

**I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR  
(REGISTRAR OFFICE)**

IKGPTU/REG/NF/R&D/1079

Dated: 07.08.2023

**NOTIFICATION**

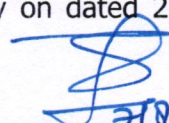
**Subject: Guidelines regarding refund of Ph.D. fees.**

If a candidate withdraws his/her admission before commencement of coursework, the refund policy is as under:

1. The Ph.D. Provisional Registration fees is charged on account of the Provisional Registration after the completion of the process of the Ph.D. admission (Entrance Test, Result declaration, Interview and interview result declaration). The provisional registration No. is issued with the allotment of course work subjects/centre, therefore registration fees should not be refunded to the candidates.
2. In the absence of any refund policy of UGC for Ph.D. course fee, if the student opts to withdraw from the Ph.D. programme, the refund of course work fees remitted by the student may be made in accordance with the similar provision of fee refund of UG/PG courses letter No. D.O. No.2-71/2022 (CPP-II) dated 01-11-2022 (notification October 2018) as under:

S. No.	Percentage of refund of Course work fee	Point of time when student submitted the application to withdraw Ph.D. programme after issuance of the Provisional registration no. and allotment of course work subjects.
1.	100%	If refund application is received within 15 days or less after issuance of the Provisional registration no. and allotment of course work subjects.
2.	80%	If refund application is received within 30 days or less but more than 15 days after issuance of the Provisional registration no. and allotment of course work subjects.
3.	00%	If refund application is received after 30 days of issuance of the Provisional registration no. and allotment of course work subjects.

This notification is issued with the approval of competent authority on dated 21-07-2023 vide e-office file No. D/881/2022-R and D (Computer No. 77010).


  
(Dr. S.K. Misra)  
Registrar

Endst. No. IKGPTU/REG/NF/R&D/1080-1084

Dated: 07.08.2023

A copy of the above is forwarded to the following for information and necessary action please.

1. Secretary to Vice Chancellor: for kind information to Hon'ble Vice Chancellor.
2. Dean (R&D)
3. Dean (Academic): for inform to all HODs (Teaching) and Directors (Constituent Campuses of IKGPTU)
4. Finance Officer
5. ITS Branch: for upload in the notice board of the University website and Ph.D. admission link also.

  
(Dr. S.K. Misra)  
Registrar