

**IK Gujral Punjab Technical University Jalandhar, Kapurthala  
(Registrar Office)**

IKGPTU/REG/00/960

dated: 16.07.2021

**Office Order**

**Subject: Assignment of responsibilities to officers and faculty.**

As approved by Hon'ble Vice-Chancellor, the following officers/faculty members are hereby assigned responsibilities as mentioned against their names with immediate effect:

S.No.	Name	Designation	Current Responsibilities	New responsibilities	Reporting Officer
1.	Dr. Monika Sachdeva	Professor (CSE)	Director IKGPTU Mohali Campus-I	Director IKGPTU Mohali Campus-I HoD (Computer Science and Engineering), IKGPTU Main Campus*	Director (Main Campus)
2.	Sh. Kishore Luthra	Deputy Registrar	Legal & RTI Nodal Officer-PGRS	Legal & RTI Manpower Agency Nodal Officer-PGRS	Registrar
3.	Sh. Rishi Gupta	Deputy Registrar	General Store and Purchase NAD IKGPTU Mohali Campus-II	General Store and Purchase (including furniture) NAD Nodal Officer (Covid-19 Management)	Registrar
4.	Sh.Saurabh Sharma	Deputy Registrar	Registrar Office Nodal Officer AISHE and DBT, NIRF,AIU	Registrar Office Nodal Officer AISHE and DBT, NIRF,AIU Deputy Registrar (IKGPTU Mohali Campus-II)*	Registrar Director (IKGPTU Mohali Campus-II)
5.	Dr. Dinesh Gupta	Assistant Professor	Teacher Incharge (ODL)	Teacher Incharge (ODL) Department of CSE, IKGPTU Main Campus*	Director (Admin) ODL HoD (CSE) IKGPTU Main Campus

\*Additional responsibilities.

- Sh.Dinesh Juneja(DR) is hereby relieved from assignment of Nodal Officer Covid-19 Mgmt.
- Sh.Devinder Kumar(DR) is hereby relieved from assignment of Manpower Agency.

  
**(Sandeep Kumar Kazal)**  
**Registrar**

Endst. No. IKGPTU/REG/00/961-966

Dated: 16.07.2021

A copy of the above is forwarded to the following for information and necessary action:

1. I/C VC Secretariat: For kind information of Hon'ble Vice-Chancellor.
2. All HoDs/Incharge (Non-Teaching)
3. Director (Main & Other Campuses): To inform all Deputy Dean (Faculty), HoDs (Teaching) and Director/Incharges Constituent Campuses.
4. DR (HRM)-I: For updating the records
5. Concerned Officers/Faculty Members
6. Incharge ITS: To update University website and upload the order on notice board of website.

  
**(Sandeep Kumar Kazal)**  
**Registrar**