

**I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR
(REGISTRAR OFFICE)**

IKGPTU/REG/NF/AC/296

Dated: 27.07.2022

NOTIFICATION

Sub: Facilitation to the students for participation in Centralized Online Counselling to take admission in the Campuses of IKGPTU in Session 2022-23.

The following measures will be taken to facilitate the students willing to take admission in the Main Campus/Constituent Campuses of IKGPTU:

1. The students registered for taking admission in the Main campus/Concerned Constituent Campus of IKGPTU, shall be asked to report in the respective Campus alongwith the requisite documents for provisional admission before the start of Centralized Online Counselling. The Admission -cum- Counselling Facilitation Teams will be constituted, consist of Coordinator (at level of Assistant Registrar/Assistant Professor/Programmer/Equivalent) and Senior Assistant(s) for preliminary verification of the documents submitted by the students during provisional admission and to do the online counselling related activities on behalf of the students.
2. The following amount shall be charged from the concerned student interested in taking admission in the Courses offered in the Main Campus & Constituent Campuses of IKGPTU:
 - (i) Advance Registration amount of Rs. 1,000/- (Non-refundable) is being charged from interested students, while registering for particular course. The same will be adjusted in the 1st Semester (for regular students)/3rd Semester Fee (for LEET students) at the time of final admission.
 - (ii) Centralized Online Counselling Fee of Rs. 2,000/- (Non-refundable) will be charged from the student in advance. Students will be facilitated to apply for online counselling by the Admission -cum- Counselling Facilitation Teams.
 - (iii) Additional Registration Fees of Rs. 10,000/- shall be charged for provisional admission from the General Category Students which will be adjusted in the 1st Semester (for regular students) / 3rd Semester Fee (for LEET students) at the time of final admission. If the student refuses to take admission at later stage, after the start of counselling, then the amount of Rs. 9,000/- shall be refunded out of total Rs. 13,000/- (i.e. Rs. 1,000/- + Rs. 2,000/- + Rs. 10,000/-).

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- (iv) In case of SC/ST students (eligible for Post Matric Scholarship Scheme) of Punjab only, the Additional Registration Fee (equivalent to Security Fee, as applicable) shall be charged, which will be adjusted against Security Fee in the 1st Semester (for regular students)/3rd Semester Fee (for LEET students) at the time of final admission. If the student refuses to take admission at later stage, after the start of counselling, then the amount of Security Fee/Additional Registration Fee shall be refunded to the concerned student.
3. The Finance and Accounts Department, IKGPTU shall arrange a separate Bank Account No. for the following purposes:
- (i) To collect/deposit the Centralized Online Counselling Fee as per Point 2 (ii) above.
- (ii) To collect/deposit the Advance Registration Fee as per Point 2 (iii) & (iv) above.
- (iii) To pay the Online Counselling fee on behalf of concerned student at the time of start of Centralized Online Counselling.
- (iv) To refund the fee, as stated at point 2 (iii) & 2 (iv) above, if required.

The F & A Department will depute the Senior Assistant from their department to make transactions as per above (on behalf of registered students). He/she will also responsible to manage and keep all transaction record of this account related to the above activities.

This is issued with approval of competent authority given on 24.07.2022 vide e-office file No. I-25/143/2022-ADMC (Computer No: 74789).


(Dr. S.K. Mishra)
Registrar

Endst. No. IKGPTU/REG/NF/AC/297-300

Dated: 27.07.2022

A copy of the above is forwarded to the following for information and necessary action please.

1. Secretary to Vice Chancellor: for kind information of Hon'ble Vice-Chancellor.
2. Dean (Academics)-cum-Chief Coordinator (Admissions 2022-23) for circulate to all Deputy Dean (Faculty), HoDs (Teaching) and Director/Incharge (Main Campus & Constituent Campuses)
3. All HoDs/Incharge (Non-Teaching)
4. Incharge (ITS): For uploading on website


(Dr. S.K. Mishra)
Registrar