

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

(A State University Established by Govt. of Punjab vide Punjab Act No. 1 of 1997)

RTI Information Manual under RTI Section - 4 Suo Moto Disclosures:

Sr. No.	Contents	Details of Disclosures
1.	Particulars of organization functions, duties & Regulations	I.K. Gujral Punjab Technical University (IKGPTU) was established by an Act of State Legislature on 16th January, 1997, to promote technical, management and pharmaceutical education in the state at degree level and above. It was established as Punjab Technical University and renamed as I.K.Gujral Punjab Technical University by State Government in the honor to Late Sh. Inder Kumar Gujral, Former Prime Minister of India, in 2015. https://ptu.ac.in/ptu-act
2.	Powers and duties of officers and employees	Powers and duties of officers and authorities are defined in PTU Act. https://ptu.ac.in/ptu-act
3.	Procedure followed in the decision making process, including channels of supervision and accountability	Decisions are taken by appropriate authorities of University at different levels as defined in PTU Act i.e. Board of Governors, Academic Council, Finance Committee, Board of Studies.
4.	The norms set by the University for the discharge of its functions.	University is offering Degrees in Bachelor's, Master's, Ph.D. in different streams disciplines. The regulations for the same are available on University website. https://ptu.ac.in/academic-regulations/ https://ptu.ac.in/phd/admission/
5.	The rules regulations, instructions, manuals, and records, held by it or under its control or used by its employees for discharging functions.	Rules and regulations as decided/amended/approved by BOG time to time are followed. https://ptu.ac.in/bog-proceedings/
6.	A statement of the categories of documents that are held by the University or under its control.	The service record of employees, students, colleges, budget, audit reports, examination record of students, proceedings of the BOG, FC, Academic Council, BOS etc. are maintained by the different/concerned department of the University.
7.	The particulars of any arrangement that exist for consultation with, or representation by, the members of the public in relation to the formulation of University's policy or implementation thereof.	The representation to stake holders is given in authorities of University as defined in PTU Act. https://ptu.ac.in/ptu-act

<p>8.</p>	<p>A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public of the minutes of such meetings are accessible for public</p>	<p>The authorities of University are Board of Governors, Finance Committee, Academic Council, Building works Committee, Human Resource Committee. The agenda and proceedings are available on University website.</p> <p>https://ptu.ac.in/ https://ptu.ac.in/bog-agenda/ https://ptu.ac.in/bog-proceedings/ https://ptu.ac.in/agenda-academic-council/ https://ptu.ac.in/minutes-academic-council/ https://ptu.ac.in/board-of-studies/ https://ptu.ac.in/agenda-finance-committee/ https://ptu.ac.in/finance-committee-minutes/ https://ptu.ac.in/hr-agenda-proceedings/ https://ptu.ac.in/agenda-building-committee/ https://ptu.ac.in/minutes-building-committee/</p>
<p>9.</p>	<p>A directory of its officers & employees</p>	<p>The details of officers of University are available on University website.</p> <p>https://ptu.ac.in/administration/</p>
<p>10.</p>	<p>The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.</p>	
<p>11.</p>	<p>The budget allocated to each of the University agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.</p>	

12.	The manner of execution of subsidy programmes, including amounts the allocated and the details of beneficiaries of such programmes.	Not Applicable
13.	Particulars of recipients of concessions, permits or authorizations granted by the Institute.	Not Applicable
14.	Details in respect of the information, available to or held by the University, reduced in an electronic form.	University Act and proceedings of authorities of University are available on University website. https://ptu.ac.in
15.	The particulars of facilities available to citizens for obtaining information, including the working hours of a library working hours of a library or reading rooms, if maintained for public use.	The details of Academic Programs, Syllabus, Admission Brochures, e-books, e-journals etc are available on University website. https://ptu.ac.in
16.	The names, designations and other particulars of public information officers.	The list of PIO's is available on University web site. https://ptu.ac.in/rti-act
17.	Such other information as may be prescribed	The other details are available on University web site . https://ptu.ac.in