relevant positions in the sanctioned staff strength of University (Annexure - 2). It also considered the eligibility conditions of different posts in University cadre and the qualifications of 'concerned officers'

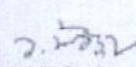
Taking in consideration the above guidelines committee considered the promotion of employees on case to case basis and recommended to promote them as follow:

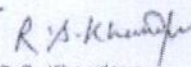
S.No	Name	Designation	Pay Scale (Rs.)	Promoted As	New Pay Scale (Rs.)- Unrevised
1.	Dinesh Juneja	Superintendent	7220-220-11660	Asstt. Registrar	8000-275-13500
2.	Rajinder Dogra	Superintendent	7220-220-11660	Asstt. Registrar	8000-275-13500
3.	S.S.Walia	Asstt. Officer /Lecture	8000-275-13500	Deputy Registrar	12000-420-18300
4.	R.P.S. Bedi	Deputy Reg.	12000-375-13500-400-15500	Joint Registrar	14300-400-18300
5.	Jaspal Singh	Deputy Reg.	12000-375-13500-400-15500	Joint Registrar	14300-400-18300
6.	Balkar Singh	Deputy Dean	12000-420-18300	Deputy Dean	14300-400-18300
7.	R.K.Sachdeva	Deputy Dean	12000-420-18300	Deputy Dean	14300-400-18300
8.	S.K.Mishra	Controller of Finance	12000-420-18300	Director	14300-400-18300

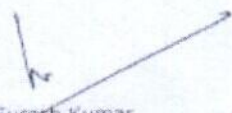
Committee further recommended that,

1. Pay of the promoted officers shall be fixed in new pay scales according to prevailing rules.
2. No further promotion shall be available to the officers from S.No.4 to 8 in above table.
3. Officers at S.No. 6 and 7 in above table (Deputy Deans) shall be given the pay scale of Rs. 14300-400-18300. They will be re-designated as Directors on completion of Ph.D degree.
4. In present staff strength there is only one (1) post of Joint Registrar. Committee recommended to convert one post of Director to Joint Registrar.
5. Committee recommended to promote all above officers in the proposed new scales from the date they have completed 5 years of service in present scale.

Meeting ended with a vote of thanks to the chair.


Rajnish Arora
Vice Chancellor
PTU , Jalandhar


R.S. Khandpur
Director General
Science City , Kpt.


Surash Kumar
Principal Secretary
TE & IT, Govt. of Punjab

Enclosed Annexure :-

1. MHRD guidelines circular no. 1-32-2006-4.11/4.i(11) dated 31st December 2008.
2. Detail of sanctioned staff strength of University.
3. Detail of particulars of concerned officers.

PROCEEDINGS OF THE 37th MEETING OF THE BOARD OF GOVERNORS, PTU HELD ON 11.2.2010 AT 1215 HRS IN THE PUNJAB CIVIL SECRETARIAT, CHANDIGARH.

The following were present in the meeting:

Shri S.C. Agrawal, IAS Chief Secretary to Govt. of Punjab	Chairman
Dr. Rajneesh Arora Vice-Chancellor, PTU	Member
Mr. Suresh Kumar, IAS Principal Secretary Dept. of Technical Edu. & Indl. Training	Member
Shri H. S. Nanda, IAS Spl. Secretary to Govt. of Punjab Dept. of Finance Govt. of Punjab	Member
Shri S.P. Oswal CMD, Vardhman Spinning & Gen Mills Ltd. Ludhiana	Member
Shri Chandra Mohan Chairman Twenty First Century Battery Ltd. Chandigarh	Member
Shri S. C. Vaidya Nominee President CII University Business School, Panjab University, Chandigarh	Member
Dr. M.S. Saini Principal, GNE, Ludhiana	Member
Dr. N.P. Singh Dean (Examinations), PTU	Member
Dr. Nachhattar Singh Registrar, PTU	Secretary

The Vice-Chancellor welcomed all the members. The Chairman and members of the Board of Governors congratulated Sh. S. P. Oswal for receiving Padama Bhushana Award on the Republic Day this year and after this regular agenda was taken up:

Item No. 37.1 To confirm the proceedings of 36th meeting of the BOG held on 23.11.2009.

The Secretary informed that the proceedings were circulated and no written comments were received. The Board confirmed the proceedings.

Item No. 37.2 Action Taken Report on the 36th meeting of the BOG.

The Board noted the Action Taken Report and expressed satisfaction.

Item No. 37.3 To brief about the Promotion Status of eight regular Officers of the University

The proceedings of the Promotion Committee were placed on the table and the Board approved the recommendations of the Committee (Copy enclosed).

Item No. 37.4 To approve the selection of the Dean, Registrar, Controller of Examinations & Deputy Registrar

The proceedings of the Selection Committees for the above posts were placed before the Board of Governors. The Board approved the recommendations (Copy enclosed).

The Vice-Chancellor requested the Board to allow to fill the two posts of Deputy Registrar falling vacant due to promotion of the existing Dy. Registrars from the waiting list recommended by the Selection Committee in the respective category. The Board allowed the same.

Item No. 37.5 To brief about the Recruitment Status being initiated by the University

The Board noted the matter.

Item no. 37.6 To create the Post of Language Officer

The Board approved the creation of the post of Language Officer in principle. The detailed qualifications, scale, experience and job responsibility will be determined by the Human Resource Committee.

Item No. 37.7 To approve the recommendations of 16th meeting of the Finance Committee held on 29.1.2010

After detailed deliberations, the Board approved the recommendations of the Finance Committee made in the 16th meeting held on 29.1.2010.

Item No. 37.8 To brief about the 8th Convocation of the University to be held on 25th February, 2010.

The Board noted the matter.



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Annexure VIII

For DPC Purpose															
I.K.Gujral Punjab Technical University															
Sr.No.	Carde/Post	Group	Pay Scale	GP	Copy of previous Notification (IKGPTU)	Remarks	Number of Posts* (as per cadre/Pay Scale)			Promotion Posts** (Category wise)		Filled by Promotion		Vacant posts to be filled by promotion	
							Santioned posts	Direct	Promotion	General	SC	General	SC	General	SC
1	Registrar /Administrative Officer Campuses) -07 (Tenure)	A	37400-67000	10000 (GP)	Ann- '1'	Kapurthala 01, Hoshiarpur-01, Batala-01, Bhikhiwind-01, Dinanagar-01, Amritsar-01, Mohali-01	7	3	4	3	1	0	0	3	1
2	Director-06	A	37400-67000	8700 (GP)	Ann- '2'	Administrative	8	3	5	4	1	2	0	2	1
3	Director (Finance)-01	A	37400-67000	8700 (GP)	Ann- '3'										
4	Joint Registrar-01	A	37400-67000	8700 (GP)	Ann- '4'										
5	Controller of Finance/ Deputy Finance Officer -01	A	15600-39100	7600 (GP)	Ann- '5'	Administrative	24	10	14	11	3	2	0	9	3
6	Deputy Controller of Examination-04	A	15600-39100	7600 (GP)	Ann- '6'										
7	Deputy Registrar-10+1	A	15600-39100	7600 (GP)	Ann- '7'	Administrative-10 Kapurthala Campus-01									
8	Deputy Registrar (Consituted campuses)-08	A	15600-39100	7600 (GP)	Ann- '8'	Hoshiarpur-01, Batala-01, Bhikhiwind-01, Dinanagar-01, Amritsar-01, Mohali-01, PITTTR-02									

* As per decision of BOG vide item no.72.6 in 72nd meeting the post of officer(all cadres in PB-3 i.e 15600-39100 with GP 5400 and above) must be filled in the ratio of 60:40 through promotion:direct (Copy attached)

*The previous relevant notification is attached.

**14% Group A posts has to be filled from SC Category as per Pb.Govt. and reserve category roster will be followed.

Note:- University has started 03 New Campuses(Mohali, Chamkor Sahib, Sultanpur Lodhi)

DR(HRM) 17/20 Registrar

DR(HRM) 17/20 Registrar

Detail of Non-Academic sanctioned positions for : (IKGPTU Campus - Hoshiarpur, Batala, Bhikhiwind, Dinanagar, Amritsar, Mohali & PITTR)

Category : Group 'A'

Sl. No.	Designation of the post	Nature of Post Tenure/ Regular	No. of Posts	Pay Band (In Rs.)	GPI AGP (In Rs.)	Percentage for Appointment by		Method, Qualification and Experience for	
						Direct Appnt	Promotion	Direct Appointment	Promotion/Deputation
	Deputy Registrar	Regular	08 Hoshiarpur-01, Batala-01, Bhikhiwind-01, Dinanagar-01, Amritsar-01 & Mohali-01, PITTR-02	15600-39100	7600	40% by Direct recruitment	60% by promotion failing which by deputation	i. A Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; ii. Nine years' of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in educational administration, or iii. Comparable experience in research establishment and/ other Institutions of higher education, or iv. 5 years' of administrative experience as Assistant Registrar or in an equivalent post.	5 years regular service in the grade of Rs. 8000-13500 (un-revised) or equivalent as Assistant Registrar / Secretary to VC/ Legal Officer/ PRO. And Possessing educational qualifications as in column - (i) ACR should be Excellent/Very Good for at least last three years during the service in the University. Deputation: Person in regular service from University/Institutions of higher Education, Central Government/ State Government/ Autonomous bodies/ PSU holding posts in Analogous grade. Or With 05 years regular service in the grade of Rs. 10000-15200 (Unrevised) or equivalent. Or 8 Years service in the grade of 8000-13500 (un-revised) or equivalent. AND Possessing Educational qualification & experience as in column-(i) Desirable: Doctoral Degree and / or Published Research Work with Evidence of writing Technical reports. Note 1: ACR should be Excellent/Very Good for at least last three years during service. Note 2: All other conditions of Appointment on Deputation shall be applicable as per University/ Government Guidelines.

Category: Group 'A'

Sr. No.	Designation of the post	Nature of Post (Tenure / Regular)	No. of Posts	Pay Band (In Rs.)	GP/A GP (In Rs.)	Percentage for Appointment by		Method, Qualification and Experience for	
						Direct Appointment	Promotion	Direct Appointment	Promotion/Deputation
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
12	Deputy Registrar	Regular	11 (10+1)	15600 - 39100	GP-7600	40% by Direct recruitment	60% by promotion failing which by deputation	<ul style="list-style-type: none"> A Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; Nine years' of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in educational administration, or Comparable experience in research establishment and/ other institutions of higher education, or 5 years' of administrative experience as Assistant Registrar or in an equivalent post. 	<p>5 years regular service in the grade of Rs. 8000-13500 (un-revised) or equivalent as Assistant Registrar / Secretary to VC/ Legal Officer/ PRO. And Possessing educational qualifications as in column - (i)</p> <p>ACR should be Excellent/Very Good for at least last three years during the service in the University.</p> <p>Deputation : Person in regular service from University/Institutions of higher Education, Central Government/ State Government/ Autonomous bodies/ PSU holding posts in Analogous grade. Or With 05 years regular service in the grade of Rs. 10000-15200 (Unrevised) or equivalent. Or 8 Years service in the grade of 8000-13500 (un-revised) or equivalent. AND Possessing Educational qualification & experience as in column-(i)</p> <p>Desirable: Doctoral Degree and / or Published Research Work with Evidence of writing Technical reports.</p> <p>Note 1: ACR should be Excellent/Very Good for at least last three years during service. Note 2: All other conditions of Appointment on Deputation shall be applicable as per University/ Government Guidelines.</p>

10-1-2020
15/6/20

Category : Group 'A'

Sr. No.	Designation of the post	Nature of Post (Tenure / Regular)	No. of Posts	Pay Band (In Rs.)	GP/AGP (In Rs.)	Percentage for Appointment by		Method, Qualification and Experience for	
						Direct Appointment	Promotion	Direct Appointment	Promotion
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
10	Controller of Finance/Deputy Finance Officer	Regular	1	15600-39100	GP-7600	-	By Promotion failing which by Direct Recruitment.	<ul style="list-style-type: none"> A Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; Nine years' of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in educational administration, or Comparable experience in research establishment and/ other institutions of higher education, or 5 years' of administrative experience as Assistant Registrar or in an equivalent post. 	5 years service in the grade of Rs. 8000-13500 (un-revised) or equivalent as Assistant Registrar (Accounts). And Possessing educational qualifications as in Column-(i) ACR should be Excellent/Very Good for at least last three years during the service in the University.

Category : Group 'A'

Sr. No.	Designation of the post	Nature of Post (Tenure / Regular)	No. of Posts	Pay Band (In Rs.)	GPIA GP (In Rs.)	Percentage for Appointment by		Method, Qualification and Experience for	
						Direct Appointment	Promotion	Direct Appointment	Promotion/Deputation
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)
11	Deputy Controller of Examination	Regular	4	15600 - 39100	GP-7600	60% by Direct recruitment	40% by promotion failing which by deputation	<ul style="list-style-type: none"> A Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; Nine years' of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in educational administration, or Comparable experience in research establishment and/ other institutions of higher education, or 5 years' of administrative experience as Assistant Registrar or in an equivalent post. 	5 years regular service in the grade of Rs. 8000-13500 (un-revised) or equivalent And Possessing educational qualifications as in Column-(i) ACR should be Excellent/Very Good for at least last three years during the service in the University. Deputation : Person in regular service from University/Institutions of higher Education, Government, Government Autonomous bodies/ PSU holding posts in Analogous grade. Or With 05 years regular service in the grade of Rs. 12000-18300/12000-16500 (un-revised) or equivalent preferably in Examinations. And Possessing Educational qualification & experience as in Column-(i) Note 1: ACR should be Excellent/Very Good for at least last three years during service. Note 2: All other conditions of Appointment on Deputation shall be applicable as per University/ Government Guidelines.

- (iii) sub-section (8) shall be omitted; and
- (iv) after sub-section (7), the following sub-section shall be added, namely:-

"(8) Reservation shall also be applicable to proforma promotion and appointment by transfer."

VIVEK PURI,
Secretary to Government of Punjab,
Department of Legal and Legislative Affairs.

PART I

GOVERNMENT OF PUNJAB

DEPARTMENT OF LEGAL AND LEGISLATIVE AFFAIRS, PUNJAB

NOTIFICATION

The 14th September, 2018

No.18-Leg/2018.- The following Act of the Legislature of the State of Punjab received the assent of the Governor of Punjab on the 12th day of September, 2018, is hereby published for general information:-

THE PUNJAB SCHEDULED CASTES AND BACKWARD CLASSES

(RESERVATION IN SERVICES) AMENDMENT ACT, 2018

(Punjab Act No. 17 of 2018)

AN

ACT

further to amend the Punjab Scheduled Castes and Backward Classes (Reservation in Services) Act, 2006.

BE it enacted by the Legislature of the State of Punjab in the Sixty-ninth Year of the Republic of India as follows:-

1. (1) This Act may be called the Punjab Scheduled Castes and Backward Classes (Reservation in Services) Amendment Act, 2018.

Short title
commenc

(2) It shall be deemed to have come into force on and with effect from the 20th day of February, 2018.

2. **In the Punjab Scheduled Castes and Backward Classes (Reservation in Services) Act, 2006, in section 4,-**

Amendment in
section 4 of
Punjab Act 22 of
2006.

- (i) sub-sections (3) and (4) shall be omitted;
- (ii) after sub-section (2), the following sub-sections shall be inserted, namely:-

"(3) The percentage of reservation for filling up the vacancies by promotion by Scheduled Castes in Group 'A' and Group 'B' Services shall be fourteen per cent.

(4) The percentage of reservation for filling up the vacancies by promotion by Scheduled Castes in Group 'C' and Group 'D' Services shall be twenty per cent.";

I.K.Gujral Punjab Technical University Jalandhar
Human Resource Management

IKGPTU/AR/HRM/ 19

Date: 07-01-2021

Office Order

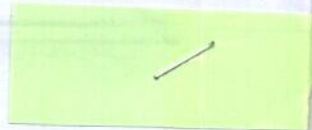
As approved by competent authority, lien granted to Smt. Paramjit Kaur at the post of Assistant Registrar at IKGPTU vide office order no. IKGPTU/REG/821 dated 15.11.16 as per the clause 3.12 of Punjab Civil Services Rules Vol.1 Part I is hereby vacated w.e.f. 15.11.2018(A/N) on completion of her probation at Maharaja Ranjit Singh Punjab Technical University, Bathinda



(Kishore Luthra)
Assistant Registrar

CC:

1. I/C VC Secretariat-For information of Hon'ble Vice-Chancellor IKGPTU
2. Registrar IKGPTU
3. Registrar MRSPTU, Bathinda
4. Smt.Paramjit Kaur(Deputy Registrar-MRSPTU,Bathinda)
5. Personal file of concerned



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No. 7/60/2006-APP/15963
Government of Punjab
Department of Personnel
(Personnel Policies - I Branch)

To

All Heads of Departments,
Commissioners of Divisions,
Registrar, Punjab & Haryana High Court,
District and Sessions Judges, and
All the Deputy Commissioners in the State.

Dated: Chandigarh 3-11-2006

Subject: Assured Career Progression scheme on completion of 4, 9 and 14 years of service in a cadre.
Sir/Madam,

I am directed to invite a reference to the subject cited above and to state that the matter regarding grant of Assured Career Progression scheme on completion of 4, 9 and 14 years of service in a cadre has been engaging the attention of the State Government for some time past. The Governor of Punjab is pleased to grant "Assured Career Progression Scheme" on completion of 4, 9 and 14 years of service in a cadre w.e.f. 1.11.2006 as follows:-

2. This scheme is optional. An existing employee "including employee having less than four year service" will have the option either to continue in the existing Assured Career Progression scheme after a service of 8, 16, 24 and 32 years or "to opt 4, 9 and 14 years" Assured Career Progression scheme." An employee who wants to opt this scheme will have to exercise an option within two months from the date of issue of this letter along with an undertaking in the enclosed proforma through a sworn affidavit that he wants to accept this scheme effective from 1.11.2006 and will not claim any arrears. Service in a cadre rendered by an employee in the same post before 1.11.2006 shall count for the purposes of grant of benefit under this scheme.

3 (a) After a service of 4, 9 and 14 years in a post or posts in the same cadre (herein after referred to as the same post) and service rendered in the same post in different Government Departments, who is not promoted to a higher level on account of non-availability of a vacancy or non-existence of a promotional avenue in the cadre, shall be

granted the pay scale which is next higher in the hierarchy of pay scales given in the column 3 of the first schedule annexed to Revised Pay Scales, 1998. On placement in the next higher scale in the hierarchy of pay scales after a service of 4, 9 and 14 years, the pay of an employee shall be fixed at the next higher stage in the pay scale and he shall be allowed next increment from the date he would have earned his next increment had he continued in the lower pay scale. If the minimum of higher scale is higher than the stage arrived at, his pay shall be fixed at such minimum and next increment shall be allowed after qualifying service of 12 months in higher scale.

b) An employee who has completed four years service but less than 8 years service in a cadre will be placed in next higher scale in the hierarchy of pay scales and his pay will be fixed at next higher stage. If the pay so fixed is less than the minimum of higher scale than his pay will be fixed at the minimum of higher scale. The next increment in such cases will be given after qualifying service of 12 months in the higher scale.

c) An employee who has rendered 4 years of service but less than 8 years of service in the cadre and has availed benefit of placement in the next higher scale in the hierarchy of pay scales after eight years of service shall get nothing as he has already availed benefit of one increment and placement in the next higher pay scale under the existing Assured Career Progression scheme at 8, 16, 24 and 32 years of service.

d) An employee who has completed 9 years of service but less than 14 years of service in a cadre in the same post and availed one increment in the next higher scale in the hierarchy of pay scales under the existing Assured Career Progression scheme after a service of 8 years shall be placed in the next higher scale in the hierarchy of pay scales and his pay shall be fixed at the next higher stage in that pay scale.

e) An employee who has completed 14 years of service in a cadre but less than 16 years in the same post and availed one placement in the next higher scale in the hierarchy of pay scales under the existing Assured Career Progression scheme after a service of 8 years shall be allowed two placement in the next higher scales in the hierarchy of pay

- 3 - 91 -

scales i.e. After 9 years and 14 years service and his pay shall be fixed at the next higher stage in that each pay scale.

f) An employee who has completed 16 years of service in a cadre but less than 24 years of service in the same post and has availed one placement in higher scale in the hierarchy of pay scales and one benefit of proficiency step-up under the existing Assured Career Progression scheme shall be placed in the next two higher scales in the hierarchy of pay scales with benefit of one increment only and his pay shall be fixed at next stage in the pay scales.

g) An employee who has completed 24 years of service in a cadre and has already availed benefit of one placement in the higher scale in the hierarchy of pay scales and two Proficiency Step-ups under ACP scheme after 8, 18/16 and 24 years of service, he shall only be allowed two placements in the next higher scale in the hierarchy of Pay Scales without any benefit of increment as he has already availed benefit of three increments i.e. one on placement and two Proficiency step ups under the existing schemes.

4 (a) An employee shall be entitled to a maximum of three placements in the next higher scales in the hierarchy of pay scales with benefit of one increment each at every placement under this scheme. An employee who opts for this scheme but has already availed benefit of two placement in the higher scales in the hierarchy of pay scales after 8 and 32 years and two proficiency step ups after 16 and 24 years of service in a cadre under the existing Assured Career Progression scheme of 8, 16, 24, 32 years of service will have to lose benefit of one increment granted after 32 years of service and his pay will be refixed with w.e.f. 1.11.2006 accordingly.

(b) The procedure for assessing the work and conduct for placement in the higher scale shall be the same as applicable to the case of promotion. The placement in higher scale shall be allowed only to these employees whose overall service record during the span of satisfactory service, is adjudged as 'Good' and the employee is otherwise suitable for promotion. "Good" record shall mean that more than 50% Annual Confidential Reports are good and out of last three years report at least two should be 'Good'. For all the remaining years the bench mark may be 'Average'.

(c) On placement in next higher scale under this scheme, an employee would continue to do the same work with same designation and there will be no need for creation of any separate post (s) and the employee shall remain on the strength of the same cadre.

(d) In case an employee, placed in a higher scale in the Hierarchy of pay scale under this scheme is getting pay more than the maximum of that higher scale in that case his pay will be fixed at next higher stage in the master scale.

e) An employee who is dismissed or is under suspension or on leave will be allowed to exercise his option under this scheme within two months from the date he/she joins duty.

f) If the higher scale is not granted on account of unsuitability, it shall not be considered as Punishment under the Punjab Civil Services (Punishment and Appeal) Rules, 1970. Competent Authority for grant of higher pay scale shall be the same as in the case of promotion. Representations/Appeals against the non-grant of higher pay scale under this scheme shall also lie in the same manner as in the case of promotion.)

g) As a necessary corollary to this decision the existing system of Assured Career Progression Scheme shall undergo a change to the extent indicated above. Other existing conditions governing the grant of Proficiency step-up(s)/ACP scheme already notified shall continue to be applicable mutatis mutandis in accordance with the above orders. The cases of ACP/proficiency step-up which fell due prior to 1.11.2006 shall be settled according to the then prevalent instructions.

h) For interpretation/clarification of the decisions contained in the circular letter the Department of Personnel in consultation with the Department of Finance shall be the final authority.

(i) The benefit gained by an employee under the existing scheme will be adjusted in the proposed scheme.

(j) The competent authority for the grant of placement in the next higher scale and step up of increment (s) shall be the same as in the case of promotion.

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(1) This issue with the concurrence of the Department of Finance conveyed vide their L.D. No. 1505-OSD(L)FD dated 31-10-2006.

Joint Secretary, Personnel *As per 3-11-06*

A copy is forwarded to all the Financial Commissioners, Principal Secretaries and Administrative Secretaries to the Government of Punjab for information and necessary action.

All the Financial Commissioners,
Principal Secretaries and Administrative Secretaries
To the Government of Punjab.

L.D. No. 7/119/2001-SPP/15964 Dated Chandigarh 3-11-2006
L.D. No. 7/119/2001-SPP/15944 Dated Chandigarh 3-11-2006

A copy is forwarded for information and necessary action

- i) The Secretary to Government of Himachal Pradesh, Department of Finance, Simla.
- ii) Finance Secretary, Chandigarh Administration, Chandigarh.
- iii) All Treasury Officers/Assistant Treasuries Officers in the State.
- iv) The Deputy Commissioner, Delhi.
- v) The Pay and Accounts Officer, Punjab.
- vi) Bhawan, Computer Marg, New Delhi.
- vii) The Director (P.C.L) Ministry of Finance, Department of Expenditure, Pay Research, Cell, New Delhi.
- viii) The Registrar, Punjab University, Chandigarh.
- ix) The Registrar, Punjab Agricultural University, Ludhiana.
- x) The Registrar, Punjab University, Patiala.
- xi) The Registrar, Patiala University, Patiala.
- xii) The Registrar, Guru Nanak Dev University, Amritsar.

Ramesh Chander
Superintendent *As per 5/11/06*

A copy is forwarded to the Department of Finance

(In Finance Personnel Branch with reference to their L.D. No. 6/52/2003-PP/1769 dated 17-3-2006 Welfare and L.D. No. 6/83/2003-PP/2/97 dated 14-3-2006.

Ramesh Chander
Superintendent *As per 3-11-06*

To
Department of Finance
In Finance Personnel Branch

L.D. No. 7/119/2001-SPP/15964 Dated Chandigarh 11-2006

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FORM OF UNDERTAKING
(Referred to in para 2)

I, _____
hereby opt the career progression scheme on completion of 4, 9 and 14
years of service in a cadre notified by the Government vide notification
No. _____ dated _____ with effect
from 1.11.2006.

I further undertake that I shall not claim any arrears on this
account.

Signature
Name
Designation
Department/Office in which employed

ACP clarification

23/6/2016-ਅੰਮ੍ਰਿਤਸਰ, ਪੀ. 2/01

ਪੰਜਾਬ ਸਰਕਾਰ

ਵਿੱਤ ਵਿਭਾਗ

(ਵਿੱਤ ਪ੍ਰਮੋਸ਼ਨ-2 ਸ਼ਾਖਾ)

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 1/1/2018

ਸੇਵਾ ਵਿਖੇ,

ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ,
ਕੰਜਿਸਟਰਬਲ, ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈ ਕੋਰਟ,
ਡਬਲੀਊ ਏ ਕਮਿਸ਼ਨਰ,
ਸਮੂਹ ਜਿਲਾ ਅਤੇ ਸੈਸ਼ਨ ਜੱਜ ਅਤੇ
ਸਮੂਹ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ, ਪੰਜਾਬ ਰਾਜ ਵਿੱਚ।

ਵਿਸ਼ਾ - Assured Career Progression (ACP) ਸਕੀਮ ਅਨੁਸਾਰ 4, 9 ਅਤੇ 14 ਸਾਲਾ ਥਾਵ ਲਾਭ ਦੇਣ ਸਬੰਧੀ।

ਸ਼੍ਰੀਮਾਤ/ਸ਼੍ਰੀਮਤੀ ਜੀ,

ਪ੍ਰਮੋਸ਼ਨ ਵਿਭਾਗ ਦੀਆਂ ਹਦਾਇਤਾਂ ਨੰ: 7/60/2006-58P1/15963 ਮਿਤੀ 3.11.2006 ਅਨੁਸਾਰ ਕਰਮਚਾਰੀਆਂ ਨੂੰ 4, 9 ਅਤੇ 14 ਸਾਲਾਂ ਥਾਵ ਲਾਭ ਮਿਲਣਯੋਗ ਹੈ। ਸਰਕਾਰ ਵਲੋਂ ਸਾਲ 2011 ਵਿੱਚ ਕਈ ਥੋਟਾਗਦੀਆਂ ਦੇ ਤਨਖਾਹ ਸਕੇਲ/ਗ੍ਰੇਡ ਪੇ ਮੁਤਾਬਕ ਜੀਵਾਈਜ ਕਰਨ ਉਪਰੰਤ ਏ.ਸੀ.ਪੀ. ਦਾ ਲਾਭ ਦੇਣ ਲਾਭ ਸ਼ੁਰੂ ਕਰਨ ਵਿੱਚ ਪੇ ਅਨੁਮੋਲੀਆਂ ਪੈਦਾ ਹੋ ਗਈਆਂ। ਏ.ਸੀ.ਪੀ. ਸਕੀਮ ਅਧੀਨ ਕਰਮਚਾਰੀਆਂ/ਅਧਿਕਾਰੀਆਂ ਨੂੰ ਉਹਨਾਂ ਲਾਭ ਦੇਣ ਲਈ ਵੱਖ ਵੱਖ ਵਿਭਾਗਾਂ ਨੂੰ ਆ ਰਹੀਆਂ ਪ੍ਰਸ਼ਾਸਕੀ ਮੁਸ਼ਕਲਾਂ, ਕਨੂੰਨੀ ਉਲਛਣਾਂ ਤੇ ਮਾਮਲੇ ਨਾਲ ਜੁੜੇ ਹੋਏ ਹੋਣ ਨੂੰ ਸਾਹਮਣੇ ਰੱਖ ਕੇ ਲੋੜੀਂਦੀ ਤਜਵੀਜ ਪੇਸ਼ ਕਰਨ ਲਈ ਇੱਕ ਕਮੇਟੀ ਦਾ ਗਠਨ ਕੀਤਾ ਗਿਆ ਸੀ। ਇਸ ਕਮੇਟੀ ਵੱਲੋਂ ਵੱਖ ਵੱਖ ਸਬੰਧੀਆਂ ਦੇ ਇਸ ਸਬੰਧੀ ਵਿਚਾਰ ਸੁਣਨ ਅਤੇ ਵਿਚਾਰਨ ਉਪਰੰਤ ਰਿਪੋਰਟ ਪੇਸ਼ ਕੀਤੀ ਗਈ। ਉਹਨਾਂ ਰਿਪੋਰਟ ਤੋਂ ਪਤਾ ਚੱਲਿਆ ਕਿ ਪੰਜਾਬ ਤਨਖਾਹ ਕਮਿਸ਼ਨ ਦਾ ਗਠਨ ਹੋ ਚੁਕਾ ਹੈ ਅਤੇ ਏ.ਸੀ.ਪੀ. ਸਕੀਮ ਉਨ੍ਹਾਂ ਵੱਲੋਂ ਚੰਡੀਗੜ੍ਹ ਵਿਭਾਗਾਂ ਦੇ ਅਨੁਸਾਰ ਹੀ ਲਾਗੂ ਕੀਤੀ ਗਈ ਸੀ, ਇਸ ਲਈ ਸਰਕਾਰ ਵਲੋਂ ਉਪਰੋਕਤ ਕਮੇਟੀ ਦੀ ਰਿਪੋਰਟ ਨੂੰ ਛੇਤੀ ਤਨਖਾਹ ਕਮਿਸ਼ਨ ਵਲੋਂ ਵਿਚਾਰਨ ਅਤੇ ਲੋੜੀਂਦੀ ਸਿਫਾਰਸ਼ ਕਰਨ ਵਿੱਚ ਉਨ੍ਹਾਂ ਨੂੰ ਭੇਜ ਦਿੱਤੀ ਗਈ ਸੀ।

ਇਸ ਲਈ ਛੇਤੀ ਤਨਖਾਹ ਕਮਿਸ਼ਨ ਵਲੋਂ ਇਸ ਸਬੰਧੀ ਰਿਪੋਰਟ ਪੇਸ਼ ਕੀਤੇ ਜਾਣ ਤੱਕ ਏ.ਸੀ.ਪੀ. ਸਕੀਮ ਦੀ ਹਦਾਇਤਾਂ ਮਿਤੀ 3.11.2006 ਅਨੁਸਾਰ 4, 9 ਅਤੇ 14 ਸਾਲਾਂ ਦੀ ਸੇਵਾ ਉਪਰੰਤ ਹਾਲ ਦੀ ਘਰੀ ਸੇਵਾ ਸਕੇਲ/ਗ੍ਰੇਡ ਦਾ ਲਾਭ ਹੀ ਦਿੱਤਾ ਜਾਵੇ ਅਤੇ ਅਗਲਾ ਉੱਚੇਰਾ ਸਕੇਲ/ਗ੍ਰੇਡ ਪੇ ਨਾ ਦਿੱਤਾ ਜਾਵੇ।

ਜਿਹੜੇ ਕਰਮਚਾਰੀ ਵਿੱਚ ਹਦਾਇਤਾਂ ਮਿਤੀ 3.11.2006 ਅਨੁਸਾਰ ਏ.ਸੀ.ਪੀ. ਦਾ ਲਾਭ ਪਹਿਲਾਂ ਹੀ ਦਿੱਤਾ ਗਿਆ ਹੈ ਉਨ੍ਹਾਂ ਤੋਂ ਇਸ ਮੁਕਾਬ ਦੀ ਇਕਫਰੀ ਨਹੀਂ ਕੀਤੀ ਜਾਵੇਗੀ ਅਤੇ ਉਨ੍ਹਾਂ ਵਲੋਂ ਬਦਲੀ ਤਨਖਾਹ ਤੇ ਅਗਲਾ ਸਕੇਲ/ਗ੍ਰੇਡ ਪੇ ਉਨ੍ਹਾਂ ਦੀ Personal Pay ਮੰਨਦੇ ਹੋਏ ਡਬਲੀਊ ਡਬਲੀਊ ਵਿੱਚ Adjust ਕੀਤਾ

ਇਹ ਹਦਾਇਤਾਂ ਮਿਤੀ 1/1/2018 ਤੋਂ ਲਾਗੂ ਹੋਣਗੀਆਂ।

ਵਿਸ਼ਵਾਸਯੁਕਤ
(ਸੰਗੀਤ)
ਅਸੀਸ ਸਰਕਾਰ, ਵਿੱਤ

4027
31/1/18

M...
4/1/18
Ms. P...
after the notification

ਪਿ.ਅੰ.ਨੰ: 23/6/2016-ਯਐਚ.ਪੀ.2/02-04 ਮਿਤੀ, ਚੰਡੀਗੜ: 1/1/2018
 ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਵਿੱਚ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

1. ਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ, ਚੰਡੀਗੜ.
2. ਸਮੂਹ ਵਿੱਤੀ ਕਮਿਸ਼ਨਰਜ਼, ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ ਅਤੇ ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰ, ਪੰਜਾਬ.
3. ਸਥਾਨਕ ਵਿੱਤ ਕਮਿਸ਼ਨਰ, ਪੰਜਾਬ ਭਵਨ, Copernicus Marg, ਨਵੀਂ ਦਿੱਲੀ

ਮੁੱਖ
 ਅਧੀਨ ਸਕੱਤਰ, ਵਿੱਤ

ਪਿ.ਅੰ.ਨੰ: 23/6/2016-ਯਐਚ.ਪੀ.2/05-06 ਮਿਤੀ, ਚੰਡੀਗੜ: 1/1/2018
 ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਵਿੱਚ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ:-

1. ਪ੍ਰਮੁੱਖ ਮਹਾਲੇਖਾਕਾਰ (ਆਡਿਟ), ਪੰਜਾਬ, ਚੰਡੀਗੜ.
2. ਪ੍ਰਮੁੱਖ ਮਹਾਲੇਖਾਕਾਰ (ਲੇਖਾ ਅਤੇ ਹੱਕਦਾਰੀ), ਪੰਜਾਬ, ਚੰਡੀਗੜ.

ਮੁੱਖ
 ਸੁਪਰਡੈਂਟ (29/11/18)

ਪਿ.ਅੰ.ਨੰ: 23/6/2016-ਯਐਚ.ਪੀ.2/07 ਮਿਤੀ, ਚੰਡੀਗੜ: 1/1/2018
 ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਰਾਜ ਦੇ ਸਮੂਹ ਜਿਲ੍ਹਾ ਖਜਾਨਾ ਅਫਸਰਾਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਵਿੱਚ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

ਮੁੱਖ
 ਸੁਪਰਡੈਂਟ (29/11/18)

ਪਿ.ਅੰ.ਨੰ: 23/6/2016-ਯਐਚ.ਪੀ.2/08 ਮਿਤੀ, ਚੰਡੀਗੜ: 1/1/2018
 ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਪ੍ਰਸੈਨਲ ਵਿਭਾਗ (ਪੀ.ਪੀ.-1 ਯਾਖਾ) ਨੂੰ ਏ.ਸੀ.ਪੀ. ਸਕੀਮ ਸਬੰਧੀ ਉਨ੍ਹਾਂ ਦੀ ਮੁੜ-ਦਿਖਾਈ ਨੰ: 7/90/2006-5PP1/15963 ਮਿਤੀ 3.11.2006 ਦੇ ਹਵਾਲੇ ਵਿਚ ਸੂਚਨਾ ਵਿੱਚ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ।

ਮੁੱਖ
 ਸੁਪਰਡੈਂਟ (29/11/18)

ਆਈ.ਕੇ.ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
(ਰਜਿਸਟਰਾਰ ਦਫ਼ਤਰ)


ਨੰ:ਆਈ.ਕੇ.ਜੀ.ਪੀ.ਟੀ.ਯੂ/ਰਜਿ./ਦਹ/125

ਮਿਤੀ:....18-01-2018

ਦਫ਼ਤਰੀ ਹੁਕਮ

ਪੰਜਾਬ ਸਰਕਾਰ ਵਿੱਤ ਵਿਭਾਗ (ਵਿੱਤ ਪ੍ਰਸੋਨਲ-2ਸ਼ਾਖਾ) 23/6/2016-4ਐਫ.ਪੀ.2/01 ਮਿਤੀ,ਚੰਡੀਗੜ੍ਹ:
01.01.2018 ਅਤੇ ਪ੍ਰਸੋਨਲ ਵਿਭਾਗ ਦੀਆਂ ਹਦਾਇਤਾਂ ਨੰ:7/60/2006-5PP1/15963 ਮਿਤੀ:
3.11.2006 ਅਨੁਸਾਰ ਕਰਮਚਾਰੀਆਂ ਨੂੰ 4,9 ਅਤੇ 14 ਸਾਲਾਂ ਬਾਅਦ ਮਿਲਣ ਵਾਲਾ ਲਾਭ ਹੇਠ ਲਿਖੇ
ਅਨੁਸਾਰ ਹੈ:-

- 1) ਏ.ਸੀ.ਪੀ. ਸਕੀਮ ਦੀਆਂ ਹਦਾਇਤਾਂ ਮਿਤੀ 3.11.2006 ਅਨੁਸਾਰ 4,9,14 ਸਾਲਾਂ ਦੀ ਸੇਵਾ ਉਪਰੰਤ
ਹਾਲ ਦੀ ਘੜੀ ਕੇਵਲ ਇੱਕ ਇੰਨਕਰੀਮੈਂਟ ਦਾ ਹੀ ਲਾਭ ਹੀ ਦਿੱਤਾ ਜਾਵੇਗਾ ਅਤੇ ਅਗਲਾ ਉਚੇਰਾ ਸਕੇਲ/ਗ੍ਰੇਡ
ਪੇ ਨਹੀਂ ਦਿੱਤਾ ਜਾਵੇਗਾ। ਇਹ ਇਸ ਸਬੰਧ ਵਿਚ 6ਵੇਂ ਤਨਖਾਹ ਕਮਿਸ਼ਨ ਦੀ ਰਿਪੋਰਟ ਪ੍ਰਾਪਤ ਹੋਣ ਤੱਕ ਲਾਗੂ
ਹੋਵੇਗਾ।
- 2) ਜਿਹੜੇ ਕੇਸਾਂ ਵਿੱਚ ਹਦਾਇਤਾਂ ਮਿਤੀ 3.11.2006 ਅਨੁਸਾਰ ਏ.ਸੀ.ਪੀ. ਦਾ ਲਾਭ ਪਹਿਲਾਂ ਹੀ ਦਿੱਤਾ ਜਾ
ਚੁੱਕਾ ਹੈ, ਉਨ੍ਹਾਂ ਤੋਂ ਕਿਸੇ ਪ੍ਰਕਾਰ ਦੀ ਰਿਕਵਰੀ ਨਹੀਂ ਕੀਤੀ ਜਾਵੇਗੀ ਅਤੇ ਉਨ੍ਹਾਂ ਵਲੋਂ ਬਣਦੀ ਤਨਖਾਹ ਤੋਂ ਵਧ
ਲਈ ਜਾ ਰਹੀ ਤਨਖਾਹ ਨੂੰ ਉਨ੍ਹਾਂ ਦੀ Personal Pay ਮੰਨਦੇ ਹੋਏ ਭਵਿੱਖੀ ਤਰੱਕੀਆਂ ਵਿਚ Adjust ਕੀਤਾ
ਜਾਵੇਗਾ।
- 3) ਇਹ ਹਦਾਇਤਾਂ ਮਿਤੀ 1.12.2011 ਤੋਂ ਲਾਗੂ ਹੋਣਗੀਆਂ।


(ਡਾ. ਅਮਨਪ੍ਰੀਤ ਸਿੰਘ)
ਰਜਿਸਟਰਾਰ

ਉਤਾਰਾ:

1. ਓ.ਐਸ.ਡੀ. ਟੂ ਉਪ-ਕੁਲਪਤੀ : ਉਪ-ਕੁਲਪਤੀ ਜੀ ਦੀ ਸੂਚਨਾ ਹਿੱਤ।
2. ਸਮੂਹ ਵਿਭਾਗ ਮੁੱਖੀ
3. ਡਿਪਟੀ ਰਜਿਸਟਰਾਰ (ਮਾ.ਸ਼੍ਰੋ.ਵਿ.) :
4. ਡਿਪਟੀ ਰਜਿਸਟਰਾਰ (ਆਈ.ਟੀ.ਐਸ.) : ਵੈਬਸਾਈਡ ਤੇ ਆਪਲੋਅਡ ਕਰਨ ਸੰਬੰਧੀ।
5. ਨੋਟਿਸ ਬੋਰਡ

ਆਈ.ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਜਲੰਧਰ

(ਬ੍ਰਾਂਚ:ਮਾਨਵ ਸ੍ਰੋਤ ਪ੍ਰਬੰਧਨ)

ਆਈ.ਕੇ.ਜੀ.ਪੀ.ਟੀ.ਯੂ/ਡਿ.ਰਜਿ/ਮਾ.ਸ੍ਰੋ.ਪ੍ਰ./ ੨੩੧੬

ਮਿਤੀ: 14-8-18

ਦਫਤਰੀ ਹੁਕਮ

ਉਪਰਲਪਤੀ ਜੀ ਦੀ ਪ੍ਰਵਾਨਗੀ ਮਿਤੀ 14.08.2018 ਅਨੁਸਾਰ ਸ੍ਰੀ ਗੁਰਮੁੱਖ ਸਿੰਘ ਸਪੁੱਤਰ ਸ੍ਰੀ ਕਾਰਜ ਸਿੰਘ, ਦਫਤਰੀ ਸਹਾਇਕ ਯੂਨੀਵਰਸਿਟੀ ਵਿਖੇ ਮਿਤੀ 09.11.2010 ਤੋਂ ਬਤੌਰ ਦਫਤਰੀ ਸਹਾਇਕ ਵਜੋਂ ਸੇਵਾਵਾਂ ਨਿਭਾ ਰਹੇ ਹਨ ਨੂੰ ਰਜਿਸਟਰਾਰ ਦਫਤਰ ਦੇ ਪੱਤਰ ਨੰ: ਆਈ.ਕੇ.ਜੀ.ਪੀ.ਟੀ.ਯੂ/ਰਜਿ./ਦਰ/125 ਮਿਤੀ 18.01.2018 ਅਨੁਸਾਰ ਪ੍ਰਸੇਨਲ ਵਿਭਾਗ ਦੀਆਂ ਹਦਾਇਤਾਂ ਨੰ: 7/60/2006-5PP1/15963 ਮਿਤੀ 03.11.2006 ਚੈਂਡਵਿੱਧ ਪੰਜਾਬ ਸਰਕਾਰ ਵਿੱਤ ਵਿਭਾਗ (ਵਿੱਤ ਪ੍ਰਸੇਨਲ-2 ਸ਼ਾਖਾ) 23.06.2016-4ਐਫ.ਪੀ.2/01 ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ 01.01.2018 ਦੀ ਪਾਲਣਾ ਕਰਦੇ ਹੋਏ ਚਾਰ ਸਾਲਾਂ ਏ.ਸੀ.ਪੀ ਦਾ ਲਾਭ ਮਿਤੀ 09.11.2014 ਤੋਂ ਦੇਣ ਦੀ ਪ੍ਰਵਾਨਗੀ ਦਿੱਤੀ ਜਾਂਦੀ ਹੈ। ਇਸ ਅਨੁਸਾਰ ਸੰਬੰਧਤ ਕਰਮਚਾਰੀ ਨੂੰ ਚਾਰ ਸਾਲ ਦਾ ਲਾਭ ਦੇਣ ਉਪਰੰਤ ਉਨ੍ਹਾਂ ਦੀ ਪੇਅ ਰੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਫਿਕਸ ਕੀਤੀ ਜਾਂਦੀ ਹੈ :-

ਮਿਤੀ	ਲਾਭ ਤੋਂ ਪਹਿਲਾਂ ਪੇਅ ਸਕੇਲ +ਗ੍ਰੇਡ ਪੇਅ	ਏ.ਸੀ.ਪੀ. ਦਾ ਲਾਭ ਦੇਣ ਉਪਰੰਤ ਪੇਅ ਸਕੇਲ +ਗ੍ਰੇਡ ਪੇਅ	ਵਿਸ਼ੇਸ਼ ਕਥਨ
08.11.2014	7780+2400=10180		
09.11.2014	7780+2400=10180	8090+2400=10490	04 ਸਾਲ ਦੀ ਸਰਵਿਸ ਤੋਂ ਬਾਅਦ ਏ.ਸੀ.ਪੀ.ਲਾਭ 3% ਸਾਲਾਨਾ ਤਰੱਕੀ ਦੇ ਬਰਾਬਰ ਲਾਭ ਦੇਣ ਉਪਰੰਤ ਫਿਕਸ ਹੋਈ ਤਨਖਾਹ
01.04.2015	8090+2400=10490	8410+2400=10810	ਸਲਾਨਾ ਤਰੱਕੀ
01.04.2016	8410+2400=10810	8740+2400=11140	ਸਲਾਨਾ ਤਰੱਕੀ
01.04.2017	8740+2400=11140	9080+2400=11480	ਸਲਾਨਾ ਤਰੱਕੀ
01.04.2018	9430+2400=11480	9430+2400=11830	ਸਲਾਨਾ ਤਰੱਕੀ

ਉਪਰੋਕਤ ਅਨੁਸਾਰ ਸੰਬੰਧਤ ਕਰਮਚਾਰੀ ਦੀ ਅਗਲੀ ਸਲਾਨਾ ਤਰੱਕੀ ਦੀ ਮਿਤੀ 01.04.2019 ਨੂੰ ਹੋਵੇਗੀ।

ਕਰਮਚਾਰੀ ਕਿਸੇ ਵੀ ਪੜਾਅ 'ਤੇ ਵਧੀਕ ਅਦਾਇਗੀ ਦੀ ਮੁੜ ਵਸੂਲੀ ਲਈ ਜ਼ਿੰਮੇਵਾਰ ਹੋਵੇਗਾ।

S. Jhal
14/8/18

ਡਾ. ਏਕਉਕਾਰ ਸਿੰਘ

ਡਿਪਟੀ ਰਜਿਸਟਰਾਰ (ਮਾ.ਸ੍ਰੋ.ਪ੍ਰ.)

ਉਪਰਲਪਤੀ ਦਫਤਰ- ਉਪਰਲਪਤੀ ਜੀ ਦੀ ਜਾਣਕਾਰੀ ਦਿੱਤੀ।

ਵਿੱਤ ਵਿਭਾਗ
ਕੰਪਿਊਟਰ ਕਰਮਚਾਰੀ — *[Signature]*
ਨਿੱਜੀ ਦਫਤਰ

I.K GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR
(OFFICE OF REGISTRAR)

No. IKGPTU/Reg/Notification/1328

Dated: 15-6-2017

Notification

As approved by Vice Chancellor dated 06.05.2017, the Teaching and Non-teaching positions for Main Campus and its other Campus as sanctioned by Board of Governors from time to time are hereby notified as below:-

1. Academic sanctioned positions for IKGPTU Main Campus: From Annexure 'A-1' to 'A-13'.
2. Non-Academic sanctioned positions of IKGPTU Main Campus: Annexure 'B-1' to 'B-39'.
3. Academic sanctioned positions of Other Campuses: Annexure 'C-1' to 'C-20'.
4. Non-Academic sanctioned positions of Other Campuses: Annexure 'D-1' to 'D-8'.


Registrar

Cc to:

1. Vice Chancellor Office : For information of Vice Chancellor please
2. Finance Officer
3. All HODs
4. Deputy Registrar (HRD)
5. Concerned File

Category : Group 'A'

Sr. No.	Designation of the post	Nature of Post (Tenure / Regular)	No. of Posts	Pay Band (In Rs.)	GPI/AGP (In Rs.)	Percentage for Appointment by		Method, Qualification and Experience for
						Direct Appointment	Promotion	
(a) 22	(b) Superintendent	(c) Regular	(d) 6	(e) 15600-39100	(f) 5400	(g) NA	(h) 100% by promotion failing which by deputation	Promotion/Deputation Promotion Amongst Assistants with five years regular service in the pay scale of 5000-8000 (un-revised). ACR should be Excellent/ Very good for at least last three years during the service in the university. Deputation a) Persons in regular service from Central / State Government / Universities / Autonomous Bodies holding analogous posts. OR With at least 3 years regular service in the grade of Rs. 5500-175-9000 (Un-revised Scale). OR With at least 6 years regular service in the grade of Rs. 5000-125-8100(Unrevised Scale). AND b) Possessing Bachelor's Degree with at least 55% of marks from a recognized University or equivalent. c) Having Knowledge in computer applications. d) Well versed with Administration, Accounts and Establishment works in a supervisory capacity in a Govt. Office or public body. Note 1 : ACR Should be Excellent/ Very Good for at least last 3 years During the service. Note 2 : All other conditions of appointment on Deputation shall be applicable as per Govt. (University Guidelines).

(Handwritten Signature)