

## REGULATIONS REGARDING CONSTITUTION AND FUNCTIONS OF BOARD OF STUDIES

1. There shall be Board of Studies, one each for the Undergraduate Studies for all B.Tech/ B.E / Management and other disciplines. There will be a Board of Studies for post graduate disciplines including postgraduate diploma courses.
2. There will be one Board of Studies for Sciences which includes Physics Chemistry, Mathematics and Humanities
3. Each Board of Studies shall consist of
  - (i) A Chairman to be nominated by the Vice Chancellor.
  - (ii) Three Professors from the concerned Departments of affiliated colleges / Departments of the University by rotation on the basis of seniority to be determined by the length of service as Professor;
  - (iii) Three Associate Professors from the concerned disciplines/subjects in the affiliated colleges/University, by rotation on the basis of seniority to be determined by the length of service as Associate Professor.
  - (iv) Three Assistant Professors from the concerned disciplines/subjects in the affiliated colleges/University, by rotation on the basis of seniority to be determined by the length of service as Assistant Professor.
  - (v) Three outside experts from industry or other organizations to be nominated by the Vice-Chancellor in consultation with the Chairman, Board of Studies.
  - (vi) More members may be co-opted by the Chairman, in consultation with the Vice-Chancellor, on need basis including one from Training & Placement cells.
4. Each Board of Postgraduate Studies shall consist of a Chairman, to be nominated by the Vice-Chancellor.
  - (i) All Professors of the concerned Postgraduate Departments of the University and concerned Postgraduate Departments of affiliated colleges.
  - (ii) Two Associate Professors of the concerned Postgraduate Departments of the University by rotation according to seniority to be determined by the length of service in the cadre.
  - (iii) Two Assistant Professors of the concerned departments of the University by rotation according to seniority to be determined by the length of service in the cadre.
  - (iv) Three outside experts from industry or other organizations to be nominated by the Vice-Chancellor in consultation with the Chairman.
  - (v) More members can be co-opted by the Chairman with the approval of Vice-Chancellor on need basis.

5. The Boards of Studies shall perform the following functions:—

- (i) To recommend the curriculum and courses of Studies including the textbooks for various subjects of Undergraduate studies sand Post Graduate Studies;
- (ii) To recommend the names of paper setters, internal and external examiners for undergraduate and post graduate courses.
- (iii) To frame, wherever necessary, model papers for the guidance of paper setters.
- (iv) To recommend a list of reference books, periodicals, reports etc., pertaining to the subject concerned, for the Library.
- (v) To recommend the list of equipment, and the norms for the recruitment of Technical Staff.
- (vi) To recommend measures for the periodical assessment and improvement of the standard of undergraduate and post graduate studies.
- (vii) To act as a consultative body in regard to all references made to it and to bring to the notice of concerned authorities any matter connected with subjects under the purview of the Board.
- (viii) To recommend panel of Editors for preparation of anthologies.
- (ix) To deal with any other matter referred to it.

5.1 In addition, the Board of Postgraduate Studies shall approve the title of Research topic design methodology and the supervisors for dissertation.

6. Each Board of Studies shall have a term of two years starting from July.
7. Meeting of the Board of Studies shall be called by the Chairman as and when considered necessary, but not less than twice in a Calendar year.
8. 50% of the total members of the Board of Studies shall form the quorum for a meeting of the Board of Studies.
9. Board of Studies may transact business either at a meeting or by circulation, if considered necessary.