

I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

Ref. No. : IKGPTU/Reg/NF/2694


Dated : 23.08.2021

NOTIFICATION

Sub: Norms for Re-admission of Students from the Session 2021 onwards.

As per approval of the Hon'ble Vice-Chancellor and in supersession of the Re-admission notification Ref. No. PTU/Reg/NF/260 dated 17-02-2012, the following norms shall be applicable for the Re-admission of the students in the Constituent Campuses / Autonomous / Affiliated Colleges of IKGPTU from the Session 2021 onwards:

1. The re-admission will be done after the completion of one year (two Semesters) of studies.
2. The student, seeking re-admission, will submit his/her application to the concerned Campuses / College of IKGPTU alongwith the following documents, well before the start of the respective semester (Odd / Even) after the gap of atleast one Year:-
 - (a) Gap affidavit (as per attached format) on atleast Rs. 50/- stamp paper.
 - (b) Re-admission Fee of Rs. 5,000/- will be applicable. The Fee can be submitted through electronic mode / Cash in University Bank Account / in the form of Demand Draft (DD) in favour of "Registrar, I. K. Gujral Punjab Technical University, payable at Jalandhar"
3. The concerned Campus / College will submit such re-admission cases (as per attached format) in original in the Academic Department of IKGPTU, within one month of the start of the respective Semester (Odd / Even) alongwith the attested copy of all previous semester results / DMCs, Gap affidavit and Fee Receipt / Demand Draft of Rs. 5,000/- submitted by the student.
4. The University will process such re-admission cases (i.e. approval of Hon'ble Vice Chancellor and issuance of Re-admission Orders) within 15 working days from the submission of the case in the Academic Department of the University.


(Sandeep Kumar Kazal)
Registrar

Dated: 23 .08.2021

Endst. No. IKGPTU/Reg/NF/2695-2700

A copy is forwarded to the following officers for information please.

1. I/C VC Secretariat for kind information of Hon'ble Vice-Chancellor
2. Dean (Academics)
3. Finance Officer
4. Controller of Examination
5. Director (Main & Other Campuses): To inform all Deputy Dean (Faculty), HoDs (Teaching) and Incharge (Constituent Campuses).
6. Director / Principal of all Autonomous and Affiliated Colleges of IKGPTU


(Sandeep Kumar Kazal)
Registrar

LETTER HEAD OF INSTITUTE

Ref. No. : _____

(FORMAT)

Date : _____

Dean (Academics)
I. K. Gujral Punjab Technical University
Kapurthala

Subject: Regarding Re-admission in Odd/Even Semester of Session _____

Respected Sir,

In reference to the subject cited above it is informed that the below mentioned student(s) of our Institute _____ had discontinued their studies. Now these student(s) want to continue their studies and requested to give them re-admission to complete their degree:-

Sr. No.	University Roll No.	Student Name & Father Name	Admission Session	Course/Branch	Readmission Date & Semester
1.					
2.					
3.					
4.					

The above mentioned student(s) have been re-admitted by our Institute as per IKGPTU notification Ref. No. IKGPTU/Reg/NF/_____ dated _____. It is also informed that these student(s) are attending their classes from the date of re-admission.

You are requested to approve the re-admission of above mentioned student(s) and issue orders for the same.

Enclosures:-

1. Attested copy of all previous Semester(s) Result/DMC.
2. Affidavit of concerned student(s) regarding gap in studies.
3. Demand Draft of Rs. 5,000/- (Submitted by the concerned student(s) as a Re-admission Fee).
4. Attested copy of Offer letter for Training Semester (remove this point if not applicable)

With Regards

Name
Designation
(of Authorized Signatory)

Stamp / Seal



AFFIDAVIT

I, _____ S/D/O Sh. _____ Aadhaar Card No. _____ resident of _____ do hereby solemnly affirm and declare as under:

1. That, I took admission at _____ in the _____ Semester of _____ Course during session _____ vide University Roll No. _____.
2. That, I have completed / appeared in upto _____ semester(s) in (Month & Year).
3. That, due to _____ (reason of gap in studies) _____ I could not able to continue my studies.
4. That, there is gap of _____ Years/Months in my studies from (Month & Year) to (Month & Year).
5. That, during this gap period I was not involved in any offence or illegal activities and no criminal / civil case is pending against me in any court.
6. That, during this gap period I had not joined any other educational institute.
7. That, I want to take re-admission at _____ in _____ Semester from (Month & Year) to complete my degree within stipulated period.

Place : _____

Deponent

Dated : _____

Verification :

Verified that the contents of above said affidavit are true and correct to the best of my knowledge and belief.

Place : _____

Deponent

Dated : _____

Handwritten signature