

**I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR
(REGISTRAR OFFICE)**

IKGPTU/REG/NF/R&D/318

Dated: 16.07.2024

NOTIFICATION

Sub: Guidelines for monitoring the six monthly research progress of Ph.D. students by the Research Advisory Committee (RAC).

To monitor the research programme of the Ph.D. scholar after 6 months through Research Advisory Committee (RAC) as per clause 15a of IKGPTU's Ph.D. regulations 2022, the following RAC guidelines shall be followed:

- (i) The Research Advisory Committee (RAC) shall be constituted as per the following structure:

- (a) For IKGPTU main campus and constituent campuses:

1.	Head of concerned Department- IKGPTU Main campus as Chairman if the concerned teaching department does not exist in the University Campus Dean (R&D) or his nominee shall act as Chairman of the Research Advisory Committee	Chairperson
2.	One external expert from the specific discipline nominated by the Dean (Research & Development) from the list of experts with specialization submitted by the supervisor.	Member
3.	One internal expert from the specific or relevant discipline nominated by the Dean (R&D)	Member
4.	Supervisor and Co-supervisor of the Ph.D. student	Member-Secretary

- (b) For Autonomous colleges:

1.	Head of concerned Department or his nominee shall act as Chairman of the Research Advisory Committee	Chairperson
2.	One external expert from the specific discipline nominated by the Director/Principal on the recommendation of Dean (Research & Development) of the college from the list of experts with specialization submitted by the supervisor.	Member
3.	One internal expert from the specific or relevant discipline nominated by the Director/Principal on the recommendation of Dean (R&D) of the college.	Member
4.	Supervisor and Co-supervisor of the Ph.D. student	Member-Secretary

- (ii) The external expert shall be invited in the 1st RAC for the finalising the tentative research topic of the student and in the pre-thesis RAC for verifying the objectives achieved, publications condition, participation in the conference etc. as per IKGPTU norms in the pre-thesis RAC. However, if the Chairperson of RAC, requires inputs related to the research progress from the external expert in any other RAC meeting, he/she may invite the external expert with the approval of Dean (R&D).
- (iii) After admission to the Ph.D. Programme, the Ph.D. student in consultation with the Supervisor may propose research proposal/title of the Ph.D. thesis within six (06) months but not later than one year after constitution of RAC and same shall be put before the RAC.

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- (iv) The proceeding of the first RAC shall be approved by the Vice-chancellor for finalization of tentative Ph.D. thesis title and further monitoring of the research progress. In case of Autonomous Colleges the same shall be approved by Director/Principal of the college. However, minor changes in the title of the Ph.D. thesis can be made before the pre-thesis presentation with the recommendation of RAC. If major changes are required in the Research problem or thesis title, the RAC may recommend the same with justification and shall be allowed with the approval of Vice Chancellor.
- (v) The research scholar shall submit six monthly progress report after the 1st RAC to present the progress of his/her work for evaluation and further guidance. The six-monthly progress report with the recommendation of RAC shall also be shared with the concerned research scholar. The research progress of each student along with the RAC proceedings shall be forwarded to Dean (R&D), IKGPTU for information.
- (vi) In case the research progress of the research scholar is unsatisfactory, the RAC shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the RAC may recommend to the Dean (R&D) with specific reasons for cancellation of the registration of the research scholar after two (02) unsatisfactory RACs.
- (vii) Research progress record of each student will be maintained by the autonomous college. The Ph.D. student shall be allowed to submit the final thesis only after due verification of records and eligibility conditions as per UGC/IKGPTU norms, and approval of pre-thesis RAC recommendations by the Dean (R&D), IKGPTU.

The following record shall be submitted by the autonomous college to the University for the approval of the pre-thesis RAC recommendation and submission of thesis i.e.:

- (i) Abstract of Thesis
- (ii) Proof of two (02) research publications as per IKGPTU norms
- (iii) Copy of the Conference participation certificates.
- (iv) Reports of RAC meetings
- (v) NOC if required counter signed by the Director/Principal of autonomous college.
- (viii) If any issue/matter is not covered in above, the same shall be brought to the notice of Dean (R&D), IKGPTU and the decision of university shall be final.

This is issued with the approval of competent authority 18.06.2024 vide e-office File No. D-33/525/2024-R and D (Computer No. 122075).


(Dr. S. K Misra)
Registrar

Endst. No.: IKGPTU/REG/AF/R&D/319-323

Dated: 16.07.2024

A Copy of the above is forwarded to the following for information and necessary action please.

1. All HODs (Teaching and Non-Teaching)
2. Directors: All Constituent Campuses, IKGPTU
3. Director/Principal of Affiliated/Autonomous Colleges
4. ITS Branch: for updation on University website and Ph.D. admission portal.
5. Secretary to Vice Chancellor: For kind information to Hon'ble Vice Chancellor.


(Dr. S. K Misra)
Registrar