I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR
(ADMISSION CELL)

Dr. Amanpreet Singh
(Director)

Contact : +91-94780-98019
E-mail : amanpreet@ptu.ac.in

Ref. No. IKGPTU/DIR/AC/\0\ 　　　　　　　　　　　　　　**Dated: 13-10-2022**

INVITATION FOR QUOTATIONS

Sub:- **Invitation for submission of Quotation for Designing and Development of Software Module for Enrolment and Eligibility Verification of admitted students**

Dear Sir/Madam,

Sealed quotation are invited for Designing and Development of Software Module for Enrolment and Eligibility Verification of the students admitting in the Campuses / Colleges of IKGPTU. The quotation should be reached to the office of undersigned within one week from the date of issuance of this Invitation letter.

SCOPE OF WORK

1. **Admin Module :** The following provisions shall be made in this module:-
   a. To create /update User Accounts of Campuses / Colleges of IKGPTU.
   b. To Create / update courses / programs offered in the Campuses / Colleges of IKGPTU.
   c. Courses wise Assignment of Seats to Campuses / Colleges of IKGPTU.
   d. Updation/Uploading of Enrolment Data of students admitted in the Campuses/Colleges of IKGPTU.
   e. Creation of teams for verification of eligibility and data of admitted students.
   f. View and download various reports related to admissions.
   g. To Correspondence with Colleges / Students (one to one or collectively), as and when required.

2. **Institute Module :** The following provisions shall be made in this module:-
   a. Provision to update the Institute profile.
   b. Provision to create sub users / Department wise users to perform tasks individually.
   c. To create & assign User ID & Passwords to admitting students for uploading of data and documents.
   d. Verification of documents and Admission Processing Fee submitted by the admitted students.
   e. Updation of Enrolment Data of admitted students before final approval.
   f. View and download various reports related to admissions.

3. **Candidate Module :** The following provisions shall be made in this module:-
   a. To upload the requisite data and documents on portal.
   b. Submission of applicable Admission Processing Fee after verification of uploaded data and documents at Institute end.
   c. To view the Status Report of the data / document / fee submitted online and status of eligibility verified at University end.

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR
(ADMISSION CELL)

Dr. Amanpreet Singh
(Director)

Contact : +91-94780-98019
E-mail : amanpreet@ptu.ac.in

Terms and conditions: -

- The vendor should have atleast 3 Years' experience of designing and development of similar type of software in the last 3 financial years. Reference should be enclosed while submitting quotation.
- Preparation of SRS shall be the responsibility of vendor.
- Once the Counselling Software is completed and accepted by the IKGPTU, the design and all of its contents and architecture become property of the IKGPTU.
- The vendor will provide Technical Support / Team as and when required.
- The quoted rates should be inclusive of all taxes and maintenance charges for one year.
- After successful implementation of the Software Module, the University reserves the right to finalize the AMC of the total cost after one year and will be renewed yearly to the same vendor if service is satisfactory.
- Project must be delivered within 10 days from the issuance of work Order.
- TDS will be deducted as applicable.
- All disputes are subject to Kapurthala Jurisdiction only.
- Minor Changes related to functioning of Counselling Software shall be the responsibility of vendor.
- After completion of the project, the charges for addition of any extra module or features in the counselling software, shall be paid after negotiation between University and vendor.

(Dr. Amanpreet Singh)
Director
Admission Cell