

## Department of Youth Affairs



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ  
Estd. Under Punjab Technical University  
Act. 1996 (Punjab Act No. 1 of 1997)

Ref.No.[IKGPTU/YA/444](#)

Dated:[04/04/2024](#).

**Principals/Directors  
Affiliated Colleges/Institutions/Constituent Campuses of IKGPTU.**

**Subject: Consent to host Youth Festival for the Session 2024-25.**

**Respected Sir/Madam,**

With reference to the above subject, Department of Youth Affairs is going to organize Youth Festivals for session 2024-25. The College/ Institute interested to host the Youth Festival for the said session may submit their respective Consent on attached Performa. Please email it on [Cultural@ptu.ac.in](mailto:Cultural@ptu.ac.in)

For any query contact undersigned at 9478098115.

Looking forward for your kind response

Regards

**With Regards,**

**Sumeer Sharma  
Assistant Director (Youth Affairs)**

CC:

1. Dean Student Welfare for information
2. Controller of Examination IKGPTU with request to upload in College Login
3. Deputy Registrar I.T.S. for uploading on University Website

*"Propelling Punjab to a Prosperous Knowledge Society"*

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Website:[www.ptu.ac.in](http://www.ptu.ac.in) E-mail :[cultural@ptu.ac.in](mailto:cultural@ptu.ac.in)

# I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

## Department of Youth Affairs

### Consent for Hosting Zonal Youth Festival for the Session 2024-25

1. Name of the College/Institute .....
2. Consent for ZONAL .....
3. Name of Principal/Director  
Phone No& E-mail Id: .....
4. Name of Cultural Coordinator  
Phone No &E-mail Id: .....
5. Detail of Venues(with Approx.  
Capacity) -----
  - a) No. of Auditorium -----(with Approx. Capacity)-----
  - b) No. of Amphitheatre/Open  
Air Theatre -----(with Approx. Capacity)-----
  - c) No. of Conference Hall -----(with Approx. Capacity)-----
  - d) No. of Big Halls -----(with Approx. Capacity)-----
  - e) No. of Open Stage -----(with Approx. Capacity)-----
6. Details of Accommodation for  
Students &Officials (M/F)
  - a) Male Students -----(with Approx. Accommodation)-----
  - b) Female Students -----(with Approx. Accommodation)-----
  - c) Male Officials -----(with Approx. Accommodation)-----
  - d) Female Officials -----(with Approx. Accommodation)-----
  - e) Guest/Judges(M/F) -----(with Approx. Accommodation)-----
7. Description of Food arrangements  
for participating teams & officials .....
8. Details of the Local Transport for  
Teams/Officials/Judges .....
9. Arrangements for  
Lights/Sound/Stage/Computer/Pow  
er Backup/Projector/Generator .....
10. Security Arrangements .....
11. Please mentions of mass media  
for giving wider publicity  
regarding Youth Festival .....
12. Sponsorship .....
13. Any other information .....

**Signature of Cultural Coordinator**

**Signature of  
Principal/Director  
(With Stamp)**

## **Undertaking:**

1. Utilization Certificate after audit will be sent to the Department of Youth Affairs within one month from the completion of Youth Festival for adjustment of Grant.
2. All details regarding Participation/Results (Event-Wise)/File/any other documents related to the Youth Festival will be sent through mail and hard copy within one month from the completion of Youth Festival.
3. Medals/Trophies left undistributed after the prize distribution ceremony will be handed over to the Department of Youth Affairs within a week from the completion of Youth Festival.

**We undertake and assure that the above said undertakings will be met within the specified time limit.**

**Signature of Cultural Coordinator**

**Signature of  
Principal/Director  
(With Stamp)**