

**I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR  
(REGISTRAR OFFICE)**

IKGPTU/REG/NF/ACAD/ 2173

Dated: 17/11/23

**NOTIFICATION**

**Sub: Board of Studies in Hotel Management, Tourism and Travel Management for the period of 2023-25.**

**Whereas**, I. K. Gujral Punjab Technical University (formerly known as Punjab Technical University) has been established u/s 2(f) of the UGC Act, 1956; by an Act of State Legislature, with 'Punjab Technical University Act, 1996, as the Principal Act', notified through PUNJAB GOVT. GAZ. (EXTRA.), JAN 16, 1996 (PAUS.26, 1918 SAKA) on 16<sup>th</sup> January 1997.

**Further whereas**, the Board of Studies is designated as one of the authorities of the university, as per provisions of section 13(1) of the, 'Punjab Technical University Act, 1996', the Principal Act.

**Further whereas**, the structure of Board of Studies for various courses running in the University is available in IKGPTU Regulations, as per item 72.10 of 72<sup>nd</sup> meeting of Board of Governors, held on 23.01.2020. Furthermore as per IQAC, one representative each from Alumni, Industry and students has also been included.

**Whereas**, with the approval of the Competent Authority, the Board of Studies for **Postgraduate Studies in Hotel Management, Tourism and Travel Management** is notified as under:

| S No  | Nomenclature   | Name & Address  | Designation        |
|-------|--|---|--------------------|
| (i)   | To be nominated by the Vice Chancellor   | <b>DR. HARMEEN SOCH</b><br>Professor, Department of Hospitality & Management<br>IKG Punjab Technical Univ Main Campus,<br>Kapurthala Mob – 94780-98051,<br>harmeensoch@yahoo.com,<br>harmeensoch@ptu.ac.in  | <b>Chairperson</b> |
| (ii)  | All Professors from concerned Departments of affiliated Colleges / Departments of the University by rotation on the basis of Seniority           | <b>1. Dr. Rajeev R. Mishra</b><br>Professor, Chd College of Hospitality, Chd Group of Colleges, Landran<br>Mob – 89201-34349, director.cch@cgic.edu.in<br><b>2. Mr. Ariban Gupta</b><br>Professor, Pb Coll of Tech Edu Baddowal, Ludhiana, Mob – 62808-23335,<br>ariban@pcte.edu.in   | Member(s)          |
| (iii) | Two Associate Professors from the concerned discipline / subjects in the affiliated Colleges / University, by rotation on the basis of Seniority | <b>1. Dr. Palwinder Kumar</b><br>Assoc. Professor, Department of Hotel Management KC College of Hotel Management, SBS Nagar, Mob – 82839-28188,<br>drpalwinder3@gmail.com<br><b>2. Mr. Divoy Chhabra</b><br>Associate Professor, CT Inst of Hotel Management, Shahpur, Jalandhar<br>Mob – 98888-30088,<br>director.hospitality@ctgroup.in | Member(s)          |



| S No | Nomenclature   | Name & Address   | Designation |
|------|--|--|-------------|
| (iv) | Two Assistant Professors from the concerned discipline / subjects in the affiliated Colleges / University, by rotation on the basis of Seniority | <b>1. Dr. Sonia Minhas</b><br>Asstt. Professor, Chd College of Hospitality Chandigarh Group of College, Landran, Mob – 98156-05530, sonia.4434@cgic.edu.in<br><b>2. Dr. Mandeep Kaur (#)</b><br>Asstt. Professor, Deptt of Hospitality & Management, IKG Punjab Technical Univ Main Campus, Kapurthala Mob – 94780-98056, mandeeparora.ptu@gmail.com   | Member(s)   |
| (v)  | Three outside Experts from Industry or other organizations to be nominated by the Vice Chancellor  | <b>1. Dr. Bharat Kapoor</b><br>Director, Department of Hotel Management & Tourism Guru Nanak Dev University, Amritsar Mob – 75080-03070, bharatkapoor22@gmail.com<br><b>2. Dr. Prashant Kumar Gautam</b><br>Professor, Univ Inst of Hotel and Tourism Mgt. Panjab University, Chandigarh Mob – 98159-76444, prashantgautam@pu.ac.in<br><b>3. Dr. Sushma Rewal Chugh</b><br>Professor, Inst of Vocational (Tourism) Studies Himachal Pradesh University, Shimla Mob – 96253-09279, sushma_chugh@yahoo.co.in | Member(s)   |
| (vi) | One member each from Industry, Alumni and Students   | <b>1. Er. Ashish Agarwal (Industry)</b><br>SVP/CTO Oberoi Group of Hotels & Resorts- Gurgaon, Mob: 99530-09149; ashish.agarwal@oberoigroup.com<br><b>2. The Chairperson shall co-opt an Alumni as Member in consultation with Dean (Academics) of the IKGPTU</b><br><b>3. Student Member shall be coopted by Chairperson in consultation with Dean (Academics) of the IKGPTU</b>   | Member(s)   |

# Shall act as Coordinator Board of Studies.

**Programme: -**

|   |                                      |   |   |
|---|--------------------------------------|---|---|
| 1   | Master of Hotel Mgt. & Catering Tech | 2 | Master of Tourism and Travel Management |
| In addition: - Any other related program, as per directions of the Dean Academics, IKGPTU |                                      |   |   |

**Main Functions: -**

- (i) To prepare and recommend the Curriculum, Syllabi and course of studies including the textbooks for various Programmes / subjects / courses in line with the Vision, Mission and Objectives of the University / Department, for consideration and approval of the Academic Council. Also, to map the syllabus for student migration cases from other Universities.



- (ii) To suggest methods & methodologies for innovative teaching and evaluation techniques and in addition, to suggest course scheme and measures to be taken for developing teaching departments as center of excellence in addition to courses being offered.
- (iii) To suggest an expert panel of faculty members for Question Paper Setters / Evaluators and for examining the lab courses. Dean Academic shall allocate the name of external examiner for Post Graduate Thesis Evaluation from the list proposed by the BoS. The Dean Academics Shall be at liberty in consultation with the Vice Chancellor more names in the expert panel, if the proposed panel is not appropriate. The BOS (PG) shall approve the title of the Research Topic, Design methodology and the supervisors for PG thesis.
- (iv) To frame wherever necessary, model papers for the guidance of paper setters and to give recommendations on out of syllabus, misprinting error cases in question papers etc.
- (v) To coordinate research, teaching and extension / outreach activities of the University / Department and to recommend measures for the periodical assessment and improvement of the standard of studies.
- (vi) To recommend a list of reference books, periodicals, reports etc., pertaining to the subject concerned, for the library and to recommend panel of editors for preparation of anthologies.
- (vii) To recommend the list of equipment, and the norms for the recruitment of technical staff.
- (viii) To act as a consultative body in regard to all references made to it and to bring to the notice of the concerned authorities any matter connected with subjects under the purview of the Board.
- (ix) To deal with any other matter referred to it by any of the University Authorities.
- (x) Meetings of the Board of Studies shall be convened as and when required, but not less than twice in a calendar year. Gap between two meetings should not be more than 180 days.

**Tenure:**

The tenure of the Board of Studies shall be for two years from the date of this notification.

**Quorum:**


Quorum of the BoS meeting shall be minimum of Half (1/2) of the members of the BoS constituted including the Chairperson of the BoS. The term of members expires after 2 years from the notification or till they hold official positions as above, whichever is earlier.

**General Conditions: -**

- (i) In the absence of Chairperson BoS, Professor at First Position in BoS will act as Chairperson to hold meetings of respective BoS.
- (ii) Any BoS member, on account of continuous absence may be replaced by the Vice Chancellor in consultation with the Dean Academics, on recommendation of Chairperson BoS.
- (iii) Chairperson, BOS may invite any subject expert(s) as a special invite, with additional specialization to the meeting, if required, in consultation with Dean Academics IKGPTU, with his prior approval.
- (iv) BoS shall have one faculty as coordinator from IKGPTU. The coordinator will be responsible for making all the arrangements for conduct the BoS meeting through the Department of Academics and shall be responsible to put up all the issues / agenda related to BoS in meeting and will hand over all the related records to the office of Dean (Academics), IKGPTU.

(v) TA/DA & Honorarium to members and other invitees of the meeting shall be paid as per university norms notification no. IKGPTU/REG/NF/2169 dated 31.05.2019 and as revised from time to time.

This is issued with the approval of competent authority vide e-office file No. I-15/1253/2023-ACAD (Computer No. 109943).



**(Dr. S.K. Misra)**  
Registrar

Endst. No. IKGPTU/REG/NF/ACAD/2174-2178

Dated: 17/11/23

A copy of the above is forwarded to the following for information and necessary action please.

1. Secretary to Vice Chancellor; for kind information to Hon'ble Vice Chancellor.
2. Registrar-cum-Member Secretary, BoG of IKGPTU Kapurthala.
3. Dean (Academics), IKGPTU.
4. DR (ITS): For uploading on BoS Page of University website.
5. All concerned.



**(Dr. S.K. Misra)**  
Registrar