



**THE I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY
JALANDHAR**

E-TENDER

FOR

ALLOTMENT OF SHOPS, TUCK SHOPS AND CANTEEN

AT

**THE I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR,
MAIN CAMPUS, JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PUNJAB) – 144603.**

[Handwritten signatures in blue ink]

**THE I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR,
MAIN CAMPUS, JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PUNJAB) – 144603**

Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical University Jalandhar, Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.

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S. K. G. J. V.

1. NOTICE INVITING E-TENDER FOR

Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical University Jalandhar, Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.

(E-TENDERING MODE)

Name of work	Tender for Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical University Jalandhar, Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.
The Currency in which payment shall be made	Indian Rupees (INR)
Date of Publishing	05-05-2023
Document Download Start Date	08-05-2023
Start Date for uploading of Bids	08-05-2023
Last Date for uploading of Bids	25-05-2023 upto 5:00 PM
Date & time of Opening of Technical Bids	26-05-2023 at 11:00 AM
Date of Opening of Financial Bids	will be intimated
Processing Fee	Processing Fee (as mentioned on the web portal) shall be paid through online mode only as per Punjab Government e-procurement.
Tender Fee	Rs.1180/-(Inclusive of GST (applicable) Mode of payment: online (https://eproc.punjab.gov.in)

- 1.1 For participating in the above e-tendering process, the bidders shall have to get them registered in <https://eproc.punjab.gov.in> and get user ID and password Class 2 digital signatures is mandatory to participate in the e-tender process. For any clarification/difficulty regarding e-tendering process, please contact Help Desk Number 0172-2970263, 0172-2970284 (on Government working days from 09:00 AM to 05:00 PM) or call at 24 X 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787 and for any clarification/query regarding work/site may contact 01822-282546. International bidders are requested to prefix 91 as country code. The blank tender document can obtain from Punjab Government e-procurement website: - <https://eproc.punjab.gov.in>.
- 1.2 All bids (both Technical and Financial) should be uploaded in the E-procurement portal (<https://eproc.punjab.gov.in>). No manual bids will be accepted.

- 1.3 Tenderer/Bidders are advised to visit The I. K. Gujral Punjab Technical University Jalandhar, Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603 website (www.ptu.ac.in) for getting themselves updated for information on this tender. Corrigendum and addendum (if any) will be uploaded on E-procurement portal (<https://eproc.punjab.gov.in>) and IKGPTU website. (www.ptu.ac.in/Tender.aspx). Tenderer/Bidders are advised to visit web page and update themselves. Corrigendum/addendum are the part of tender documents and bidder are supposed to upload the same, duly signed as per the guidelines given in the tender document.
- 1.4 Tender Processing fee and E.M.D. should be deposited as per e-procurement website <https://eproc.punjab.gov.in>. No other modes will be accepted.
- 1.5 Bids must be submitted online through <https://eproc.punjab.gov.in> by the time specified in the table (as per system clock). Department/Service provider does not take any responsibility for the delay caused due to non-availability of internet connection or network traffic for online bids. Prospective tenderer/bidders are advised to start uploading process well in time and not leave it to the last minute as same may take time because of the data involved.
- 1.6 Bidders shall upload scanned copy of all the papers i.e. proof of PAN Card, GST No. and other documents mentioned in the subsequent pages.
- 1.7 Uploaded documents of valid successful tenderer/bidder will be verified with the original documents. The valid successful tenderer/bidder has to provide the originals to the concerned authority on receipt of such letter, which will be sent through registered post/e-mail.
- 1.8 If the date of opening of tenders happens to be a public holiday/holiday declared by the university, then the tenders will be opened on next working day at the same time and place.
- 1.9 The IKGPTU reserves the right to cancel the tenders or postpone the tender and to reject any or all tenders without assigning any reasons thereof.
- 1.10 Tenderer/Bidders may note that they are liable to be disqualified at any time during tendering process in case any of the information furnished by them is not found to be true. EMD of such tenderer/bidder shall be forfeited. The decision of The IKGPTU in this regard shall be final and binding.
- 1.11 The validity of the offer shall be 120 days from the date of opening of the Technical bid. If any bidder withdraws his tender within the validity period or makes any modifications in terms and conditions of the tender and/or rates after submission of tender does not start the work within stipulated period from the date of issue of letter of acceptance, then The IKGPTU shall without prejudice to any other right or remedy, be at liberty to forfeit the earnest money deposit (EMD) deposited by the bidder. In case of forfeiture of EMD, the tenderer shall be debarred from bidding in case of re-invitation of the tenders.

2.0 GENERAL TERMS & CONDITIONS:-

The Tenderer/bidder fulfilling all the following criteria shall be considered as qualified for opening of financial bids:

2.1 **Parties:** - The parties to the contract are the Tenderer (the Tenderer to whom the work has been awarded) and the I. K. Gujral Punjab Technical University Jalandhar, Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.

2.2 **Addresses:** - For all purposes of the contract including arbitration there under, the address of the Tenderer mentioned in the tender shall be final unless the Tenderer notifies a change of address by a separate letter sent by registered post with acknowledgement due to The REGISTRAR, I. K. Gujral Punjab Technical University Jalandhar, Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603. The Tenderers shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.

2.3 Earnest Money:

Earnest money is to be submitted online at Punjab Government e-procurement portal (<https://eproc.punjab.gov.in>). The detail of Earnest money is given as under:-

Sr. No.	Name of Work- Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical University Jalandhar, Main Campus, Jalandhar- Kapurthala Highway, Kapurthala (Punjab) – 144603.		Tender Fee (In Rs.)	Earnest Money (In Rs.)	Period of Service
	Shop No.	Reserve Price (In Rs.)			
1	Shop No-1	1900/-	1000/- + GST	10000/-	2 years
2	Shop No-2	1800/-		10000/-	2 years
3	Shop No-3	1700/-		10000/-	2 years
4	Shop No-4	1000/-		5000/-	2 years
5	Shop No-5	1000/-		5000/-	2 years
6	Shop No-6	2500/-		EMD exempted (as per tender clause 2.11)	2 years
7	Shop No- 7	1200/-			2 years
8	Shop No- 8	1000/-			2 years
9	Canteen	12000/-		50000/-	2 years

Note: Detail of shops, tuck shops and canteen i.e. area, location, reserved for & working hours etc. on clause: 2.17

- a) The earnest money so deposited shall not earn any interest.
- b) No request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by the university in respect of any previous work will be entertained.
- c) Tenderers/bidders shall not be permitted to withdraw his offer or modify the terms and conditions thereof.
- d) The Tenderers/bidders without Earnest Money Deposit (EMD) will be summarily rejected.
- e) A Party who does not qualify technical bid, its EMD will be returned after completion of bid process.
- f) The Earnest Money will be forfeited in case the successful tenderer/bidder fails to take the possession of the premise as per the procedure with in stipulated period of 15 days after the issuance of the offer letter.
- g) EMD of successful bidder shall be converted into security & will be refunded after completion of the contract.

2.4 Signing of Tender:

Individual signing the Bid or other documents connected with contract must specify whether he signs as:

- a) A "sole proprietor" of the concern or constituted attorney of such sole proprietor.
- b) A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the Partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- c) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn of affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. A Self attested copy of the certificate of registration of firm should also be enclosed along with the bid.
- d) In the case of partnership firms, where no authority to refer disputes concerning the business of partnership firm has been conferred on any parties the bid and all other related documents must be signed by all partners of the firm.
- e) In Case of Private Limited Company: The Company should have private limited certification/registration & proper authorization of the person who is signing the bid.

- f) A person signing the Tender form or any documents forming part of the bid on behalf of another person should have an authority to bid such other person and if, on enquiry it appears that the persons so signing had no authority to do so, the university may, without prejudice cancel the contract and hold the signatory liable for all costs, consequences and damages under the civil and criminal remedies available.
- g) The Tenderer/bidder should sign and affix his/his firm's stamp at each page of the bid and all its Annexure as the acceptance of the offer by the Tenderer/bidder will be deemed as a contract and no separate formal contract will be drawn.
- h) The Tenderers/bidders are advised to study the terms & conditions document carefully. Submission of bid shall be deemed to have been done after careful study and examination of the terms & conditions with full understanding of its implications. The aspiring Tenderer/bidder should submit their bids in compliance with the scope of work, contract terms and conditions.
- i) The following instructions should be carefully noted and complied with:
- The Tenderers/bidders shall sign all pages of tender. All changes, alteration, corrections in the bid shall be signed in full by the person(s) signing the bid with date. The duly signed will be considered a contractual obligation for the bid.
 - The Tenderers/bidders shall quote the rates in Indian Rupees, in English language and International numerals. The rate shall be entered in figures as well as in words. In case of any discrepancy between rates mentioned in figures and words, the latter shall prevail. Rates quoted by the Tenderer/bidder shall be final and no amendment shall be permitted. All rates shall be fixed & inclusive of all taxes & GST and shall not be subject to escalation. Upward change in rates will not be considered due to any hike in market prices or taxes during the period of contract.
 - Power of Attorney/Authorization with seal of the company, of person signing the tender documents.
 - Canvassing in any form in connection with the bid is strictly prohibited and the bids submitted by the Tenderers/bidders who resort to canvassing are liable for rejection.
- 2.5 Tenderers/bidders are advised to visit and examine the site where the work to be executed and its surroundings or other areas as deemed fit by Tenderer/bidder and obtain for itself on its own responsibility all information that may be necessary for preparing the bid and execution of the contract. The cost of visiting the site and collecting the relevant data shall be at the Tenderers/bidders own expenses.

2.6 Each Tenderer/bidder shall have to produce an affidavit on a stamp paper worth RS.100/- giving the local as well as the permanent home address along with recent passport size photographs. Also provide attested copy of the PAN Card failing which the tender will not be entertained. The Allotment of Canteen on the campus is being done on contract basis.

2.7 All or any of the power and rights exercisable by the IKGPTU in respect of tender shall be exercised by the Registrar, IKGPTU and the tenderer shall not have objection whatsoever in respect thereof.

2.8 Duration of Contract:

- a. The allotment would be for duration of two years (this period will start from the date of signing of the agreement).
- b. Two renewable/extendable options (on every 6 month) on the basis of satisfactory work/performance after completing first 02 years and on same terms & conditions.

2.9 Award of Tender:

- a. Those tenderer/bidders, whose bids are accepted/qualified technically, will only be considered for Financial Bids Consideration.
- b. The shops, tuck shop and canteen will be allocated on the basis of maximum rent quoted by the tenderer/bidders for shops/tuck shops/canteen in the financial bid.
- c. The tenderer/bidders must quote rent for shops/tuck shop/canteen etc. atleast at par/above the rates mentioned under Annexure-I against each shops/tuck shop/canteen. In case of tie/equal maximum rates/rent quoted, the allotment will be finalized on the basis of maximum experience and financial turnover for the the last 3 financial years.
- d. In case a Tenderer/bidder submits applications for more than one facility, his/her bids shall be considered subject to submission of relevant 3 years experience certificate.
- e. The allottee shall ensure to start operation of the relevant services within 30 days from the date of issuance of allotment letter. Further the renewal shall be the discretion of the Registrar by raising the rent as applicable at the time of renewal.
- f. The allottee of shop/canteen shall provide suitable furniture at own cost.
- g. Acceptance of allotment letter will be final. No separate agreement will be executed.

2.10 Security:

- a. EMD of successful bidder shall be converted into security.
- b. The security deposits will be returned to the allottee without any interest after completion of the contract and handing over the possession of the shops/tuck shops/canteen peacefully and settlement of all the dues.

- c. The entire amount of security money will be liable to be forfeited in case of failure of the successful tenderer/bidder to abide by terms and conditions of the tender.

2.11 For Startup:

- a. Only IKGPTU Main Campus & Constituted Campus students will be eligible.
- b. GST, EMD & Experience condition will be exempted.
- c. Only Shop No. 6, 7 & 8 (Tuck shops in Hostels) are reserved for Startup.
- d. Shop No. 6 (Tuck Shop in Girl Hostel) is reserved for Female students only.

2.12 Rent & other charges:

a. Rent:

- i. The rent would be payable every month in advance by the 7th of each month in the case of canteen, and annual in advance for other shops and tuck shops.
- ii. The rent cannot make any adjustment against the security deposit.
- iii. The rent shall be enhanced @ at least by 5% per year.

b. Water & Sanitation Charges:

- i. Water and Sanitation charges will be Rs. 500/- (Per month) fixed.
- ii. Water & Sanitation Charges would be payable every month in advance by the 7th of each month in the case of canteen, and annual in advance for other shops and tuck shops.

c. Electricity Charges:

- i. The electricity consumption bill will be generated monthly as per the reading of the Electricity Sub Meter installed in the shops/tuck shops/canteen. This bill will be according to the Internal Unit Rates made in the university. The allottee will deposit the electricity consumption bill monthly in the university account.
- d. In the event of rent/electricity/water & sanitation charges not paid by the due date, it shall be liable to pay interest @ 18% per annum of the amount remaining unpaid.
- e. Other charges will be paid by the allottee separately as applicable.

2.13 Cleanness:

- a. Every employee so engaged by the allottee shall medical fit and wear proper, clean dress, badge (with her/him name) and food safety apparels (i.e gloves, head covering scarfs/hair nets, aprons, masks etc.) while on duty. The said dress, badge, food safety apparels etc. shall be provided by the allottee at its own cost.
- b. Hygienic condition shall be maintained and the vendors shall be responsible for disposal of the waste. The waste must be disposed off and 100% cleared before closing of each business day and cleared at sufficient intervals during the day. The allottee shall maintain neat and cleanliness of the premises at all time.

- c. Allottee will not dump any empty packing, baskets or any material on the roof or in the open space outside the premises.

2.14 Quality Assurance/Inspections:

- a. The quality of the items can be checked by the committee constituted by Registrar IKGPTU any time and material found sub-standard will not be allowed.
- b. That the shop, tuck shop and canteen shall be subject to inspection at any time without any notice to the contractor by committee constituted by the Registrar or any other authority authorized by him.
- c. Allottee will be fully responsible for good conduct and character of his/her employee(s) and employee shall be properly dressed and ensure that the dress is neat and clean at all times.
- d. Time to time the feedback reports may be taken from students/staff/faculty in terms of rates, quality, hygienic cleanliness and availability of items, conduct of allottee and its staff. The Overall performance will be accessed by allotment committee.

2.15 Fine & Penalties:

- a. In case any public complaint is received attributable to misconduct, misbehavior of contractor's Personnel. A penalty of Rs. 1000/- for each such incident shall be levied. Further the concerned Contractor's personnel shall be removed from the system/Institute's empanelled/allotment list.
- b. In failing of clause 2.13 a fine upto Rs.1000/- can be imposed on allottee by the competent authority.
- c. The university shall be entitled to recover any outstanding dues including penalty/fine, installment and other dues if any.

2.16 Rejection/Cancellation:

- a. All tenders in whom any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected. Conditional tenders shall not be considered for acceptance.
- b. The contractor shall not engage any sub-contractor or transfer the contract to other person in any manner.
- c. The IKGPTU does not bind itself to accept the highest or any other tender and reserve the right to The I. K. Gujral Punjab Technical University Jalandhar, Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603. Punjab (India) reject any or all tenders without assigning any reason therefore and without being answerable to the tenders in any manner whatsoever. Registrar of the university also reserves the right to re-notify or withdraw from the tender for any of the shop.

- d. The allotment can be cancelled in public interest and the shop/tuck shop/canteen can be asked to vacate the site on one month notice without assigning any reason thereof for which no damage shall be liable to be paid by the university.
- e. The successful tenderer shall abide by the provision of all local laws and laws of land any and all the terms and conditions which are specified in the tender document. Failure to fulfill this agreement shall attract the penal provision of relevant well as panel Provision of agreement. That the IKGPTU shall have the right to cancel the allotment in the event of breach of any of the terms and conditions of this allotment or any instruction issued there under any the allotment shall forfeit the security deposit in part or in full in its sole discretion.
- f. During the period of allotment, if the shops/tuck shops/canteen are required by the university, the allotment can be cancelled and the allottee shall have to vacate the area within the time specified in the letter issued by the university. In case of such an eventuality, no compensation except refund of proportionate rent amount for the unexpired period of allotment.
- g. If the shops/tuck shops/canteen remain closed for more than 15 days without proper permission, it will be presumed to have been closed down. As such, the university shall be entitled to terminate the allotment forthwith duly forfeiting the contractor's security.

2.17. Items & Items Rates, Payments/Dues:

- a. No additional space shall be allowed and allottee keeps their goods inside the shop/tuck shop /Canteen. There will be no encroachment/additions and alternation in any manner whatsoever.
- b. The sale of Narcotics is strictly prohibited in shops/tuck shops/canteen. Further, smoking and consumption of Alcohol/intoxicants in the premises is strictly prohibited.
- c. The items & rate of items (without MRP) will be decided by separate committee constituted by the Registrar.
- d. The rates of branded items in no case will be more than MRP.
- e. The rate of various items, services are to be displayed in the shops/tuck shops/canteen.

2.18. Detail of Shops & other terms:

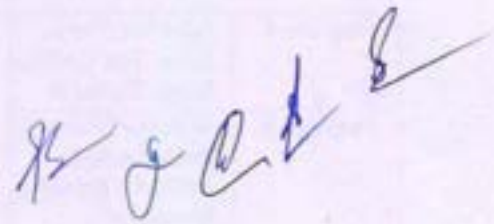
Sr. No	Shop No	Location	Area (approx.)	Reserve for	Reserve Price/Rent (Per Month (in Rs.) + GST as per applicable	Operation Timing
1	Shop No-1	Below KRC	197.04 sqft.	Stationary, Photo Stat, Printing, Email, Mobile Recharge	1900/- + GST as per applicable	8AM to 6PM
2	Shop No-2	Below KRC	191.68 sqft.	Barber Shop	1800/- + GST as per applicable	8AM to 6PM
3	Shop No-3	Below KRC	185.42 sqft.	Laundry Services (Only collection /disburse and Ironing)	1700/- + GST as per applicable	8AM to 6PM
4	Shop No-4	In Front Of Academic Block-1	100 sqft.	Juice bar (Fresh Fruits, Fresh Juice, Tea, Coffee, Soup, Shakes & Beverages	1000/- + GST as per applicable	8AM to 6PM
5	Shop No-5	In Front Of Academic Block-1	100 sqft.	Milk Bar (Packed Products: Milk Products, Bakery, Snacks)	1000/- + GST as per applicable	8AM to 6PM
6	Shop No-6	Tuck Shop, Store Room, Ground Floor, Boys Hostel-1 (Jalandhar Side)	280.16 sqft.	General/Daily need items	2500/- + GST as per applicable	5PM to 10PM
7	Shop No- 7	Tuck Shop, Room No. 004, Ground Floor, Boys Hostel-3 (Jalandhar Side)	128.34 sqft.	General/Daily need items	1200/- + GST as per applicable	5PM to 10PM
8	Shop No- 8	Girls Hostel 1 And 2	100 sqft	General/Daily need items	1000/- + GST as per applicable	5PM to 10PM
9	Canteen	Below KRC	1286.03 sqft.	Breakfast, Lunch, Pakoda (Bread & Simple), Samosa, Tea, Snacks, Indian Dishes	12000/- + GST as per applicable	8AM to 6PM

- Shop No. 6, 7 & 8 (Tuck shops in Hostels) are reserved for Startup.
- The shops, tuck shops and canteen may remain open for seven days a week and during the time as decided by the university. Any closure must be done with approval of competent authority.
- No child labour shall be employed by the allottee in any case. Full details of the employed person will be maintained by the allottee and will be provided to competent authority and when demanded.
- For Shop no. 8 only female staff should be engaged by the allottee.

- e. Allottee will not be allowed to open the facility of the shops, tuck shops and canteen to the outsiders. The shops, tuck shops and canteen solely meant for use by the Residents, Students, Visitors and Staff of the university.
- f. In case of any loss or damage to the customers due to him/her employees negligence, the shops, tuck shops and canteen allottee shall be responsible to make good the loss to the customer.
- g. Allottee will be responsible for the repair of shops, tuck shops and canteen required, if any during the lease period.
- h. Allottee will be responsible to make all arrangements to ensure with regard to the safe custody. The university shall not be responsible for any damage, loss or theft in booth, if any.
- i. No additional space shall be allowed and allottee keeps their goods inside the shop, tuck shop and Canteen. There will be no encroachment/additions and alternation in any manner whatsoever.
- j. Allottee will arrange his/her own furniture, partition, installations, shelves etc. inside the shops/tuck shops/canteen.
- k. The university will not be responsible for the payment of any bill due against any member of the staff, employee and students etc.
- l. On closure of allotment, allottee should have to obtain NOC from the university.

2.19 Territorial Jurisdiction

- a. Dispute, if any, shall be subject to the territorial jurisdiction of the Kapurthala court.

A series of handwritten signatures in blue ink, appearing to be official approvals or signatures of the parties involved.

3.0 TECHNICAL ELIGIBILITY CRITERIA:

Shop No	Reserve for	Experience	Documents Required (All the documents should be stamped & signed by authorized signatory, properly numbered & indexed and submitted with Technical bid in pdf. format)
A	B	C	D
Shops:			
Shop No-1	Stationary, Photo Stat, Printing, Email, Mobile Recharge	<ul style="list-style-type: none"> At least 03 financial year of experience in concerned field is required (Self-certification/undertaking regarding experience is to be attested by concerned area Counselor/Sarpanch) 	<ol style="list-style-type: none"> 1. Experience Certificate as per column C. 2. Detail of Earnest Money Deposit (EMD) 3. Affidavit on a stamp paper worth RS.100/- giving the local as well as the permanent home address along with recent passport size photographs. 4. PAN. 5. ADHAAR. 6. Bidder General Information (<i>Annexure-II</i>). 7. Undertaking by Applicant (<i>Annexure-III</i>). 8. Self attested certification regarding blacklisting (<i>Annexure-IV</i>). 9. Additional documents, if any.
Shop No-3	Laundry Services (Only collection /disburse and Ironing)		
Shop No-2	Barber Shop	<ul style="list-style-type: none"> A certificate course of one year. At least 03 financial year of experience in concerned field is required (Self-certification/undertaking regarding experience is to be attested by concerned area Counselor/Sarpanch) 	<ol style="list-style-type: none"> 1. Course Certificate as per Column C 2. Experience Certificate as per column C. 3. Detail of Earnest Money Deposit (EMD) 4. Affidavit on a stamp paper worth RS.100/- giving the local as well as the permanent home address along with recent passport size photographs. 5. PAN. 6. ADHAAR. 7. Bidder General Information (<i>Annexure-II</i>). 8. Undertaking by Applicant (<i>Annexure-III</i>). 9. Self attested certification regarding blacklisting (<i>Annexure-IV</i>). 10. Additional documents, if any.
Shop No-4	Juice bar (Fresh Juice, Tea, Coffee, Soup, Shakes &	At least 03 financial year of experience in concerned field is required (Self-certification/undertaking regarding experience is to be attested by concerned area Counselor/Sarpanch)	<ol style="list-style-type: none"> 1. Experience Certificate as per column C. 2. Detail of Earnest Money Deposit (EMD) 3. Affidavit on a stamp paper worth RS.100/- giving the local as well as the permanent home address along with recent passport size photographs. 4. PAN 5. ADHAAR 6. FSSAI Registration. If the vendors are running the same previously, the copy of registration should be enclosed. (as applicable) 7. Attested photocopies of the distributorship/agency given to him by the company for running the particular business. (as applicable) 8. Bidder General Information (<i>Annexure-I</i>). 9. Undertaking by Applicant (<i>Annexure-II</i>). 10. Self attested certification regarding blacklisting (<i>Annexure-III</i>). 11. Additional documents, if any.
Shop No-5	Milk Bar (Packed Products: Milk Products, Bakery, Snacks)		

Startup:			
Shop No-6	General/Daily need items	Only IKGPTU Main Campus & Constituted Campus students will be eligible. GST, EMD & Experience condition exempted.	<ol style="list-style-type: none">1. Affidavit on a stamp paper worth RS.100/- giving the local as well as the permanent home address along with recent passport size photographs.2. Proof regarding IKGPTU Main Campus & Constituted Campus students.3. PAN, etc. as applicable.4. ADHAAR5. FSSAI Reg. no. (after allotment)6. Bidder General Information (<i>Annexure-I</i>).7. Undertaking by Applicant (<i>Annexure-II</i>).8. Self attested certification regarding blacklisting (<i>Annexure-III</i>).9. Additional documents, if any.
Shop No- 7	General/Daily need items		
Shop No- 8	General/Daily need items		
Canteen:			
Canteen	Breakfast, Lunch, Pakoda (Bread & Simple), Samosa, Tea, Snacks, Indian Dishes	<ul style="list-style-type: none">• Experience of satisfactorily running canteen(s)/general store/stationary/cafe, as applicable continuously for last three financial years in reputed educational institutes/organization (Government/Private Sector) - Satisfactory performance/experience must be submitted from the Institute/organization.• Attested photocopies of the distributorship/agency given to him by the company for running the particular business. (as applicable)	<ol style="list-style-type: none">1. Firm/Agency profile.2. Experience Certificate as per column D.3. Detail of Earnest Money Deposit (EMD)4. Affidavit on a stamp paper worth RS.100/- giving the local as well as the permanent home address along with recent passport size photographs.5. Documents related to Trade License, EPF, ESI, Professional Tax Registration, GST Registration etc. as applicable.6. PAN7. ADHAAR8. Financial statement duly signed for last three financial years.9. FSSAI Reg. no. for running Restaurants/Students Canteen/shops, as applicable. If the vendors are running the same previously.10. Attested photocopies of the distributorship/agency given to him by the company for running the particular business. (as applicable)11. Bidder General Information (<i>Annexure-I</i>).12. Undertaking by Applicant (<i>Annexure-II</i>).13. Self attested certification regarding blacklisting (<i>Annexure-III</i>).14. Additional documents, if any.

**THE I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR,
MAIN CAMPUS, JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PUNJAB) – 144603.**

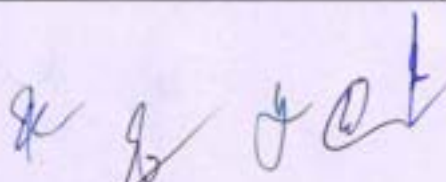
ANNEXURE-I

4. BIDDER GENERAL INFORMATION

Photograph of
Tenderer
/bidder

Sr. No	Bidder Profile (Mandatory)	Details
1	Application for Shop No. (as per Annexure-I) and name of the shop, tuck shop and canteen.	
2	Name of the Company/ Firm with Complete registered address	
3	Name of Tenderer/Bidder (Authorized Signatory)	
4	Complete Postal Address of the Tenderer/Bidder with contact (Phone/Mobile No)	
5	Legal Status (Individual/Proprietary Firm/Partnership Firms/Limited Company/Corporation)	
6	Year of Commencement of Business (attach documentary evidence)	
7	Statutory details (attach photocopy of each)	
	(i) Registration No – (as applicable)	
	(ii) Validity of Registration Number (up to) (as applicable)	
	(iii) PAN Card No-	
	(iv) Aadhar Card No of the tenderer/bidder-	
	(v) GST Reg. No- (as applicable)	
8	Firm/Agency profile (as applicable)	Attached on page no:

9	Shop No-1	At least 03 financial year of experience in concerned field is required (Self-certification/undertaking regarding experience is to be attested by concerned area Counselor/Sarpanch)	Attached on page no:
	Shop No-3		
10	Shop No. 2	Certificate course of one year.	Attached on page no:
		At least 03 financial year of experience in concerned field is required (Self-certification/undertaking regarding experience is to be attested by concerned area Counselor/Sarpanch)	Attached on page no:
11	Shop No-4	At least 03 financial year of experience in concerned field is required (Self-certification/undertaking regarding experience is to be attested by concerned area Counselor/Sarpanch)	Attached on page no:
	Shop No-5	FSSAI Reg. (As applicable)	Attached on page no:
		Attested photocopies of the distributorship/agency given to him by the company for running the particular business. (as applicable)	Attached on page no:
12	Shop No-6 Shop No- 7 Shop No- 8	Proof regarding IKGPTU Main Campus & Constituted Campus students.	Attached on page no:
13	Canteen	Experience of satisfactorily running canteen(s)/general store/stationary/cafe, as applicable continuously for last three financial years in reputed educational institutes/organization (Government/Private Sector) - Satisfactory performance/experience must be submitted from the Institute/organization.	Attached on page no:
		Attested photocopies of the distributorship/agency given to him by the company for running the particular business. (as applicable)	Attached on page no:
		Financial statement duly signed for last three financial years.	Attached on page no:
		FSSAI Reg. no. for running Restaurants/Students Canteen/shops, as applicable. If the vendors are running the same previously.	Attached on page no:
		EPF Registration (as applicable)	Attached on page no:
		ESI Registration (As applicable)	Attached on page no:
14	Undertaking by the Applicant (Annexure-II)		Attached on page no:
15	Self attested certification regarding blacklisting (Annexure-III)		Attached on page no:
16	Affidavit on a stamp paper worth RS.100/- giving the local as well as the permanent home address along with recent passport size photographs.		Attached on page no:
17	Additional documents, if any		Attached on page no:



Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:

**THE I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR,
MAIN CAMPUS, JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PUNJAB) – 144603.**

ANNEXURE-II

5. UNDERTAKING BY THE APPLICANT

(To be submitted along with the Technical Bid)

I, S/o resident of hereby solemnly agree to abide by the Terms & Conditions of the Tender. Any breach of the Clause/Clauses will render my contract null and void. I have understood completely this tender document and the terms and conditions therein mentioned under tender documents. I agree to serve the eatables on the rates as decided from time to time (for canteens/tuck shops/shops) and pay the rent and other related charges on time. I have also understood that I have to maintain the high standard, quality and hygiene of all the eatables.

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:



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KAPURTHALA (PUNJAB) – 144603.**

ANNEXURE-III

6. Self Declaration for Non-Blacklisting/Non-Debarring

(To be submitted along with the Technical Bid)

I/We (Name

Contractor /Firm/individual do hereby solemnly affirm and declare that the individual/firm are not black listed by any Govt./SemiGovt./Public Sector/ Corporation/ office or any other entity and hence there is no any pending case at court of law.

DEPONENT

DATE & TIME

THE ADDRESS

VERIFICATION

Verified that the content of above affidavit is true and correct to the best of my/our knowledge and belief. No part of it is false and nothing has been kept concealed there from.

DATE & TIME

DEPONENT

[Handwritten signatures and initials]

**THE I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR,
MAIN CAMPUS, JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PUNJAB) – 144603.**

PART-II						
Financial Bid Performa						
SHOP-1						
Name of the Work: - Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical UNIVERSITY JALANDHAR Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.						
Sr. No	Shop No	Location	Area (approx.)	Reserve for	Reserve Price/Rent (Per Month (in Rs.)	Rate quoted (excluded GST)
1	Shop No-1	Below KRC	197.04 sqft	Stationary, Photo Stat, Printing, Email, Mobile Recharge	1900/- + GST as per applicable	

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:

**THE I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR,
MAIN CAMPUS, JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PUNJAB) – 144603.**

PART-II						
Financial Bid Performa						
SHOP-2						
Name of the Work: - Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical UNIVERSITY JALANDHAR Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.						
Sr. No	Shop No	Location	Area (approx.)	Reserve for	Reserve Price/Rent (Per Month (in Rs.)	Rate quoted (excluded GST)
1	Shop No-2	Below KRC	191.68 sqft	Barber Shop	1800/- + GST as per applicable	

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:



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KAPURTHALA (PUNJAB) – 144603.**

PART-II						
Financial Bid Performa						
SHOP-3						
Name of the Work: - Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical UNIVERSITY JALANDHAR Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.						
Sr. No	Shop No	Location	Area (approx.)	Reserve for	Reserve Price/Rent (Per Month (in Rs.)	Rate quoted (excluded GST)
1	Shop No-3	Below KRC	185.42 sqft	Laundry Servies (Only Collection/Disburse and ironing)	1700/- + GST as per applicable	

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:

[Handwritten signature]

**THE I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR,
MAIN CAMPUS, JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PUNJAB) – 144603.**

PART-II						
Financial Bid Performa						
SHOP-4						
Name of the Work: - Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical UNIVERSITY JALANDHAR Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.						
Sr. No	Shop No	Location	Area (approx.)	Reserve for	Reserve Price/Rent (Per Month (in Rs.)	Rate quoted (excluded GST)
1	Shop No-4	In Front of Academic Block-1	100 sqft.	Juice bar (Fresh Fruits, Fresh Juice, Tea, Coffee, Soup, Shakes & Beverages	1000/- + GST as per applicable	

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:



**THE I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR,
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KAPURTHALA (PUNJAB) – 144603.**

PART-II						
Financial Bid Performa						
SHOP-5						
Name of the Work: - Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical UNIVERSITY JALANDHAR Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.						
Sr. No	Shop No	Location	Area (approx.)	Reserve for	Reserve Price/Rent (Per Month (in Rs.)	Rate quoted (excluded GST)
1	Shop No-5	In Front of Academic Block-1	100 sqft.	Milk Bar (Packed Products: Milk Products, Bakery, Snacks)	1000/- + GST as per applicable	

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:

[Handwritten signature]

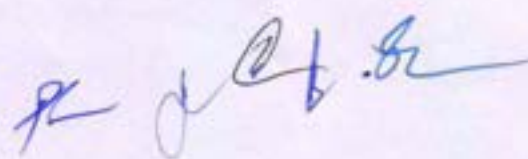
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MAIN CAMPUS, JALANDHAR-KAPURTHALA HIGHWAY,
KAPURTHALA (PUNJAB) – 144603.**

PART-II						
Financial Bid Performa						
SHOP-6						
Name of the Work: - Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical UNIVERSITY JALANDHAR Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.						
Sr. No	Shop No	Location	Area (approx.)	Reserve for	Reserve Price/Rent (Per Month (in Rs.))	Rate quoted (excluded GST)
1	Shop No-6	Tuck Shop, Store Room, Ground Floor, Boys Hostel-I (Jalandhar Side)	280.16 sqft	General/Daily need items	2500/- + GST as per applicable	

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:



**THE I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR,
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KAPURTHALA (PUNJAB) – 144603.**

PART-II						
Financial Bid Performa						
SHOP-7						
Name of the Work: - Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical UNIVERSITY JALANDHAR Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.						
Sr. No	Shop No	Location	Area (approx.)	Reserve for	Reserve Price/Rent (Per Month (in Rs.)	Rate quoted (excluded GST)
1	Shop No- 7	Tuck Shop, Room No. 004, Ground Floor, Boys Hostel-3 (Jalandhar Side)	128.34 sqft.	General/Daily need items	1200/- + GST as per applicable	

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:



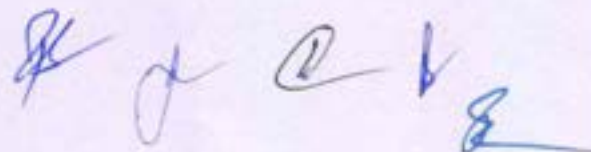
**THE I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR,
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KAPURTHALA (PUNJAB) – 144603.**

PART-II						
Financial Bid Performa						
SHOP-8						
Name of the Work: - Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical UNIVERSITY JALANDHAR Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.						
Sr. No	Shop No	Location	Area (approx.)	Reserve for	Reserve Price/Rent (Per Month (in Rs.)	Rate quoted (excluded GST)
1	Shop No- 8	Girls Hostel 1 And 2	100 sqft.	General/Daily need items	1000/- + GST as per applicable	

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:



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KAPURTHALA (PUNJAB) – 144603.**

PART-II						
Financial Bid Performa						
CANTEEN						
Name of the Work: - Allotment of shops, tuck shops and canteen at the I. K. Gujral Punjab Technical UNIVERSITY JALANDHAR Main Campus, Jalandhar-Kapurthala Highway, Kapurthala (Punjab) – 144603.						
Sr. No	Shop No	Location	Area (approx.)	Reserve for	Reserve Price/Rent (Per Month (in Rs.)	Rate quoted (excluded GST)
1	Canteen	Below KRC	1286.03 sqft.	Breakfast, Lunch, Pakoda (Bread & Simple), Samosa, Tea, Snacks, Indian Dishes	12000/- + GST as per applicable	

Signature of the Bidder with date

Stamp (if, any)

Address & Mobile Number:



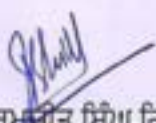
ਆਈ.ਕੇ.ਜੀ. ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ

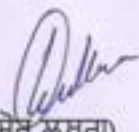
ਟੈਂਡਰ ਸਬੰਧੀ ਸੂਚਨਾ


ਯੂਨੀਵਰਸਿਟੀ ਵਿਚਲੀਆਂ Shops, Tuck shops and Canteen (Total 9) ਦੀ ਅਲਾਟਮੈਂਟ ਲਈ ਪ੍ਰਵਾਨਿਤ ਟੈਂਡਰ ਦੇ ਕਲਾਜ ਨੰ. 2.3 ਪੰਨਾ ਨੰ. 5 ਦੇ ਸਬੰਧ ਵੈਂਡਰਾਂ ਦੀ ਜਾਣਕਾਰੀ ਲਈ ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ-

1. ਜੇਕਰ ਕੋਈ ਵੈਂਡਰ ਸਾਰੀਆਂ Shops/Tuckshops/Canteen (Except Shop No. 6,7 & 8) ਲਈ ਅਪਲਾਈ ਕਰਨਾ ਚਾਹੁੰਦਾ ਹੈ ਤਾਂ ਟੈਂਡਰ ਕਲਾਜ ਨੰ. 2.3 ਪੰਨਾ ਨੰਬਰ 05 ਅਨੁਸਾਰ ਤਹਿ ਕੀਤੀ EMD ਰਾਸ਼ੀ ਕੁੱਲ 90,000/- ਰੁਪਏ ਬਣਦੀ ਹੈ।
2. ਜੇਕਰ ਕੋਈ ਵੈਂਡਰ ਇੱਕ ਜਾਂ ਇੱਕ ਤੋਂ ਵੱਧ Shops/Tuckshops/Canteen (Except Shop No. 6,7 & 8) ਲੈਣ ਲਈ ਅਪਲਾਈ ਕਰਦਾ ਹੈ ਤਾਂ ਉਹ ਟੈਂਡਰ ਕਲਾਜ ਨੰ. 2.3 ਪੰਨਾ ਨੰਬਰ 05 ਅਨੁਸਾਰ ਸਬੰਧਿਤ Shops/Tuckshops/Canteen (Except Shop No. 6,7 & 8) ਦੀ ਤਹਿ ਕੀਤੀ EMD ਰਾਸ਼ੀ ਮੁਤਾਬਿਕ calculation ਕਰਕੇ ਬਣਦੀ ਰਕਮ ਜਮ੍ਹਾਂ ਕਰਵਾ ਸਕਦਾ ਹੈ।
3. ਦੁਕਾਨ ਨੰਬਰ 6, 7 ਅਤੇ 8 ਟੈਂਡਰ ਦਸਤਾਵੇਜ਼ ਦੇ ਪੰਨਾ ਨੰਬਰ 9 ਦੇ ਲੜੀ ਨੰਬਰ 2.11 ਅਨੁਸਾਰ ਯੂਨੀਵਰਸਿਟੀ ਦੇ ਵਿਦਿਆਰਥੀਆਂ ਦੇ ਸਟਾਰਅਪ ਲਈ ਰਿਜਰਵ ਹਨ ਅਤੇ ਇਹਨਾਂ ਦੀ EMD ਵਿਦਿਆਰਥੀਆਂ ਨੂੰ exempt ਹੈ।
4. ਟੈਂਡਰ ਦੇ ਟੈਕਨੀਕਲ ਦਸਤਾਵੇਜ਼ਾਂ ਦੇ ਨਾਲ ਇਸ ਦੱਸਣਾ ਜ਼ਰੂਰੀ ਹੈ ਕਿ ਵੈਂਡਰ ਵੱਲੋਂ ਕਿਸ Shops/Tuck shops/Canteen ਲਈ ਅਪਲਾਈ ਕੀਤਾ ਗਿਆ ਹੈ ਅਤੇ ਕਿੰਨੀ ਈ.ਐਮ.ਡੀ. ਦੀ ਰਾਸ਼ੀ ਜਮ੍ਹਾਂ ਕਰਵਾਈ ਗਈ ਹੈ, ਸਬੂਤ ਵੱਜੋਂ ਜਮ੍ਹਾਂ ਕਰਵਾਈ ਈ.ਐਮ.ਡੀ ਰਾਸ਼ੀ ਸਲਿਪ ਨਾਲ ਨੱਥੀ ਕਰਨਾ ਜ਼ਰੂਰੀ ਹੈ।


(ਜੋਗਿੰਦਰ ਸਿੰਘ)
ਡਿਪਟੀ ਰਜਿਸਟਰਾਰ,


(ਪਰਮਜੀਤ ਸਿੰਘ ਗਿੱਲ)
ਡਿਪਟੀ ਰਜਿਸਟਰਾਰ


(ਕਿਸ਼ੋਰ ਲੁਥਰਾ)
ਡਿਪਟੀ ਰਜਿਸਟਰਾਰ


(ਵਿਸ਼ਾਲ ਬੇਰੀ)
ਅਸਟੇਟ ਅਫਸਰ


(ਸੁਖਜਿੰਦਰ ਸਿੰਘ)
ਸ. ਸਹਾਇਕ