

**I.K. Gujral**  
**Punjab Technical University**

**Agenda**

**72<sup>nd</sup> Meeting of**  
**Board of Governors**



**Venue:**

**IKGPTU Mohali Campus-I**  
**C-102/B, Industrial Area, Phase-7, Mohali**

**Date and Time:**

**23<sup>rd</sup> January, 2020 at 02:30 PM**

**Agenda for the 72<sup>nd</sup> Meeting of the Board of Governors to be held on 23.01.2020 at 02:30 PM at IKGPTU Mohali Campus-1, C-102/B, Phase VII, Industrial Area, Mohali**

Item No.	Item	Page No.	Annexure
72.1	To confirm the Proceedings of 71 <sup>st</sup> meeting of Board of Governors held on 22.02.2019.	3	I
72.2	Action taken report on the proceedings of the 69 <sup>th</sup> Special Meeting, 70 <sup>th</sup> Special meeting and 71 <sup>st</sup> meeting of Board of Governors, I.K. Gujral Punjab Technical University held on 09.01.2019, 22.02.2019, 15.06.2019 respectively	3-25	II-VIII

**Agenda Items for consideration and approval**

72.3	To approve the minutes of 32 <sup>nd</sup> , 33 <sup>rd</sup> , 34 <sup>th</sup> , 35 <sup>th</sup> & 36 <sup>th</sup> meeting of Finance Committee, IKGPTU held on 28.03.2019, 26.04.2019, 29.10.2019, 24.12.2019 & 26.12.2019 respectively	26	IX
72.4	To approve the minutes of 54 <sup>th</sup> and 55 <sup>th</sup> meeting of Standing Building Construction Committee held on 25.04.2019 and 04.07.2019	27	X
72.5	To approve the minutes of Human Resource Committee meeting held on 20.07.2019 & 07.01.2020.	28	XI
72.6	To approve the minutes of High Power Human Resource Committee meetings held on 07.01.2020 and 15.01.2020.	29	-
72.7	To approve the minutes of 52 <sup>nd</sup> Academic Council Meeting, IKGPTU	30	-
72.8	To deliberate upon Financial liabilities of the University to establish 19 new ITIs, create development fund for Technical Education and Industrial Training, setting up of start-up fund in the State of Punjab	31-34	XII-XX
72.9	To approve proposal regarding leave encashment and gratuity for employees of IKGPTU	35-36	XXI-XXII
72.10	To Prepare and notify Regulations for the University	37-38	-
72.11	To apprise about the status of Income Tax Cases of the University	39	XXIII
72.12	To apprise about the status of Service Tax Cases	40-41	XXIV
72.13	To consider the proposal for handing over of IKGPTU Dinanagar Campus, IKGPTU Bhikhiwind Campus, IKGPTU Batala Campus and IKGPTU Bassian Kothi Raikot Campus to Punjab Govt. (DTE)	42	-
72.14	To consider earmarking of land for IKGPTU Hoshiarpur, Amritsar, Khunnimajra Campuses	43	-
72.15	To purchase additional land for Skill Institute at Shri Chamkaur Sahib and exchange land with neighboring land owners at Skill Institute, Shri Chamkaur Sahib	44	XXV
72.16	Implementation of GPF-Cum-Pension scheme for the welfare of Employees of IKGPTU	45	XXVI

72.17	To consider and approve recommendations of the Committee of CAS	46	XXVII
72.18	To consider the facts regarding GPF account of Dr. A.P. Singh, Dean, IKGPTU.	47-48	XXVIII-XXIX
72.19	To consider the clarification and correction on the minutes of Agenda Item 71.4 of 71 <sup>st</sup> meeting of the Board of Governors held on 15.06.2019 regarding payment for establishment of Centre for Invention, Innovation, Incubation and training (CIIT) by Tata Technologies Limited at IKGPTU Main Campus, Kapurthala and IKGPTU SultanpurLodhi.	49	-

72.20	<b>Agenda Items for Information and Ratification</b>		
	(a) To apprise about the current status of purchase through EdCIL India Ltd.	50	-
	(b) To ratify the agendas approved via circulation		
	(i) Hiring of IIT, Ropar as consultant for setting up of Shri Guru Gobind Singh Institute of Skills at Sri Chamkaur Sahib, Distt. Ropar.	50-51	XXX
	(ii) To depute full time Director along with his team at Sri Chamkaur Sahib for execution/review of overall progress of the project	51-52	-
	(c) Current status on establishment of Center for Invention, Innovation, Incubation and Training (CIIT) by Tata Technologies Limited	52-53	-
72.21	Any other agenda Item with the permission of the Chair	-	-

**Item No.72.1: To confirm the Proceedings of 71<sup>st</sup> meeting of Board of Governors held on 15.06.2019.**

The Proceedings of 71<sup>st</sup> meeting of Board of Governors held on 15.06.2019 were circulated vide IKGPTU/REG/RO/106-120 dated 03.07.2019 and are placed as **Annexure-I (Page No 55-66)**.

No comments have been received from any member of the Board. The proceedings may kindly be confirmed.

**Item No.72.2: Action taken report on the proceedings of the 69<sup>th</sup> Special Meeting, 70<sup>th</sup> Special meeting and 71<sup>st</sup> meeting of Board of Governors, I.K. Gujral Punjab Technical University held on 09.01.2019, 22.02.2019, 15.06.2019 respectively**

**Item No. 69.2**

**ATR on Proceedings of 69<sup>th</sup> Special Meeting of Board of Governors**

Chairman also suggested that IKGPTU to organise one-day brain storming workshop for all the members of BOG, wherein reputed academicians and leading industrialists should be invited to discuss and give suggestions regarding commencement of new courses.

**Action Taken:** One-day Brain Storming Workshop was organized at 26.04.2019 at IKGPTU Mohali Campus. Board Members, Eminent Industrialists & Academicians were invited to attend this workshop. Second one-day Brain Storming Workshop is planned in the mid of March-2020.

**Item No. 68.2 (64.4): To Prepare and notify Regulations for the University.**

**Board Decision:** The Board desired that the Regulations be finalized upto 31<sup>st</sup> March 2019 by the University.

**Action Taken:** The matter is put up as a separate agenda item No. 72.10



**Item No. 68.2 (64.5): To recruit Controller of Examination and Registrar for the University.**

**Board Decision:** The Board desired that the post of COE to be advertised and post of Registrar to be re-advertised within a period of 15 days.

**Action Taken:** The advertisement for the post of Registrar and COE has already advertised vide advertisement No. 19/02/01 dated 03/02/2019.

The present status is as under:

**Registrar:** The University has advertised the position of Registrar vide advertisement No. 06/02 dated 06/06/2018. As per the directions of BOG, the post of Registrar has been re-advertised vide advertisement No. 19/02/01 dated 02/02/2019. The total No. of applications received for the post of Registrar are 48 out of which 28 candidates are found eligible by the screening committee. The interview for the post is planned in first week of February-2020.

**Controller of Examinations:** The University has advertised the positions of COE vide advertisement No. 19/02/01 dated 02/02/2019. The total No. of applications received for the post of COE are 17 out of which 09 candidates are found eligible by the screening committee. As per the notified procedure, the Vice Chancellor has constituted selection committee and the matter regarding conduct of aptitude test is under process. The interview for the post is planned in first week of February-2020.

**Item No.68.2 (64.8): To approve the promotions of faculty under the Career Advancement Scheme.**

**Board Decision:** The Board authorized the Vice-Chancellor to complete the process of promotions of faculty under CAS as per UGC norms. However, for the cases falling under AICTE norms, the approval of Board may be taken separately.

**Action Taken:** The matter is placed as separate Agenda Item No. 72.17



**Item No.68.2 (67.9): Release of balance Payment of Regional Centres.**

**Board Decision:** Noted and action of Committee Report

**Action Taken:** The audit of pending payments of RCs is under process and is near to completion”.

**Item No. 68.3: To approve the proceedings of 31<sup>st</sup> meeting of Finance Committee scheduled to be held on 17.10.2018.**

**Board Decision:** The Board approved the qualification recommended by the Committee for the position of Finance Officer. However, the Board desired that the experience for the post shall be in the relevant field.

**Action Taken:** The recruitment process for the post of Finance Officer is under process. However, as per recommendations of Finance Committee in 32<sup>nd</sup> meeting vide Item No. 32.12.1 two (02) Accounting Professionals (CA), have been hired on yearly basis for structuring of accounting mechanism of Department of Finance & Accounts of University.

**Item No. 68.4: To approve the proceedings of 53<sup>rd</sup> meeting of Standing Building Construction Committee held on 11.10.2018.**

**Board Decision:** The Board approved the matter and further desired that the consolidated status report be presented in the next Board meeting.

**Action Taken:** The status report is placed as **Annexure-II (Page No.67-70)**

**Item No. 68.6: Proposal for establishment of “Centre for Invention, Innovation, Incubation and Training (CIIT) by Tata Technologies Ltd. (TTL).**

**Board Decision:** The Board directed that complete presentation is to be made before the Board regarding the status of TATA Technologies Ltd. (TTL) Project at all different places/Campuses of University.



**Action Taken:** The current status is placed in the Action Taken Report of 71<sup>st</sup> meeting of BOG held on 22.2.2019.

**Item No. 68.12: To nominate members for Academic Council of IKGPTU.**

**Board Decision:** Board authorized the chairman, BOG to nominate the members of Academic Council of IKGPTU on the recommendations of Vice-chancellor, IKGPTU.

**Action Taken:** The action is under process

**Item No. 68.13: Reconstitution of Human Resource Committee of IKGPTU.**

**Board Decision:** Board deliberated on the matter and decided that there should be two Human Resource Committees as follows:

- (i) High Power Human Resource Committee for creation of posts and other policy matters. Also review the present staff/faculty and ascertain they meet the UGC criteria and means to fulfil the UGC qualifications.

Board authorized the Chairman, BOG to nominate the members on the recommendations of Vice-Chancellor, IKGPTU.

- (ii) Internal Human Resource Committee for routine matters such as anomalies, promotions and placements of scales etc.

Board authorized the Vice-Chancellor to constitute Internal HR Committee. If Vice-Chancellor desires, may nominate members of Board in the Committee with the approval of Chairman, BOG.

Board decided that the recommendation of both the Committees shall be approved by the Vice-Chancellor for their implementation.

**Action Taken:** Internal and High Power Human Resource Committee is constituted by University vide order No. IKGPTU/REG/00/145-150 dated 16.01.2019 & IKGPTU/REG/00/169-174 dated 18.01.2019 respectively.



**Item No. 68.14: To apprise about the status of Income Tax Cases of the University.**

**Board Decision:** The Board has taken a serious note of the Income Tax and Service Tax cases and felt that the cases have not been dealt with properly. Board directed Vice-Chancellor to investigate the cases thoroughly, so that this type of lapses does not reoccur and the interest of the University safeguarded. Vice Chancellor, IKGPTU apprised the Board that a committee has already been constituted to look into the matter.

Board also desired that a detailed presentation regarding status report of all the Income Tax and Services Tax cases be given in the next Board meeting.

**Action Taken:** The Committee has already submitted the report to Vice-Chancellor and sent for legal opinion. The same shall be placed before the BOG in its next meeting.

The matter is put up as a separate agenda item No. 72.11.

**Item No. 68.15: To apprise about the status of Service Tax Cases.**

**Board Decision:** The Board has taken a serious note of the Income Tax and Service Tax cases and felt that the cases have not been dealt with properly. Board directed Vice-Chancellor to investigate the cases thoroughly, so that this type of lapses does not reoccur and the interest of the University safeguarded. Vice Chancellor, IKGPTU apprised the Board that a committee has already been constituted to look into the matter.

Board also desired that a detailed presentation regarding status report of all the Income Tax and Services Tax cases be given in the next Board meeting.



**Action Taken:** The Committee has already submitted the report to Vice-Chancellor and sent for legal opinion. The same shall be placed before the BOG in its next meeting.

The matter is put up as a separate agenda item No. 72.12.

**Item No.68.16: To Sanction the Posts of faculty (exclusively dedicated to open & distance learning)**

**Board Decision:** Vice-Chancellor apprised the Board that University has already applied for approval of Distance Education Bureau (DEB) of UGC. The proposed posts are bare minimum required for obtaining DEP approval.

Board approved the posts with a rider that process of the recruitment may be initiated but appointment letter for the said posts be issued only after getting approval.

**Action Taken:** The action is presented in Item No. 69.9

**Item No. 68.17.1: To apprise about the MoUs/Agreements signed by University with various Foreign Universities/ Institutions.**

**Board decision:** The Board noted and ratified the matter and directed that henceforth detail of MOUs may be circulated to all the Board members, along-with with financial liability (if any), 10 days prior to Board meeting.

It was also directed to apprise the Board regarding outcome of these MOUs.

**Action Taken:** University has signed 26 MoU's with Foreign Universities (List attached at **Annexure-III (Page No. 71-74)**) and has sent five students to Nottingham Trent University, UK for NTU Global Summer School Short Term Course: Design Thinking and one student got offer letter from Concordia University of Edmontan, Canada under Student exchange program as per MoUs signed.



**Item No. 69.3: To follow up and review the acquisition/purchase of 42 acres of land at Shri Chamkaur Sahib to establish Guru Gobind Singh Institute of skills as constituent campus of IKGPTU.**

**Board Decision:** After due deliberations, the Board decided in principle to acquire/purchase 42 acres of land at Shri Chamkur Sahib to establish Guru Gobind Singh Institute of Skills as constituent campus of IKGPTU. The land shall be purchased on the name of IKGPTU.

Board also directed that as Chamkaur Sahib is being developed as a Constituent Campus of IKGPTU and a HUB and spoke of Centre for Invention, Innovation, Incubation and Training (CIIT) is to be established by Tata Technologies Ltd. (TTL) at this place. Therefore, Board approved that building and boundary wall required at Chamkaur Sahib Campus will be created by the University.

Above decisions are subject to the following condition:

The price fixation committee has fixed solatium of 100 percent over the collector rates (Basic Price), so it was also decided by the Board that approval/clarification/decision of Financial Commissioner of Revenue (F.C.R.), Punjab is required regarding the cost of the land (including the solatium to be paid), as recommended by Collector in one of its meeting. Moreover, the 100% solatium has been decided without any involvement of IKG PTU and Department of Technical Education, Punjab. Therefore, a letter shall be sent to FCR for approval/clarification/decision regarding percentage of solatium to be paid and fixing the price of land in discussion with Secretary, Technical Education & Industrial Training, Punjab. The matter shall be placed in the next BOG meeting after above approval.

**Action Taken:** The matter was placed before the Board of Governors in its special 70<sup>th</sup> meeting held on 22.2.2019 vide Agenda Item No. 70.3. The action taken report is presented at Item no. 70.3.



**Item No 69.6: To consider and approve Centralized Counselling and Common Entrance Test for the State of Punjab**

**Board Decision:** The Board appreciated the proposal of Centralized Counselling for admission to AICTE courses for session 2019-20 onwards in all Universities running AICTE courses in the State of Punjab, as this will relieve the students from applying for multiple Universities. Therefore, the Board recommended that University shall send letter to Secretary, Technical Education and Industrial Training, Punjab with a request for further taking up the matter with Department of Higher Education and other departments of Govt. of Punjab for Centralized Counselling for admission to the various AICTE courses mentioning the name of all such courses

**Action Taken:** A letter alongwith draft notifications has been sent to Principal Secretary, Dept. of Technical Education & Industrial Training, Punjab, Chandigarh vide no. IGKTPU/REG/5642 dated 07.02.2019 regarding conduct of Centralized Counselling for admission to AICTE courses for session 2019-20 in all Universities running AICTE course in the State of Punjab. Reply is still awaited.

**Item No. 69.7: To consider the cases of Officers/Employees who have been transferred from Giani Zail Singh PTU Campus, Bathinda to IKGPTU Jalandhar.**

**Board Decision:** After due deliberations, the Board decided that the conditional consent is not acceptable. Employees should be asked to give consent that they will be governed by the existing IKGPTU norms unconditionally or they have to go back to their parent Institution

**Action Taken:** In this regard, letters had been issued to the concerned Officer/Employees (09 No.) regarding unconditional absorption in IKGPTU vide different letters dated 20.02.2019 and 21.08.2019 respectively.

Accordingly, the consent of only one officer (out of nine officers/employees) has been received from Mr. Avinash Singh, Assistant Professor regarding unconditional absorption in IKGPTU along with declaration.



Besides the above, as per the request of Dr. Prabhjot Kaur, the letter had been sent to the Registrar, Maharaja Ranjit Singh Punjab Technical University, Bathinda vide letter no. IKGPTU/REG/HRM/877 dated 14.06.2019 for obtaining formal acceptance from her parent department to send her back to her parent department.

Registrar, Maharaja Ranjit Singh Punjab Technical University, Bathinda vide letter no. 2658 dated 24.07.2019 had replied that, "it has been made clear that Dr. Prabhjot Kaur cannot be allowed to re-join at this institution and it would not be fair to send such cases one by one and take a decision on them. Therefore, following the same procedure, all the above cases needs to be presented to the Board of Governors, Because the long service of these officers / employees has been done in I. K. Gujral Punjab Technical University and their regular liabilities of GPA/CPA as well as pensionary liabilities (pension, leave encashment/ leave salary contribution and gratuity etc.). Therefore, further action can be taken only after a decision by the Board of Governors regarding the case."

**Item No. 69.8: To consider and approve procurement of 100 acres of land in proximity to University Main Campus, Kapurthala.**

**Board Decision:** The Board appreciated the proposal and directed that complete Detailed Project Report be put up in the next meeting. Board desired that matter be taken with the Govt. of Punjab to provide 100 acres of land in the proximity of University Main Campus, Kapurthala.

It was apprised that building and other infrastructure of Sardar Swaran Singh National Institute of Renewable Energy (NIRE), Kapurthala is not being fully utilised.

Board decided that University may take up the matter with Secretary, Technical Education and Industrial Training, Punjab for acquiring the building and other infrastructure of NIRE, Kapurthala as this would be in the interest of both organisations.

**Action Taken:** D.O. letters have been written by Vice-Chancellor, IKGPTU to Secretary, Ministry of New and Renewable Energy, GoI vide



No. IKGPTU/VC/36 dated 19.9.2019, Hon'ble Minister of Technical Education & Industrial Training, Govt. of Punjab vide No. IKGPTU/VC/34 dated 19.9.2019 and Secretary Technical Education & Industrial Training, Govt. of Punjab vide No. IKGPTU/VCO/44 dated 11.12.2019 regarding procurement of 200 Acre land near vicinity of University (copies enclosed at **Annexure-IV (Page No. 75)**)). Memo No. TE/Civil/08 dated 06.01.2020 has been received from Director, Technical Education & Industrial Training, Punjab and asked the University to provide the detail of available funds for the purchase of the land.

The matter is placed before the Board for information and further directions.

**Item No. 69.9: To consider and approve creation of Academic Posts Exclusively Dedicated to ODL.**

**Board Decision:** Board approved the posts with a rider that process of the recruitment may be completed but joining on the said posts be done only after getting approval from UGC.

**Action Taken:** The UGC Distance Education Bureau had invited for interface meeting on 02.05.2019 at their New Delhi Office to represent the deficiency of ODL faculty in the University. The Expert Committee members of UGC-DEB had not accepted Guest Faculty of ODL Department and suggested for requirement to recruit regular or contract basis faculty for ODL Department.

On 08.05.2019, UGC-DEB has uploaded the fresh list of approved Universities on their website and not included the name of IKGPTU in the same list.

The Interface Meeting on appeal filed by the University with UGC-DEB, New Delhi regarding recognition of its ODL programmes was held on 23.12.2019. UGC-DEB has approved 05 programmes of the University vide F.No. 1-11/2019 (DEB-I) dated 30.12.2019. (copy at **Annexure-V (Page No. 76-83)**)). The fresh applications are also invited by the UGC-DEB, New Delhi for the session 2020-21 and onwards for

Recognition of Open & Distance Learning (ODL) Programmes of the University.

**Item No. 69.10(a): Proposal for establishment of Center for Invention, Innovation, Incubation and Training (CIIIT) by Tata Technologies Limited.**

**Board Decision:** The Board directed that complete presentation is to be made before the Board regarding the status of TATA Technologies Ltd. (TTL) Project at all different places/Campuses of University.

**Action Taken:** Matter is presented in the ATR of 70<sup>th</sup> meeting of BOG.

**Item No. 69.10(b): To ratify Re-constitution of University Research Board (URB).**

**Board Decision:** The Board ratified the matter. Board further suggested that a criterion for selection of experts be defined by the University for future.

**Action Taken:** The matter is under progress.

**Item No. 69.11.1: To approve the panel of experts for faculty recruitment.**

The Board approved the panel of experts for the position of English (Communication Skills), Food Science and Technology and Journalism & Mass Communication. Board further suggested that criteria for selection of experts be defined by the University for future.

Board authorized the Vice Chancellor, IKGPTU to invite the expert members for screening and selection Committees from the approved panel as per their availability.

**Action Taken:** No action required

**ATR on Proceedings of 70<sup>th</sup> Special Meeting of Board of Governors held on 22.02.2019.**

**Item No. 70.3: To consider and approve the acquisition/ purchase of 42 acres of land at Shri Chamkaur Sahib to establish Guru Gobind Singh Institute of skills as constituent campus of IKGPTU.**

