

Office of Dean (Academics)



PTU

ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

Ref. No. IKGPTU/DA/MC/1525

Dated 13-01-2025

Circular

Subject: Registration (Including Fee Payment) for the students of University Main Campus & Constituent Campuses (for 2nd, 4th, 6th, 8th & 10th Semesters).

A. In accordance with the notification ref. No. IKGPTU/REG/NF/Acad/116 dated 06.07.2023, all the students of the IKGPTU Main Campus & Constituent Campuses are hereby informed to Register (Performa attached) and deposit fee for the semester (January-June 2025) as per the following schedule:

Registration (Including Fee Submission) Schedule				
Without Fine	With Fine Rs. 500/-	With Fine Rs. 1000/-	With Fine Rs. 1000 + Rs. 50 per day till submission of fees	Remarks
Up to 18.02.2025	19.02.2025 to 05.03.2025	06.03.2025 to 20.03.2025	21.03.2025 to 04.04.2025 on recommendation of Dean (Academics) and approval of Hon'ble Vice Chancellor	No student will be allowed for registration after 04.04.2025

Note: No student will be allowed to attend classes and appear in the semester examination without Registration. (This rule will not be applicable on the students admitted under Post Matric Scholarship Scheme, Punjab and students availing loan under Bihar Student Credit Card Scheme/ Other loan schemes). All students must note that attendance will be counted from the starting day of the semester. As per university norms, minimum 75% attendance is required to be eligible to appear in the semester examination.

B. For PMSS Students (SC – Low Income Punjab)

Depositing Fee without Fine	Fine Rs. 1000/-	Fine Rs. 2000/-	Remarks
Students must deposit scholarship amount within seven days after receiving from the Government.	Within next 14 days	Within next 21 days	All Students will have to get registered as per the above schedule

Note: Students admitted under PMSS (SC Category Punjab with Low Income) but did not apply for PMSS will have to deposit full fee. All students must note that attendance will be counted from the starting day of the semester. As per university norms, minimum 75% attendance is required to be eligible to appear in the semester examination.

The student shall pay the fee through online mode by visiting ptu.ac.in>Student Corner>Campus Students Fee Portal. Fee will be locked at website by the respective HoDs through their login as per the applicable fee structure notifications (except Examination fee & URF) and scholarship schemes notifications.

This circular is issued with the approval of Hon'ble Vice-Chancellor vide e-office file with comp. No. 132472.

Dean (Academics)

Cc:

- Secretary to Vice Chancellor: for kind information of Hon'ble Vice Chancellor.
- Registrar, IKGPTU
- Controller of Examination, IKGPTU - for information please
- Finance Officer, IKGPTU
- Director (Constituent Campuses)/ All HoDs (Teaching-Main Campus): Kindly circulate the information to the students and ensure to collect the fee & fine as per above schedule.
- ITS Branch: to upload on university/campus website

"Propelling Punjab to a Prosperous Knowledge Society"

I. K. Gujral Punjab Technical University

University Road, Kapurthala District, Kapurthala - 144 602, Punjab (INDIA)

**I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR
(REGISTRAR OFFICE)**

IKGPTU/REG/NF/Acad/116

Dated: 06.07.2023

NOTIFICATION

Sub.: Regarding the submission of semester fee/late fee for the students of IKGPTU Kapurthala Campus & Constituent Campuses of IKGPTU.

The following decisions have been made regarding the submission of semester fees/late fee fine for the students of IKGPTU Kapurthala Campus & other Constituent Campuses of IKGPTU from the upcoming session:

1. No fine will be charged from the students within 30 days from the start of semester as per academic calendar of the University.
2. After last date, fine of Rs. 500/- will be charged for first 15 days and fine of Rs. 1000/- will be charged for next 15 days.
3. If the student does not submit their fees as per above mentioned period, then student has to pay fine of Rs. 1000/- plus Rs. 50/- per day till the submission of semester fees. In case a student fails to deposit fees in a semester, he/she may not be allowed to appear in the semester examination. This rule will not be applicable on students admitted under Post Matric Scholarship Scheme (Punjab) and students availing loan under Bihar Student Credit Card Scheme/Other loan schemes.

This is issued with the approval of competent authority on dated 01 July, 2023, vide e-office file no. I-27/53/2022-CSE (Computer no. 62543).

(Dr. S.K. Misra)
Registrar

Bsingh

Dated: 06.07.2023

Endst. No. IKGPTU/REG/NF/Acad/117-122

A copy of the above is forwarded to the following for information and necessary action please.

1. Secretary to VC: for kind information to Hon'ble Vice Chancellor.
2. Dean (Academic)
3. Finance Officer
4. Directors of all Constituent Campuses
5. All HoD (Teaching)
6. ITS Branch: for updation on university website.

(Dr. S.K. Misra)
Registrar



I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY MAIN CAMPUS, KAPURTHALA

VPO - IBBAN, JALANDHAR-KAPURTHALA HIGHWAY, KAPURTHALA-144603

(REGISTRATION FORM FOR EVEN SEMESTER- SESSION 2024-25)

1. Name of the Student: _____
2. University Roll Number: _____
3. Course Name: _____
4. Semester: _____
5. Mobile Number: _____
6. Contact Number of Parents: 1. _____ 2. _____
7. Is there any pending UMC case against you? Yes/No (Tick one). If yes, attach details.

Fix your Passport
Size Coloured
Photograph here

SUBJECTS TO BE REGISTERED IN THE CURRENT SEMESTER

Sr. No.	Subjects Registered	Code of Subject	L	T	P	Credits	Signature of Subject Teacher

Total Credits registered by the student in the semester: _____

STATUS OF EARLIER EXAMINATIONS

Semester	If passed in all subjects, then year of Exam	If not fully passed, then number of Backlogs	% of Marks/ SGPA
I			
II			
III			
IV			
V			
VI			
VII			

FEE PAYMENT STATUS

Sr. No.	Type of Fee (Academic/Hostel)	Details Of Fees Paid			Balance Fee yet to be paid in Rupees as on this Date	Remarks (Not To Be Filled By The Student)
		Date of Payment	Receipt no.	Amount Paid		

DECLARATION BY THE STUDENT

I have checked that all the copies (Department Copy, Hostel Copy and Student Copy) of registration form are completely filled, with passport size coloured photograph pasted on each copy. All the information filled by me in registration forms is correct.

I have attached the following documents (Tick appropriate) with Department Copy of the form:

(i) Copy of Fee Voucher/Fee Receipt

(ii) Anti-ragging affidavits by the student and his/her parents separately in prescribed performa

(v) UMC case details, if applicable

(ii) Receipt of late fee, if applicable

(iv) Copy of receipt of payment of pending dues

Date:

Signature of the Student

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To be filled by HOD/ Competent Official (Tick the Appropriate boxes)				Registration Date	Signature and Stamp of HOD/Competent Official
All Documents attached		Yes	No		
Fee Payment Status		Paid	Pending		
Late Registration Fine Payment Status		Not Applicable	Paid	Pending	
Registration Status		Registered	Registered Provisionally	Not Registered	
Fee Category of Student	EWS	Tuition Fee Waiver	SC/ST/Post Matric	General Fee	