



ਆਈ. ਕੇ. ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ, ਕਪੂਰਥਲਾ
I. K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR, KAPURTHALA
DEPARTMENT OF PHYSICAL SCIENCES

Ref. No. IKGPTU/PS/08

Quotation Invitation Request

Dated 01/01/2021

To,

Open Quotation
Website Copy
Ptu.ac.in

Subject: Request for quotations to set-up a Video Lecture Recording Studio in Department of Physical Sciences

Dear Sir/Madam,

This is reference to setting-up a Lecture Recording Studio by the Department of Physical Sciences to create e-resources at IKG Punjab Technical University, Kapurthala for UG/PG students.

1. You are invited to submit your most competitive quotation for the following goods with items wise detailed specification given at **Annexure-I**
2. **Quotation:**
 - a) The purchase shall be for the full quantity as described.
 - b) Overwriting in quotation should be avoided.
 - c) All duties and other levies payable by the supplier shall be included in the unit price.
 - d) Applicable taxes shall be quoted separately for all items.
 - e) Quotation shall remain valid for a period not less than 45 Days after the last date of quotation submission.
 - f) Each bidder shall submit only one quotation.
 - g) The Prices should be quoted in Indian Rupees Only.
3. **Evaluation of Quotation:** The Purchaser will evaluate and compare the quotation determined to be substantially response, i.e., which
 - a) Are properly signed and
 - b) Confirm to the terms and conditions, and specifications.
 - c) The quotation would be evaluated for all items together.
4. **Award of Purchase Order:**

The Purchase will issue the Purchase Order to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

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"Propelling Punjab to a Prosperous Knowledge Society"

I. K. Gujral Punjab Technical University

Jalandhar-Kapurthala Highway, Kapurthala-144 603 Mob.: +91 94658 84849, 98729 98760

Email : damit.sarin@yahoo.com, amitsarin@ptu.ac.in Website : www.ptu.ac.in

- a) Notwithstanding the above, the purchase reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotation at any time prior to the award of contract.
 - b) The bidder whose bid is accepted will be issued Purchase Order by the Purchase prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
5. **Warranty:** All supplied items under purchase must have warranty of **12 Months** from the date of successful acceptance of items.
6. **Last Date & Time:** You are requested to provide your offer within two weeks from the dispatch date of this letter.
7. Training Clause (If any) **Yes**
8. Testing/ Installation Clause (If any) **Yes**
9. Information brochure/ product catalogue, if any must be accompanied with quotation clearly indicating the model Quoted for.
10. **Sealed Quotation:** Quotation sent via email should be summarily rejected. Only sealed quotations to be submitted/ delivered at the address mentioned below:
Store & Purchase Office
Main Campus, IKG Punjab Technical University,
Jalandhar- Kapurthala Highway, Kapurthala-144603(PB)
11. We look forward to receiving your quotation and thank you for your interest in this project.

Committee Chairman



Annexure-I

The following Items are required for setting up a Lecture recording studio.

| S.No. | Items Name | Specification | Qty |
|-------|--|--|-----|
| 1 | Camcoder | <ul style="list-style-type: none"> • 4K 60p High Mobility and Operability • Optical 24x Zoom and fast face detection Af • Pro Quality 4K Shooting with New Engine | 1 |
| 2 | Shotgun Microphone | Wired Handheld, Frequency 20-20KHz, SNR 76dB, Sensitivity - 43dBV/Pa | 1 |
| 3 | Condenser Microphone | Wired Handheld, Frequency 20-20KHz, SNR 40dB, Sensitivity - 50dBV/Pa | 1 |
| 4 | Professional Studio Boom Arm | Wired Tabletop, Gooseneck length 80cm | 2 |
| 5 | Motorized 6x8 Projectors Screen | Wall mount, Aspect Ratio 16:10 Dimensions 8'x6' | 1 |
| 6 | Collar Microphone | Wired Collar, Omni-directional, Sensitivity - 43dBV/Pa, 3.5mm jack, Battery powered | 2 |
| 7 | Tripod Stand for Shoulder Camcorder | Material Aluminium, Pole extendibility 20", Weight 2Kg, Compatible with Sony Camera | 1 |
| 8 | 16-input 6 Bus Mixer | 16-Channel Mixing Console, Max. 10Mic/16 Line Inputs (8mono + 4 stereo) | 1 |
| 9 | Multimedia Speakers | Passive Speaker, Mounting Roof/Ceiling, AC 230V 50Hz, Speakon Connector, Maximum Sound Level 2dB | 1 |
| 10 | Four Studio Lights with Stand | Diffused LED Lights with stands | 4 |
| 11 | Green Back Drop Background | 8' x 12' Background, For Television, Video Production and Digital photography | 2 |