

**I. K. Gujral Punjab Technical University, Kapurthala
Main Campus**

Department of Food Science & Technology

Agenda Board of Studies

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2.1 Agenda for Ratification

2.1.1 Paper setter panel for end semester examination (May 2020)

The examination department of the university demanded paper setter panel for the end semester exam of session May 2020. Due to the COVID-19 pandemic, it was not feasible to convene a BOS meeting at such a short notice. The paper setter panel was prepared by department faculty and the same was approved by the Chairperson BOS in anticipation of the approval of the BOS. The paper setter panel attached as annexure-I.

2.1.2 MST question paper pattern

In wake of COVID-19 pandemic, the MST exams were conducted through online mode for the timely conclusion of the semester. Due to online mode of exam, it was not possible to follow the question paper pattern approved by BOS. The MST question paper pattern followed was MCQ/ and Open Book Test. Similarly, the end semester university exam was Open Book Test. It is proposed that for future MST this question paper pattern may be followed and for end semester exam the question paper pattern notified by university may be followed till offline classes resume. Once the students start attending class in the campus the previously approved question paper pattern will be adopted.

The matter is put forth for information & approval.

2.2 Matter pertaining to the award of credits for co-curricular activities

The board of studies has previously approved award of 01 credits in the category "Participation in Seminar/ Conference/ Workshop/ Symposium/ Training Programs (related to the specialization of the student). As per the current approval, uniform credits are awarded in this category irrespective of the duration of the activity. Department faculty is of the opinion, due to the time constraint as the student has to earn credits for co-curricular activities along with the regular course work minor rectification is required in the criteria for the award of credits. The faculty recommended that due weightage should be given to the duration of the activity performed. It was unanimously decided to put forth the proposal of awarding 01 credit for activities of duration less than one week whereas if activity is of duration one week (minimum 5 working days) or more than 02 credits may be awarded. Further it is proposed to adopt this criterion from batch 2018 onward.

Currently approved criteria for Awarding Credits for Co-curricular Activities

Name of the Activity	Credit Points
Successful completion of MOOCs Courses (4 weeks)	04
Successful completion of MOOCs Courses (2 weeks)	02
Hospital Training (minimum 4weeks)	02
Participation in Seminar/ Conference/ Workshop/ Symposium/ Training Programs (related to the specialization of the student)	01
Presentation in Seminar/ Conference/ Symposium / (related to the specialization of the student)	02

Presentation in Seminar/ Conference/ Symposium / (related to the specialization of the student) and with award	03
Research / Review Publication in indexed in Scopus / Web of Science*	03
Research / Review Publication in peer reviewed journals*	02
Minimum ten days residential camp organized by NSS/ Youth Affairs	02
Inter University participation in cultural or sports activity	02
Inter University award in cultural or sports activity	03
Inter College participation in cultural or sports activity	01
Inter College award in cultural or sports activity	02

Proposed criteria for Awarding Credits for Co-curricular Activities

Name of the Activity	Credit Points
Successful completion of MOOCs Courses (4 weeks)	04
Successful completion of MOOCs Courses (2 weeks)	02
Hospital Training (minimum 4weeks)	02
Participation in Seminar/ Conference/ Workshop/ Symposium/ Training Programs of duration less than one week (05 working days) (related to the specialization of the student)	01
Participation in Seminar/ Conference/ Workshop/ Symposium/ Training Programs of more than one week (05 working days) (related to the specialization of the student)	02
Presentation in Seminar/ Conference/ Symposium / (related to the specialization of the student)	02
Presentation in Seminar/ Conference/ Symposium / (related to the specialization of the student) and with award	03
Research / Review Publication in indexed in Scopus / Web of Science*	03
Research / Review Publication in peer reviewed journals*	02
Minimum ten days residential camp organized by NSS/ Youth Affairs	02
Inter University participation in cultural or sports activity	02
Inter University award in cultural or sports activity	03
Inter College participation in cultural or sports activity	01
Inter College award in cultural or sports activity	02

The matter is put forth for approval.

2.3 Updation of scheme & curriculum of Msc. Clinical Research (Batch 2020 onward)

2.3.1 3 Updation of scheme

In the previously approved scheme SWAYAM/MOOCs courses are included at two places. First, as an option under the category of “Generic Elective” and second under the “Co-curricular Activities”. The inclusion of SWAYAM/MOOCs courses as “Generic Elective” pose some practical difficulties such revision of the scheme every semester to include courses which are available at the online platforms at the time students makes selection and to remove obsolete courses from scheme. Hence, it is proposed to revise the study scheme by removing the SWAYAM/MOOCs courses from the “Generic Elective”. However, the

SWAYAM/MOOCs courses under the category of "Co-curricular Activities" will be maintained as per previous approval (annexure-III).

The matter is put forth for deliberation and approval.

2.3.1 3 Updation of curriculum

The department faculty has proposed some changes in the syllabus of following courses:

1. Medical Writing (UC-MSCR 205-19)
2. Quality Management in Clinical Trials (UC-MSCR 314-19)
3. Clinical Study Design (UC-MSCR 302-20)
4. Clinical Trial Operations (UC-MSCR 311-20)

The proposed syllabus is attached as annexure IV. The matter is put forth for deliberations and finalization.

2.4 Any other item with the permission of chair