

# Office of Dean (Academics)



# PTU

ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ  
Estd. Under Punjab Technical University Act, 1996  
(Punjab Act No. 1 of 1997)

Ref. No. IKGPTU/DA/MC/1407

Dated 12.07.2024

## Circular

**Subject: Registration (Including Fee Payment) for the students of University Main Campus & Constituent Campuses (for 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup> & 9<sup>th</sup> Semesters).**

A. As per the Academic calendar of the university ref. No. IKGPTU/ACAD/2725 dated 17.05.2024, the odd semester (July-December 2024) is going to start from 15<sup>th</sup> July 2024. In accordance with the notification ref. No. IKGPTU/REG/NF/Acad/116 dated 06.07.2023, all the existing students of the IKGPTU Main Campus & Constituent Campuses are hereby informed to Register (Performa attached) and deposit fee for the semester (July-December 2024) as per the following schedule:

Registration (Including Fee Submission) Schedule				
Without Fine	With Fine Rs. 500/-	With Fine Rs. 1000/-	With Fine Rs. 1000 + Rs. 50 per day till submission of fees	Remarks
Up to 14.08.2024	15.08.2024 to 29.08.2024	30.08.2024 to 13.09.2024	14.09.2024 to 28.09.2024 on recommendation of Dean (Academics) and approval of Hon'ble Vice Chancellor	No student will be allowed for registration after 28.09.2024
<b>No student will be allowed to attend classes and appear in the semester examination without Registration.</b> (This rule will not be applicable on the students admitted under Post Matric Scholarship Scheme, Punjab and students availing loan under Bihar Student Credit Card Scheme/ Other loan schemes).				

B. For PMSS Students (SC – Low Income Punjab)

Depositing Fee without Fine	Fine Rs. 1000/-	Fine Rs. 2000/-	Remarks
Students must deposit scholarship amount within seven days after receiving from the Government.	Within next 14 days	Within next 21 days	All Students will have to get registered as per the above schedule
<b>Note:</b> The students admitted under PMSS (SC Category Punjab with Low Income) but did not apply for PMSS will have to deposit full fee.			

The student shall pay the fee through online mode by visiting [ptu.ac.in](http://ptu.ac.in)>Student Corner>Campus Students Fee Portal. Fee will be locked at website by the respective HoDs through their login as per the applicable fee structure notifications (except Examination fee & URF) and scholarship schemes notifications.

Dean (Academics)

Cc:

- I/C Secretariat O/o Vice Chancellor: for kind information of Hon'ble Vice Chancellor.
- Registrar, IKGPTU
- Controller of Examination, IKGPTU - for information please
- Finance Officer, IKGPTU
- Director (Constituent Campuses)/ All HoDs (Teaching-Main Campus): Kindly circulate the information to the students and ensure to collect the fee & fine as per above schedule.
- Dy. Registrar (Main Campus)

*"Propelling Punjab to a Prosperous Knowledge Society"*

## I. K. Gujral Punjab Technical University

Jalandhar-Kapurthala Highway, Kapurthala-144 603 Punjab (INDIA)

Phone : +91-1822-282562 Email : deanacad@ptu.ac.in Website : www.ptu.ac.in

# Office of Dean (Academics)



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ  
Estd. Under Punjab Technical University Act, 1996  
(Punjab Act No. 1 of 1997)

Ref. No. IKGPTU/ACAD/2725

## Academic Calendar for Session 2024-2025.

Dated 17-05-2024

In accordance with the Academic Calendar issued by the AICTE, New Delhi, the Academic Calendar for **All Batches** is as under:

Odd Semester		
Sr. No.	Description	Period
1.	Commencement of Session	15 <sup>th</sup> July 2024
2.	Orientation Program for 2024 Batch#	15 <sup>th</sup> July 2024 to 14 <sup>th</sup> August 2024
3.	First Mid Semester Examination	2 <sup>nd</sup> September 2024 to 6 <sup>th</sup> September 2024
4.	Second Mid Semester Examination	25 <sup>th</sup> October 2024 to 30 <sup>th</sup> October 2024
5.	Preparatory Holidays	4 <sup>th</sup> November 2024 to 8 <sup>th</sup> November 2024
6.	End Semester Examination*	11 <sup>th</sup> November 2024 onwards
7.	Winter Vacations**	21 <sup>st</sup> December 2024 to 31 <sup>st</sup> December 2024

# First 14 Days Full day and there after along with classes.  
\* End Semester Practical Examination will be notified separately by the Examination department of the University  
\*\* This will be applicable for faculty and students.


Even Semester		
Sr. No.	Description	Period
1.	Commencement of Session	1 <sup>st</sup> January 2025
2.	First Mid Semester Examination	17 <sup>th</sup> February 2025 to 21 <sup>st</sup> February 2025
3.	Second Mid Semester Examination	7 <sup>th</sup> April 2025 to 11 <sup>th</sup> April 2025
4.	Preparatory Holidays	21 <sup>st</sup> April 2025 to 25 <sup>th</sup> April 2025
5.	End Semester Examination***	28 <sup>th</sup> April 2025 onwards
6.	Summer Vacations##	1 <sup>st</sup> June 2025 to 13 <sup>th</sup> July 2025

\*\*\* End Semester Practical Examination will be notified separately by the Examination department of the University.  
## The Principal / Director of concerned Institute / Campus / College shall manage the vacation schedule for the Faculty and Students as per their requirement.

**Note: - End Semester Summer Training from 1<sup>st</sup> June 2025 to 13<sup>th</sup> July 2025**

- Next Academic Session 2025-2026 shall commence from **14<sup>th</sup> July 2025**.
- The number of days falling short of 90 (100 for Pharmacy Courses) should be compensated by making Saturdays or other holidays working by the institutions.

This is issued with the approval of Vice Chancellor dated 14.05.2024 vide E-Office File No. I/395/2023-ACAD (Computer No. 98864)

  
Prof. (Dr.) Vikas Chawla  
Dean Academics

"Propelling Punjab to a Prosperous Knowledge Society"

**I.K. Gujral Punjab Technical University**

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**I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR  
(REGISTRAR OFFICE)**

IKGPTU/REG/NF/Acad/116

Dated: 06.07.2023

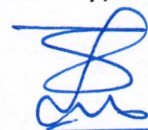
**NOTIFICATION**

**Sub.: Regarding the submission of semester fee/late fee for the students of IKGPTU Kapurthala Campus & Constituent Campuses of IKGPTU.**

The following decisions have been made regarding the submission of semester fees/late fee fine for the students of IKGPTU Kapurthala Campus & other Constituent Campuses of IKGPTU from the upcoming session:

1. No fine will be charged from the students within 30 days from the start of semester as per academic calendar of the University.
2. After last date, fine of Rs. 500/- will be charged for first 15 days and fine of Rs. 1000/- will be charged for next 15 days.
3. If the student does not submit their fees as per above mentioned period, then student has to pay fine of Rs. 1000/- plus Rs. 50/- per day till the submission of semester fees. In case a student fails to deposit fees in a semester, he/she may not be allowed to appear in the semester examination. This rule will not be applicable on students admitted under Post Matric Scholarship Scheme (Punjab) and students availing loan under Bihar Student Credit Card Scheme/Other loan schemes.

This is issued with the approval of competent authority on dated 01 July, 2023, vide e-office file no. I-27/53/2022-CSE (Computer no. 62543).



**(Dr. S.K. Misra)**

Registrar

*B. Singh*

Dated: 06.07.2023

Endst. No. IKGPTU/REG/NF/Acad/117-122

A copy of the above is forwarded to the following for information and necessary action please.

1. Secretary to VC: for kind information to Hon'ble Vice Chancellor.
2. Dean (Academic)
3. Finance Officer
4. Directors of all Constituent Campuses
5. All HoD (Teaching)
6. ITS Branch: for updation on university website.



**(Dr. S.K. Misra)**

Registrar



# I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY MAIN CAMPUS, KAPURTHALA

VPO - IBBAN, JALANDHAR-KAPURTHALA HIGHWAY, KAPURTHALA-144603

## (SEMESTER REGISTRATION FORM FOR SESSION \_\_\_\_\_)

1. Name of the Student: \_\_\_\_\_
2. University Roll Number: \_\_\_\_\_
3. Course Name: \_\_\_\_\_
4. Semester: \_\_\_\_\_
5. Mobile Number: \_\_\_\_\_
6. Contact Number of Parents: 1. \_\_\_\_\_ 2. \_\_\_\_\_
7. Is there any pending UMC case against you? Yes/No (Tick one). If yes, attach details.

Fix your Passport  
Size Coloured  
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### SUBJECTS TO BE REGISTERED IN THE CURRENT SEMESTER

Sr. No.	Subjects Registered	Code of Subject	L	T	P	Credits	Signature of Subject Teacher

Total Credits registered by the student in the semester: \_\_\_\_\_

### STATUS OF EARLIER EXAMINATIONS

Semester	If passed in all subjects, then year of Exam	If not fully passed, then number of Backlogs	% of Marks/ SGPA
I			
II			
III			
IV			
V			
VI			
VII			

### FEE PAYMENT STATUS

Sr. No.	Type of Fee (Academic/Hostel)	Details of Fees Paid			Balance Fee yet to be paid in Rupees as on this Date	Remarks (Not To Be Filled By The Student)
		Date of Payment	Receipt no.	Amount Paid		

### DECLARATION BY THE STUDENT

I have checked that all the copies (Department Copy, Hostel Copy and Student Copy) of registration form are completely filled, with passport size coloured photograph pasted on each copy. All the information filled by me in registration forms is correct.

I have attached the following documents (Tick appropriate) with Department Copy of the form:

(i) Copy of Fee Voucher/Fee Receipt

(ii) Receipt of late fee, if applicable

(iii) Anti-ragging affidavits by the student and his/her parents separately in prescribed performa

(iv) Copy of receipt of payment of pending dues

(v) UMC case details, if applicable

Date:

Signature of the Student

Continue on back page>>

To be filled by HOD/ Competent Official (Tick the Appropriate boxes)				Registration Date	Signature and Stamp of HOD/Competent Official
All Documents attached		Yes	No		
Fee Payment Status		Paid	Pending		
Late Registration Fine Payment Status		Not Applicable	Paid	Pending	
Registration Status		Registered	Registered Provisionally	Not Registered	
Fee Category of Student	EWS	Tuition Fee Waiver	SC/ST/Post Matric	General Fee	