

ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
PUNJAB TECHNICAL UNIVERSITY

ਏਜੰਡਾ
AGENDA

24^{ਵੀਂ} ਮੀਟਿੰਗ
24TH MEETING

ਵਿੱਤ ਕਮੇਟੀ
FINANCE COMMITTEE



ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ

ਦਫਤਰ ਉਪ-ਕੁਲਪਤੀ
ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਕਪੁਰਥਲਾ
**Office of the Vice-Chancellor
Punjab Technical University, Kapurthala**

ਮਿਤੀ
12-12-2012 ਨੂੰ 11.00 ਵਜੇ ਸਵੇਰੇ

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

AGENDA ITEMS

24th meeting of the Finance Committee

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24.01 To confirm the minutes of 23rd meeting of the Finance Committee held on 16th March, 2012

The 23rd meeting of the Finance Committee was held under the Chairmanship of Dr. Rajneesh Arora, Vice Chancellor, PTU in Room NO. 219, Mini Secretariat, Chandigarh on 16th March, 2012. Minutes were circulated to the Members, no comments were received. A copy of minutes is placed at **Annexure 'A'**.

The matter is placed before the Finance Committee for confirmation.

24.02 Action taken report on 23rd meeting of the Finance Committee

Item No.	Item	Action Taken
23.01	To confirm the minutes of 22nd meeting of the Finance Committee held on 16th December, 2011 The 22nd meeting of the Finance Committee was held on 16 th December, 2011, in the room no. 219, Mini Secretariat, Chandigarh. The minutes of the meeting were circulated to the Members and no comments were received. Minutes of the 22nd meeting of the Finance Committee were confirmed.	Implemented
23.02	Action taken report on 22nd meeting of the Finance Committee. The action taken report on the decisions of the 22nd meeting of the Finance Committee were presented to the Committee. The Committee took note of the same.	Implemented
23.03	Revised Budget Estimates for the year 2011-12 and Budget Estimates for the year 2012-13. The Committee deliberated on the revised	

	<p>Budget for the year 2011-12 and Budget Estimates for the year 2012-13 and after due deliberation, the Committee approved the Revised Budget Estimates of Rs. 36942/- for the year 2011-12 and Budget Estimates of Rs. 51785/- for the year 2012-13 for Examination, Academic, Administration, Finance & Accounts, Distance Education, new projects and research innovation & consultancy etc.</p> <p>The Committee also recommends that the work initiated in the year 2011-12 should be completed in year 2012-13. The new projects should be initiated after the completion of all work initiated.</p>	<p>Implemented</p> <p>In progress</p>
<p>23.04</p>	<p>Revision of fee of Non-AICTE Courses.</p> <p>After due deliberations, the Committee approve the revision of fee for Non- AICTE Course as proposed, in accordance with the fees revised by Govt. for AICTE programmes.</p>	<p>Implemented</p>
<p>23.05</p>	<p>Status of Academic Dues</p> <p>The Committee appreciate the steps carried out by the University for the recovery of dues. The Committee approved the proposal of levying of fee to the colleges for depositing of dues after scheduled time.</p> <p>The Committee approves the last date for deposit of old dues without late fees is 31st March 2012. 1% Fine per month till one year will be charged from the Colleges if the dues are not deposited within scheduled time. If college fails to deposit the dues within one year with fine, the college should be disaffiliated by the University.</p>	<p>Implemented & action being taken as per decision .</p> <p><i>Reliance plan</i></p>

23.06	Fixation of Honorarium for Translation work.	Implemented
	The Committee discussed the matter and after due deliberations, the Committee approved the rates recommended for translation.	
23.07	Waiving off Affiliation Fee for courses of Punjab Technical University, Jalandhar run by Aryan Institute of Management.	Implemented
	The Committee discussed the matter and after due deliberation decided that since there is no rule in the University for waiving off affiliation / continuation fees to the Colleges. However, affiliation / continuation fees can be relaxed if there is zero admission in the colleges.	
23.08	Agenda of Punjab Technical University Giani Zail Singh Campus, Bathinda	Implemented
	The Committee decided that agenda of the college should put up to the Finance Committee of the college.	
23.09	Any other item	
	Item No. 01	
	Continuation of GPF scheme for the employees came from Govt. Departments.	
	The Committee discussed the matter and after due deliberation, the Committee decided that since the employees of the university is governed with the PTU Rules and employees of the University are covered under EPF rules. Hence it is decided that new incumbents appointed in the University should also be governed by the same rules	Placed as Item No. 6
	Item No. 02	
	Extension of retirement age of the University employee	
	The Committee discussed the matter and after	Implemented

<p>due deliberation, the Committee decided that since the matter is of policy nature, the matter be put up before the BOG for amendment in the regulation.</p>	
<p>Item No. 03</p> <p>Establishment of Punjab World Skills Development Board and World Development Institute.</p> <p>The Committee discussed the matter and after due deliberation, the Committee approve inclusion of Rs. 35 cr. in the Budget. The committee desired that detail proposal be put up in the BOG.</p>	<p>Implemented</p>
<p>Item No. 04</p> <p>To approve the faculty and staff positions for PIT Mansa.</p> <p>The Committee discussed the matter and after due deliberation, the Committee approved the academic and non-academic staff to be recruited by the PTU for PIT Mansa as recommended by the H.P. Committee and advised to transfer the administrative and ministerial staff from PTU instead of direct recruitment for the PIT.</p>	<p>Implemented</p>
<p>Item No. 05</p> <p>Establishment of Publication Bureau, R&D Centres under Translation Missions Programme.</p> <p>The Committee discussed the matter and after due deliberation, the Committee approve inclusion of Rs. 600 lac in the Budget.</p>	<p>Implemented</p>

24.03 To approve the Audited Balance Sheet for the year 2011-12.

*Accountant
Bathinda*

The Accounts for the financial year 2011-12 of the University has been audited by University Auditors M/s Arora Vikram & Associates, Chartered Accountant, Jalandhar.

The audited Balance Sheet and Income & Expenditure Statement for the year 2011-12 along with the Audit Report and reply of the note on accounts are placed at **Annexure 'B'**. *See*

Key Highlights of the Balance Sheet are as under :-

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Fixed Assets has been increased by Rs. 13.66 cr. of the University during 2011-12 as compared to year 2010-11. Total fixed assets of Rs. 52.46 cr. include Rs.14.70 cr. of GZSCET Bathinda Campus.

Fixed Deposits has shown growth of Rs.163.54 cr (29%) from Rs. 560.64 cr to Rs. 724.17 cr as on 31st March 2012.

Current Assets, Loans & Advances as on 31st March 2012 are Rs.892.63 cr as compared to 697.53 cr.

*Rs. 187.50 lacs
IAP S*

Conferences/workshops/Int. Conferences/Faculty

Development Programmes: During the year the University has spent Rs.59 lacs towards the said activities for the development of Faculty and staff.

PIT Expenses: A sum of Rs 75.24 lacs have been incurred as recurring expenses and Rs. 85.35 lacs as Non recurring expenses towards PIT's at Mansa, Nandgarh, Rajpura and Kapurthala.

Personnel Expenses: A total sum of 16.14 cr has been spent on Salaries and wages and staff related expenditure during 2011-12 against 8.70 cr during 2010-11. The increase in expenditure is due to major recruitments for streamlining the functioning of the University

DOTe-Technical Education Policy of Punjab: The University has contributed Rs. 14.30 Lacs towards DOTe-Technical Education Policy as per the decision of the Govt. of Punjab for hiring the services of a consultant for preparing the Technical Education Policy of the State. The said expenditure is to be borne by PTU & Punjab State Board of Technical Education in the ratio of 75:25.

Sponsorship for various development and brand building activities : A sum of Rs. 22.49 lacs towards sponsorship of various development activities during the year 2011-12.

Some more items appear all available

The Financial position of the University continues to be satisfactory. During the year several initiatives for the improvement of the system were undertaken. The key highlights on financial position and achievement of the Finance and Accounts Department of the University are placed at **Annexure 'C'**.

24.05 Transport Allowance to Class 'A' officials of PTU.

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the new Kapurthala Road is approximately 20 kms away from the Jalandhar. The staff of the University is mainly residing at Jalandhar which is the headquarter of the University since the date of its inception. The present location of the University is such that it is on the highway and is devoid of any residential, medical, educational and hospitality facilities for which the University is to depend on the city of Jalandhar. The University needs to provide proper transport facility to its staff which not investing heavily on the transportation infrastructure and not committing on the fixed maintenance expenses.

The Punjab Technical University new campus at Jalandhar-Kapurthala Road is approximately 20 kms away from the Jalandhar. The staff of the University is mainly residing at Jalandhar which is the headquarter of the University since the date of its inception.

The present location of the University is such that it is on the highway and is devoid of any residential, medical, educational and hospitality facilities for which the University is to depend on the city of Jalandhar. The University needs to provide proper transport facility to its staff which not investing heavily on the transportation infrastructure and not committing on the fixed maintenance expenses.

The bus facility is being provided to the class C, D & E employees of the University and car facility is available to the senior officers whose grade pay is of Rs. 10000/- and above but these facilities is not available to the other officers working in grade 'A' posts.

In order to compensate transport facility to them, it is proposed that transport allowance to these officers of the University needs to be provided on the pattern of the rates fixed as per UGC norms as announced in the sixth pay commission. The transport

allowance shall be applicable as follows :

Sr. NO	Group / Grade pay	Rate
	Group - A Grade pay 5400 and above	1600/- + DA%
	Blind & Orthopedically handicapped Employees (Above 40% as per certificate from Civil surgeons)	Double the above rates.

The grant of Transport allowance shall be paid to those employees who are residing in the Jalandhar City and Kapurthia as per office record. The officers drawing grade pay of Rs. 10000 and above provided with staff car for commuting between office and residence can have the option to retain the facility or to draw transport allowance at Rs. 7500/- pm plus DA thereon. If they opt for transport allowance, the staff car facility will be withdrawn from the det. of allowance. All other terms and conditions shall be applicable as per the notification. The copy of the Notification of grant of Transport Allowance to Central Govt. Employees w.e.f. 01-09-2008 and Punjab Govt. employees of Punjab Govt. w.e.f. 01-06-2011 is placed at **Annexure 'D'**.

The matter is placed before the Committee for consideration and approval.

24.06 Continuation of GPF scheme for the employees came from Govt. Departments.

The University has made appointments in different categories in the past 02 years. Some employees prior to their joining to this University were working in the Govt. Departments where GPF Scheme was followed.

The matter was earlier placed as item No. 23.09 (1) in which following decision was taken :

The Committee discussed the matter and after due deliberation, the Committee decided that since the employees of the University is governed with the PTU Rules and employees of the university are covered under EPF rules. Hence it is decided that new employees who are appointed to the University should also be governed by the same rules."

It is brought to the notice of the Committee that Giant Zail College for Engineering and Technology, Bathinda which is earlier a Government College, is now a campus of Punjab Technical University, in which GPF, CPF scheme is applicable. Dr. A.P.Singh, Mr. Sandeep Kajal and Mr. Sukhwinder Singh has requested for implementation of GPF scheme whose copy is placed at **Annexure 'E'**.

status - EPF

will be sent to
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GPF
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the Govt

(11)

23.04 Revision of fee of Non-AICTE Courses.

After due deliberations, the Committee approve the revision of fee for Non- AICTE Course as proposed, in accordance with the fees revised by the Govt. for AICTE programmes. The proposed fee structure is placed at **Annexure 'B'**.

23.05 Status of Academic Dues.

The Committee appreciate the steps carried out by the University for the recovery of dues. The Committee approved the proposal of levying of fine to the colleges for depositing of dues after scheduled time.

The Committee approves the last date for deposit of old dues without late fees is 31st March 2012. 1% Fine per month till one year will be charged from the Colleges if the dues are not deposited within scheduled time. If college fails to deposit the dues within one year with fine, the college should be disaffiliated by the University.

23.06 Fixation of Honorarium for Translation work.

The Committee discussed the matter and after due deliberations, the Committee approved the rates recommended for translation. Copy of the proposed rates for translation is placed at **Annexure 'C'**.

23.07 Waiving off Affiliation Fees for course of Punjab Technical University, Jalandhar run by Aryan Institute of Management.

The Committee discussed the matter and after due deliberation decided that since there is no rule in the University for waiving off affiliation / continuation fees to the Colleges.

However, affiliation / continuation fees can be relaxed if there is zero admission in the colleges.

14
14/11/13

23.08 Agenda of Punjab Technical University B and B Singh Campus, Bathinda.

The Committee decided that agenda of the college should put up to the Finance Committee of the college.

23.09 Any other item

Item No. 1 Continuation of GPF scheme for the employees came from Govt. Departments.

The Committee discussed the matter and after due deliberation, the Committee decided that since the employees of the university is governed with the PTU Rules and employees of the University are covered under EPF rules. Hence it is decided that new incumbents appointed in the University should also be governed by the same rules

Item No. 2 Extension of retirement age of the University employees.

The Committee discussed the matter and after due deliberation, the Committee decided that since the matter is of policy nature, the matter be put up before the BOG for amendment in the regulation.

Item No. 3 Establishment of Punjab World Skills Development Board and World Skill Development Institute.

The Committee discussed the matter and after due deliberation, the Committee approve inclusion of Rs. 35 cr. in the Budget. The committee desired that detail proposal be put up in the BOG.

[Handwritten signature]


Item No. 4 To approve the faculty and staff positions for PIT Mansa.

The Committee discussed the matter and after due deliberation, the Committee approved the academic and non-academic staff to be recruited by the PTU for PIT Mansa as recommended by the H.R. Committee and advised to transfer the administrative and ministerial staff from PTU instead of direct recruitment for the PIT.

Item No. 5 Establishment of Publication Bureau, R&D Centres under Translation Mission Programme.

The Committee discussed the matter and after due deliberation, the Committee approve inclusion of Rs. 600 lac in the Budget.

Meeting ended with vote of thanks to the Chair.


26/3/12
(Director-Finance)

24.07 Payment of Arrear to the employees of PTU, Giani Zail Singh campus Bathinda on account of revision of pay.

*20/10/11 Bhatinda
RCS MPTU*

The Campus Director, PTU Giani Zail Singh Campus Bathinda has sent a letter regarding payment of arrear to the staff of the campus in which they have requested to send the requisite amount. In this regard, it is stated that the University has paid Rs. 176.3 lac for the payment of arrear being the constituent campus of PTU.

The matter is placed for information.

24.08 Soft loan given by GZS Campus, Bhatinda to Baba Hira Singh Bhattal College of Engineering & Technology.

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An agreement dated 10th July, 2005, between GZSCET, Bathinda and BHSBCET, Lehragaga to provide a soft loan of Rs. 200/- lacs (Rs. Two Hundred Lacs only) to BHSBCET, Lehragaga by GZSCET. The copy of agreement is placed at **Annexure 'F'**. As per table agreement, the loan will be repayable after 3 years in maximum 5 E.Y.I's consisting of principal and interest. Interest will be calculated from the day, the loan is raised. The table of repayment schedule is as under:-

Ist Eye on	31.07.2009	64.00 lac	Principal 40.00 + 24.00 (Three years interest from the date of loan)
2 nd Eye on	31.07.2010	46.40 lac	Principal 40.00 + 6.40 Interest
3 rd Eye on	31.07.2011	44.80 lac	Principal 40.00 + 4.80 Interest
4 th Eye on	31.07.2012	43.20 lac	Principal 40.00 + 3.20 Interest
5 th Eye on	31.07.2013	41.60 lac	Principal 40.00 + 1.60 Interest

As per agreement clause 5.1.1, if there is delay in payment of E.Y.I, additional interest will be payable, if E.Y.I. payment is not paid on or before due date. If any other default is committed under this agreement regarding payment, additional interest will be charged at the rate of 1% P.M. on defaulted amount.

The BHSBCET, Lehragaga has returned 1st installment amounting to Rs. 32,00,000/- vide letter No. BHSBIET/AC/1565, dated 14.10.11. After that no EYI has been paid.

In this regard, GZSCET has requested several time to the college and also a reminder was sent by Director Finance to return the EVI. The copy of the letter is placed at **Annexure 'G'**. The BHSBCET, Lehragaga has sent a letter dated 18.7.12 to the Principal, PTU GZS Campus to waive off their loan. Copy of the letter is placed at **Annexure 'H'**. In this regard, GZS Camus Bathinda has informed that the campus is already running in deficit so view of this, it is not possible to waive off the loan from the resources of this campus.

It is proposed that BHSBCET should be asked to refund the loan amount with interest to Bathinda Campus.

The matter is placed for consideration of the committee.

24.09 Revision of Rates for Sports, cultural activities and payment on Utilization Certificate.

A Committee was constituted to revise the rate of sports & cultural activities. The Committee has submitted their reports for revision of rates for Sports and Cultural Activities

As per existing system, payment are being made to the college / individuals on account of sports / cultural activities on production of Utilization Certificate. Now, the rates for individual activities has been fixed, hence it is proposed that payment should be made on production of Utilization Certificate duly recommended by Assistant Director Sports.

Recommendations of the Committee for revision of rates and Utilization Certificate is placed at **Annexure 'I'**.

The matter is placed for consideration and approval.

24.10 Revision of use of Mobile phone facility for officials of Punjab Technical University.

This matter is regarding providing mobile phone facility for officials of Punjab Technical University. The mobile handsets of any brand are allowed to be purchased by the concerned official at his / her discretion and as per the entitlement and the expenses so incurred be reimbursed subsequently. The revised rules of purchase, use of mobile phone issued on 24-07-12. the same is placed at **Annexure 'J'**.

The matter is placed for information & confirmation.

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*Manmohand
Bathinda*

24.11 Grant of Soft Loan of Rs. 10.00 crore to SBSST, Ferozepur for the construction of Hostels.

A request has been received from Shaheed Bhagat Singh State Technical Campus, Ferozepur for grant of soft loan of Rs. 10.00 crore for construction of hostels in the College Campus. At present, the college has three boy's hostels having total capacity of 750 students, against which approximately 1000 students are staying against in the hostel. College has requested for soft loan for the construction of Hostel. The copy of the request of the college is placed at Annexure

As regard sanction of soft loan, there is no rule in the University for providing loan to the College. In this regard, it is stated that Shaheed Bhagat Singh College was established by Punjab Govt. and is not a constituent college of Punjab Technical University and is governed & managed by Punjab Government.

The matter is placed for consideration of the Committee.

24.12 Revision of fee for B.Com & M.Com Professional.

A request has been received from All India PTU DEP Associates for revision of fees of B.Com & M.Com Professional. In this regard a committee was constituted to look into the matter. The Committee has discussed the issue in length and reported...

	Present Fee (per sem)	Proposed Fee (per sem.)
B.Com (Professional)	7700/-	6700/-
M.Com (Professional)	8700/-	7700/-

The Academic Council has also approved the revised fees structure in its 40th meeting held on 26th Sept. 12.

It is proposed that the above fee may kindly be approved keeping in view the increased competition.

The minutes of Committee and the Academic Council meeting is placed at **Annexure 'L'**

The matter is placed for approval of the Committee.

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Minutes of the Building Works Committee.

Four meetings of the Building Works Committee were held during 2012-13. The minutes of the Building Works committee are placed for consideration of the Finance Committee.

The minutes of the meetings are placed at **Annexure 'M'**.

Travel Grant Scheme for Faculty Members & Officers of the University.

This proposal is regarding rules for participation of Faculty Members / Officers for attending National and International Conference / Seminar. These rules shall apply to the full time faculty & officers of PTU.

The proposed travel grant scheme for PTU Faculty Members and officers of the University is placed at **Annexure 'N'**.

The matter is placed for consideration and approval.

24.15

Opening of Branch of a Bank in the premises of Punjab Technical University at Jalandhar-Kapurthala Highway, Kapurthala.

This proposal is regarding opening of HDFC Branch at PTU Campus and Branch of State Bank of Patiala at PIT Kapurthala.

In this regard, it is stated that the University is presently situated at Jalandhar-Kapurthala Highway, Kapurthala which is about 11-15 k.m. from the University premises. Presently, the University has operated its accounts in HDFC Bank for general payment and distance education program and for PITs activities accounts are being operated in State Bank of Patiala, Ibban Branch, Kapurthala. The salary accounts of the University are being operated in the HDFC Bank. A committee was constituted and recommendation of the committee is placed at **Annexure 'O'**.

It is proposed that recommendation of the committee may kindly be approved for opening of HDFC Bank and SBOP branch in the University premises, Kapurthala.

The matter is submitted for consideration and approval.

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

MINUTES OF 23rd MEETING OF THE FINANCE COMMITTEE

23rd meeting of the Finance Committee, PTU, Jalandhar was held on 16-03-2012 at 12.00 (Noon) in the office of Principal Secretary, Technical Education & Industrial Training, Chandigarh.

Members in Attendance

Dr. Rajneesh Arora,
Vice- Chancellor,
Punjab Technical University

Chairman

Mr. Suresh Kumar, IAS,
Principal Secretary to Govt. Punjab,
Department of Technical Education &
Indl. Training, Punjab

Member

Mr. S.K. Salwan,
Chairman,
Armament Research Board,
DRDO Bhawan, New Delhi

Member

Dr. Dharinder Tayal,
Managing Director,
2101, Sector 21C,
Chandigarh

Member

Dr. J.S. Hundal
Principal , PTU, GZS Campus,
Bathinda

Special Invitee

Dr. H.S. Bains,
Registrar,
PTU, Jalandhar

Sh. S.K. Mishra,
Director-Finance,
Punjab Technical University,
Jalandhar

The Chairman welcomed the members and thanked all for providing their valuable support to PTU. Thereafter the regular agenda was taken up.

23.01 To confirm the minutes of 22nd meeting of the Finance Committee held on 16th December, 2011

The 22nd meeting of the Finance Committee was held on 16th December, 2011, in the room no. 219, Mini Secretariat, Chandigarh. The minutes of the meeting were circulated to the Members and no comments were received. Minutes of the 22nd meeting of the Finance Committee were confirmed.

Action taken report on 22nd meeting of the Finance Committee.

The action taken report on the decisions of the 22nd meeting of the Finance Committee were presented to the Committee. The Committee took note of the same.

23.02 Revised Budget Estimates for the year 2011-12 and Estimates for the year 2012-13.

The Committee deliberated on the revised Budget for the year 2011-12 and Budget Estimates for the year 2012-13 and after due deliberation, the Committee approved the Revised Budget Estimates of **Rs. 36942/-** for the year 2011-12 and Budget Estimates of **Ps. 51785/-** for the year 2012-13 for Examination, Academic, Administration, Finance & Accounts, Distance Education, new projects and research innovation & consultancy etc.

The Committee also recommends that the work initiated in the year 2011-12 should be completed in year 2012-13. The new projects should be initiated after the completion of all work initiated.

Copy of the Budget is placed at **Annexure 'A'**.

Revision of fee of Non-AICTE Courses.

After due deliberations, the Committee approve the revision of fee for Non- AICTE Course as proposed, in accordance with the fees revised by the Govt. for AICTE programmes. The proposed fee structure is placed at **Annexure 'B'**.

23.05 Status of Academic Dues.

The Committee appreciate the steps carried out by the University for the recovery of dues. The Committee approved the proposal of levying of fine to the colleges for depositing of dues after scheduled time.

The Committee approves the last date for deposit of old dues without late fees is 31st March 2012. 1% Fine per month till one year will be charged from the Colleges if the dues are not deposited within scheduled time. If college fails to deposit the dues within one year with fine, the college should be disaffiliated by the University.

23.06 Fixation of Honorarium for Translation work.

The Committee discussed the matter and after due deliberations, the Committee approved the rates recommended for translation. Copy of the proposed rates for translation is placed at **Annexure 'C'**.

23.07 Waiving off Affiliation Fees for course of Punjab Technical University, Jalandhar run by Aryan Institute of Management.

The Committee discussed the matter and after due deliberation decided that since there is no rule in the University for waiving off affiliation / continuation fees to the Colleges.

However, affiliation / continuation fees can be relaxed if there is zero admission in the colleges.

14
26/3

23.08

Agenda of Punjab Technical University Giani Zail Singh Campus, Bathinda.

The Committee decided that agenda of the college should put up to the Finance Committee of the college.

23.09

Any other item

Item No. 1

Continuation of GPF scheme for the employees came from Govt. Departments.

The Committee discussed the matter and after due deliberation, the Committee decided that since the employees of the university is governed with the PTU Rules and employees of the University are covered under EPF rules. Hence it is decided that new incumbents appointed in the University should also be governed by the same rules

Item No. 2 Extension of retirement age of the University employees.

The Committee discussed the matter and after due deliberation, the Committee decided that since the matter is of policy nature, the matter be put up before the BOG for amendment in the regulation.

Item No. 3

Establishment of Punjab World Skills Development Board and World Skill Development Institute.

The Committee discussed the matter and after due deliberation, the Committee approve inclusion of Rs. 35 cr. in the Budget. The committee desired that detail proposal be put up in the BOG.

[Handwritten signature]
38/13

Item No. 4 To approve the faculty and staff positions for PIT Mansa.

The Committee discussed the matter and after due deliberation, the Committee approved the academic and non-academic staff to be recruited by the PTU for PIT Mansa as recommended by the H.R. Committee and advised to transfer the administrative and ministerial staff from PTU instead of direct recruitment for the PIT.

Item No. 5 Establishment of Publication Bureau, R&D Centres under Translation Mission Programme.

The Committee discussed the matter and after due deliberation, the Committee approve inclusion of Rs. 600 lac in the Budget.

Meeting ended with vote of thanks to the Chair.


26/3/12
(Director-Finance)

PUNJAB TECHNICAL UNIVERSITY

BALANCE SHEET AS AT 31ST MARCH, 2012

Particulars	Schedule	Amount (Rs.) 31-Mar-12	Amount (Rs.) 31-Mar-11
A. Sources of Funds			
Corpus Fund	I	6,998,610,662.06	5,430,561,362.06
Reserves & Surplus	II	1,845,259,151.06	1,446,627,922.66
Total [A]		8,843,869,813.12	6,877,189,284.72
B. Application of Funds			
Fixed Assets	III	524,584,399.66	387,974,423.26
Current Assets, Loans & Advances	IV	8,926,283,934.46	6,975,293,874.82
Less: Current Liabilities & Provisions	V	606,998,521.00	486,079,013.36
Net Current Assets		8,319,285,413.46	6,489,214,861.46
Total [B]		8,843,869,813.12	6,877,189,284.72
Notes To Accounts	XIX		

AUDITOR'S REPORT

As per our separate report of even date.

For ARORA VIKRAM & ASSOCIATES
CHARTERED ACCOUNTANTS
(Firm Regn.No. 014011N)

(VIKRAM ARORA)
Memb.No. 83620

Place: Jalandhar
Date: 16.11.2012



For PUNJAB TECHNICAL UNIVERSITY

(Signature)
(S.K. Mishra)
Director (Finance)

(Signature)
(Dinesh Juneja)
Asstt. Registrar (Finance)

PUNJAB TECHNICAL UNIVERSITY

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2012

Particulars	Schedule	Amount (Rs.)	
		31-Mar-12	31-Mar-11
A. Income			
Income - Regular Courses	VI	652,877,249.87	645,031,884.00
Income - Distance Education Programs (DEP)	VII	2,911,702,664.00	2,895,310,130.07
Income - CET/Entrance Tests, etc.	VIII	79,248,366.91	102,157,544.00
Income - Punjab Institute of Tech. (PIT/PIM)	IX	3,484,170.00	-
Income - Regional Centres (Post-Graduate Programs)	-	102,286,134.22	59,971,077.00
Interest Income	X	642,511,030.71	752,314,436.35
Other Receipts	XI	4,956,310.51	4,653,138.00
Total [A]		4,397,065,926.22	4,459,438,209.42
B. Expenditure			
Expenditure - Regular Programs	XII	182,224,058.90	145,779,442.00
Expenditure - Distance Education Programs	XIII	2,067,427,302.75	2,339,358,690.00
Expenditure - CET/Entrance Tests, etc.	XIV	13,241,793.00	21,461,921.00
Expenditure - Punjab Institute of Tech. (PIT/PIM)	XV	7,524,197.00	-
Expenditure - Regional Centres (Post-Graduate Programs)	-	41,027,843.00	21,903,246.11
Personal Expenses	XVI	160,433,883.00	87,026,507.22
Office & Administrative Expenses	XVII	114,461,422.24	120,091,699.99
Total [B]		2,586,340,499.89	2,735,621,506.32
C. Excess of Income over Expenditure [A-B]		1,810,725,426.33	1,723,816,703.10
D. Total C/F to Balance Sheet		1,810,725,426.33	1,723,816,703.10

AUDITOR'S REPORT

As per our separate report of even date.

For ARORA VIKRAM & ASSOCIATES

CHARTERED ACCOUNTANTS

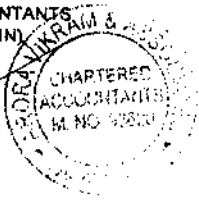
(Firm Regn. No. 014011N)

(SHEKHA ABORA)

Mem. No. 53620

Place: Jalandhar

Date: 16.11.2012



For PUNJAB TECHNICAL UNIVERSITY

(S.K. Mishra)

(S.K. Mishra)
Director (Finance)

(Dinesh Juneja)
(Dinesh Juneja)
Asstt. Registrar (Finance)

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PUNJAB TECHNICAL UNIVERSITY

Schedule No.	Particulars	Amount (Rs.) 31-Mar-12	Amount (Rs.) 31-Mar-11
I.	Corpus Fund		
	Balance b/d	5,430,561,362.06	2,643,080,114.44
	Add: Transfer from Reserves & Surplus	1,568,049,300.00	2,787,481,247.62
	Total	6,998,610,662.06	5,430,561,362.06
II.	Reserves & Surplus		
	Balance b/d	1,446,627,922.66	2,479,584,224.96
	Add: Surplus - Regional Centres (Previous years)	4,554,605.00	50,324,841.22
	Add: Excess of Income over Expenditure	1,810,725,426.33	1,723,816,703.10
	Add: Previous year Adjustments	1,228,947.00	19,616,599.00
	Less: Transferred to Corpus Fund	1,568,049,300.00	2,787,481,247.62
	Add: Reserves & Surplus - GZSCET, Bathinda	150,171,550.07	
	Total	1,845,259,151.06	1,446,627,922.66
III.	Fixed Assets		
	Land (Mohali)	3,877,280.00	3,877,280.00
	Building (Mohali)	3,083,210.00	3,425,789.00
	Building (Kapurthala)	223,498,320.19	251,172,436.19
	Equipments (Mohali)	202,864.00	238,664.00
	Books	544,205.75	498,043.50
	Office Equipments	7,356,736.00	6,110,641.90
	Vehicles	4,287,472.00	5,044,084.20
	Computers	6,145,160.00	3,453,993.00
	Furniture & Fixtures	42,487,150.07	45,168,977.47
	Civil Work at Kapurthala (Phase II)	8,670,770.00	-
	Civil Work at PIT Kapurthala	6,434,210.00	-
	Civil Work at PIT Mansa	1,651,566.00	-
	Civil Work at PIT Nandgarh	255,575.00	-
	Lab Equipments Mansa	195,588.00	-
	Lift Equipments	4,353,026.00	5,121,207.00
	Air Conditioning Equipments	20,915,231.00	24,606,154.00
	Generator Sets	3,988,154.00	4,691,946.00
	Electrical Fittings	10,427,420.00	12,267,553.00
	Fixed Assets - Regional Centres	29,173,480.00	22,299,654.00
	Fixed Assets - GZSCET, Bathinda	147,036,981.65	-
	Total	524,584,399.66	387,974,423.26



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PUNJAB TECHNICAL UNIVERSITY

Schedule No.	Particulars	Amount (Rs.) 31-Mar-12	Amount (Rs.) 31-Mar-11
IV.	<u>Current Assets, Loans & Advances</u>		
A.	<u>Cash & Bank Balances</u>		
	Cash & Bank Balances	655,852,916.47	467,001,937.43
	Cash & Bank Balances with Regional Centres	(84,915,146.34)	56,997,713.12
	Cash & Bank Balances with GZSCET, Bathinda	15,153,364.69	
	Fixed Deposits with Banks (Endowment)	5,222,231.00	5,222,231.00
	Fixed Deposits with Banks	7,241,823,512.08	5,606,371,257.09
	Fixed Deposits with Bank (CPF)	1,986,341.00	1,842,221.00
	Total [A]	8,004,953,511.58	6,137,435,359.64
B.	<u>Securities</u>		
	Electricity Security	8,480,353.00	8,480,353.00
	Telephone Security	223,957.00	235,984.00
	Telephone Security- GZSCET, Bathinda	103,256.00	
	Total [B]	8,807,566.00	8,716,337.00
C.	<u>Other Current Assets/Advances</u>		
	Advances Recoverable in cash or in kind for value to be recd.	224,364,588.50	195,904,451.75
	Recoverable from Banks	909,114.66	85,374.66
	Rejected DD	1,445,767.25	1,512,667.25
	License Fees - PTU Colleges	417,339.00	417,339.00
	DD Deposited but not yet Credited	71,226,954.00	46,416,133.00
	Academic Fees Recoverable	41,426,053.00	61,685,829.00
	Interest Accrued on FDR	489,569,805.10	507,126,224.53
	Prepaid Expenses	1,048,192.00	50,000.00
	Advances/Receivables - Regional Centres	48,209,238.99	15,944,158.99
	Advances/Receivables - GZSCET, Bathinda	33,905,804.38	
	Total [C]	912,522,856.88	829,142,178.18
	Grand Total [A+B+C]	8,926,283,934.46	6,975,293,674.82



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PUNJAB TECHNICAL UNIVERSITY

Schedule No.	Particulars	Amount (Rs.) 31-Mar-12	Amount (Rs.) 31-Mar-11
V.	<u>Current Liabilities & Provisions</u>		
	Amounts Withheld - Contractors	341,690.00 ✓	341,690.00 X
	Chq. Issued but not yet Presented	209,477,299.25 ✓	60,850,211.08 ✓
	Chq. Issued but not yet Presented (Time Barred)	326,132.60	
	CPF Payable	455,308.00 ✓	992,800.00 X
	Earnest Money Deposit	4,096,365.28 ✓	2,299,365.28 X
	Endowment Fund	5,222,231.00 ✓	5,222,231.00 ✓
	GPF/EPF Payable	127,695.00 ✓	
	Grants in Aid NSS	2,530,800.00 ✓	630,800.00 ✓
	Interest on CPF A/C	633,726.22 ✓	609,969.00 ✓
	Security - Contractors & Others	1,038,753.00 ✓	18,265,131.00 ✓
	Security - Fees	2,260,000.00 ✓	2,260,000.00 ✓
	Expenses Payable/Provisions	265,309,900.00 ✓	361,085,894.00 ✓
	Sundry Creditors	5,379,933.00 ✓	21,121,958.00 ✓
	Grants in Aid UGC	600,000.00 ✓	600,000.00 ✓
	TDS Payable	1,949,163.00 ✓	4,950,110.00 ✓
	Academic Fees in Advance	53,106,170.00 ✓	
	Current Liabilities & Provisions - Regional Centres	8,115,498.00 ✓	6,848,854.00 ✓
	Current Liabilities & Provisions - GZSCET, Bathinda	45,381,115.00 ✓	
	Grants - GZSCET, Bathinda	646,741.65 ✓	
	Total	606,998,521.00	486,079,013.36 ✓
VI.	<u>Income - Regular Courses</u>		
	Affiliation Fees	117,429,775.00	68,525,455.00
	Inspection Fees	4,955,000.00	1,440,000.00
	Processing Fees	37,847,000.00	54,160,670.00
	Ph.D. Registration/thesis Fees	8,432,305.87	5,675,350.00
	Tuition Fees from ONGC - UPS	-	6,213,240.00
	Examination/ URF Fees	476,121,722.00	424,166,994.00
	Result & Certificate Fees	4,922,830.00	3,239,050.00
	Sale of Forms	-	3,550.00
	Other Academic Dues	3,168,617.00	81,607,575.00
	Total	652,877,249.87	645,031,884.00
VII.	<u>Income - Distance Education Program (DEP)</u>		
	Admission Fees	2,566,836,378.00	2,538,934,334.00
	Processing Fees	4,336,000.00	11,020,400.00
	Establishment Fees	21,659,000.00	36,560,000.00
	Authorization Fees	4,410,000.00	6,280,000.00
	Examination Fees	269,558,757.00	257,464,715.00
	Late Fees	42,401,330.00	42,970,164.00
	Results & Certification Fees	1,999,260.00	1,762,670.00
	Miscellaneous Receipts	501,939.00	317,847.07
	Total	2,911,702,684.00	2,895,310,130.07



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PUNJAB TECHNICAL UNIVERSITY

Schedule No.	Particulars	Amount (Rs.) 31-Mar-12	Amount (Rs.) 31-Mar-11
VIII.	<u>Income - CET/Entrance Tests, etc.</u>		
	Sale of Brochures	5,900.00	9,184,718.00
	Examination Fees	-	27,966,750.00
	Counselling Fees	79,242,466.91	65,006,076.00
	Total	79,248,366.91	102,157,544.00
IX.	<u>Income - Punjab Institute of Tech. (PIT/PIM)</u>		
	Admission Fees	2,844,000.00	-
	Counselling Fees	176,000.00	-
	Tuition Fees	464,170.00	-
	Total	3,484,170.00	-
X.	<u>Interest Income</u>		
	Interest on Fixed Deposits with Banks	611,157,671.56	730,572,935.16
	Interest on Saving Accounts with Banks	31,353,359.15	21,741,501.19
	Total	642,511,030.71	752,314,436.35
XI.	<u>Other Receipts</u>		
	Sale of Tender Documents	133,500.00	30,000.00
	Sports Fees	2,284,030.00	1,356,200.00
	Youth Festival Fees	676,600.00	282,500.00
	Course Fees French Classes	99,367.00	56,000.00
	Subscription of E-Journal	53,000.00	-
	Other Misc. Receipts	1,709,813.51	2,928,438.00
	Total	4,956,310.51	4,653,138.00
XII.	<u>Expenditure - Regular Programs</u>		
	Conduct of Examination Expenses	95,190,455.10	79,969,955.00
	Evaluation Expenses	33,995,380.80	28,404,053.00
	Paper Setting, Printing & Secrecy Work Expenses	30,830,737.00	23,322,036.00
	Travelling Expenses (Examination)	1,397,786.00	9,546,321.00
	Vehicle Hiring Expenses (Examinations)	1,280,624.00	1,025,425.00
	ONGC-UPS Expenses	-	2,063,447.00
	Scholarships	-	1,135,000.00
	Provision for Expenses	18,850,000.00	-
	Foreign Languages Course (Mohali)	679,076.00	313,205.00
	Total	182,224,058.90	145,779,442.00



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PUNJAB TECHNICAL UNIVERSITY

Schedule No.	Particulars	Amount (Rs.) 31-Mar-12	Amount (Rs.) 31-Mar-11
XIII.	Expenditure - Distance Education Programs		
	Share of Admission Fees to RC/LC	1,672,360,321.00	1,571,130,029.00
	Incentives to RC/LC	159,351,916.00	215,130,736.00
	Share of Establishment Fees to RC	3,678,000.00	22,558,500.00
	Conduct of Examination Expenses	70,106,530.00	142,358,068.00
	Evaluation Expenses	12,624,071.00	36,681,753.00
	Course Material	48,522,632.00	209,003,441.00
	Provision for Expenses	80,905,000.00	125,000,000.00
	Paper Setting, Printing & Secrecy Work Expenses	15,678,107.00	15,073,905.00
	Inspection Expenses	2,294,976.00	1,089,325.00
	Travelling Expenses - DEP	1,641,563.75	1,208,864.00
	Postage Expenses	264,186.00	124,069.00
	Total	2,067,427,302.75	2,339,358,690.00
XIV.	Expenditure - GET/Entrance Tests, etc.		
	Advertisement Expenses	3,446,025.00	5,875,333.00
	Conduct of Entrance Tests	2,881,437.00	3,753,454.00
	Honorarium	6,248,129.00	5,053,777.00
	Hospitality Expenses	-	325,136.00
	Printing & Stationery	-	1,074,389.00
	Refund of Counselling Fees	626,700.00	1,882,550.00
	Paper Setting, Printing & Secrecy Work Expenses	-	3,308,828.00
	Travelling Expenses	39,502.00	188,454.00
	Total	13,241,793.00	21,461,921.00
XV.	Expenditure - Punjab Institute of Tech. (PIT/PIM)		
	Salary	2,007,989.00	-
	Salary/Wage - Manpower Agency	193,629.00	-
	Scholarship	710,179.00	-
	Lease	250,000.00	-
	Other Administrative Expenses	4,362,400.00	-
	Total	7,524,197.00	-
XVI.	Personnal Expenses		
	Salary - Regular & Adhoc Staff (incl. PF)	127,554,672.00	62,404,844.22
	Salary/Wages - DPL (incl. PF)	-	4,617,183.00
	Salary/Wages - Manpower Agency	26,842,212.00	15,172,333.00
	Medical Reimbursement Expenses	1,525,260.00	1,288,650.00
	Rent Free Accomodation	264,550.00	233,100.00
	EPF Administration Charges	1,384,614.00	705,974.00
	Faculty Training & Development Expenses	2,872,134.00	2,455,607.00
	Leave/Travel Concession	190,441.00	148,816.00
	Total	160,433,883.00	87,026,507.22



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PUNJAB TECHNICAL UNIVERSITY

Schedule No.	Particulars	Amount (Rs.) 31-Mar-12	Amount (Rs.) 31-Mar-11
XVII	Office & Administrative Expenses		
	Advertisement, Publicity & Brand Building Expenses	13,134,761.00	10,786,818.00
	Audit & Consultancy Fees	1,747,250.00	1,522,146.00
	Bank Charges	416,171.74	83,842.35
	Convocation & Other Function Expenses	2,714,395.00	1,607,171.00
	Electricity & Water Charges	4,844,686.00	5,328,957.00
	Legal & Professional Expenses	3,262,500.00	1,336,019.00
	Meetings, Conferences & Hospitality Expenses	7,376,103.75	9,622,714.16
	Misc. Honorarium	1,353,477.00	1,268,600.00
	Newspaper, Periodicals & Subscription	4,474,257.50	865,178.00
	Office Expenses	1,347,942.00	1,154,727.00
	Postage, Telephone & Internet Expenses	2,864,989.00	7,999,546.00
	Printing & Stationery	3,155,997.00	17,841,419.00
	Repair & Maintenance Expenses	2,595,742.00	1,435,422.00
	Sports/Cultural & NSS Expenses	3,527,939.00	2,772,545.00
	Staff Welfare Expenses	1,952,703.00	2,281,629.48
	Travelling Expenses	5,255,859.00	2,943,315.00
	University Association Fees	-	50,000.00
	Vehicle Running, Hiring & Maint. Expenses	6,361,928.25	5,153,682.00
	Depreciation	45,731,618.00	46,037,969.00
	IDP/Super 50 Project	429,267.00	-
	Technical Education Policy	1,429,637.00	-
	Other Administrative Expenses	484,199.00	-
	Total	114,461,422.24	120,091,699.99



PUNJAB TECHNICAL UNIVERSITY - REGIONAL CENTRES

BALANCE SHEET AS AT 31ST MARCH, 2012

Particulars	Schedule	Amount (Rs.)
A. Sources of Funds		
Reserves & Surplus		
Total [A]	I	154,182,367.33
B. Application of Funds		
Fixed Assets	II	29,173,480.00
<u>Current Assets, Loans & Advances</u>		
Cash & Bank Balances	III A	84,915,146.34
Other Current Assets, Loans & Advances	III B	48,209,238.99
Less: Current Liabilities & Provisions		
Net Current Assets	IV	8,115,498.00
Total [B]		125,008,887.33
		154,182,367.33
Notes to accounts	VII	

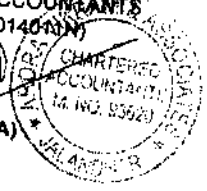
AUDITOR'S REPORT

As per our separate report of even date.

For ARORA VIKRAM & ASSOCIATES
CHARTERED ACCOUNTANTS
(Firm Regn.No. 0140111)

(VIKRAM ARORA)
Membr.No.:93620

Place: Jalandhar
Date: 16.11.2012



For PUNJAB TECHNICAL UNIVERSITY

(S.K.Mishra)
Director (Finance)

(Dinesh Juneja)
Asstt. Registrar (Finance)

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PUNJAB TECHNICAL UNIVERSITY - REGIONAL CENTRES

INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD 01.04.2011 TO 31.03.2012

Sr.No.	Name of Regional Centre	Income Amount (Rs.) [Schedule V]	Expenditure Amount (Rs.) [Schedule VI]	Surplus Amount (Rs.)
1	SBSCET-Ferozpur	6413069.00	2,435,490.00	3,977,579.00
2	ACET-Amritsar	4882392.00	1,340,726.00	3,541,666.00
3	DBEC-Mandi Gobindgarh	462820.00	377,883.00	84,937.00
4	ISF-Moga	51045.00	53,240.00	(2,195.00)
5	LLRIET-Moga	267000.00	333,620.00	(66,620.00)
6	SBBSC-Padhiana	2570007.00	925,090.00	1,644,917.00
7	BGEIT-Sangrur	8008500.00	3,155,923.00	4,852,577.00
8	GESCET-Talwandi Sahbo	729450.00	404,954.00	324,496.00
9	SUSCET-Tangori	5602616.00	1,347,962.00	4,254,654.00
10	GZSCET-Bathinda	9194056.00	2,054,130.00	7,139,926.00
11	BCET-Gurdaspur	7660328.00	1,818,414.00	5,841,914.00
12	GNE-Ludhiana	9605911.00	3,322,450.00	6,283,461.00
13	DAVIET-Jalandhar	7989500.00	3,779,647.00	4,209,853.00
14	GTBKIEI-Malout	3317000.00	1,314,467.00	2,002,533.00
15	BBSBEC-Fatehgarh Saheb	9236739.00	7,831,403.00	1,405,336.00
16	MIMIT-Malout	764202.22	534,445.00	229,757.22
17	IET-Bhaddal	1185040.00	664,808.00	520,232.00
18	DIET-Kharar	3018850.00	475,900.00	2,542,950.00
19	CTIEMT-Shahpur	3826000.00	942,093.00	2,883,907.00
20	IGC-Abhipur	233400.00	274,125.00	(40,725.00)
21	GGSCMT-Kharar	906600.00	542,573.00	364,027.00
22	SSIET-Dera Bassi	5971982.00	3,281,923.00	2,690,059.00
23	PCET-Lakru Mandi	2464000.00	629,150.00	1,834,850.00
24	KCCEIT-Nawashahr	675000.00	470,775.00	204,225.00
25	LCET-Ludhiana	1357000.00	211,000.00	1,146,000.00
26	RIMT IET-Mandi Gobindgarh	3643625.00	1,065,652.00	2,577,973.00
27	RIET-Phagwara	2250000.00	1,440,000.00	810,000.00
Total		102,286,134.22	41,027,843.00	61,258,291.22

Excess of Income over Expenditure 61,258,291.22

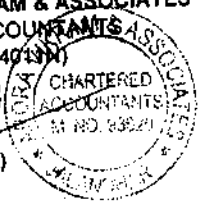
AUDITOR'S REPORT

As per our separate report of even date.

For ARORA VIKRAM & ASSOCIATES
CHARTERED ACCOUNTANTS
(Firm Regn.No. 014013M)

(VIKRAM ARORA)
Memb.No.: 93620

Place: Jalandhar
Date: 16.11.2012



For PUNJAB TECHNICAL UNIVERSITY

(Signature)
(S.K. Mishra)
Director (Finance)

(Signature)
(Dinesh Juneja)
Asstt. Registrar (Finance)

PUNJAB TECHNICAL UNIVERSITY - REGIONAL CENTRES

SCHEDULE NO. I - RESERVES & SURPLUS AS AT 31.03.2012

<u>SNO</u>	<u>PARTICULARS</u>	<u>DETAILS</u>	<u>AMOUNT</u>
1	SBSCET-Ferozpur		9172537.24
2	ACET-Amritsar		7449907.00
3	DBEC-Mandi Gobindgarh		271804.00
4	ISF-Moga		94915.65
5	LLRIET-Moga		236593.64
6	SBBS-C-Padhiana		3981307.00
7	BGEIT-Sangrur		8097159.00
8	GGSCET-Talwandi Sahbo		779817.00
9	SUSCET-Tangori		6958107.00
10	GZSCET-Bathinda		14675215.00
11	BCET-Gurdaspur		17618745.33
12	GNE-Ludhiana		19931226.25
13	DAVIET-Jalandhar		10381010.00
14	GTBKJET-Malout		8123552.00
15	BBSBEC-Fatehgarh Sahab		20561947.00
16	MIMIT-Malout		643069.22
17	IET-Bhaddal		5637584.00
18	DIET-Kharar		3327175.00
19	CTIEMT-Shahpur		3382173.00
20	IGC-Abhipur		-40725.00
21	GGSCMT-Kharar		364027.00
22	SSIET-Dera Bassi		3877806.00
23	PCET-Lalru Mandi		1834850.00
24	KCCEIT-Nawashahr		204225.00
25	LCET-Ludhiana		1848000.00
26	RIMT IET-Mandi Gobindgarh		3960340.00
27	RIET-Phagwara		810000.00

TOTAL

154182367.33



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PUNJAB TECHNICAL UNIVERSITY - REGIONAL CENTRES

SCHEDULE NO. II - FIXED ASSETS AS AT 31.03.2012

<u>SNO</u>	<u>PARTICULARS</u>	<u>DETAILS</u>	<u>AMOUNT</u>
1	<u>SBSCET-FEROZPUR</u>		NIL
2	<u>ACET-AMRITSAR</u>		
	Books	32,705.00	
	Computer & IT Peripherals	225,000.00	
	Furniture & Fixtures	4,889.00	262,594.00
3	<u>GTWANDI GOBINDGARH</u>		NIL
4	<u>ISF-MOGA</u>		
	Machinery		10,986.00
5	<u>LLRIET-MOGA</u>		
	Books		26,746.00
6	<u>SBBSC-PADHIANA</u>		NIL
7	<u>BGEIT-SANGRUR</u>		
	Books	904,287.00	
	Electronic Equipments	1,147,708.00	
	Software	32,046.00	
	Machinery	377,244.00	3,251,085.00
8	<u>GGSCET-TALWANDI SABO</u>		
	Projectors		81,669.00
9	<u>SUSCET-TANGORI</u>		
	Projectors	110,271.00	
	Computers	48,275.00	
	Air Conditioner	59,840.00	
	Water Cooler	41,323.00	
	Office Equipments	24,374.00	
	Books	514,434.00	798,517.00
10	<u>BCET-BATHINDA</u>		NIL
11	<u>BCET-GURDASPUR</u>		
	Machinery	1,009,470.00	
	Furniture & Fixtures	130,203.00	
	Office Equipments	5,457.00	
	Furnishing of Lab	77,129.00	1,222,259.00
12	<u>GNE-LUDHIANA</u>		
	Computers	107,321.89	
	Camera	13,416.00	
	Refrigerators	6,486.00	
	Furniture & Fixtures	70,100.00	
	Lab Equipments	548,262.00	
	Books	9,922.00	



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	Water Coolers	79,717.00	
	Electrical Appliances	9,958.00	
	Software	98,795.00	
	Electrical Accessories	7,948.00	
	Office Equipments	165,584.11	
	Smoke Detector	1,562.00	
	Water Purifier	6,013.00	
	Air Conditioner	31,492.00	
	Photostat Machine	41,387.00	
	Calculators	283.00	
	Projectors	119,127.00	
	Telephone Set	113.00	
	DVD Writers	1,940.00	
	UPS	4,804.00	1,332,541.00
13	<u>DAVIET-JALANDHAR</u>		
	Softwares	518,327.00	
	Computers	245,500.00	
	Lab Equipments	4,041,125.00	
	Link Stations	20,099.00	4,825,051.00
14	<u>ATEKIET-MALOUT</u>		
	Computers		5,192.00
15	<u>BSBSEC-FATEHGARH SAHEB</u>		
	Computers	1,769,387.00	
	Books	146,237.00	
	Furniture & fixtures	216,055.00	
	Projectors	1,356,761.00	
	Laptops	192.00	
	Office equipments	525,654.00	
	Library	10,003,364.00	
	Electronic equipments	1,553,776.00	15,571,426.00
16	<u>NIMT-MALOUT</u>		NIL
17	<u>IET-BHADDAL</u>		NIL
18	<u>DIET-Kharar</u>		NIL
19	<u>CTIEMT-Shahpur</u>		
	Softwares	339,937.00	
		182,047.00	521,984.00
20	<u>IET-Abhipur</u>		NIL
21	<u>GGSCMT-Kharar</u>		
	Books	23,125.00	
	Lab Equipments	65,965.00	
	Machinery	64,750.00	153,840.00
22	<u>SSIET-Dera Bassi</u>		
	Computer & Softwares	627,621.00	
	Projectors	104,062.00	
	UPS	208,819.00	940,502.00
23	<u>IET-Nazim Mandi</u>		



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	Books	56,100.00
24	<u>KCCEIT-Nawashahr</u> Books	24,975.00
25	<u>LCET-Ludhlana</u>	NIL
26	<u>RIMT IET-Mandi Gobindgarh</u> Books	59,048.00
27	<u>RIET-Phagwara</u>	NIL

GRAND TOTAL

29,173,480.00



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PUNJAB TECHNICAL UNIVERSITY - REGIONAL CENTRES
SCHEDULE NO. III - CURRENT ASSETS, LOANS & ADVANCES
AS AT 31.03.2012

<u>SNO</u>	<u>PARTICULARS</u>	<u>DETAILS</u>	<u>AMOUNT</u>
A)	CASH & BANK BALANCES		
1	SBSCET-FEROZPUR SBOP-Saving A/c		7,563,100.24
2	ACET-AMRITSAR OBC Saving A/C OBC FDRs Cash in hand	304,309.00 7,460,860.00 43,646.00	7,808,815.00
3	DBEC-MANDI GOBINDGARH ICICI Bank Ltd. SBOP Current A/c Cash in Hand	10,025.00 319,658.00 9,313.00	338,996.00
4	ISF-MOGA UBI- Current A/C		0.66
6	LLRIET-MOGA HDFC Bank Current A/c Cash in Hand	187,547.64 82,500.00	270,047.64
6	SBBS-C-PADHIANA Punjab National Bank Cash in Hand FDR with PNB	1,639,629.00 108,200.00 1,543,658.00	3,291,487.00
7	BGEIT-SANGRUR PNB Current A/C Cash in Hand	2,055,905.00 91,810.00	2,147,715.00
8	GGSCET-TALWANDI SABO Punjab & Sind Bank A/C Cash in Hand	421,870.00 12,278.00	434,148.00
9	SUSCET-TANGORI Cash in hand OBC Current A/C	71,618.00 1,981,818.00	2,053,436.00
10	GZSCET-BATHINDA CBI Saving A/c FDR's with CBI	728,247.00 13,133,203.00	13,861,450.00
11	BCET-GURDASPUR Cash in hand SBOP Saving A/C SBOP FDR A/C	2,051.00 646,693.33 16,656,642.00	17,305,386.33
12	GNE-LUDHIANA Punjab & Sind Bank Saving A/c		18,445,726.75



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	, Punjab & Sind Bank Saving A/c-Phd.	<u>955,957.50</u>	19,401,684.25
13	<u>DAVIET-JALANDHAR</u>		NIL
14	<u>GTBKJET-MALOUT</u>		NIL
15	<u>BBSBEC-FATEHGARH SAHEB</u> OBC Saving A/C Cash in hand	5,861,282.00 <u>14,769.00</u>	5,876,051.00
16	<u>MIMIT-MALOUT</u> Cash in Hand Punjab & Sind Bank Saving A/c	1,210.00 <u>798,804.22</u>	800,014.22
17	<u>IET-BHADDAL</u> OBC Saving A/C		779,722.00
18	<u>DIET-Kharar</u>		NIL
19	<u>CTIEMT-Shahpur</u>		NIL
20	<u>IGC-Abhipur</u>		NIL
21	<u>GGSCMT-Kharar</u>		NIL
22	<u>SSIET-Dera Bassi</u> Cash in Hand Oriental Bank of Commerce	45,559.00 <u>2,937,534.00</u>	2,983,093.00
23	<u>PCET-Lairu Mandi</u>		NIL
24	<u>KCCEIT-Nawashahr</u>		NIL
25	<u>LCET-Ludhiana</u>		NIL
26	<u>RIMT IET-Mandi Gobindgarh</u>		NIL
27	<u>RIET-Phagwara</u>		NIL
	TOTAL (A)		<u><u>84,915,146.34</u></u>
	B) <u>OTHER CURRENT ASSETS, LOANS & ADVANCES</u>		
1	<u>SBSCET-FEROZPUR</u> Receivable from SBSCET, Ferozpur		1,657,227.00
2	<u>ACET-AMRITSAR</u> Fees Receivable TDS	33,520.00 <u>47,078.00</u>	80,598.00
3	<u>DBEC-MANDI GOBINDGARH</u> Fee Receivable		14,500.00
4	<u>ISF-MOGA</u> Receivable from ISF College, Moga		86,028.99



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5	<u>LLRIET-MOGA</u>		NIL
6	<u>SBBSC-PADHIANA</u> Fees Receivable		1,234,600.00
7	<u>BGEIT-SANGRUR</u> Receivable from BGIET Receivable from BGIN	3,086,440.00 19,000.00	3,105,440.00
8	<u>GGSCET-TALWANDI SAHBO</u> Prepaid Subscription		274,500.00
9	<u>SUSCET-TANGORI</u> Receivable from SUSCET		4,560,052.00
10	<u>GZSCET-BATHINDA</u> Advance to GZSCET for computers Interest Accured on FDR's Telephone Security	1,000,000.00 224,665.00 2,000.00	1,226,665.00
11	<u>BCET-GURDASPUR</u> Telephone Security		1,000.00
12	<u>GNE-LUDHIANA</u> Imprest Fee Receivable	500.00 25,000.00	25,500.00
13	<u>DAVIET-JALANDHAR</u> Advances to Creditors for Fixed Assets Receivable from DAVIET Receivable from DAVIET (security)	3,650,000.00 2,162,259.00 476,000.00	6,288,259.00
14	<u>GTBKJET-MALOUT</u> Receivable G.T.B.K.Instt of Engg & Tech		8,221,660.00
15	<u>BBSBEC-FATEHGARH SAHEB</u> Sundry Advances		250,000.00
16	<u>MIMIT-MALOUT</u>		NIL
17	<u>IET-BHADDAL</u> Receivable From IET Bhaddal		4,857,862.00
18	<u>DIET-Kharar</u> Receivable From DIET, Kharar		3,417,275.00
19	<u>CTIEMT-Shahpur</u> Receivable From CTIEMT, Shahpur		3,389,824.00
20	<u>IGC-Abhijour</u>		NIL
21	<u>GGSCMT-Kharar</u> Receivable From GGSCMT, Kharar		234,187.00
22	<u>SSIET-Dera Bassi</u> North India Computer		124,069.00
23	<u>PCET-Lalru Mandi</u>		



	Receivable From PCET, Lalru Mandi Fee Receivable	1,215,250.00 <u>563,500.00</u>	1,778,750.00
24	<u>KCCEIT-Nawashahr</u> Receivable From KCCEIT, Nawashahr		225,750.00
25	<u>LCET-Ludhiana</u> Receivable From LCET, Ludhiana		1,848,000.00
26	<u>RIMT IET-Mandi Gobindgarh</u> Receivable From RIMTIET, Mandi Gobindgarh		4,497,492.00
27	<u>RIET-Phagwara</u> Receivable From RIET, Phagwara		810,000.00
	TOTAL (B)		<u><u>48,209,238.99</u></u>
	GRAND TOTAL (A)+(B)		<u><u>133,124,385.33</u></u>



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PUNJAB TECHNICAL UNIVERSITY - REGIONAL CENTRES

SCHEDULE NO. IV - CURRENT LIABILITIES AS AT 31.03.2012

<u>SNO</u>	<u>PARTICULARS</u>	<u>DETAILS</u>	<u>AMOUNT</u>
1	<u>SBSCT-FEROZPUR</u> Liabilities for Cheques Issued		47,790.00
2	<u>ACET-AMRITSAR</u> Examination Fee Salary payable Security payable	75,600.00 102,500.00 <u>524,000.00</u>	702,100.00
3	<u>DBEC-MANDI GOBINDGARH</u> Examination Fee Payable Counselling charges payable Desh Bhagat Engg. College Audit Fees Payable Salary payable Security Refundable	2,350.00 12,500.00 2,910.00 6,000.00 53,932.00 <u>4,000.00</u>	81,692.00
4	<u>ISF-MOGA</u> Examination Fee Payable		2,100.00
5	<u>LLRIET-MOGA</u> Audit fees payable Infrastructure charges payable Salary/Honorarium payable Security Payable	3,000.00 10,000.00 29,200.00 <u>18,000.00</u>	60,200.00
6	<u>SBBSC-PADHIANA</u> Salary payable Liabilities for Cheques Issued Payable to SBBSIET, Padhiana Security Refundable	99,500.00 40,400.00 226,880.00 <u>178,000.00</u>	544,780.00
7	<u>BGEIT-SANGRUR</u> Sundry Creditors Liabilities for Cheque Issued Salary Payable	33,677.00 189,904.00 <u>183,500.00</u>	407,081.00
8	<u>GGSCET-TALWANDI SABO</u> Liabilities for Cheques Issued		23,500.00
9	<u>SUSCET-TANGORI</u> Sundry Creditors Honorarium to faculty payable URF Payable Counselling fee payable Security payable	33,556.00 85,307.00 91,535.00 67,500.00 <u>176,000.00</u>	453,898.00
10	<u>GZSCET-BATHINDA</u> Payable to GZSCET, Bathinda Honorarium/Salary Payable	192,400.00 <u>220,500.00</u>	412,900.00



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11	BCET-GURDASPUR		
	Counselling fee payable	48,500.00	
	Liabilities for Cheques Issued	25,000.00	
	University fee payable	108,400.00	
	Security Payable	728,000.00	909,900.00
12	GNE-LUDHIANA		
	Examination fees payable	185,699.00	
	Examination Forms Payable	6,300.00	
	Salary Payable	223,500.00	
	Security Refundable	413,000.00	828,499.00
13	DAVIET-JALANDHAR		
	Security payable	476,000.00	
	Honorarium Payable	160,300.00	
	Counselling Fees Payable	96,000.00	732,300.00
14	GTBKJET-MALOUT		
	Salary payable		103,300.00
15	BBSBEC-FATEHGARH SAHEB		
	Security payable	954,000.00	
	Examination fees payable	181,350.00	
	Expenses Payable	180.00	1,135,530.00
16	MIMIT-MALOUT		
	Security Payable	22,000.00	
	Liabilities for Cheques Issued	116,745.00	
	Examination Fees Payable	18,200.00	156,945.00
17	IET-BHADDAL		NIL
18	DIET-Kharar		
	Salary Payable	33,400.00	
	Examination fees payable	56,700.00	90,100.00
19	CTIEMT-Shahpur		
	Salary/Honorarium Payable	197,100.00	
	Examination fees payable	123,900.00	
	University Registration fee payable	86,600.00	
	Counselling Fees Payable	138,000.00	545,600.00
20	IGC-Abhipur		
	Honorarium Payable	29,500.00	
	Payable to IGC, Abhipur	1,225.00	
	Security Refundable	10,000.00	40,725.00
21	GGSCMT-Kharar		
	Security Deposits		24,000.00
22	SSIET-Dera Bassi		
	Sundry Creditors	7,305.00	
	Liabilities for Cheques Issued	17,453.00	
	Salary/Honorarium Payable	145,100.00	169,858.00
23	PCET-Lalru Mandi		NIL



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24	KCCEIT-Nawashahr Salary Payable Security Refundable	10,500.00 <u>36,000.00</u>	46,500.00
25	LCET-Ludhiana		NIL
26	RIMT IET-Mandi Gobindgarh Examination fees payable Security Refundable	74,200.00 <u>522,000.00</u>	596,200.00
27	RIET-Phagwara		NIL
GRAND TOTAL			<u><u>8,116,498.00</u></u>



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PUNJAB TECHNICAL UNIVERSITY - REGIONAL CENTRES

SCHEDULE NO. V
INCOMES EARNED FOR THE PERIOD 01.04.2011 TO 31.03.2012

<u>SNO</u>	<u>PARTICULARS</u>	<u>DETAILS</u>	<u>AMOUNT</u>
1	<u>SBSCET-FEROZPUR</u> Fees received Bank interest	6,083,050.00 <u>330,019.00</u>	6,413,069.00
2	<u>ACET-AMRITSAR</u> Fees received Bank interest	4,394,100.00 <u>488,292.00</u>	4,882,392.00
3	<u>DBEC-MANDI GOBINDGARH</u> Fees received Interest	455,800.00 <u>7,020.00</u>	462,820.00
4	<u>ISF-MOGA</u> Fees received Bank interest	51,000.00 <u>45.00</u>	51,045.00
5	<u>LLRIET-MOGA</u> Fees received		267,000.00
6	<u>SBBSC-PADHIANA</u> Fees received Interest Received	2,447,870.00 <u>122,137.00</u>	2,570,007.00
7	<u>BGEIT-SANGRUR</u> Fees received		8,008,500.00
8	<u>GGSCET-TALWANDI SAHBO</u> Fees received		729,450.00
9	<u>SUSCET-TANGORI</u> Fees received		5,602,616.00
10	<u>GZSCET-BATHINDA</u> Fees received Bank interest	8,844,100.00 <u>349,958.00</u>	9,194,058.00
11	<u>BCET-GURDASPUR</u> Fees received Misc. Income Bank interest	7,354,881.00 14,454.00 <u>290,993.00</u>	7,660,328.00
12	<u>GNE-LUDHIANA</u> Fees received Bank interest	8,918,201.00 <u>687,710.00</u>	9,605,911.00
13	<u>DAVIET-JALANDHAR</u> Fees received		7,989,500.00



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14	<u>GTBKJET-MALOUT</u> Fees received		3,317,914.00
15	<u>HSRCE-FATEHGARH SAHIB</u> Fees received Misc. Receipts Bank interest	8,833,300.00 48,550.00 354,889.00	9,236,739.00
16	<u>MIMIT-MALOUT</u> Fees received Bank interest	728,000.00 36,202.22	764,202.22
17	<u>IET-BHADDAL</u> Fees received Bank interest	1,156,000.00 29,040.00	1,185,040.00
18	<u>GTBKJET-Kharar</u> Fees received		3,018,850.00
19	<u>GTIEMT-Shahpur</u> Fees received		3,826,000.00
20	<u>IGC-Abhipur</u> Fees received		233,400.00
21	<u>GGSCMT-Kharar</u> Fees received		906,600.00
22	<u>SSIET-Dera Bassi</u> Fees received Bank interest	5,971,982.00 100,382.00	5,971,982.00
23	<u>PCET-Latru Mandi</u> Fees received		2,464,000.00
24	<u>KCCEIT-Nawashahr</u> Fees received		675,000.00
25	<u>LCET-Ludhiana</u> Fees received		1,357,000.00
26	<u>RIMT IET-Mandi Gobindgarh</u> Fees received		3,643,825.00
27	<u>IET-Phagwara</u> Fees received		2,250,000.00
TOTAL			<u><u>102,286,134.22</u></u>



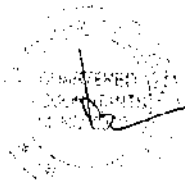
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PUNJAB TECHNICAL UNIVERSITY - REGIONAL CENTRES

SCHEDULE NO. VI

EXPENDITURE INCURRED FOR THE PERIOD 01.04.2011 TO 31.03.2012

<u>SNO</u>	<u>PARTICULARS</u>	<u>DETAILS</u>	<u>AMOUNT</u>
1	<u>PROJECT SPECIFIC</u>		
	Travelling Expense	2,040.00	
	Honorarium to faculty	1,333,450.00	
	SEEM Project	1,100,000.00	2,435,490.00
2	<u>ACEIT-AMRITSAR</u>		
	Honorarium Exps.	16,285.00	
	TA/DA Exp.	3,022.00	
	Depreciation w/off during the Year	342,637.00	
	Staff Welfare	1,375.00	
	Prior year adjustment (examination fee)	48,950.00	
	Infrastructure charges	131,000.00	
	Misc. expenses	157.00	
	Printing & stationery	2,800.00	
		724,300.00	1,340,726.00
3	<u>DBEC-MANDI GOBINDGARH</u>		
	Audit Fees	6,000.00	
	Accounting Charges	8,000.00	
	University Expenses	2,000.00	
	Honorarium to Faculty	361,102.00	
	Bank Charges	781.00	377,883.00
4	<u>ISF-MOGA</u>		
	Animal house expenses	2,500.00	
	Depreciation w/off during the Year	1,939.00	
	Laboratory exps	21,000.00	
	Printing & stationery	714.00	
	Salary to staff/faculty	24,000.00	53,240.00
5	<u>LLRIET-MOGA</u>		
	Audit fees	3,000.00	
	Depreciation w/off during the Year	4,720.00	
	Infrastructure Charges	10,000.00	
	Salary to staff/faculty	315,900.00	333,620.00
6	<u>SBBSC-PADHIANA</u>		
	Printing & Stationary	550.00	
	University Fees	116,220.00	
	Bank Charges	1,040.00	
	Infrastructure charges	75,000.00	
	Honorarium to staff/faculty	732,280.00	925,090.00
7	<u>BGEIT-SANGRUR</u>		
	Rent	120,000.00	
	Bank Charges	2,691.00	
	Electricity Expenses	60,000.00	
	Honorarium to faculty/staff	1,470,282.00	



	Depreciation w/off during the Year	1,501,805.00	
	Printing & stationery	1,145.00	3,155,923.00
8	<u>GGSCET-TALWANDI SAHBO</u>		
	Honorarium to staff/faculty	268,000.00	
	Travelling Expenses	3,472.00	
	Depreciation w/off during the Year	16,706.00	
	Library Subscription	91,500.00	
	Prior Period Item	4,000.00	
	Infrastructure Charges	21,000.00	
	Bank Charges	276.00	404,954.00
9	<u>SUSCET-TANGORI</u>		
	Advertisement	27,199.00	
	Bank Charges	494.00	
	Depreciation w/off during the Year	188,533.00	
	Computer Lab Expenses	52,602.00	
	Repair and maintenance	47,650.00	
	Conference and Seminar	51,661.00	
	Infrastructure Charges	160,000.00	
	Examination Exps.	7,076.00	
	Salary to staff/faculty	731,750.00	
	Printing & stationery	52,874.00	
	Staff Welfare	5,134.00	
	T.A/D.A expenses	22,989.00	1,347,962.00
10	<u>GZSCET-BATHINDA</u>		
	Honorarium to staff/faculty	2,035,550.00	
	TA/DA Expenses	3,580.00	
	Prior Period Items	15,000.00	2,054,130.00
11	<u>BCET-GURDASPUR</u>		
	Depreciation w/off during the Year	201,622.00	
	Advertisement	28,701.00	
	Printing & Stationary	10,870.00	
	Infrastructure charges	206,000.00	
	Salary to staff/faculty	1,260,135.00	
	TA/DA & Viva expenses	101,132.00	
	Telephone expenses	9,954.00	1,818,414.00
12	<u>GNE-LUDHIANA</u>		
	Advertisement	20,416.00	
	Audit fees	9,927.00	
	Examination charges	91,452.00	
	Honorarium to faculty	1,813,350.00	
	Infrastructure charges	267,000.00	
	Misc. expenses	13,045.00	
	Postage	3,330.00	
	Printing & stationery	24,457.00	
	Electricity Charges	267,000.00	
	Refreshment	1,732.00	
	Salary to staff	144,100.00	
	Counselling Fees	30,000.00	
	Depreciation w/off during the Year	511,758.00	
	Computer Repair	31,097.00	
	Thesis charges	93,786.00	3,322,450.00



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	Printing & stationery	18,388.00	
	Infrastructure & Development charges	189,000.00	
	Honorarium to staff/faculty	<u>1,000,997.00</u>	3,281,923.00
23	<u>PCET-Latru Mandi</u>		
	Depreciation w/off during the Year	9,900.00	
	Infrastructure charges	44,000.00	
	Salary to staff/faculty	<u>575,250.00</u>	629,150.00
24	<u>KCCEIT-Nawashahr</u>		
	Depreciation w/off during the Year	2,025.00	
	Honorarium to staff/faculty	450,750.00	
	Electricity Charges	<u>18,000.00</u>	470,775.00
25	<u>LCET-Ludhiana</u>		
	Honorarium to staff/faculty	172,000.00	
	Infrastructure & Development charges	<u>39,000.00</u>	211,000.00
26	<u>RIMT IET-Mandi Gobindgarh</u>		
	Audit fees		
	Infrastructure & Development charges		
	Honorarium to staff/faculty	1,055,231.00	
	Depreciation w/off during the Year	<u>10,421.00</u>	1,065,652.00
27	<u>RIET-Phagwara</u>		
	Honorarium to staff/faculty		1,440,000.00
	TOTAL		<u><u>41,027,843.00</u></u>



17/25

PUNJAB TECHNICAL UNIVERSITY

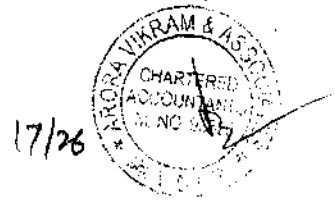
SCHEDULE XIX

**NOTES TO ACCOUNTS FORMING PART OF THE BALANCE SHEET
AS ON 31ST MARCH, 2012**

1. The books of accounts of the University are maintained on Accrual basis.
2. An amount of Rs. 156.80 crores has been transferred to Corpus Fund from Reserves & Surplus.
3. Fixed Assets have been stated at Written Down Value depreciated as per rates prescribed under the Income Tax Act, 1961.
4. Fixed Assets Register is not being maintained by the University. Also, no physical verification of the fixed assets has been done.
5. Accounting Records in respect of 27 Regional Centres of University have been fully incorporated in the books of accounts of the University.
6. Giani Zail Singh College of Engineering and Technology, Bathinda has been merged in Punjab Technical University, Kapurthala as PTU, Bathinda campus as per Government order no. 10/102/11-1/TE/2/5077-5079 dated 20/12/2011. As per Audit Report of Giani Zail Singh College of Engineering and Technology, Bathinda for the year ending 31st March 2012 books of accounts are maintained on cash basis. Balance Sheet of Bathinda Campus of University has been fully incorporated in the books of accounts of the University. However, Income & Expenditure of Bathinda campus for period after said merger till 31st March 2012 has not been clubbed in the respective heads of "Income & Expenditure account".
7. The Advances amounting to Rs. 2243.64 lacs has been included in Balance Sheet under the head "Other Advances", year wise bifurcation is provided as follow-

Year	No. Of Entries	Amount (In Rs.)
1997-06	605	1,85,74,955.75
2006-07	104	51,87,711.00
2007-08	122	48,03,826.00
2008-09	143	1,24,99,328.00
2009-10	183	2,67,10,382.00
2010-11	687	1,11,70,233.00
2011-12	999	14,54,18,152.75
TOTAL	2843	22,43,64,588.50

Further, it has been observed in list of advances, large amounts have been advanced to staff members/officers/colleges/other parties, which have not been adjusted for more than 2-3 years time. Therefore, its



effect on Income & Expenditure as well as Fixed Assets could not be ascertained.

- 8. Details of 'Rejected DD' and 'Cheques Issued but not presented for payment in Bank (Time Barred)' are subject to reconciliation.
- 9. An amount of Rs. 131.23 lacs (Rs. 100 lacs on 31.03.2010 and Rs. 31.23 lacs on 15.12.2008) has been given as advance to PTU Caparo School, which has been included in recoverable advances. As per information provided to us, charge on the assets of PTU Caparo School was to be created, but no documents showing such charge were produced to us.
- 10. EMD Register has been maintained. But it includes some entries prior to 2002-03 wherein details as to parties are not available. These entries are subject to reconciliation.
- 11. "Previous Period Adjustments" under head "Reserves & Surplus" includes following entries-

Particulars	Amount (In Rs.)
Add:	
Prior Period Depreciation adjustment	12,52,148.00
Less:	
Prior Period expenses (Regional Centers)	23,201.00
Balance	12,28,947.00

Due to change in system Income & Expenditure of university includes some prior period recoveries and some prior period expenses. It is not possible to quantify these items.

- 12. The Endowment Fund account is kept in the shape of FDR in the joint name of Registrar PTU and College/Institution, which has been shown as current asset and current liability. Interest is not booked by PTU as Income, as FDR is refundable to college/ institution. However, as per information made available to us, Endowment Fund in the shape of FDR/Bank guarantee has been submitted by 67 institutions/colleges, whereas total institutions/colleges affiliated to PTU are 145.
- 13. As per information produced to us, Security Fees for Rs. 22.60 lacs, shown as liability, was received from various parties along with application for Regional Centres for extended campus program. Later on, the Regional Centres were opened in existing colleges and therefore this security fees is refundable.
- 14. The reconciliation of various fees received by PTU for Regular and DEP courses for current and prior years, with the records in

17/27

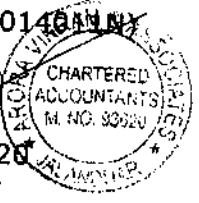
Academic/DEP/Examination departments has not been made available to us.

- 15. Student wise reconciliation in regard to Examination/Admission/SRF Fees has not been produced to us.
- 16. "Academic fees Recoverable" which has been shown under "Other Advances" includes Rs. 2.29 lacs as academic fees recoverable up to year 2010-11 and Rs. 411.97 lacs as academic dues for the year 2011-12. Affiliation fees and other academic dues received or receivable are subject to college wise reconciliation.
- 17. ESI Scheme is applicable to the University, but the same is not being implemented.
- 18. The number of legal cases by and against the university is 96 as per information provided to us. But the amount involved in legal cases by and against the University is unascertainable; hence we are unable to comment upon the contingent liabilities of the University.
- 19. No Provision for Gratuity has been provided during the year.
- 20. Schedules annexed to the Balance Sheet and Income & Expenditure Account form an integral part of the accounts of University

AUDITORS' REPORT

As per our separate report of even date.
For Arora Vikram & Associates
Chartered Accountants
(Firm Regn.No. 014611111)

(Vikram Arora)
Memb.No. 093620
Place: Jalandhar
Date: 16.11.2012



For Punjab Technical University

(Signature)
(S.K. Mishra)
Director (Finance)

(Signature)
(Dinesh Juneja)
Asstt. Registrar (Finance)

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PUNJAB TECHNICAL UNIVERSITY - REGIONAL CENTRES

SCHEDULE - VII

NOTES TO ACCOUNTS FORMING PART OF THE BALANCE SHEET AS AT 31ST MARCH, 2012

Sr. No	Name of Regional Centre	ACCOUNTING SYSTEM			FIXED ASSETS			RECORD OF FACULTY/STUDENTS		
		Whether Separate Books of accounts maintained	System of Accounting being followed	Whether Separate Bank Account maintained	Whether Additions made in Fixed Assets made available for verification	Whether Fixed Assets used separately or common use	Whether approval taken from PTU	Whether Attendance Register of Faculty/Students produced for verification	Whether Student Records produced for verification	Whether Fees Register produced for verification
1	SBSCTET-Ferozpur	YES	CASH	YES	N/A	N/A	N/A	YES	NO	YES
2	ACET-Amritsar	YES	HYBRID	YES	YES	COMMON	NO	YES	YES	YES
3	DBEC-Mandi Gobindgarh	YES	HYBRID	YES	N/A	N/A	N/A	YES	YES	NO
4	HSF-Moga	YES	HYBRID	NO	YES	COMMON	NO	NO	NO	NO
5	LRIET-Moga	YES	HYBRID	YES	NO	COMMON	NO	NO	YES	YES
6	SBSCTET-Padhana	YES	HYBRID	YES	N/A	N/A	N/A	YES	YES	YES
7	IBGET-Sangrur	YES	HYBRID	YES	YES	COMMON	NO	YES	YES	YES
8	GESCTET-Talwandi Sahbo	YES	HYBRID	YES	YES	COMMON	NO	YES	YES	YES
9	SUSCTET-Tangori	YES	HYBRID	YES	YES	COMMON	NO	YES	YES	YES
10	GZSCTET-Bathinda	YES	HYBRID	YES	YES	COMMON	NO	YES	YES	YES
11	BOET-Gurdaspur	YES	HYBRID	YES	N/A	N/A	N/A	NO	NO	NO
12	GNE-Ludhiana	YES	HYBRID	YES	YES	COMMON	NO	NO	YES	NO
13	DAWET-Jalandhar	NO	HYBRID	NO	YES	COMMON	YES	YES	YES	YES
14	GIBKJET-Malout	NO	HYBRID	NO	YES	COMMON	NO	YES	YES	YES
15	BESBEC-Fatehgarh Sahib	YES	HYBRID	YES	YES	COMMON	NO	YES	YES	YES
16	MUMIT-Malout	YES	HYBRID	YES	N/A	N/A	N/A	YES	YES	YES
17	IET-Siddhant	NO	HYBRID	NO	N/A	N/A	N/A	YES	YES	YES
18	RIET-Kochar	YES	HYBRID	NO	N/A	N/A	N/A	YES	YES	YES
19	CTEET-Shahpur	NO	HYBRID	NO	YES	COMMON	NO	YES	YES	NO
20	SGC-Abdipur	NO	HYBRID	NO	N/A	N/A	N/A	YES	YES	NO
21	SUSCTET-Kharar	NO	CASH	NO	YES	COMMON	NO	YES	YES	NO
22	DBEC-Bassi	YES	HYBRID	YES	YES	COMMON	NO	YES	YES	YES
23	ACET-Mandi	NO	HYBRID	NO	YES	COMMON	NO	YES	NO	YES
24	ICCTET-Nawanshahr	YES	HYBRID	NO	YES	COMMON	YES	YES	YES	YES
25	LCET-Ludhiana	NO	CASH	NO	N/A	N/A	N/A	NO	NO	NO
26	RIET-Mandi Gobindgarh	NO	HYBRID	NO	YES	COMMON	N/A	YES	YES	NO
27	RIET-Phagwara	NO	CASH	NO	N/A	N/A	N/A	YES	YES	YES

17/2/12 CHARTERED ACCOUNTANTS

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Para-wise Reply on the notes of accounts as scheduled to Balance Sheet
2011-12

1. This is for information please.
2. This is for information please
3. This is for information please
4. Work has been going on for preparation of fixed assets register and physical verification of fixed assets will be done after item wise fixed asset register
5. This is for information please.
6. The matter of record and efforts are being made to bring the account of GZS campus on accrual basis w.e.f F.Y.2012-13
7. Advance of Rs. 5.13 Cr. have been adjusted till October 2013 and steps are being taken for adjustment of all advance in the current year
8. Efforts are being made to reconcile the same.
9. This is for information. The provision of the shown the same has been taken by the university. The efforts are being made to settle the matter with Caparo Society.
10. The amount of Rs. 4018396.28.28 has been reconciled but Rs. 77969/- is pending which is related to period before 2003. No claim has been received against these amounts the same will be written off in current financial year.
11. This for information please.
12. This is for information and further necessary action are being taken to incorporate Endowment Fund on receipt from all respective colleges.
13. Security will be paid to the parties as and when will be demanded.
14. The request has all ready been forwarded to the concern department to provide the relevant information and the reconciliation of various fee received by PTU will be done on receipt of relevant information
15. The request has all ready been forwarded to the concern department to provide the relevant information and the reconciliation of various fee received by PTU will be done on receipt of relevant information.
16. Reconciliation has been going on as per data provided by academic wing related to affiliation fees and any other academic dues.

17/30



17. Medical reimbursements are being made to the employees of the University.

18. This is for information and provision for the claim will be provided as and when then is claim.

19. The same is being worked out as most of regular staff joined in 2010-11 the provision for the same will be reflected in current year

20. This for information please.

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JAB TECHNICAL UNIVERSITY

ANNUAL REPORT OF THE DEPARTMENT-2011-12

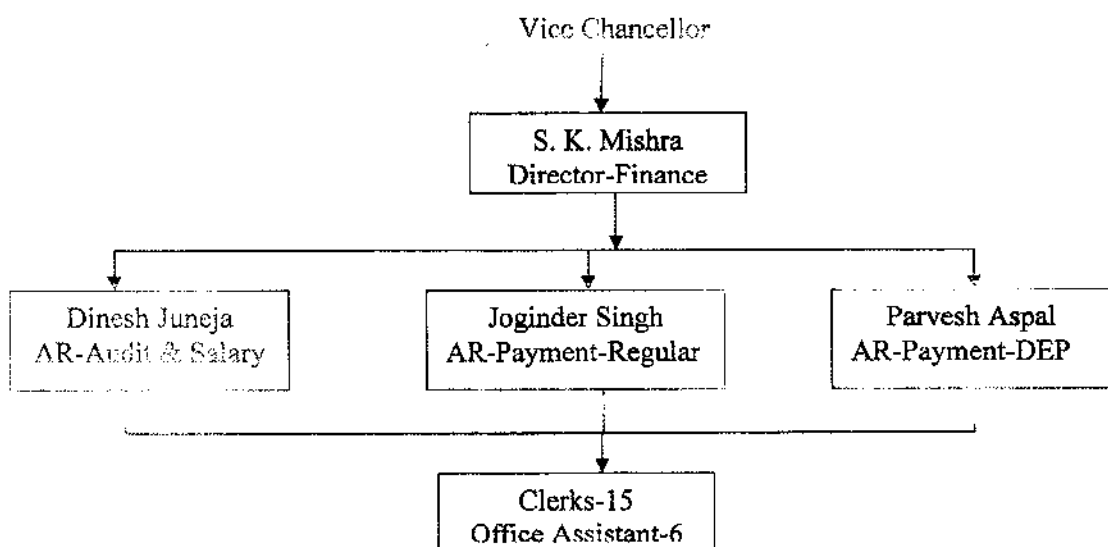
With great pleasure, we are submitting annual progress report of the University. This report has been prepared in accordance with the facts & figure relates to quantitative & qualitative progress of the University during the year 2011-12. The financial position of the University continues to be satisfactory.

Several initiatives for the improvement of the system and strengthening of the financial position of the University were under taken under guidance of the Vice Chancellor, Dr. Rajneesh Arora. The key highlights on financial position and achievement of the Finance & Accounts department of the university are as under:

1. Staff Strengths:

The Department of Finance & Accounts started with 5 clerks attendants and 1 superintendent in the year 1998. Now the Department is headed by Director-Finance with team of 3 Assistant Registrar, 15 clerks, 6 office assistants and 5 Attendant/helper. The team of the department is working efficiently and managing portfolio of Rs.500 Cr. under guidance of the worthy Vice Chancellor.

Hierarchy of the department

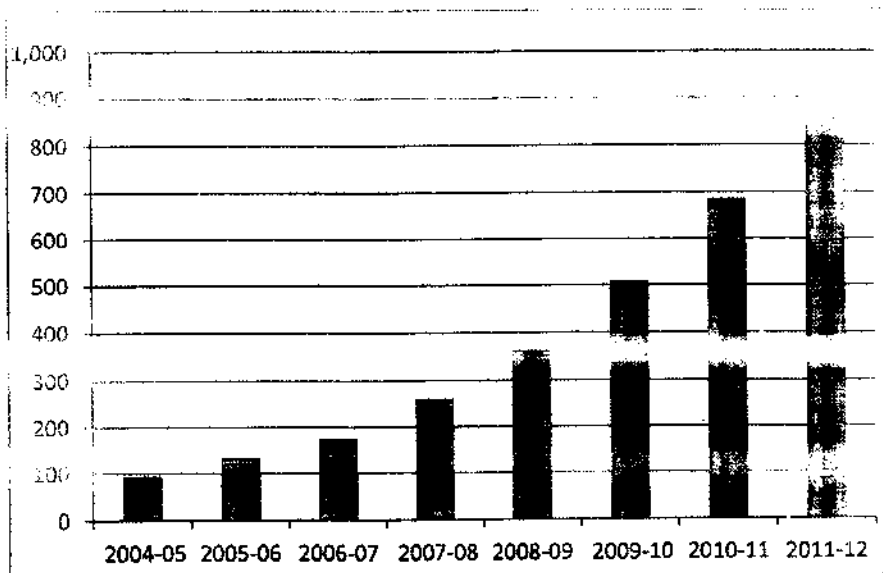


2. Financial Position:

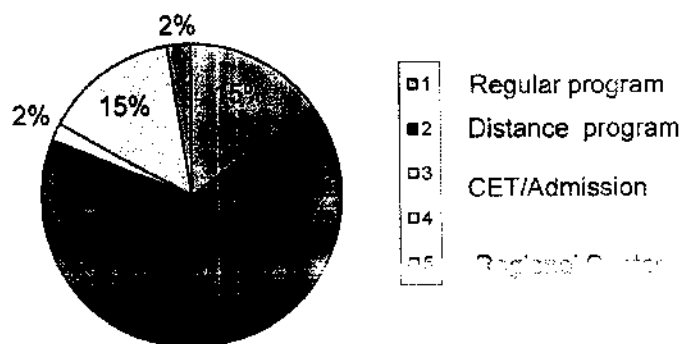
The University has shown considerable growth of 29% in the financial year 2011-12. Net worth of the university is increased by Rs. 196.65 crores (Rs. 687.72 to Rs. 884.37 cr.) in the year 2011-12 as compared to previous year 2010-11. The financial position shows that the University has attained fiscal self-sufficiency.

Chart 1 shows growth in net worth (Rs. in crores) of the University from 2004-05 to 2011-12 and chart 2 shows income from different sources of the University.

Growth chart of the University



Income from different Sources
for the year 2011-12



3. Investment of Funds

All the investment is being made on the recommendation of Investment committee and approval of the worthy Vice- Chancellor. Fund of the University is placed only after assessment of the credibility of the Bank with maximum return and safety of investment. These investments are being made in term deposits with Nationalized Bank and Scheduled Commercial Bank. Investment Committee is as follows:

- i) D. Buta Singh, Dean Academic
- ii) A. D.S.Bains, Registrar
- iii) Mr. Kuldeep Bhagat, CA
- iv) Mr. S.K.Mishra, DF

The University is investing the entire available fund on short-term basis as well as long term basis to get maximum return on investment keeping in mind the day-to-day requirement of fund for all activities of the University. In the year 2011-12, surplus were invested at higher rate of interest at maximum @11.00% per annum, quarterly compounded and earned Rs.62.00 Cr. as interest income during the year.

4 Incorporation of Regional Centre accounts(PG Part time).

Presently the University is running 27 regional centers at different engineering colleges affiliated with PTU. Audit of all Regional Centers were carried out by statutory Auditor of the University and Asset and Liabilities of PTU Regional Centre (Post Graduate courses) have been incorporated in the university books which gives true picture of universities' overall growth along with constituent colleges. After incorporation of the Books of accounts of the Regional Centers, Fixed Assets of the University increased by Rs.68.73 lac.

5 Accrual Accounting System.

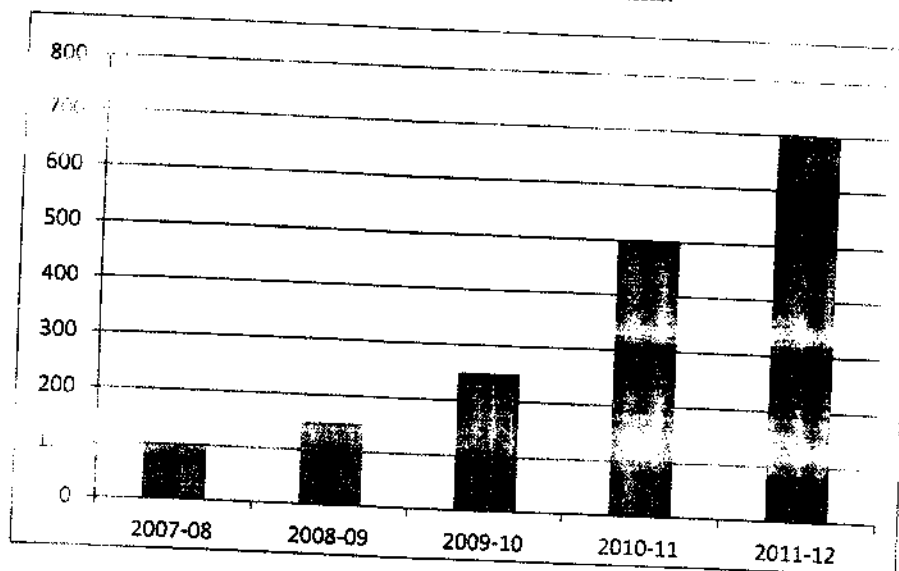
The university is maintaining books of accounts on accrual basis. The recovery/dues recoverable from the colleges or other affiliated institutions have been taken into account for the year 2011-12. Similarly the liabilities for the Financial Year 2011-12 have been taken into account on accrual basis. Provisions for income, expenses and receivable have been created, so as to provide fair view of the net income for the Financial Year 2011-12. This has resulted in better reporting for the receipts & expenses related to F.Y. 2011-12 which give transparent picture of the financial statements.

6 Corpus Fund Accounts

The Board of Governors had approved for creation of Corpus Fund in principle, so that the University will become the self reliant within over a period of 5 years. In view of the approval of BOG, Corpus Fund Account has been created with amount of Rs.100 Cr. in the year 2007-08. Corpus fund account will be governed by the rule & regulation of scheme of Corpus Fund accounts of the University. Investment of Corpus Fund is being made in national / scheduled bank with the recommendations of the Investment Committee & approval of VC.

The creation of the Corpus Fund Scheme is a way for achieving self-reliance of PTU over a period of time. The Corpus Fund scheme will strengthen the PTU by providing resource on long time basis.

Corpus fund accounts reached at level of Rs. 700 Cr. in the year 2011-12. Chart given below is shows the growth of the Corpus Fund accounts.



7 Computerized working.

Technology is one of the major contributing factors in the growth of any organization. The department has taken the steps towards computerization of all activities of the University. The all activities of the department are on networking (LAN/WAN). The department is equipped with latest software and tally ERP 9 and internet facility. The officers of the Accounts Branch are equipped with latest laptops with facility of internet connectivity, mobile phones and in addition HOD with I Pad etc.

8 **Online fees collection.**

Online fee collection system has been implemented for all kind of fees to be collected from students, colleges and other stake holders. The counseling fee was collected through Banks and submission of exam fees facility were also available to the candidate to deposit the requisite fees in the PTU account through Banks branch network PAN India. During counseling, students were able to deposit the fee online through Bank Branch network, Debit Card, Credit card and Net Banking PAN India with HDFC Bank, PNB, Axis Bank and State Bank of Patiala. By doing this system of the University has been improved towards better service to its students and public. The implementation of online collection of fee system is the right path to strengthen the system.

9 **TEQIP-II Grant.**

University has recently released Rs. 208 lac (share of the Punjab Government) for PTU affiliated colleges under the World Bank assisted technical education quality improvement program of Government of India TEQIP-II for the year 2012-13.

10 **ATM Facility.**

The University has also started ATM facility for the students, staff and visitors in the campus of the university. The University is also in the planning to open Bank Branch in the campus of the University.

11 **Creation of www.ptuaccounts.ac.in website.**

The Accounts Department has launched its own website www.ptuaccounts.ac.in to cater the needs of the students, colleges and other stakeholder. All kinds of the finance information is available on the website.

12 **Training & Development**

The department has initiated to arrange training & Development program for the staffs of the department to boost morale and knowledge. In this regard Mr. Joginder singh has attended training program in accounting and Mr. S. K. Mishra has attended international conference at Malaysia during last year. One training session has also been arranged for the staff.

13. Online payment.

Department is planning for e-payment facilities through which it will be able to pay the amounts directly to the beneficiary accounts without the intervention of bank concerned. In this regard tie up with banks is under process and all concerned / payees are being asked to provide direct Account No. & IFSC codes of their respective accounts. The college faculties are being paid directly through RTGS and all major payments are being paid through RTGS / NEFT only.

14. ERP Solution

The University has paid Rs. 10.33 lac for making complete project report for ERP to NIC for study of ERP System implementation. And process has been initiated for ERP solution.

15. Valuation of Assets

Department is planning to conduct valuation of assets transferred to the University for GZSCET and other PITs.

16. Bank and Post office

Department has initiated the process for opening of Bank branch and post office in the campus to facilitate academic activities of the university.

Annexure 'A'

O.M. No. 21(2)/2008-E-II(B) dated 29.08.2008

New Delhi, the 29th August, 2008

OFFICE MEMORANDUM

Subject: Grant of Transport Allowance to Central Government employees.

The undersigned is directed to say the consequent upon the decisions taken by the government on the recommendations of the Sixth Central Pay commission, the Pleased to decide that in modification of this Ministry's O.M No.21(1)/97-EII (B) dated 3.10.1997, the Central Government employees shall be entitled to Transport allowance at the following rates.

Employees drawing grade pay of	Rate of Transport Allowance per Month	
	In 13 Cities Classified as A-1/ A earlier	Other Places
Grade pay of RS.5400 & above	Rs.3200 + DA thereon	Rs.1600 +DA thereon
(i)Grade pay of Rs.4200, Rs.4600 and Rs.4800	Rs.1600+DA thereon	Rs.800+DA thereon
ii)Those drawing grade pay below Rs.4200 and drawing pay in the pay band equal to Rs.7440 & above		
Grade pay below 4200 and pay in the pay band below Rs.7440	Rs.600+DA thereon	Rs.400+DA thereon

Hyderabad (UA) Delhi (UA) Bangalore (UA) Greater Mumbai (UA) Chennai (UA), Kolkata (UA) Ahmedabad (UA) Surat (UA) Nagpur (UA) Pune (UA) Jaipur (UA) Lucknow (UA) and Kanpur (UA)

2. The grant of transport allowance shall be subject to the following conditions.

- i) The blind or orthopaedically handicapped employee in terms of this Ministry's orders vide OM No 21(1) 97-E-II(B) dated 3.10.1997 shall continue to draw this allowance at double the normal rates which shall, in no case, be less than Rs.1000 per month plus the applicable rate of dearness allowance. The other conditions of O.M.No.19029/1/78-E-IV (B) dated 31.8.78 related to grant of conveyance allowance to blind and orthopaedically handicapped central Government employees shall remain unchanged.
- ii) The allowance shall not be admissible to those employees who have been provided with the facility of Government transport.

- iii) The condition contained in para 3(ii) of O.M. No.21(1) 97E-II dated 3.10.97 by which the grant of Transport Allowance to employees provided with official accommodation within one kilometer to office or within a campus housing the place of work and residence was disallowed, has been withdrawn.
- iv) In respect of those employees who opt to retain their pre-revised scales of pay, the corresponding Grade pay of the pay scale / corresponding pay scale of the post occupied on 1.1.2006 as indicated in CCS (Revised Pay) Rules 2008 would determine the allowance under these orders.
- (v) These orders will apply to all civilian employees of the Central Government. The orders will also apply to the civilian employees paid from the defence service estimates. In regard to Armed Forces Personnel and Railway employees, separate orders will be issued by the ministry of Defence and Ministry of Railways, respectively.

3. Officers drawing grade pay of Rs.10,000 & RS.12000 and those in the HAG +Scale who are entitled to the use of official car in terms of O.M.No.20(5) -E-II(A) / 93 dated 28.1.94 shall be given the option to avail themselves of the existing facility or to draw the Transport Allowance at the rate of Rs.7000 plus dearness allowance thereon.

4. In so far as the persons serving in the Indian Audit & Accounts Departments are concerned, this order issues in consultation with the Computer & Auditor General of India.

5. The order shall take effect from September 1, 2008

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No.3/9/2011/5FPII/ 2/2

GOVERNMENT OF PUNJAB
DEPARTMENT OF FINANCE
(FINANCE PERSONNEL-II BRANCH)

Dated, Chandigarh, the 19 th May, 2011

To

Registrar, Punjab & Haryana High Court,
All the Commissioners of Divisions,
All the Deputy Commissioners, and
All the Sub-Divisional Officers (Civil)
in the State of Punjab.

Subject: - Grant of Conveyance Allowance to certain categories of employees of the State Government.

Sir/Madam

I am directed to invite a reference to the subject cited above and to say that the Governor of Punjab is pleased to decide that the following categories of employees of the State Government shall be entitled to Conveyance Allowance at the rates mentioned below:-

Sr.No.	Name of the Post	Rate per mensem (Rs.)
1.	Senior Assistant	600
2.	Junior Auditor/Auditor	600
3.	Senior Scale Stenographer	600
4.	Junior Assistant	500
5.	Junior Scale Stenographer	500
6.	Steno-Typist	400
7.	Clerk	400

2. The grant of Conveyance Allowance shall be subject to the condition that the employee shall maintain his own motor vehicle in good running condition and shall use it for efficient and effective discharge of his official duties.

3. These orders shall come into force with effect from the 1st June, 2011.

4. The Punjabi version of these orders will follow in due course.

No. 3/9/2011-5 FP11/ 213

Dated, Chandigarh, the 19th May, 2011

A copy is forwarded for information to:-

- (i) The Principal Accountant General (Audit) Punjab, Chandigarh.
- (ii) The Principal Accountant General (A&E), Punjab, Chandigarh.

Tasbir Kaur
Under Secretary Finance (J)

Dated, Chandigarh, the 19th May, 2011

No. 3/9/2011-5 FP11/ 214

A copy is forward for information to:-

- (i) The Chief Secretary to Government of Punjab, Chandigarh.
- (ii) Secretaries to Government of Punjab, Chandigarh.
- (iii) The Resident Commissioner, Punjab, Punjab Bhawan, Copernicus Marg, New Delhi.

Santosh Malhotra
Superintendent

Dated, Chandigarh, the 19th May, 2011

No. 3/9/2011-5 FP11/ 215

A copy is forward to all the District Treasury Officer/Treasury Officers in the State for information and necessary action.

Santosh Malhotra
Superintendent

Dated, Chandigarh, the 19th May, 2011

No. 3/9/2011-5 FP11/ 216

A copy is forward for information to:-

- (i) The Secretary to Government of Himachal Pradesh, Department of Finance, Shimla.
- (ii) The Finance Secretary, Chandigarh Administration, Chandigarh.
- (iii) The Director (E.G), Government of India, Ministry of Finance, Department of Expenditure, (Pay Research Unit), New Delhi.

Santosh Malhotra
Superintendent

INTERNAL DISTRIBUTION:

- (i) Directorate of Financial Resources and Economic Intelligence.
- (ii) All the Branches of the Department of Finance.

Annexure 'E'

Sh. Sukhwinder Singh Randhawa (Assistant Director) ਜੀ ਦੀ ਹਰ ਮਹੀਨੇ ਦੀ ਤਨਖਾਹ ਵਿੱਚ ਈ.ਪੀ.ਐਫ ਦੀ ਕਟੌਤੀ ਨਾ ਕਰਕੇ Misc deductions ਦੇ ਤੌਰ ਤੇ ਕਟੌਤੀ ਕੀਤੀ ਜਾਂਦੀ ਸੀ। ਤਾਂ ਕਿ ਅਧਿਕਾਰੀ ਜੀ ਈ.ਪੀ.ਐਫ Consent ਪ੍ਰਾਪਤ ਹੋਣ ਤੇ Misc deductions ਨੂੰ ਈ.ਪੀ.ਐਫ ਵਿੱਚ ਅਡਜਸਟ ਕੀਤਾ ਜਾ ਸਕੇ। ਇਹਨਾਂ ਦੀ ਤਨਖਾਹ ਵਿੱਚੋਂ ਜੋ ਰਾਸ਼ੀ ਕੱਟੀ ਗਈ ਸੀ ਉਹ ਕੁੱਲ 45,764/- ਰੁਪਏ ਹੈ। ਇਹਨਾਂ ਦੇ ਈ.ਪੀ.ਐਫ/ਜੀ.ਪੀ.ਐਫ ਬਾਰੇ ਦਾ ਨੁਮਾਨਵ ਸ਼ੇਰ ਵਿਭਾਗ ਵਲੋਂ ਕੋਈ ਵੀ ਫੈਸਲਾ ਨਹੀਂ ਲਿਆ ਗਿਆ ਹੈ।

Sh. Sukhwinder Singh Randhawa (Assistant Director) ਜੀ ਵਲੋਂ ਬਿਨੈ ਪੱਤਰ ਪ੍ਰਾਪਤ ਹੋਇਆ ਹੈ ਕਿ ਜੋ ^{Misc} deductions ਉਹਨਾਂ ਦੀ ਤਨਖਾਹ ਵਿੱਚੋਂ ਕੀਤੀ ਗਈ ਸੀ ਉਹ ਰਾਸ਼ੀ ਵਾਪਿਸ ਕਰ ਦਿੱਤੀ ਜਾਵੇ ਕਿਉਂਕਿ ਉਹਨਾਂ ਨੂੰ ਇਸ ਰਾਸ਼ੀ ਤੇ ਕਿਸੇ ਪ੍ਰਕਾਰ ਦਾ ਵਿਆਜ ਨਹੀਂ ਮਿਲ ਰਿਹਾ ਹੈ।

ਜੇਕਰ ਪ੍ਰਵਾਨ ਹੋਵੇ ਤਾਂ ਇਹਨਾਂ ਨੂੰ ਇਹ ਰਾਸ਼ੀ ਵਾਪਿਸ ਕਰ ਦਿੱਤੀ ਜਾਵੇ ਜੀ।

[Handwritten signature]
16/7/12

ਲੋੜੀਂਦੇ ਹੁਕਮਾਂ ਹਿੱਤ ਪੇਸ਼ ਹੈ ਜੀ।

ਸਹਾਇਕ ਕਮਿਸ਼ਨਰ
(ਵਿੱਤ ਅਤੇ ਲੇਖਾ)

ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਨਿਰੀਖਣ ਅਤੇ ਫਿਸਕਲ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ
ਜੀ.ਪੀ.ਐਫ ਦੀ ਕਟੌਤੀ

ਮੁੱਖ ਮੰਤਰੀ

[Handwritten signature]
16/7/12

ਡੀ.ਪੀ.ਐਫ

ਤੁਹਾਡੀ ਕਮਿਸ਼ਨਰ

[Handwritten signature]

ਕਮਿਸ਼ਨਰ ਨਿਰੀਖਣ ਅਤੇ ਫਿਸਕਲ ਵਿੱਚ ਕਮਿਸ਼ਨਰ ਤੋਂ

ਰੁਪਏ ਸੀ (AD-ਜਨਰਲ), ਅਤੇ ਡਾ. ਏ. ਪੀ. ਸਿੰਘ (ਡੀ.ਪੀ.ਐਫ)

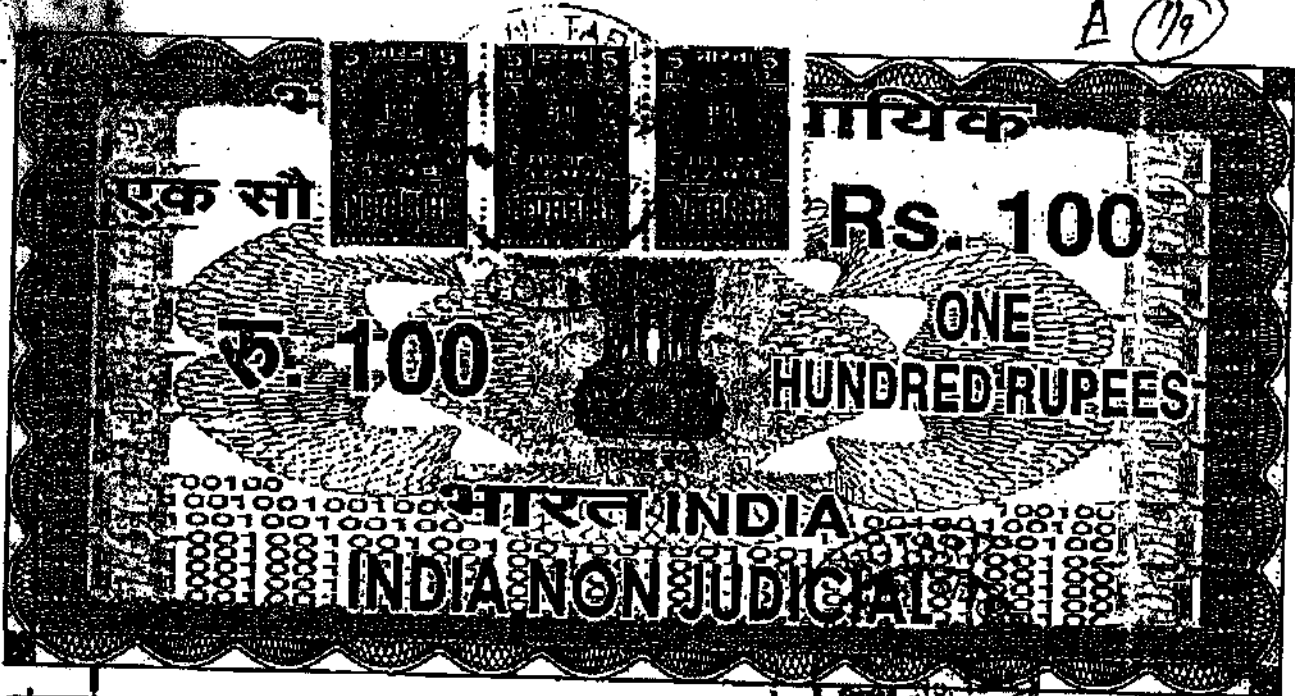
ਅਤੇ ਇਹ ਤਰ੍ਹਾਂ ਤੇ ਜਾਰੀ ਅਧਿਕਾਰੀ ਕਮਿਸ਼ਨਰ ਨਿਰੀਖਣ ਅਤੇ ਫਿਸਕਲ

ਉਨ੍ਹਾਂ ਦੇ ਪੁਰਾਣੇ ਸੰਬੰਧਿਤ ਦਫਤਰ PF ਦੀਆਂ ਮੁਦਿਅਤ

ਅਧਿਕਾਰ GPF/C.PF/E.PF ਨਿਰੀਖਣ ਅਤੇ ਫਿਸਕਲ ਨਿਰੀਖਣ ਅਤੇ ਫਿਸਕਲ

ਦੇ PTU ਵਿੱਚ ਕਮਿਸ਼ਨਰ ਨਿਰੀਖਣ ਅਤੇ ਫਿਸਕਲ ਦੇ ਮੁਦਿਅਤ (ਜਿਸ ਅਧਿਕਾਰ)

Annexure 'F' A (19)



पंजाब PUNJAB

LOAN AGREEMENT



A 297633

This Agreement is made on this 10th July 2006 at Bathinda between Principal Giant Zail Singh College of Engg. & Tech., Bathinda (hereinafter called the Lender which expression shall include its successors and assigns)

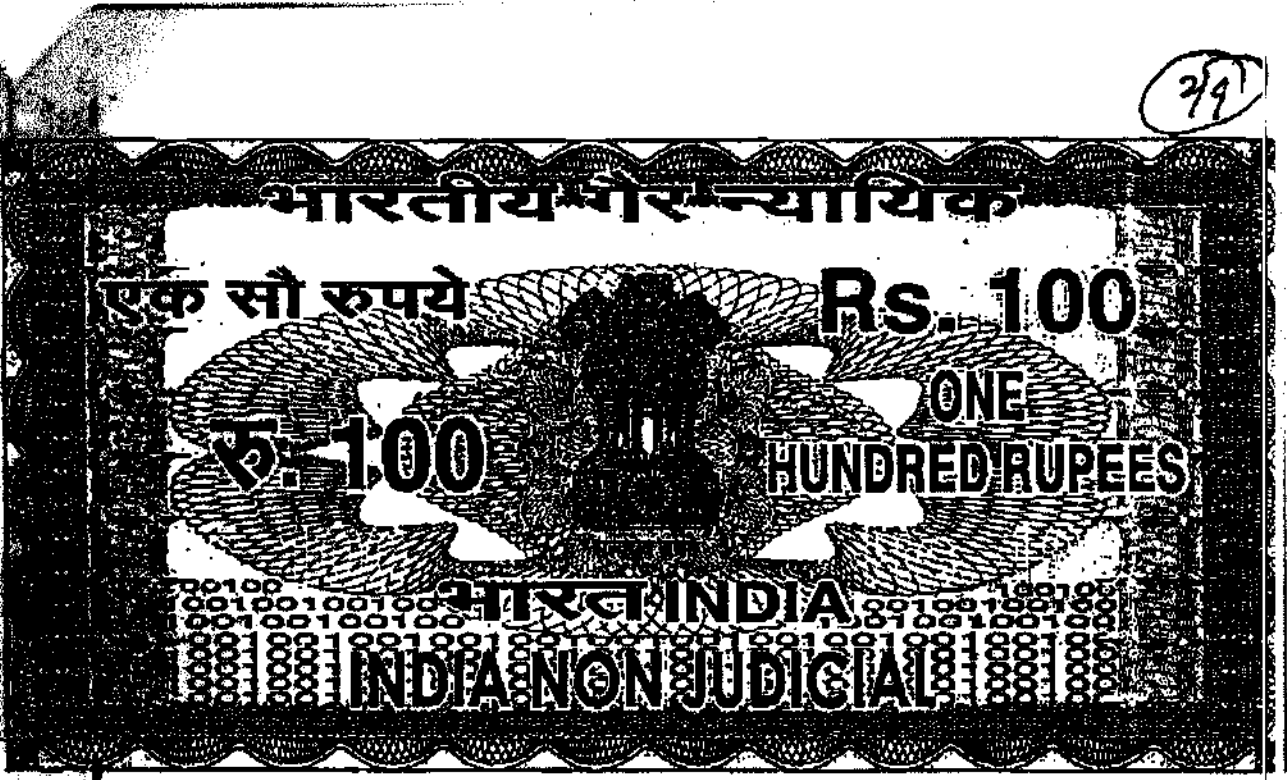
AND

Principal, Baba Hira Singh Bhattal College of Engineering & Technology, Lehragaga hereinafter called, "Borrower" which is Govt. managed Engg. college set up as autonomous body under Society Registration Act 1860, which expression unless repugnant to the context or meaning thereof shall include its successors, administrators and assigns of the SECOND PART:

AND WHEAREAS the Borrower is desirous of raising Soft Loan for funding the Baba Hira Singh Bhattal College of Engineering & Technology, Lehragaga.

AND WHEAREAS at the request of the Borrower and subject to the terms and conditions mentioned herein Lender has agreed to provide a loan of Rs. 200.00 Lacs (Rupees Two Hundred Lacs only) to the Borrower for granting of Soft Loan for the Institute.

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पंजाब PUNJAB

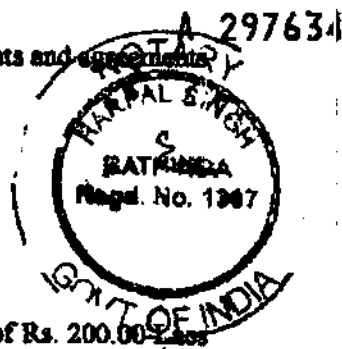
NOW, THEREFORE, in consideration of the promises, covenants and agreements hereinafter contained, the Parties, hereto agree as follow:

ARTICLE 1. DEFINITIONS AND CONSTRUCTIONS:

1. DEFINITIONS

In this Agreement unless the context otherwise requires:

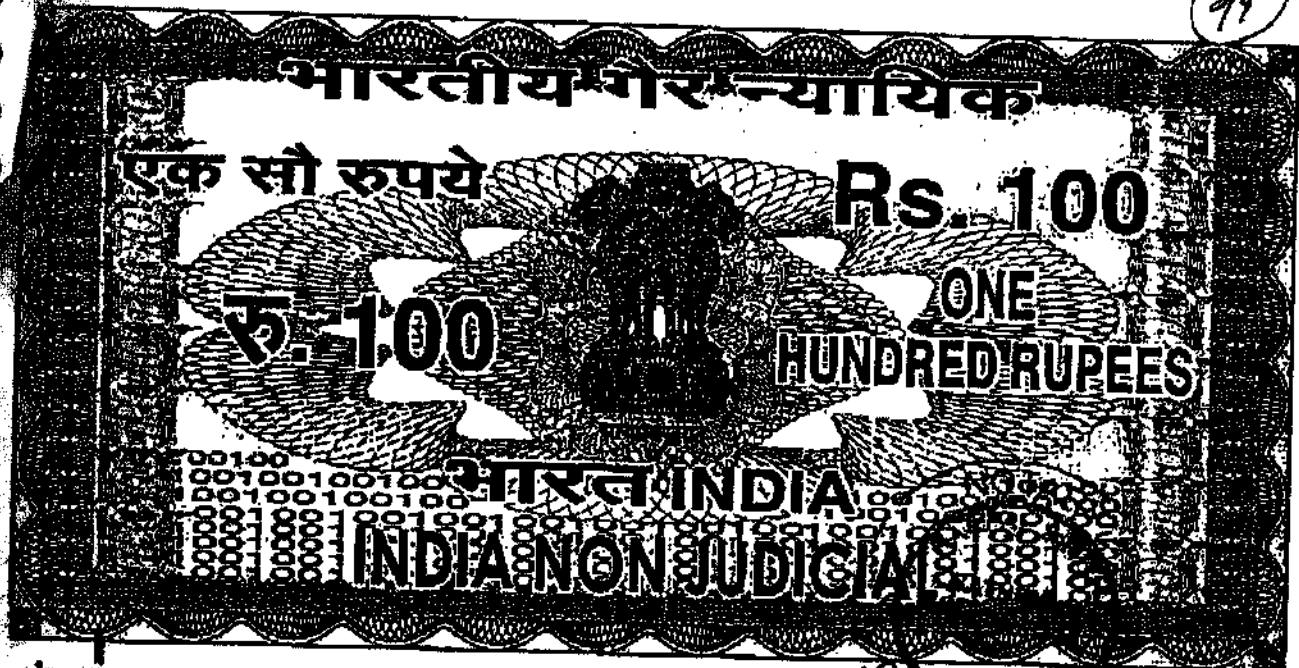
- a. The term "SOFT LOAN" means and include the loan of Rs. 200.00 Lacs (Rupees Two Hundred Lacs only) or any part of it provided by the Lender to the Borrower. And also includes any accretions to the same, on account of any expenses incurred by Lender in connection with this Loan transaction or any amount of Unpaid interest on the Loan amount.
- b. The term "Loan Repayment Programme" means the loan repayment programme provided for in Article 5.1 of this Agreement.
- c. The term "Soft Loan Agreement" means and includes this particular Agreement entered into between the Borrower and the Lender.
- d. The term "E.Y.I." means Equated Yearly Instalment to be paid by the Borrower every year to repay the principal and interest accrued thereon .
- e. The term "Loan Documents" means and include the following:
 - 1. Loan Agreement for soft loan being this Agreement



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INDIA A 297635

पंजाब PUNJAB

2. Any other letter/Correspondence document exchanged/received between the parties during the process of giving effect to this Agreement.

1.2 In this agreement unless the context otherwise requires or it is otherwise provided:

Reference to Article, Section, Clauses and paragraphs are to be constructed as reference to articles, Sections, Clauses and paragraphs of this agreement.

Reference to any party to this Agreement or any other document or any person shall include reference to such party's or person's successors and assigns.

Importing plural shall include the Singular and vice.

The term "hereof" "hereby" and similar words refer to the entire Contract

and not to

any particular Section, Clause or other subdivision of the Contract.

ARTICLE 2. REPRESENTATIONS AND WARRANTIES OF THE BORROWER:

4/9

The Borrower acknowledge that the Lender has entered into this Agreement in full reliance on the following representations made by the Borrower, now the Borrower represents and warrants to the Lender that:

2.1 It is a Govt. managed engineering college setup as autonomous body registered as society under Societies Registration Act (Act XXI of 1860) being as Act for registration of Literary Scientific and Charitable Societies.

2.2 The signatory on behalf of Body of Governor of Baba Hira Singh Bhattal College of Engg. and Technology, Lehra Gagga are duly authorized to execute, deliver this agreement and that the State of Punjab is willing and capable of performing its obligations under this agreement vide memo no. 14/24/2005-STE2/776-777 dated 29.3.2006 issued by the Secretary Technical Education.

2.3 The execution, delivery and performance of this agreement is in accordance with the law and the liability of the Borrower under the Agreement is enforceable against it in accordance with the terms of this Agreement.

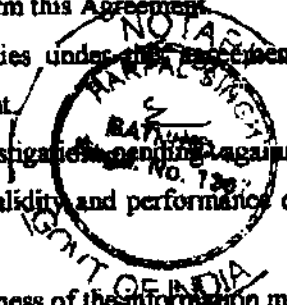
2.4 It has full power, authority and legal right under the laws of India and has taken all necessary steps to enter into, deliver and perform this Agreement.

2.5 It has the required capacity to perform its duties under this agreement and undertake the liabilities imposed by this agreement.

2.6 There is no action, suit, proceeding or investigation pending against the Borrower, which might put into questions the validity and performance of this Agreement of any of its terms.

2.7 The Borrower confirms the accuracy and truthfulness of the information made to Lender and any prior or subsequent information or explanation given to Lender in this behalf.

2.8 That the Borrower Undertakes to furnish any information required by the Lender from time to time concerning or effecting this Loan transaction.



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ARTICLE 3. WAIVER OF SOVEREIGN IMMUNITY

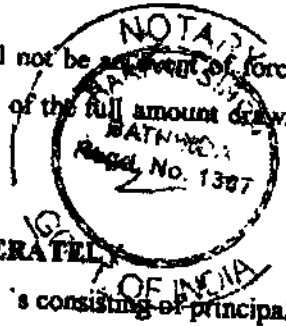
3.1 The Borrower hereby waives all sovereign immunity available to it under the Constitution of India and agrees that it shall not take the plea of Sovereign immunity in

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case any proceeding is initiated by the Lender against the Borrower under this Agreement.

ARTICLE 4. COVENANTS

- 4.1 The Lender hereby agrees to grant a soft loan to the borrower and the Borrower agrees to take loan of Rs. 200 lacs (Rupees Two Hundred Lacs only) from the Lender on the terms and conditions herein contained.
- 4.2 The Borrower shall repay the loan; the line of Credit and interest accrued thereon strictly as per loan repayment programme given in Article 5.1 of this Agreement.
- 4.3 Any division or re-organisation of the Borrower shall not be a ~~ground~~ of force majeure and the Borrower shall be liable for payment of the full amount drawn from the loan along interest accrued thereon.



ARTICLE 5. TERMS OF LOANS

5.1 REPAYMENT SCHEDULE TO BE DRAWN SEPERATELY
 The Loan will be repayable after 3 years in maximum 5 E.Y.I.'s consisting of principal and interest. Interest will be calculated from the day, the loan is raised. The table of repayment schedule is produced below:-

Rs. in (Lacs)			
1 st EYI on	31.07.2009	64.00 Lacs	Principal 40.00+24.00 (Three years interest from the date of loan)
2 nd EYI on	31.07.2010	46.40 Lacs	Principal 40.00+6.40 Interest
3 rd EYI on	31.07.2011	44.80 Lacs	Principal 40.00+4.80 Interest
4 th EYI on	31.07.2012	43.20 Lacs	Principal 40.00+3.20 Interest
5 th EYI on	31.07.2013	41.60 Lacs	Principal 40.00+1.60 Interest

The E.Y.I. comprises principal and interest calculated on the basis of yearly rates 4.00% per annum on yearly basis starting after Three years rest. The amount due to the

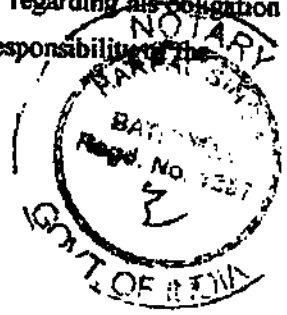
99

Institute shall be payable by the borrower at Giani Zail Singh Singh College of Engg. & Tech., Bathinda.

5.1.1 DELAY IN PAYMENT OF E.Y.I.

- a) Additional interest will be payable, if E.Y.I. payment is not paid on or before due date. If any other default is committed under this Agreement regarding payment at the rate of additional interest will be charged at the rate of 1% P.M. on defaulted amount.

No notice, reminder or intimation will be given to the Borrower regarding his obligation to Pay the E.Y.I. regularly on due date. It shall be entirely the responsibility of the borrower to ensure prompt and regular payment of E.Y.I.



ARTICLE 6. SECURITY

No security is proposed to be offered.

ARTICLE 7 REMEDIES TO LENDER

If one or more of the event specified in this Article (herein after called events of defaults) shall have happened, then Lender shall be entitled at its option to recall the entire principal amount and interest accrued thereon and any other charges and dues to be due and the same shall become due and payable forthwith and shall become enforceable notwithstanding anything to the contrary contained in the Agreement & notwithstanding any communication in this regard is exchanged or not between the Lender and the borrower.

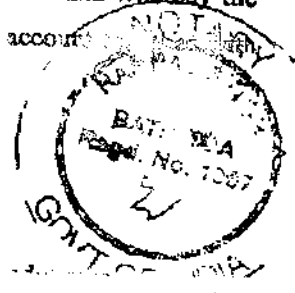
7.1 EVENTS OF DEFAULT

- a) **Payment of Dues**
Defaults shall have occurred in payment of the loan and or the interest thereon amounting to one E.Y.I. and such defaults continue for 30 days after becoming due.
- b) **Performance of Covenants**

7/19

Default shall have occurred in the performance of any covenants any conditions under the Agreement and such defaults continued over a period of 30 days after notice thereof shall have been given to the Borrower by the Lender.

- c) In the event of the Institute exercising its power to recall as aforesaid, the borrowers undertake the irrespective of the period for which the loan is made, the borrowers shall pay to the Institute immediately after demand whereby the recall is made, the balance then outstanding on the said account interest and all other charges due there under.
- d) Misleading or Incorrect information.



ARTICLE 8. OTHER CONVENANTS OF THE BORROWER

- 1.1 The Borrower shall maintain a separate account of the loan...
- 1.2 The Borrower agrees that the conditions contained in the sanction later mutually amended from time to time shall extend and be applicable to the Agreement and be deemed to have been incorporated in the Agreement.
- 1.3 The Borrower shall diligently and faithfully observe and comply with all rules and regulations for lending, as approved by the Lender as well as the terms and conditions in respect of loan agreement entered into between the Borrower and Institute.
- 1.4 The Borrower covenants and agrees that until all indebtedness as per this agreement is paid in full, they shall keep on providing the requisite information to lender.
- 1.5 The Borrower shall ensure that the property funded from the loan providing by lender shall be insured adequately.
- 1.6 The Borrower confirms that the loan amount released hereunder will be fully utilized for the purpose for which the loan is sanctioned to the borrower.
- 1.7 The borrower agrees To execute the Balance Confirmation letter as per which required by the Lender. The Borrower shall hold itself liable on the Balance Confirmation letter signed by the officer holding the same designation/seat presently hold by the officer signed this agreement on behalf of the Board of

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 10-07
 [Signature]
 [Signature]
 10/7/19

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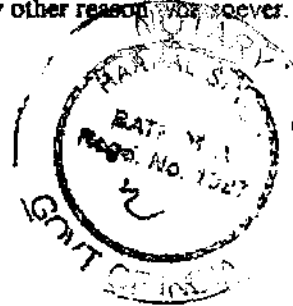
Governors, Baba Hira Singh Bhattal, College of Engineering and Technology,
Lehragaga.

ARTICLE 9. NOTICE

I) Any notice to be served on the Borrower shall for the purpose of these presents be deemed to be sufficiently served if it is left at the office of the officer signing this agreement or the officer holding the office of the officer at relevant time and such notice shall also be deemed to be properly and duly served if it is sent by post in a registered letter to the Borrower at such address as aforesaid and such service shall be deemed to have been made at the time at which the Registered Letter would in the ordinary course be delivered even through returned Unserved on account of refusal of the borrower to accept such notice or for any other reason whatsoever.

Address of Borrower

Principal, Baba Hira Singh Bhattal
Institute of Engineering & Technology,
Lehragaga.



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II) Any notice required to be served on lender shall for the purpose of these presents be deemed to be sufficiently served if it is left at its Office Gianj Zail Singh College of Engineering & Technology, Bathinda.

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ARTICLE 10. GOVERNING LAW AND JURISDICTION

The Loan Agreement shall be governed in accordance with laws of India and all disputes shall be subject to the jurisdiction of the Courts at Bathinda.

ARTICLE 11. SURVIVAL

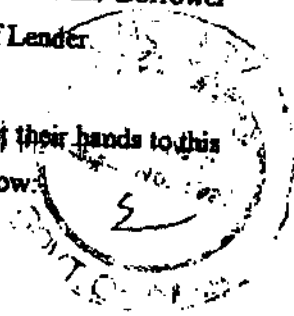
The representation, warranties, covenants and indemnity of the Borrower set forth in this Agreement shall survive the expiration or early termination of this Agreement to the extent required for full performance and satisfaction thereof.

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ARTICLE 12. TERM AND TERMINATION

This agreement shall come into effect from the date on which loan has been disbursed and shall terminate after all liabilities of the Borrower under the agreement are satisfied to the satisfaction of Lender.

IN WITNESS WHEREOF, The parties hereto have set their hands to this agreement as of the day, month and the year noted below:



Borrower's Signature

Principal
Baba Hira Singh Bhattar
Institute of Engg. & Technology
Lehragaga

Lender's Signature

Principal
Giani Zail Singh
College of Engg. & Tech.
Bathinda.

Witnesses:

- 1. SATISH KANIAL (D.R.)
- 2. NARENDER KUMAR (LAWYER)

- 1. Dr. Jochir S. Hundal
[Assistant (Phys) & Coordinator, Academic Affairs]
- 2. ASH

(Dr. DALER SINGH)

Registrar
GZS CET, Bathinda

3. (Gurdeep Singh)

By Registrar

G. Z. S. C. E. T. Bathinda

I Herewith, The Registrar's Certificate
No/Sha...
dated in my Presence

Readover & Accepted as correct
Attested as Indentified

(HARPAL SINGH)
NOTARY Bathinda. (Pb)

10/7/06

ਸ਼੍ਰੀ. ਕੇ. ਮਿਸ਼ਰਾ
ਡਾਇਰੈਕਟਰ ਫਿੰਡ
S. K. Mishra
Director-Finance

ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ
PTU PUNJAB
TECHNICAL
UNIVERSITY

PTU/ACTT/DF/ 36/450

Dated... 30/4/12

801
03-05-12

ਡਾਇਰੈਕਟਰ,
ਬਾਬਾ ਹੀਰਾ ਸਿੰਘ ਕੰਨਲ,
ਇੰਸਟੀਚਿਊਟ ਆਫ ਇੰਜੀਨੀਅਰਿੰਗ ਅਤੇ ਤਕਨਾਲੋਜੀ,
ਲਹਿਰਾਕਾਗਾ

ਵਿਸ਼ਾ :- ਸਾਫਟ ਲੋਨ ਦੀ ਰਕਮ ਵਾਪਸ ਕਰਵਾਉਣ ਸਬੰਧੀ।

ਸ਼੍ਰੀਮਾਤ ਜੀ,

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿਚ ਪੀ.ਟੀ.ਯੂ ਗਿਆਨੀ ਜੈਲ ਸਿੰਘ ਕੈਂਪਸ ਬਠਿੰਡਾ ਦੇ ਪਿੱਠ ਅੰਕਣ ਨੰ. 2960, ਮਿਤੀ 06-04-2012 ਦੇ ਹਵਾਲੇ ਵਿਚ।

ਇਸ ਸਬੰਧ ਵਿਚ ਦੱਸਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਪੀ.ਟੀ.ਯੂ ਗਿਆਨੀ ਜੈਲ ਸਿੰਘ ਕੈਂਪਸ ਬਠਿੰਡਾ ਵਲੋਂ ਤੁਹਾਡੇ ਇੰਸਟੀਚਿਊਟ ਨੂੰ ਮਿਤੀ 10-07-2006 ਨੂੰ 200/- ਲੱਖ ਰੁਪਏ ਬਤੌਰ ਸਾਫਟ ਲੋਨ ਦਿੱਤੇ ਸਨ। ਇਕਰਾਰਨਾਮੇ ਦੀਆਂ ਸ਼ਰਤਾਂ ਅਨੁਸਾਰ ਰਕਮ ਦੀ ਵਾਪਸੀ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਕਰਨੀ ਬਣਦੀ ਸੀ :-

ਲੜੀ ਨੰ:	ਮਿਤੀ	ਰਕਮ
1.	31-07-2009	64.00 ਲੱਖ
2.	31-07-2010	46.40 ਲੱਖ
3.	31-07-2011	44.80 ਲੱਖ
4.	31-07-2012	43.20 ਲੱਖ
5.	31-07-2013	41.60 ਲੱਖ

ਆਪ ਵਲੋਂ ਹੁਣ ਤੱਕ 64/- ਲੱਖ ਰੁਪਏ ਦੀ ਅਦਾਇਗੀ ਕੀਤੀ ਗਈ ਹੈ। ਲੜੀ ਨੰ: 2 ਅਤੇ 3 ਦੇ ਦਰਸਾਈ ਰਕਮ ਜਿਸਦੀ ਅਦਾਇਗੀ 31-07-2010 ਅਤੇ 31-07-2011 ਨੂੰ ਕੀਤੀ ਜਾਣੀ ਸੀ ਜੋ ਹੁਣ ਤੱਕ ਅਦਾ ਨਹੀਂ ਕੀਤੀ ਗਈ। ਲੋਨ ਐਗਰੀਮੈਂਟ ਦੇ ਬਲਾਕ ਨੰ: 5.1.1 ਅਨੁਸਾਰ ਜੇਕਰ ਰਕਮ ਦੀ ਅਦਾਇਗੀ ਮਿਥੇ ਸਮੇਂ ਤੇ ਨਹੀਂ ਕੀਤੀ ਜਾਂਦੀ ਤਾਂ 1% interest ਪ੍ਰਤੀ ਮਹੀਨਾ ਵਾਧੂ ਚਾਰਜ ਕੀਤਾ ਜਾਵੇਗਾ।

ਆਪਜੀ ਨੂੰ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਲੜੀ ਨੰ: 2 ਅਤੇ 3 ਤੇ ਦਰਸਾਈ ਰਕਮ 1% ਪ੍ਰਤੀ ਮਹੀਨਾ (additional interest) ਲਗਾਕੇ ਸੰਸਥਾ ਨੂੰ ਜਲਦੀ ਹੋਂ ਜਲਦੀ ਅਦਾਇਗੀ ਕੀਤੀ ਜਾਵੇ।

ਸਕ
ਡਾਇਰੈਕਟਰ ਫਿੰਡ

ਮਿਤੀ:

ਪਿੱਠ ਅੰਕਣ ਨੰਬਰ: ਪੀ.ਟੀ.ਯੂ/ਲੇਖ/ਡੀ.ਐਫ/

ਉਪਰੋਕਤ ਦਾ ਉਤਰਾ ਹੇਠ ਲਿਖਿਆ ਨੂੰ ਸੂਚਨਾ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ :-

1. ਉਪ-ਕੁਲਪਤੀ ਦਫਤਰ - ਉਪ-ਕੁਲਪਤੀ ਜੀ ਦੀ ਜਾਣਕਾਰੀ ਹਿੱਤ।
2. ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ ਵਿਦਯੇਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ।
3. ਕੈਂਪਸ ਡਾਇਰੈਕਟਰ, ਪੀ.ਟੀ.ਯੂ ਗਿਆਨੀ ਜੈਲ ਸਿੰਘ ਕੈਂਪਸ, ਬਠਿੰਡਾ।

ਡਾਇਰੈਕਟਰ ਫਿੰਡ

Recd.

F-11026/26/2012-FUA



Annexure 'II'

ਪੰਜਾਬ ਸਰਕਾਰ ਦੁਆਰਾ ਸਥਾਪਿਤ
ਬਾਬਾ ਹੀਰਾ ਸਿੰਘ ਭੱਠਲ ਇੰਸਟੀਚਿਊਟ ਆਫ ਇੰਜਨੀਅਰਿੰਗ ਅਤੇ ਟੈਕਨੋਲੋਜੀ
ਲਹਿਰਾਗਾਗਾ - 148031 (ਸੰਗਰੂਰ)

ਮੀਮੋ ਨੰ: ਬੀ.ਐਚ.ਐਸ.ਬੀ.ਆਈ.ਈ.ਟੀ./ਲੇਖਾ/2012/ 2114



ਵੱਲ
Co-ordinator
A1

ਵੱਲ
ਰਜਿਸਟਰਾਰ
ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ,
ਜਲੰਧਰ।

ਵਿਸ਼ਾ:- ਸੌਫਟ ਲੋਨ ਦੀ ਰਕਮ ਸਬੰਧੀ।
ਹਵਾਲਾ:- PTU ਦਾ ਪੱਤਰ ਨੰ. 2767 ਮਿਤੀ 30.07.2012

2113/2013/CRU

ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਅਤੇ ਹਵਾਲਾ ਅਧੀਨ ਪੱਤਰ ਦੇ ਸਬੰਧ ਵਿੱਚ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਸਾਲ 2006 ਵਿਚ ਇਸ ਸੰਸਥਾ ਨੂੰ ਚਲਾਉਣ ਲਈ ਗਿਆਨੀ ਜੈਲ ਸਿੰਘ ਕਾਲਜ ਆਫ ਇੰਜ. ਅਤੇ ਟੈਕ., ਬਠਿੰਡਾ ਤੇ 2 ਕਰੋੜ ਰੁਪਏ ਦਾ ਸਾਫਟ ਲੋਨ ਲਿਆ ਗਿਆ ਸੀ। ਜਿਸ ਦੀ ਐਗਰੀਮੈਂਟ ਦੀ ਕਾਪੀ ਨਾਲ ਨੱਥੀ ਹੈ। ਐਗਰੀਮੈਂਟ ਦੀ ਕਲਾਜ 5.1 ਅਨੁਸਾਰ ਇਹ ਸਾਫਟ ਲੋਨ 3 ਸਾਲਾਂ ਬਾਅਦ 4% ਦੇ ਦਰ ਨਾਲ 5 ਕਿਸਤਾਂ ਵਿਚ ਵਾਪਸ ਕਰਨਾ ਬਣਦਾ ਸੀ। ਜਿਸ ਦੀ ਪਹਿਲੀ ਕਿਸਤ 64 ਲੱਖ ਰੁਪਏ ਮਿਤੀ 31.07.2009 ਨੂੰ ਦੇਣੀ ਬਣਦੀ ਸੀ। ਪਰ ਸੰਸਥਾ ਦੇ ਵਿੱਤੀ ਹਲਾਤ ਨੂੰ ਦੇਖਦੇ ਹੋਏ ਮਾਨਯੋਗ ਚੈਅਰਮੈਨ ਬੀ.ਓ.ਜੀ ਦੀ ਪ੍ਰਵਾਨਗੀ ਅਨੁਸਾਰ ਇਸ ਕਿਸਤ ਦਾ 50% ਭਾਗ 32 ਲੱਖ ਰੁਪਏ 19.11.2010 ਨੂੰ ਅਦਾਇਗੀ ਕਰ ਦਿੱਤੀ ਗਈ ਸੀ ਅਤੇ ਬਾਕੀ ਬਚਦੀ ਪਹਿਲੀ ਕਿਸਤ ਦੀ 50% ਰਕਮ 14.10.2011 ਨੂੰ ਸੰਸਥਾ ਵੱਲੋਂ ਦੇ ਦਿੱਤੀ ਗਈ ਸੀ। ਇਸ ਤਰਾਂ ਸੰਸਥਾ ਵੱਲੋਂ ਪਹਿਲੀ ਕਿਸਤ 64 ਲੱਖ ਰੁਪਏ ਅਦਾ ਕਰ ਦਿੱਤੀ ਗਈ ਹੈ। ਇਸ 2 ਕਰੋੜ ਸਾਫਟ ਲੋਨ ਵਿਚੋਂ ਵਿਆਜ ਸਮੇਤ 176 ਲੱਖ ਰੁਪਏ ਸੰਸਥਾ ਵੱਲੋਂ ਅਜੇ ਅਦਾ ਕਰਨੇ ਬਾਕੀ ਹਨ।

ਇਸ ਸਬੰਧੀ ਮਿਤੀ 03.07.2012 ਨੂੰ ਮਾਨਯੋਗ ਪ੍ਰਮੁਖ ਸਕੱਤਰ ਦੀ ਪ੍ਰਵਾਨਗੀ ਹੇਠ ਹੋਈ ਮੀਟਿੰਗ ਹੋਈ ਸੀ, ਜਿਸ ਮੀਟਿੰਗ ਵਿਚ ਵਧੀਕ ਡਾਇਰੈਕਟਰ, ਡੀ.ਟੀ.ਈ. ਅਤੇ ਆਈ.ਟੀ., ਚੰਡੀਗੜ੍ਹ, ਪ੍ਰਿੰਸੀਪਲ ਬਿਅੰਤ ਕਾਲਜ ਆਫ ਇੰਜ. ਅਤੇ ਟੈਕ. ਗੁਰਦਾਸਪੁਰ ਅਤੇ ਪ੍ਰਿੰਸੀਪਲ ਗਿਆਨੀ ਜੈਲ ਸਿੰਘ ਕਾਲਜ ਆਫ ਇੰਜ ਅਤੇ ਟੈਕ. ਵੀ ਸ਼ਾਮਲ ਸਨ। ਇਸ ਮੀਟਿੰਗ ਦੌਰਾਨ ਮਾਨਯੋਗ ਪ੍ਰਮੁਖ ਸਕੱਤਰ, ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ ਜੀ ਦੀ ਪੀ.ਟੀ.ਯੂ ਦੇ ਮਾਨਯੋਗ ਵਾਇਸ ਚਾਂਸਲਰ ਨਾਲ ਹੋਈ ਗੱਲ ਬਾਤ ਅਨੁਸਾਰ ਪੀ.ਟੀ.ਯੂ ਵੱਲੋਂ ਬਾਕੀ ਰਹਿੰਦੀ ਸਾਫਟ ਲੋਨ ਦੀ ਰਕਮ ਰੁਪਏ 176 ਲੱਖ ਮਾਫ ਕੀਤਾ ਜਾਣਾ ਹੈ। ਇਹ ਆਪ ਜੀ ਦੀ ਸੂਚਨਾ ਹਿੱਤ ਪੇਸ਼ ਹੈ।

21/8/12 sent to.....

For
Pawan

ਡਾਇਰੈਕਟਰ

PUNJAB TECHNICAL UNIVERSITY

Punjab Technical University Cultural Council's 1st meeting was held on 17th Sept 2012 in the office of Hon'ble Vice Chancellor office at 11: 00 am. The meeting was chaired by the Hon'ble Vice Chancellor. Following members were present in the meeting:-

1. Dr. Rajneesh Arora, Hon'ble Vice Chancellor.
2. Sh. S. K. Mishra, Director of Finance.
3. Sh. S.S. Randhawa, (Asstt. Director Sports).
4. Dr. Manoj Kumar, Director CTIEMT, Jalandhar.
5. Dr. Promila Kaushal, Principal, Indo-Global College, Abhipur.
6. Dr. B.P. Garg, Director/Principal, GTBKIET, Malout.
7. Dr. H. S. Singha, Director, GNIMT, Ludhiana.
8. Sh. Gagandeep Sharma, Cultural Coordinator, DAVIET, Jalandhar.
9. Sh. S. K. Gandhi, Cultural Coordinator, RIEIT, Ropar.
10. S. Gurmit Singh, Associate Professor, Govt. P.G. College, Nalagarh.
11. Dr. Harvinder Singh, Associate Professor, P.G. Govt. College for Girls, Chandigarh.

Due to prior engagements the following members could not make it to the meeting:

1. Dr. H. S. Bains, Registrar, Punjab Technical University, Kapurthala.
2. Sh. Amritvir Singh, Cultural Coordinator, BBSBEC, Fatehgarh Sahib.
3. Ms. Shivali Singla, Cultural Coordinator, BHSBIET, Lahragaga.

Agenda of the meeting was thus:

1. Annual Report: To review the performance of Youth festivals of 2012-13.
2. Proposed Cultural calendar for year 2012-13.
3. Event wise rules & Regulations for Inter-College and Inter-Zonal Youth Festival 2012-13 (Annexure-III).
4. Budget of Youth Festival 2012-13 (Annexure-IV (A&B)).
5. Officiating Fee of Various Conduct Officials. (Annexure-V).
6. List of Zones for the Year 2012-13. (Annexure-VI).
7. Rules for Inter University Participants, Faculty Incharge, Accompanist & During Coaching Camp (Annexure-VIII).
8. Miscellaneous Items (Annexure-VIII).
9. Any other item with the permission of the chair.

Proceedings of PTU Sports Executive Council Meeting on 17th Sept. 2012:

The meeting started with welcome address by the Hon'ble Vice Chancellor. Hon'ble Vice Chancellor asked the members to dedicate all youth festival functions of the university to their own colleges to renowned mathematician S. Ramanujam on his 125th birth anniversary for the period up to 31st December 2012. In the calendar year 2013 all the

functions would be dedicated to Swami Vivekanand on his 150th birth anniversary. He asked the cultural department of PTU to publish a small booklet on the life and works of S. Ramanujam in Punjabi and to distribute it to all the participants of youth festivals. The department would take help of translation department and PRO office in this venture.

He asked the Director/Principals present to motivate the students of their colleges to take part in as many events as possible in sports and youth festivals as it develops the personality of the students and also helps them to get better placements. He asked them to motivate the faculty to encourage the students and provide as many facilities to students as possible. He emphasised on programmes which are placement oriented.

He asked Director/Principals to send inputs for an essay to be prepared by Dr. H.S. Singha, Principal, GNIMT, Ludhiana on motivation of students. This essay would be distributed to participants during youth festivals to be held in the month of October 2012. He asked the council to try and hold North Zone Inter-Varsity Youth festival in one of the affiliated colleges of PTU in the next session. He assured the members of PTU's support in every venture undertaken by the colleges in giving their students any kind of personality development programmes whether it's a national or an international trip of Cultural teams.

He asked the cultural department of the university to nominate Principal and cultural coordinator of PTUGZS campus, to Cultural Executive Council of PTU for the session 2012-13.

After this Hon'ble Vice-Chancellor left the meeting and the meeting was further conducted by Sh. S.K. Mishra. The executive council deliberated on each agenda item and decided as thus:

Agenda Item 1:

The council approved the annual report of previous year held without any modifications.

Agenda Item 2:

The council finalized the Cultural Calendar Session 2012-13 as depicted below:

Sr. No.	Zonal/ Inter Zonal Youth Festival	Dates of Zonal/ Inter Zonal Youth Festival	Venues 2012-13
1.	Zone - I	8 th to 9 th Oct.2012	CTIEMT, Jalandhar
2.	Zone - II	10 th to 11 th Oct.2012	Indo-Global, Abhipur.
3.	Zone - III	16 th to 17 th Oct.2012	DBIPS, Mandi Gobindgarh.
4.	Zone - IV	13 th to 14 th Oct.2012	LLRIET, Moga.
5.	Inter Zonal (FINALS)	21 st to 23 rd Oct.2012	GNIMT, Ludhiana.

Note: Objection was raised by DAVIET for Youth Festival Zone-I Venue. Sh. Gagandeep representing DAVIET told the members that their youth festival team had a very bad experience at MIMIT, Malout a few years ago and was apprehensive that they might be treated in the same manner in CTEIT, Jalandhar during youth festival. To this Dr. Manoj Kumar representing CTIEF assured the members that there would be no such problem in his institute and safety and well being of all the participating teams would be his top priority.

Agenda Item 3:

The council approved the item and decided that PTU Cultural Events would be held as per AIU rules for Youth Festivals.

Agenda Item 4:

The council approved the budget.

Agenda Item 5:

The council discussed the item and decided that the judges would be appointed by PTU Cultural department and they would be paid honorarium as follows:

- a) Judgement for one item: Rs.1000/-
- b) Judgement for two items: Rs.1500/-
- c) Judgement for more than two items: Rs.2000/-
- d) The judges would be paid taxi charges or own conveyance charges at the rate of Rs.07/- per km. and actual toll taxes on production of receipts.

Agenda Item 6:

- 1) **North Zone I:** Amritsar, Gurdaspur, Hoshiarpur, Jalandhar, Kapurthala, Pathankot, Tarn Taran.
- 2) **East Zone II:** Mohali, SBS Nagar (Nawanshahar), Rupnagar (Ropar).
- 3) **South Zone IV:** Fatehgarh Sahib, Ludhiana, Patiala, Sangrur.
- 4) **West Zone III:** Barnala, Bathinda, Faridkot, Fazilka, Ferozepur, Malout, Mansa, Moga, Muktsar.

Agenda Item 7:

The council discussed the item and decided thus:

1. The council decided that manager of Inter-Varsity team would be nominated by PTU cultural department and would be same for all teams participating on behalf of PTU.
2. The council decided that wherever possible the accompanists will be common.
3. The maximum duration of the Inter-Varsity preparatory camp would be 20 days.
4. The maximum amount paid by PTU to the accompanists would be as follows

- a) For group events: Rs.25,000/-
 - b) For solo events: Rs.10,000/-
5. Manager and participants of Inter-Varsity contingent for All India Inter-Varsity Youth Festivals would be given formal dress (approximate cost of such dress would be Rs.5000/-) for march past of teams, which would include:
 - a) For men participants: Navy blue blazer with PTU colour, white shirt, steel gray trousers, maroon tie with PTU logo, maroon turban.
 - b) For women participants: Navy blue blazer with PTU colour, white shirt, steel gray trousers, maroon tie with PTU logo, maroon head scarf.
 6. Remuneration to manager of PTU Inter-Varsity team will be Rs.500/- per day for the Inter-Varsity tournament.
 7. Remuneration to accompanists of PTU Inter-Varsity team will be Rs.300/- per day for for Inter-Varsity tournament.
 8. Instruments and dresses to be used during Inter-Varsity youth festival would be of the participants or accompanists or would be sponsored by the college and PTU cultural department would not be providing or sponsoring any instrument or dress of any team.
 9. Manager, accompanists and participants of Inter-Varsity contingent for North Zone and All India Inter-Varsity Youth Festivals would be given second class sleeper rail fare or bus fare. Selected teams can pool their resources and hire a bus/taxi or take their own bus and later on claim diesel charges from the university.

Students participating in Inter-College Youth Festivals:

1. Students will be paid Daily Allowance at the rate of Rs.175/- per day for the journey period and actual participating days during the conduct of Inter-College Youth Festivals by their own college.
2. Students will be paid refreshment at the rate of Rs.25/- per day for the pre-Youth Festival camp (minimum duration of 15 days) and actual participating days during the conduct of Inter-College Youth Festivals by their own college.
3. The camp may include 50% more students than the actual strength of the team.

Students participating in Inter-Varsity Youth Festivals:

1. Students will be paid Daily Allowance at the rate of Rs.175/- per day for the journey period and actual participating days during the conduct of Inter-Varsity Youth Festival by the university.
2. Students will be paid refreshment at the rate of Rs.50/- per day for the actual participating days during the conduct of Inter-Varsity Youth Festival by the university.

Apart from the listed items in the agenda the council discussed and finalised some other items with the permission of the chair which are as follows:

Item A (Rules for PTU Functions)

The council decided that if any college is invited to present an item for any PTU event no charges of any kind would be paid to the college as it is an honour to be invited for such an event.

Item B (Disputes in Inter-College Youth Festival):

- During the Inter-College Youth Festival if any dispute arises, it will be decided by the observer and his/her decision would be final. For this purpose an observer would be sent by the university who has sufficient experience.
2. The Youth Festival would continue despite the result of the objection or any other matter and under no circumstances the tournament will be stopped. The organising secretary would not have any right to stop any participants or any team from participation in the Youth Festival.
 3. The council decided to constitute an exigency committee for resolving all disputes occurring during any PTU Inter-College Youth Festival. The committee would consist of three members from outside PTU circle. In this case the observer will give his report and the committee would give the decision after reaching the venue or on telephone which will be conveyed to all the disputing parties by the observer.
 4. The final appellate authority in any case would be the Hon'ble Vice-Chancellor.
 5. If any host college does make problem during the hosting of any PTU Inter-College Youth Festival and does not abide by the decisions of the observer or the exigency committee, such a college would be debarred from hosting Inter-College Youth Festival for one year. In case of repeated aberrations, the college would be debarred from hosting Inter-College Youth Festival for a period of five years.

Item C (Insurance, Medical Expenses and Exigencies):

The council decided that a special head be created in the budget of the sports department detailing funds to the tune of Rs. 05 Lakh for insurance, medical expenses and other exigencies related to participation of teams during Inter-varsity Youth Festival.

Item D (Youth festival) Trophies):

1. The council decided that if any college wins Overall trophy continuously for three years, the college would be given a replica for the achievement.
2. DAVIET, Jalandhar which has won the overall trophy for last ten years continuously would be given a special trophy for this unique achievement.


Item E (New Items to be included in Inter-college Youth Festival):

1. The council decided that following items will be included in Inter-College Youth Festival from 2012-13:
 - a) **Folk Orchestra:** This would be an exhibition event (no points would be given for inclusion while determining overall trophy) and would be conducted as per AIU rules. Medals would be given to the best performing teams.
 - b) **On the Spot Photography:** This would be conducted as per AIU rules. Points would be given for inclusion while determining overall trophy and Medals would be given to the best performing teams.
 - c) **Indian Folk Group Dance:** This would be an exhibition event (no points would be given for inclusion while determining overall trophy) and would be conducted

as per AIU rules. Medals would be given to the best performing teams. The dances included in this event would be other than Bhangra and Giddha.

In the end Sh. S.K. Mishra exhorted the members to participate whole heartedly in making these events a grand success and also promised them full support on behalf of UNIVERSITY. He also promised the members that finance would not be a hindrance in organisation or any other aspect related to Youth festivals.

The meeting ended with a vote of thanks to the Chair.


26/9/12

AD Sports & Cultural Coordinator.

Registrar



Hon'ble Vice-Chancellor

26/9/12

PUNJAB TECHNICAL UNIVERSITY

Ref. No. PTU/SEA/1/2012

Dated: 13/03/12.....

Punjab Technical University Sports Executive Council's 1st meeting was held on 15th Feb. 2012 in the office of Vice-Chancellor's office at 11: 00 am. The meeting was chaired by the Hon'ble Vice-Chancellor Dr. Rajneesh Arora. Following members were present in the meeting:-

1. Dr. A.P. Singh, Dean (Student Affairs), Chairman.
2. Sh. S.K. Mishra, (Director of Finance).
3. Sh. S.S. Randhawa, (Asstt. Director of Sports).
4. Dr. R.S. Bawa, Principal ACET, Amritsar.
5. S. Surinder Singh (Sports Officer), SBBSIET, Padihana.
6. Ms. Gunjan Bhardwaj (Sports Officer), GNDEC, Ludhiana.
7. S. Kamaideep Singh (Sports Officer), CEC, Landran.
8. Dr. Baljinder Singh Bal, GNDU, Amritsar.
9. Sh. Ram Pratap (Athletic Coach, Jalandhar)
10. Dr. Kanwaljit Singh, Director Sports, GNDU, Amritsar.
11. Dr. Nishan Singh Deol, (Prof. & Head of Physical Education Dep't., Punjabi University Patiala).

Due to prior engagements the following members could not make it to the meeting:

1. Dr. H.S. Bains, Registrar.
2. Dr. Tanuja Srivastava, Principal, BGIET, Sangrur.
3. Mr. V.S. Bhullar (Sports Officer), SBS, Ferozepur.

Proceedings of PTU Sports Executive Council Meeting on 15th Feb. 2012:

The meeting started with Introduction and opening address by the Hon'ble Vice-Chancellor. The executive council deliberated on each agenda item and decided as thus:

Agenda Item 1:

The council agreed to the proposal and decided that henceforth every college wishing to participate in any PTU Inter-College tournament will have to send the eligibility proforma at least three days before the commencement of the tournament to get a spot in the fixtures of that tournament. No exceptions will be made in any case.

Agenda Item 2:

1. The council agreed to the proposal and decided that a line be added at the end of eligibility proforma requiring an undertaking from each member of the team that if they are selected to represent PTU in Inter-Varsity tournament they will participate in it.
2. If student/students of a college do not report for the Inter-Varsity camp their college be sent a letter asking explanation regarding absence of their students from Inter-Varsity camp.
3. The position won in Inter-College, if any, by the offending college will be withdrawn and the college which was next in line in that particular tournament will be given that position and the points thereof.

Agenda Item 3:

1. The council agreed to the proposal and decided that DPE/Sports Officer of the winning colleges be given blazer cloth at the awards function.
2. The council decided that the first three position winners for overall championship be given monetary incentive to develop sports infrastructure in their college. The monetary incentive decided by the council will be:
 - a) Winner of overall championship-Rs.2,00,000/-.
 - b) Runners-up of overall championship-Rs.1,00,000/-.
 - c) Third position in overall championship-Rs.50,000/-.

For this purpose, colleges will be asked for proposal to buy sports infrastructure. After the proposal is cleared, a committee be formed consisting of the principal of the college, DPE or any other faculty member nominated by the principal and Director Finance of the university or his nominee thereof.

3. For deciding the winners in overall championship a new points system will be decided. From the points system of Calicut University (as of all the systems studied, it was found to be most suitable to the requirements of PTU) and notified to all the colleges.

Agenda Item 4:

1. The council agreed to the proposal and decided that an Annual prize distribution function be organized in the auditorium of Pushpa Gujral Science City, Kapurthala every year between 15th - 20th march for distribution of awards to colleges winning top three positions in overall trophy in sports, Inter-Varsity medal winners of sports and cultural activities.
2. The incentives in award function will be equivalent to the prizes given by GNDU, Amritsar.
3. The students will be given mementoes and account payee cheques of the cash incentive decided in the above mentioned point.

Agenda Item 5:

The council passed the proposal as given in the agenda which is:

1. Remuneration to manager of PTU Inter-Varsity team will be Rs.200/- per day for the camp and Rs. 500/- per day for the Inter-Varsity tournament.
2. Remuneration to coach of PTU Inter-Varsity team will be Rs.500/- per day for the camp as well as for Inter-Varsity tournament.

Agenda Item 6:

The council passed the proposal as given in the agenda which is:

Students will be paid Daily Allowance at the rate of Rs.125/- per day for the journey period and actual participating days during the conduct of Inter-College tournaments by their own college.

2. Students will be paid refreshment at the rate of Rs.25/- per day for the pre-tournament camp (minimum duration of 15 days) and actual participating days during the conduct of Inter-College tournaments by their own college.
3. The camp may include 50% more students than the actual strength of the team.

Agenda Item 7:

The council asked the proposal as given in the agenda which is:

1. Students will be paid Daily Allowance at the rate of Rs.175/- per day for the camp, journey period and actual participating days during the conduct of Inter-Varsity tournaments by the university.
2. Students will be paid refreshment at the rate of Rs.50/- per day for the actual participating days during the conduct of Inter-Varsity tournaments by the university.

Agenda Item 8:

1. The council agreed to the proposal and decided that for every new sport started by the university and the existing sport there should be at least five (5) teams in men section and four (4) teams in women section for the tournament to take place.
2. A sport in which Inter-College is not conducted; the sports department will put a notice on university web site asking for names of interested students from all PTU affiliated colleges and then conduct trials at a suitable venue. The nomination lists will have to be attested by the principal of the college.

Agenda Item 9:

The council asked the Hon'ble Vice-Chancellor to take up this issue with Punjab Government and Vice-Chancellors of other universities of Punjab.

Agenda Item 10:

1. The council declined the proposal and decided that if possible, the award be given at the end of the concerned Inter-College tournament.

The council proposed that if a player breaks a record at the national level or All India Inter-Varsity level, he be given a special award.

Agenda Item 11:

The council asked the Director of Finance to speed up the process of Cheque clearance of sports department.

Agenda Item 12:

The council agreed to the proposal and asked Assistant Director of Sports to send a consent letter to Deputy Secretary, AIU Mr. Gurdeep Singh in this regard and try for hosting of North Zone Handball (Men & Women); North Zone and All India Volleyball (Men); and Power Lifting (Men & Women); Weight Lifting (Men & Women), Best Physique (Men) championships.

Agenda Item 13:

The council decided that after the election code of conduct is over, the Hon'ble Vice-Chancellor would meet the Principal Secretary Sports to sort out the issue of gradation of sports certificates of students of PTU.

Agenda Item 14

1. The council took serious note and constituted an enquiry committee to settle the complaint. The enquiry committee will comprise of :

- a) Dr. Kanwaljit Singh
- b) Dr. Nishan Singh Deol
- c) S. SS Randhawa

Agenda Item 15:

1. The council took serious note and constituted an enquiry committee to settle the complaint. The enquiry committee will comprise of :

- a) Dr. Kanwaljit Singh
- b) Dr. Nishan Singh Deol
- c) S. SS Randhawa

Apart from the listed items in the agenda the council discussed and finalised some other items with the permission of the chair which are as follows:

Item A (Malpractices during Inter-College sports tournaments):

1. To discourage malpractices in Inter-College tournament regarding the practice of outside players representing a college team the council decided that:
 - a) Each player will henceforth carry his fee slip of that semester, 10th/mauric certificate, 10+2 certificate and photo Identity Card duly attested by the principal.
 - b) The photograph is also to be attested by the principal.
 - c) During the tournament each team will be required to produce a group photograph of the team players with the principal of the college.

2. If a member of an Inter-College team is proven to be imposing for some other student or his admission in that college is proven to be fake, the whole team will be debarred from further participation in that tournament.
3. Further the team of that college will be debarred from taking part in that sport for the next three years.
4. The DPE/sports officer will be held responsible for sending that team and strictures would be sent against him/her to their college for action to be taken by the college management.

Item B (Disputes in Inter-College sports tournaments):

1. During the Inter-College tournament if any dispute arises, it will be decided by the observer and his/her decision would be final.
2. The tournament would continue despite the result of the objection or any other matter and under no circumstances the tournament will be stopped. If any party is not satisfied with the opinion of the observer, it can submit an application to the sports department of the university which will then further it to the sports executive council.

Item C (Entry of only one team & sports entry fees):

1. Every affiliating unit/college will send only one sports team to Inter-College sports tournaments.
2. Sports entry fee of Rs. 2500/- collected from the colleges should be consistent as sports affiliation fees and the colleges be asked to submit it along with all the other affiliating fees.

Item D (Sports participation will be considered on duty):

1. Participation in Inter-College sports tournaments, Inter-Varsity sports tournaments, National or Inter-National sports tournaments with the prior permission of the university will be considered as on duty.
2. If during the above mentioned events the student misses sessional exams, the college will hold these exams at the convenience of everyone involved.
3. If during the above mentioned events the student misses any paper during final exams, his/her exams will be conducted by the university during a slot (to be created) in the academic calendar immediately after the regular exams are over.
4. Every college will organize extra lectures for all the lectures lost by a student during the on duty period described above.

Item E (Affidavit for non-involvement in Doping):

1. The committee decided that an affidavit be taken from each student selected to participate in Inter-Varsity sports tournaments regarding his/her non-involvement in doping of any kind. It was decided that the wording of the affidavit be such that the student will be held responsible for any eventuality arising out of his/her being caught in any doping related offence.

Item F (Sports Executive Council):

1. The sports department will strive to hold a meeting of the executive council every three months and bring all the issues related to the development of sports in PTU before it.
2. Soft copy of the agenda of the meeting will be sent to all the members of the executive by e-mail at least a week before the scheduled date of the meeting.
3. Agenda of the meeting will be printed with all the relevant annexure and duly binded preferably spiral binded and presented to the members of the executive at the time of the meeting.

The meeting ended with a vote of thanks to the Chair.

Rathore
(AD Sports)

Submitted for approval please.

Hon'ble vice-chancellor.

- अतिरिक्त प्रमुख

- एडिशनल प्रिंसिपल अफिसर

PC से प्रचलनी हरी सिंह

- 2012-13 के बजट धरणी सिंह

3/13/3

Punjab Technical University Jalandhar

Year 2011-12

Proposed Officiating Fee of Conduct Officials of Various Sports

Game	Name Of Official	No. Of Official	Proposed Officiating Rate
Football	Umpire	02	Rs. 800/- Per Head Per Match
	Scorer	01	Rs. 250/- Per Head Per Match
	Umpire	01	Rs. 400/- Per Head Per Match
	Table Officials	01	Rs. 250/- Per Head Per Match
Basket Ball	Referee	01	Rs. 400/- Per Head Per Match
	Linemen	02	Rs. 300/- Per Head Per Match
	Changeover	01	Rs. 300/- Per Head Per Match
Volley Ball	Umpire	02	Rs. 400/- Per Head Per Match
	Scorer	01	Rs. 250/- Per Head Per Match
	Time Keeper	01	Rs. 200/- Per Head Per Match
Kabaddi	Referee - I	01	Rs. 300/- Per Head Per Match
	Referee - II	01	Rs. 300/- Per Head Per Match
	Scorer	01	Rs. 150/- Per Head Per Match
	Lineman	02	Rs. 100/- Per Head Per Match
Table Tennis	Referee	01	Rs. 300/- Per Head Per Match
	Umpire	02	Rs. 300/- Per Head Per Match
	Scorer	01	Rs. 150/- Per Head Per Match
	Lineman	02	Rs. 100/- Per Head Per Match
Badminton	Umpire	01	Rs. 300/- Per Head Per Match
	Line Man	04	Rs. 100/- Per Head Per Match
Lawn Tennis	Referee	01	Rs. 300/- Per Head Per Match
	Scorer	01	Rs. 150/- Per Head Per Match
	Line Man	04	Rs. 100/- Per Head Per Match
Swimming	Official	-----	Rs. 800/- Per Head Per Day
Cross Country	Official	-----	Rs. 500/- Per Head Per Day
Powerlifting, Weightlifting, Best Physique	Official	-----	Rs. 200/- Per Head Per Day
Cycling	Official	-----	Rs. 800/- Per Head Per Day
Handball	Referee	02	Rs. 400/- Per Head Per Match
	Scorer	01	Rs. 250/- Per Head Per Match
Athletic	Official	-----	Rs. 800/- Per Head Per Day
Chess		01	Rs. 1500/- Per Head Per Day
Inter-University Trial	Official		Rs. 500/- Per Head Per Day
Observer	Official		Rs. 1000/- Per Day
Director	Official		Rs. 1000/- Per Day
DPE/Sports Officer	Official		Rs. 500/- per Day
TADA to Official			Rs. 60/- per Day (for outside officials) & Actual Bus/2
Local Conveyance			Sleeper Class Railway Fare Rs. 100/-

Ram Pratap
(Athletic Coach)

Dinesh Juneja
(A.R. Account)

S.S. Randhawa
(Asst. Dir. Sports)

ਪਿਛਲੀ ਵਾਰ ਲਗ ਰੁਝਾਨ ਦੀ
ਰਕਮੀ ਕਾਗੀਰੀ ਤੋਂ

Registrar

Head Vice-Chancellor

ਫ.ਦ/ਬ.ਦ.ਦ. ਦੀ ਪ੍ਰਕਾਸ਼ਨੀ ਦੀ ਮਾਮਲਾ ਵਿਚ ਪ੍ਰਕਾਸ਼ਨ ਤੋਂ।

ਫ.ਦ/ਬ.ਦ.ਦ. ਦੀ ਮਾਮਲਾ ਮੀਟਿੰਗ ਵਿਚ ਰੱਖੋ

Punjab Technical University

Remuneration Rate's for Cultural Affairs Department

Sr. No	Category	Remuneration Rate's
1.	Observer for Youth Festival	1. Rs.2000/- Per Day. 2. T.A. Rs.7/-Per Km.
2.	Judge for Inter College Youth Festival	1. Judgement for one item Rs. 1000/- 2. Judgement for two items Rs. 1500/- 3. Judgement for more than two items Rs. 2000/- 4. T.A . Rs.7/- Per Km.
3.	Students for Inter College Participation	1. Participation days D.A. Rs.125/- Per Day. 2. Refreshment Rs.25/- Per Day. 3. Pre Youth Festival Camp. Refreshment Rs. 25/- Per Day (Max.15 Days).
4.	Students for Inter-varsity Participation	1. Participation & Camp for D.A. Rs.175/- Per Day. 2. Actual Participation Day Refreshment Rs.50/- Per Day. 3. Camp would be max 20 days.
5.	Musician for PTU Function	1. Rs. 1500/- for Actual Performance. 2. Rs. 1000/- for Practice.
6.	Musician for Inter-varsity Practice	1. Rs. 25000/- for Group Practice. 2. Rs. 10000/- for Solo Practice.
7.	Musician for Inter-varsity Participation	1. D.A. Rs. 300/- Per Day.
8.	Manager for Inter- varsity participation	1. D.A. Rs. 500/- Per Day.
9.	Formal dress for All India Participation	1. Rs. 5000/- Per Person Included Accompanists.
10.	Insurance/Medical Expenses	1. Rs. 5 lakh for per session.
11.	Travelling Allowance	1. Actual Bus/Taxi Fare or 2 nd Class Sleeper Rail fare.

Punjab Technical University

Remuneration Rate's for Sports Department

Sr. No	Category	Remuneration Rate's
1.	Observer for Sports Activities	1. Rs.1000/- Per Day. 2. T.A. Rs.7/-Per Km.
2.	Students for Inter College Participation	1. D.A. Rs.125/- Per Day. 2. Refreshment Rs.25/- Per Day. 3. Pre Youth Festival Camp. Refreshment Rs. 25/- Per Day.
3.	Students for Inter-varsity Participation	1. Participation & Camp for D.A. Rs.175/- Per Day. 2. Actual Participation Day Refreshment Rs.50/- Per Day. 3. Camp would be max 20 days.
4.	Manager for Inter -varsity participation	1. D.A. Rs. 200/- Per Day (Coaching Camp). 2. D.A. Rs. 500/- Per Day (for Participation)
5.	Coach for Inter- varsity participation	1. D.A. Rs. 500/- Per Day (Coaching Camp). 2. D.A. Rs. 500/- Per Day (for Participation.
6.	Insurance/Medical Expenses	3. Rs. 5 lakh per session.
7.	Travelling Allowance	1. Actual Bus/Taxi Fare or 2 nd Class Sleeper Rail fare.

PUNJAB TECHNICAL UNIVERSITY JALANDHAR
UTILIZATION CERTIFICATE

NAME OF INSTITUTION:-.....

ADDRESS:-.....

An amount of Rs. was received from PTU for the purpose of

..... (EVENT NAME) vide Cheque/DD No. dated

A sum of Rs. was utilized for the same purpose of

(EVENT NAME). The balance amount (if any) of Rs. has been deposited with PTU no. dated

Certified that I have satisfied myself that the conditions of sanctioned and the same have been duly fulfilled and exercised the following checks to see that amount was actually utilized for the purpose of which it was received

It is also certified that:-

1. The finance department checked and verified necessary documents and correctness of the cost involved.
2. The competent authority has checked and approved the expenditure.
3. Auditing by an independent agency is done for all financial records of the college at least once a year.
4. The bills have been audited by the auditor of institution and no objection is outstanding/unsettled.
5. Detail of bills/enclosed.
6. "The original audited bills are lying with the college and will be submitted in the university department as and when asked by the university". In case college does not provide original bills when asked by the university accounts department/Auditor, the amount of bills can be recovered from college from any payment due from the university

Signature of Account Officer

Signature of Principal/Director

DECLARATION

It is certified that all bills related to above utilization are verified according to PTU rules and terms and conditions of the sanction. The expenditure is in order.

SIGNATURE & STAMP OF AUDITOR/CA

55

Draft UC

Annexure 'J'

PUNJAB TECHNICAL UNIVERSITY

Ref. No. P.T.U./Reg/162

Dated..24.7.12.....

Circular regarding Mobile Phone Facility for officials of Punjab Technical University

The officials of the University are allowed to purchase Mobile Handset according to the following changes incorporated in the existing scheme with the approval of Competent Authority:

1. The mobile handsets of any brand are allowed to be purchased by the concerned officials at his/her discretion and as per the entitlement and the expenses so incurred be reimbursed subsequently.

2. The reimbursement limit of Mobile hand Set will be as under:

Level	Existing	Revised (Rs)
D(Grade Pay upto 1800)	Nil	2000/-
C(Grade Pay upto 3600)	Nil	3000/-
B(Grade Pay upto 4800)	Nil	5000/-
A (Grade Pay 5400/6000)	50% of Basic + Grade pay	8,000/-
A (Grade Pay 6000/8000)	50% of Basic + Grade pay	10,000/-
A (Grade Pay 6700/9000)	50% of Basic + Grade pay	15,000/-
A (Grade Pay 10,000/- above)	50% of Basic + Grade pay	20,000/-

→ Reimbursement will be made for one mobile hand set only to employee using mobile sim provided by the university.

3. The cost of mobile handset may exceed the limit sanctioned subject to bearing the difference of amount by the concerned official.

4. The mobile handsets should be purchased having a minimum warranty period of one year.

5. The purchase of the mobile handset should be on a proper bill by an authorized dealer.

6. The mobile handset so purchased will be retained by the official concerned for a minimum period of two years.

7. The handling and maintenance of the mobile handset will be strictly the responsibility of the official concerned. However the university will only reimburse the expenditure incurred by the official towards the repair of the handset due to some manufacturing flaw after the expiry of one year warranty. The bill produced should be from an authenticated service provider of the company.

8. The mobile handset shall have to be deposited back with the university on account of resignation

9. The set purchased can be retained with the official concerned on account of leaving the university with the approval of competent authority subject to depositing of the amount equal to the market value of the mobile handset as applicable at that time

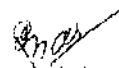
10. In case of an individual willing to retain the handset after two years, he/she shall be required to do so after depositing an amount equal to 10% of the cost of the handset applicable at the time of its purchase

11. It has been approved to depreciate the mobile over a period of two years and this amount of depreciation be charged equally for each year @ 50% per year.

12. The monetary ceiling of official charges and rentals will be as under:-

Level	Existing	Revised (Rs) Entitlement per month of (call charges + rentals) subject to actual and financials year ceiling Limit (Rs.)
C(Grade Pay upto 3600) & D(Grade Pay upto 1800)	Nil	Rs. 250/- pm adjustable with an annual ceiling limit of Rs. 3,000/-
B(Grade Pay upto 4800)	Nil	Rs. 500/- pm adjustable with an annual ceiling limit of Rs. 6,000 /-
A(Grade Pay 5400/6000)	Nil	Rs. 1000/- pm adjustable with an annual ceiling limit of Rs. 12,000 /-
A(Grade Pay 6600/8000)	Nil	Rs. 1500/- pm adjustable with an annual ceiling limit of Rs. 18,000 /-
A(Grade Pay 8700/9000)	Nil	Rs. 2000/- pm adjustable with an annual ceiling limit of Rs. 24,000 /-
A (Grade Pay 10,000/- above)	Nil	Unlimited

⇒ Monetary ceiling is fixed for Mobile Sim provided by the University. Special approval will be required from the competent authority if the charges go beyond the ceiling limit


Registrar

CC.

1. Hon'ble Vice Chancellor for kind information (through email)
2. HOD's
3. DF
4. File.

PUNJAB TECHNICAL UNIVERSITY

Ref No: 25/2012/211

Dated: 30-11-12

Amendment to Circular No. PTU/Reg/162 dated 24.07.2012 Regarding Mobile Phone Facility for officials of Punjab Technical University.

In reference to CPC meeting dated 21.11.2012 with the competent authority, the clause No. 10 of above referred circular regarding depositing of an amount equal to 10% of the cost of handset after 2 years for retaining the handset has been waived off.


Registrar

CC to :-

1. Hon'ble Vice Chancellor - for kind information (through e-mail)
2. HODs
3. DF
4. File

Annexure 'K'

Speed Post

SHAHEED BHAGAT SINGH STATE TECHNICAL CAMPUS
MOGA ROAD, FEROZEPUR-152004

(Established by the Punjab Govt.)

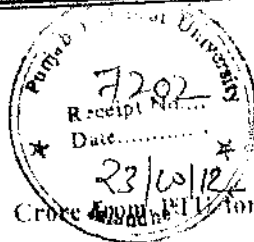


E-mail: info@sbstc.edu.in
Website: www.sbstc.edu.in

Ref. No. SBSCT/FZR/ 4221-24

Dated: 15.8.12

✓ The Vice Chancellor,
Punjab Technical University
Jalandhar



Sub: Grant/Soft loan of Rs 10.00 Crore ~~for~~ for Construction of Hostels in the
College Campus - Regarding

This college was established in the year 1995 with an intake of 240 students per year. The entire existing infrastructure like Teaching blocks, Hostels & other facilities were planned as per the requirement of 240 students' intake. However, with the start of new courses like MBA/MCA/Diploma/M.Tech etc., intake of students has increased significantly and now it is approximately 1750 students per year. Therefore, the present hostel infrastructure is grossly inadequate to meet the on-campus accommodation needs of the students. At present, the college has three boys' hostels having total capacity of 750 students, against which approximately 1170 students are staying against in the hostels. Due to this shortage of accommodation, single seater rooms have been allotted to two students each while rooms with designed capacity of three students are allotted to up to five students each. The number of students will further increase with effect from July 2013 because of additional admissions of students in PG Wing, Polytechnic Wing and Degree Wing. Keeping in view the above facts, the matter was put up in the 9th meeting of the Board of Governors, held on 22nd September, 2012 (vide agenda item no. 9.5).

The Board has approved the proposal and decided to request the Punjab Technical University, Jalandhar to give Rs 10 Crore as a grant to Shaheed Bhagat Singh State Technical campus, Ferozepur for constructing a Boys Hostel..... In the said meeting of the BOG, your kind self had also assured the Hon'ble Minister for Technical Education, Government of Punjab that you shall consider the proposal and also put it up in the next meeting of the Finance Committee of PTU for approval.

Therefore, I am to request your kindness to release a grant of Rs 10 Crore for the construction of the Boys Hostel on the college campus.

(PRINCIPAL)
[Signature]

1. Hon'ble Chairman Board of Governors (SBS State Technical Campus Ferozepur), for kind information and to use your good offices to get the abovesaid funds released from the Government of Punjab
2. DTE/IT Punjab, for kind information.
3. *Principal Secretary Govt of Punjab (DTE/IT), CHD.*

**Minutes of Meeting of Committee for revision in fee of
B.Com (Professional) & M.Com (Professional)**


Following committee members met at Business Lounge DDE on 21st June 2012 to consider the revision in fee of B.Com (Professional) & M.Com (Professional):

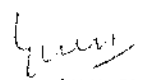
1. S.K. Mishra, Dean DDE & Director Finance
2. Prof. K.K. Ghai, Member DEC
3. Er. D.S. Sekhon, President, AIPTUDEPA
4. Devinder Kumar, AR, PTU
5. Ms. Pooja Mehta, AP, PTU


The committee discussed the issue in length and recommended that in order to compete the market with other Universities the fee may be rationalized as under:

	Present Fee (Per Semester)	Proposed Fee (Per Semester)
B.Com (Professional)	7700	6700
M.Com (Professional)	8700	7700


The above fee may be reviewed after one year.


S.K. Mishra


Prof. K.K. Ghai


D.S. Sekhon


Devinder Kumar


Pooja Mehta

21/6/12

Supplementary Agenda

Item No. 24.16

01) The Dean Academic has submitted the following two items for consideration of the Finance Committee

i) Revision of Admission Processing Fees

OC
It is proposed that from the Academic Session 2013-14, admission processing fee may be revised from Rs. 1000/- to Rs. 2000/- per student for all admissions made by the colleges and shall be charged from all the students i.e. (Counselling + Management Quota/Direct Admissions). It has been observed that in case of compilation of database of Direct/Management Quota students, there is always mismatch. In order to make uniformity it is proposed that processing fee of Rs. 2000/- per candidate for all the admissions made by the college may be charged. Further to compensate the same the counselling fee may be reduced to Rs. 1000/-.

25000 x 1000
25000000
2.5 Cr.

OC
ii) Revision of Counselling Fees.

It is proposed that from the Academic Session 2013-14, In order to increase the number of students taking part in the centralised counselling, the counselling fee may be revised from Rs. 3000/- to Rs. 2000/- for all the admissions made by the University through online counselling. It will further make the students fee uniform through direct counselling and management quota, as admission processing fee is to be charged from all the students at the rate of Rs. 2000/- per student as per the above agenda item.

The matter is placed for consideration and approval .

02)

Release of Funds to Punjab PWD for Completion of works of MDAs.

Confidential
→ from
The Government of Punjab vide its notification dated 05-01-12, the Multi Disciplinary Academic (MDAs) Building being constructed by Punjab Government at nine locations i.e. at Khunimajra, Bhikhiwind, Amritsar, Hoshiarpur, Batala, Rajpura, GTB Garh, Dinanagar and Sufiarpur Lodhri have been transferred to P.T.U. on 1st April 2012.

basis and further capital and recurring cost on developing and managing these MDAs (now PITs) are to be borne by PTU.

Accordingly, on the directions of Department of Technical Education and approval of the competent authority, following payments have been released to Punjab PWD for completion of balance construction works of these MDAs :

Sr. No.	Location	Total Funds to be released by PTU	Already released by PTU	Balance to be released by PTU
1	Amritsar	701.11	400.00	301.11
2	Hoshiarpur	257.63	200.00	57.63
3	Khunimajra	395.60	300.00	95.60
4	Dinanagar	72.31	50.00	22.31
	Total	1426.65	950.00	476.65

is placed for information and consideration.

03) Agenda Items submitted by Director, Giani Zail Singh Campus PTU

The Director GZS Campus has forwarded Agenda Items of GZSCET, Bhatinda Campus to be placed in the Finance Committee Meeting. In this regard, it is stated that in the 23rd meeting of the Finance Committee, the matters GZS Campus was placed before the Finance Committee for consideration in which following decision was taken :-

'The Committee decided that agenda of the college should put up to the Finance Committee of their College.'

However, the Director GZS Campus has requested that these are urgent matter and have financial implications, the matter be placed before the Finance Committee.

The Agenda Items of the GZS College will be placed on table for consideration.

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

MINUTES OF 24th MEETING OF THE FINANCE COMMITTEE

24th meeting of the Finance Committee, PTU, Jalandhar was held on 12-12-2012 at 11:00 AM in the office of Vice Chancellor, Punjab Technical University, Jalandhar-Kapurthala Highway, Kapurthala.

Members in Attendance

Dr. Rajneesh Arora
Vice-Chancellor,
Punjab Technical University

Chairman

Dr. S.K. Salwan,
Chairman,
Armament Research Board,
DRDO Bhawan, New Delhi

Member

Dr. Dharinder Tayal,
Managing Director
2101, Sector 21C
Chandigarh

Member

Sh. Mohan Bir,
Additional Director,
Department of Technical Education &
Indl. Training, Punjab

Nominated by PSTE
Special Invitee

Dr. J.S. Hundal
Principal, PTU, GZS Campus,
Bathinda

Special Invitee

Dr. H.S. Bains,
Registrar,
PTU, Jalandhar

Sh. H.P. Singh,
XEN, PTU

Sh. S.K. Mishra,
Director-Finance,
Punjab Technical University,
Jalandhar

The Chairman welcomed the members and thanked all for providing their valuable support to PTU. Thereafter the regular agenda was taken up.

24.01 To confirm the minutes of 23rd meeting of the Finance Committee held on 16th March, 2012.

The 23rd meeting of the Finance Committee was held on 16th December, 2012, in the room no. 219, Mini Secretariat, Chandigarh. The minutes of the meeting were circulated to the Members and no comments were received. Minutes of the 23rd meeting of the Finance Committee were confirmed with the following changes:-

23-03 : Revised Budget Estimates of Rs. 36942/- may be read as Rs. 36942/- lac
23-04 : Budget Estimates of Rs. 51785/- as 51785/- lac.

24.02 Action taken report on 23rd meeting of the Finance Committee.

The action taken report on the decisions of the 23rd meeting of the Finance Committee were presented to the Committee. The Committee took note of the same. ✓

24.03 To approve the Audited Balance Sheet for the year 2011-12.

The Committee deliberated on the audited balance sheet for the year 2011-12 and after due deliberation, the Committee has recommended the audited balance sheet of the University for the year 2011-12 to the BOG for its approval. As desired by Member, it was informed that the University has paid Rs. 22.88 lac in the year 2011-12 and Rs. 602.8 lac in the 2012-13 to the consultants for consultancy services. Copy of the Audited Balance Sheet for the year 2011-12 is placed at Annexure 'A'.

24.04 Annual Report of the Department of F&A for the year 2011-12.

Annual Report of the F & A Department was presented by Mr. S.K.Mishra, Director Finance. The Committee took the note of the same and appreciated the work done and the initiatives taken for improvement of system and growth. Copy of the Annual Report of the Department for the year 2011-12 is placed at Annexure 'B'.

24.05 Transport Allowance to Class 'A' officials of PTU.

The Committee discussed the matter and after due deliberation keeping in location disadvantage & transport facility available to other employees, the Committee approves the proposal in principle and recommends that the UGC norms should be adopted to attract best faculties facility. Additional Director

faculties and staff

Technical University Mr. Mohan Bir was in view that the Government Policy should also be considered. The matter is referred to BOG for its approval. *The Vice-Chancellor was authorized to determine the V.C.C. Norms and*
Continuation of GPF scheme for the employees came from Govt. Departments. *Pd. Ground*

24.06

The Committee discussed the matter and after due deliberations, the Committee decided that GPF of those employees / officers who are on deputation or on lien, the fund of these employees / officers may be sent to their parent department till the date of confirmation / end of deputation period. On confirmation in the University, existing provident scheme should be applicable.

24.07

Payment of Arrear to the employees of PTU, Giani Zail Singh campus Bathinda on account of revision of pay.

The Committee discussed the matter and confirmed the same and advised that 20% of total arrears should be paid by the GZS Campus and the 80% will be *paid* transferred to PTU after reimbursement of same from UGC.

24.08

Soft loan given by GZS Campus, Bhatinda to Baba Hira Singh Bhattal College of Engineering & Technology.

The Committee discussed the matter and after deliberation, the committee decides *ed* that the loan cannot be waived-off and it was decided that the GZS campus should take up the matter with BHSCET for pay back the loan.

24.09

Revision of Rates for Sports, cultural activities and payment on Utilization Certificate.

The Committee discussed the matter and after due deliberations, the Committee approved the revised rates for sports, cultural activities and payment on submission of Utilisation Certificate. ✓

24.10

Revision of use of Mobile phone facility for officials of Punjab Technical University.

The Committee discussed the matter and confirmed the same and advised *not* to *provide* withdraw the facility of Mobile set to be given to the officers and employees of the University. *in future* The employee / officers will use the phone upto the limit prescribed by the Punjab Government. If the usage is above the limit, it should be approved by the Vice Chancellor.

24.11

Grant of Soft Loan of Rs. 10.00 crore to SBSST, Ferozepur for the construction of Hostels in the College Campus.

The Committee discussed the matter and after due deliberations, the Committee decided to constitute the committee of the following to assess i) whether the loan *Sh. S.K. Mishra* will be given or not ii) paying back capacity of the college, iii) any other manner of financing the project :

- i) Dr. Dharinder Tayal, Chairman
- ii) Sh. H.P.Singh, XEN, PTU
- iii) Sh. Mohan Bir, Additional Director, Technical Education
- iv) Principal, SBSST, Ferozepur
- v) Sh. S.K.Mishra, Director Finance - *Consent*

24.12

Revision of fee for B.Com & M.Com Professional.

The Committee discussed the matter and after due deliberations, the Committee approved the revision of fees for B.Com & M.Com Professional for DEP as follows :-

B.Com	:	Rs. 6700/-
M.Com	:	Rs. 7700/-

24.13

Minutes of the Building Works Committee.

The Committee discussed the matter and after due deliberations, the Committee approved the same *financial implications of* except remuneration and scope of work of architect approved by Building Works Committee *deliberations of the Committee* and directed that no investment should be made on building till the land *is* transferred / leased for more than 33 years to PTU. *The Committee advised to withhold their bank deposits in*

24.14

Travel Grant Scheme for Faculty Members and PTU Officers.

The Committee discussed the matter and after due deliberations, the Committee approved the PDA for faculty and officers of PTU as per UGC / MHRD norms and for PIT as per IIT norms. *The Vice-Chancellor was requested to formulate a detailed policy guidelines*

24.15

Opening of Branch of a Bank in the premises of Punjab Technical University at Jalandhar-Kapurthala Highway, Kapurthala.

The Committee discussed the matter and after due deliberations, the Committee approved the proposal of opening of branch of HDFC Bank in the premises of PTU and Branch of State Bank of Patiala at PIT, Kapurthala .

23.16

Supplementary Agenda
Any other item

23.16.81 D

Revision of Admission Processing Fees

The Committee discussed the matter and after due deliberations, the Committee approved the revision of Admission Processing Fees to Rs.2000/- to be charged from all the students i.e. (Counselling + Management Quota /Direct Admissions).

23.16.82

II) Revision of Counselling Fees.

The Committee discussed the matter and after due deliberations, the Committee approved the revision of Counselling Fees from Rs. 3000/- to Rs. 2000/-

III) Release of Funds to Punjab PWD for Completion of works of MDAs.

The Committee discussed the matter and after due deliberations, the Committee confirmed the release of funds to Punjab PWD for completion of works of MDAs. The Committee directed to release funds for those MDS which are transferred to PTU.

IV) Agenda Items submitted by Director, Giani Zail Singh Campus.

1) Permission to start the self financed courses.

The matter is deferred, GZS Campus will put up separate proposal to the Vice-Chancellor.

ii) Approval of Rs. 1.20 Crore on a/c of construction of 2nd floor of Girls Hostel.

The Committee discussed the matter and after due deliberations, the Committee approved the proposal ^{The committee also wishes} subject to transfer of land / ^{The land should be leased} lease of land to the PTU. _{to PTU as per contract}

iii) To consider the payment of suitable compensation to the faculty for undertaking work of Architectural / Design works etc of new Buildings.

The Committee discussed the matter and after due deliberations, the Committee approved payment of compensation to the faculty for undertaking work of Architectural / Design works etc of new



buildings as approved by building committee in this meeting held on 27th Nov. 12. ✓

- iv) **Enhancement of placement activities through Finishing School and SSB Training Centre.**

The Committee discussed the matter and after due deliberations, the Committee approved the proposal in principle and invited to empanel training providers through a transparent manner by initiative of expression of interest (EOI) through advertisement. ✓
as per memo

- v) **Regarding enhancement in Payment per lecture.**

The Committee discussed the matter and after due deliberations, the Committee approved the rate of per lecture / Sessional duty / Per Lab / Per Tutorial hours as follows:-

Designation	Qualification	
Lecture Pro-rata	B.Tech	i) Theory lecturer / Sessional duty @ Rs. 500/- ii) Lab / Tutorial / Any other duty @ Rs. 250/-
Assistant Professor	M.Tech	i) Theory lecturer / Sessional duty @ Rs. 600/- ii) Lab / Tutorial / Any other duty @ Rs. 300/-
	Ph.D or NET qualified (Physics, Chemistry and maths)	i) Theory lecturer / Sessional duty @ Rs. 700/- ii) Lab / Tutorial / Any other duty @ Rs. 350/-

Meeting ended with vote of thanks to the Chair.

(Director-Finance)

16/3

3
14.12.12

40.14 New rules regarding change of branch / up-gradation

It was informed by the Chairman that in view the large number of vacant seats in the various colleges, the University has decided to change the upgradation / change of branch rules. The students with re-appear may be given change to change their branch against vacant seats.

The Council approved the same.

40.15 Revision of fees of B.Com and M.Com Professional Courses being run through Distance Education

Registrar informed the council that the fee structure outside the Punjab comparatively less due to which the new fee structure has been recommended.

Course	Present Fee (per semester)	Proposed Fee (per semester)
B. Com (Professional)	7700	6700
M. Com (Professional)	8700	7700

The above fee may be reviewed after one year.

The council approved the same.

40.16 Introduction of Bachelor of Khadi Production and Design

Dean (Academics) informed that University has received a letter vide Memo No.970-975 Dated 19.07.2012 from Deputy Director, Technical Education & Ind. Trg. Punjab to explore the possibilities for propagating Khadi Courses (Annexure - XI)

Chairman expressed his view that this courses may be started in the colleges where courses on design and textile are running, specially at PTU GZS Campus where B. Tech. Textile course is being run.

A subject of specialization can also be included in the syllabi of Textile.



Receipt No :- 9073/2012/DDE



DEP Associates

Punjab Technical University Distance Education Programme



All India PTU DEP Associates

Regd. Office : S.C.O. 21, 4th Floor, Feroze Gandhi Market Ludhiana (PB) INDIA Telefax : 91-161-3013890

E-mail : info@ptudep.org

Branch Office : B-299, Phase-I, Okhla Industrial Area New Delhi-20 Ph.: 011-40519999, Fax : 91-11-40519901

E-mail : coordinator_bo@ptudep.org

*Original in
Clean Pass-
up to
1. committee
2. Academic
3. PC
4. BOG*

6th June 2012

Ref. No. PTU/SP/2012:1267

Dean DDE
Punjab Technical University
Kapurthala

Subject: Revision of fee for B.Com & M.Com Professional

*Proo
AR (2)
Kc*

Dear Sir,

We are in receipt of various requests from different zones regarding B.Com & M.Com course fee. The programs were not promoted from the day of introduction due to high fee as compared to other State Universities offering these courses in distance education. Following is the comparison chart of Fee of other universities for your reference.

S.NO.	UNIVERSITY	B.COM Yearly Fee	M.COM Yearly Fee	ANNEXURE
1	SIKKIM MANIPAL UNIVERSITY	5200	6200	A
2	SHARATHIAR UNIVERSITY	3200	3500	B
3	UTKAL UNIVERSITY	2000	7000	C
4	MANONMANIAM SUNDARANAR UNIVERSITY	4150	6065	D
5	KUVEMPU UNIVERSITY	4250	5300	E
6	PUNJAB TECHNICAL UNIVERSITY	15400	17400	F
7	LOVELY PROFESSIONAL UNIVERSITY	5600	7600	G
8	IGNOU	7933	4850	H

It is evident that our high Fee in B.Com and M.Com have become an effective bottleneck to reduced admissions and increased competition. Therefore, we request you to consider our request to revised B.Com & M.Com course fee from September 2012 session onwards. We are optimistic that the anticipated approval will increase the number of admissions.

Yours Truly,

M.Dewan
Secretary General

Encl: As above

Represents All Regional & Learning Centres of PTU Distance Education

- The following are the members of the committee:*
- 1) Sh. VSK Mishra, DP
 - 2) Ms. Pooja Mehta, AP
 - 3) Mr. Dewinder Kumar, AR
 - 4) Mr. ...
 - 5) Mr. K.K. Ghu

Chairman

Secretary

Vice President

*Gurmit Singh
Vice-President*

*M.Dewan
General Secretary*

Ajesh Gugnani

Executive Members:

*Sanjeev Gugnani
Ranjinder Sidhu
Anjan Chopra
Atul Srivastva*

Handwritten signatures and notes:
M.Dewan
Secretary General
AR (2)
Kc

19/6/12

Subject : Agenda item for Finance Committee meeting.

Enclosed along with please find minutes of the four meetings (33rd, 34th, 35th & 36th) of Standing Building Construction Committee held during the current financial year 2012-13 for including the relevant items in the Agenda for the next proposed meeting of Finance Committee. The important items having some financial implications discussed/approved during these meetings are listed below :-

S. No.	Agenda Item No.	Brief of the Recommendations/Approvals
1	35.3	Committee has recommended that in case the departmental charges are waived of by PWD, the construction works of Punjab Institute of Technology (PIT), Kapurthala may be got executed from Punjab PWD.
2	35.4	Committee has recommended for approval of estimate for construction of Science block, workshops & Boys/Girls hostels of PIT, Mansa for Rs. 77.53 crores.
3	-	Committee has approved plans for Punjab Institute of Technical Teachers Training & Research (PITTR) proposed to be established at Ladowali Road, Jalandhar.
4	36.4	Committee has approved the master plan, building plans and finishing schedules of college building and administrative block of Punjab Institute of Technology at Nandgarh, Bathinda.
5	36.5	It has been decided that architectural works, design & drawings of all the future works proposed to be taken up at PTU's Giani Zail Singh College of Engineering & Technology Bathinda shall be done in house by the faculty of the campus. The University may consider the payment of suitable compensate to the Faculty for undertaking this work, which may kindly be decided.
6	36.7	Committee recommended that all the construction works of the University in respect of PIT, Nandgarh & PITTR, Jalandhar may be got done from Punjab PWD as Punjab Government has accorded approval for waiver of departmental charges of PWD.
7	36.8.1	Committee accorded approval for construction of 2 nd floor of Girls Hostel at PTU's Giani Zail Singh College of Engineering & Technology Bathinda for an amount of Rs. 120 lacs.
8	36.8.2	Committee established the necessity of construction of new Administrative block, Physics block, Student Centre and porch in front of existing Administration block at PTU's Giani Zail Singh College of Engineering & Technology Bathinda.

Er. H.P. Singh
Executive Engineer

ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ



Estd. Under Punjab Technical University Act 1996
(Punjab Act No. 1 of 1997)

Re: Projects

Dated 30/10/12

The Director,
Department of Technical Education and
Industrial Training, Punjab,
Plot No. 1, Sector-36A, Chandigarh.

Sh. Anrit Sagar Mittal
CMD,
Sonalika Tractors Ltd, Hoshiarpur.

Dr. Nabhatar Singh,
Director, IPTTR,
Punjab Technical University, Jalandhar.

Dr. J. S. Hundal,
Campus Director, PTU GZSCET,
Bathinda.

Dr. B. S. Suthi,
Director, PTU Jalandhar,
PTU GZSCET, Bathinda.

Sh. S. K. Mishra,
Director Finance,
Punjab Technical University, Jalandhar.

Dr. Rajiv Agarwal,
M/o Architects,
A-14, Sector-45, Noida -201301.

Sh. S.L. Kaushal,
Chief Architect, Punjab (Retd),
2865, Sector 42-C,
Chandigarh.

Sh. Deepak Mittal, Chairman, CII,
Managing Director,
Sonalika Tractors Ltd, Hoshiarpur.

Dr. H. S. Bains,
Registrar,
Punjab Technical University, Jalandhar.

Dr. G. S. Bath,
Registrar, PTU GZSCET,
Bathinda.

Sh. A. N. Chowdhry,
3-B, Jyoti Nagar,
Jalandhar.

Dr. Prabhjot Kaur (Special Invitee),
In-charge PTU's Mohali Campus,
C102B, Phase VII Industrial Area, Mohali.


Sub : Construction of new campuses of Punjab Technical University – 36th meeting of
the Standing Building Construction Committee.

Dear Sir/Madam,

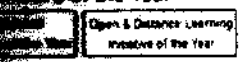
Please find enclosed herewith minutes of the above said meeting for kind information and
further necessary action please. Comments, if any, may please be forwarded within 10 days
of issue of this letter.

Thanking you

Yours Sincerely,


(H. P. Singh)
Executive Engineer

Copy to : Dr. R. S. Khandpur, DG, PGSC, SCO 60-61, Sector 34-A, Chandigarh.



Minutes of the 36th meeting of the Standing Building Construction Committee held on 13.10.2012 under the Chairmanship of Dr. R. S. Khandpur, Director General, PGSC in his office at Chandigarh.

Committee is thankful to Hon'ble Vice Chancellor, PTU, who spared his valuable time and attended the meeting.

Following were present in the meeting:

1. Sh. Mohanbir Singh, Additional Director, DTE.
 2. Sh. S. L. Kaushal, Chief Architect, Punjab (Retd).
 3. Sh. A. N. Chowdhry, Chief Engineer, PWD (Retd)
 4. Dr. Nachhattar Singh, Director, PITTTR,
 5. Dr. H. S. Bains, Registrar,
 6. Dr. J. S. Hundal, Campus Director, PTU GZSCET, Bathinda
 7. Dr. G. S. Bath, Registrar, PTU GZSCET, Bathinda
 8. Dr. D. S. Sidhu, Registrar, PIT, Nandgarh
 9. Dr. Prabhjot Kaur, Incharge, Mohali Campus
 10. Sh. S. K. Malra, Director/Finance,
 11. Sh. H. P. Singh, Executive Engineer.
 12. Sh. Rajiv Aggarwal,
 13. Sh. Nitin Goel
 14. Ms. Prema Sharma
- } PTU
- } Archigroup Architects

Before start of the meeting, the Committee condoled the sad and sudden demise of Er. N. S. Bhatti, Chief Engineer (Retd) and expert member of the committee. The committee placed on record the excellent services provided by Er. Bhatti as a member of the committee.

Before taking up the formal agenda, the Hon'ble VC brief the committee about the priorities of the University regarding construction work. He emphasised that efforts should be made for early start of construction of proposed new campuses/works at PTT, Kapurthala, PIT, Nandgarh, PTU GZSCET, Bathinda, PITTTR, Jalandhar and Mohali campus.

Item No. 36.1 : To confirm the Minutes of 35th meeting of Standing Building Construction Committee held on 13.08.2012.

The minutes of 35th meeting of Standing Building Construction Committee held on 13.08.2012 were confirmed.

[Handwritten signature]

Item No. 36.2 : Action taken on various items discussed during previous meetings of Standing Building Construction Committee.

Executive Engineer, PTU gave details of action taken on various items discussed during last meeting of the Standing Building Construction Committee which are as under:

- On the basis of request of Punjab Technical University, Punjab Govt. has accorded approval for waiver of Departmental charges of Punjab PWD for all construction works of University proposed to be got done from Punjab PWD.
- Based upon the requirements finalized in 35th meeting of Standing Building Construction Committee, the Architect has prepared plans for Punjab Institute of Technical Teachers Training and Research (PITTTR) proposed to be established at Ladowali Road, Jalandhar and the same are being presented in this meeting.

Item No. 36.3 : To discuss and finalize the plans of Punjab Institute of Technical Teachers Training and Research (PITTTR) proposed to be established at Ladowali Road, Jalandhar.

Based upon the requirements finalized in 35th meeting of Standing Building Construction Committee, the plans prepared by the Architect for Punjab Institute of Technical Teachers Training and Research (PITTTR) proposed to be established at Ladowali Road, Jalandhar were presented in this meeting. After detailed deliberation and discussions, the same were approved with following suggestions:

- i. The entrance of seminar hall to be provided from outside also.
- ii. The facia of the building will be plastered and painted only i.e. no stone cladding is to be provided.
- iii. In open areas, paved area should be reduced and green area to be increased.
- iv. In hostels, rooms should have attached toilets.
- v. Provision for split ACs may be kept for all the rooms of the hostel.

The Architect was advised to revise the plans by incorporating these changes and present the modified plans in the next meeting of the Standing Building Construction Committee.

Item No. 36.4 : To discuss and approve the Master Plan, Building plans and finishing schedule for the proposed buildings for Punjab Institute of Technology at Nandgarh, Bathinda

Based upon the requirements furnished by PIT, Nandgarh and approved by Hon'ble VC, the Master plan, Building plans and finishing schedules were presented in the meeting by the Architect. The Master plan, Building plans and finishing schedules presented by the Architect were approved, as under:

- a) Out of three options presented for the Master Plan, option-II was approved.
- b) The building plan of academic and administrative block was approved with following modifications:
 - i. The Computer centre should be placed at ground floor and seminar hall on the upper floors.

- ii. Since, BBA, B.Com and MBA will be a part of one department and B.Sc. (Agri) will be another department, their classrooms, laboratories and faculty sitting arrangements should be re-arranged accordingly.
 - iii. Provision to facilitate deposit of fee by students from the outside of the building should be made and the student queuing area should be covered.
 - iv. Provision of separate computer labs for both the departments should be made. These labs should have separate entries so that students are able to work during late hours also.
- c) The finishing schedule was approved with following modifications:
- i. Kota stone with marble pattern flooring in all areas except toilets. Toilets shall have vitrified tiles.
 - ii. Dado (4'-0" high) in corridors.
 - iii. The facia of the building will be plastered and painted only i.e. no stone cladding is to be provided. However, cladding with tiles may be made at some selected locations/pattern to improve the façade.
 - iv. Pressed steel chowkats with painted flush doors for all the doors.
 - v. All windows will have Aluminum frames and glass.
 - vi. Provision for split ACs may be kept for Administrative block, computer centre & computer labs, seminar hall and reading area of library.

The Architect was advised to revise the plans based upon the above and prepare detailed designs, drawings and estimates etc. so that the works could be started at site at the earliest.

Item No. 36.5: To discuss and finalize the scope of the Architect for proposed buildings at PTU GZSCET, Bathinda Campus.

After discussing the various options, it was decided that Architectural works, design and drawings of all the future works proposed to be taken up PTU GZSCET, Bathinda shall be done in-house by the faculty of PTU GZSCET, Bathinda Campus. The university may consider payment of suitable compensation to the faculty for undertaking this work.

Item No. 36.6: To discuss and review the scope of work of the Architect already engaged by PTU in light of the facts that the major construction works of the University are to be got done from Punjab PWD.

After carefully examining the activities to be done by PWD and the Architect, it was decided that detailed estimates for all the works shall be prepared by the Architect based upon Common Schedule of Rates (CSR) of Punjab PWD. The same will be vetted by PWD and then approved by Building Construction Committee of PTU. It was also seen that all activities included in Architect's scope are required to be done by the Architect for expeditious execution of the projects and thus there is no need of any revision in the scope of work of the Architect. It was decided that presently Plans, design/drawings be got prepared from the Architect for the following campuses only:

1. PIT, Kapurthala,
2. PIT, Nandgarh,

3. PITTTR, Jalandhar,
4. PIT, Mansa (In case, land is made available).

It was also decided that Architectural works, design and drawings of Mohali campus shall be done in-house by the faculty of PTU GZSCET, Bathinda Campus.

Item No. 36.7 : To discuss and finalize the executing agency for construction of proposed new buildings for PITTTR at Ladowali Road, Jalandhar and Punjab Institute of Technology, Nandgarh, Bathinda.

In light of the approval accorded by Punjab Government for waiver of Departmental charges of Punjab PWD for all the construction works of the University, committee approved for getting the works of Punjab Institute of Technical Teachers Training and Research (PITTTR), Jalandhar and Punjab Institute of Technology, Nandgarh, Bathinda from Punjab PWD. It was also approved that tenders received earlier by the University for appointment of Project Management Consultant be cancelled.

Item No. 36.8 : Any other point with the permission of the Chair.

Following additional items were discussed with the permission of the Chair:

Item No. 36.8.1 : Construction of 2nd floor of Girls' hostel at PTU GZSCET, Bathinda.

It was informed by Registrar, PTU GZSCET, Bathinda that due to lack of funds, only ground and first floor of Girls' hostel is being constructed, whereas the hostel is planned for ground plus two floors. Moreover, there is an urgent need for additional capacity in the hostel which can be met by fully completing the hostel building. Punjab PWD has submitted an estimate for an amount of Rs. 120 lacs for second floor of this hostel. By considering the facts explained, Committee accorded approval for construction of second floor of Girls' hostel for an amount of Rs. 120 lacs.

Item No. 36.8.2 : Construction of Administrative Block, Physics Block, Student Centre, Library, Auditorium, Boys Hostel, Entry of main gate at PTU GZSCET, Bathinda.

It was informed by Campus Director, PTU GZSCET, Bathinda that in 10th meeting of Building Works Committee of the college approved in principle the construction of new Administrative Block, Physics Block, Student Centre and porch in front of existing Admn. Block. Further, institute is in the urgent need of new Library, Auditorium, Boys Hostel and Entry of main gate.

After deliberation and discussions, following was decided:

- i. The necessity of all the above buildings is established.
- ii. A separate meeting may be called so that requirements, locations with respect to master plan, estimated cost etc. are finalized for these buildings.

The meeting ended with thanks to the chair.



Er. H.P. Singh
Executive Engineer

ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ

PTU PUNJAB
TECHNICAL
UNIVERSITY

Established Under Punjab Technical University Act, 1997
(Punjab Act No. 11 of 1997)

Ref No. PTU/1012

Dated 16.08.12

The Director,
Department of Technical Education and
Industrial Training, Punjab,
Plot No. 1, Sector-36A, Chandigarh.

Sh. Amrit Sagar Mittal
CMD,
Sonalika Tractors Ltd, Hoshiarpur.

Dr. Naehhattar Singh,
Dean (P&D),
Punjab Technical University, Jalandhar.

Dr. Bata Singh (Special Invitee),
Dean (Academics),
Punjab Technical University, Jalandhar.

Sh. A. N. Chowdhry
(Special Invitee),
J-B, Jyoti Nagar,
Jalandhar.

Sh. S. K. Mishra,
Director/Finance,
Punjab Technical University, Jalandhar.

Sh. Rajiv Aggarwal,
M/s Archigroup Architects,
A-14, Sector-15, Noida -201301.

Sh. S.L. Kaushal,
Chief Architect, Punjab (Retd),
2865, Sector 42-C,
Chandigarh.

Sh. Deepak Mittal, Chairman, CII,
Managing Director,
Sonalika Tractors Ltd, Hoshiarpur.

Dr. H. S. Bains,
Registrar,
Punjab Technical University, Jalandhar.

Dr. Prabhjot Kaur (Special Invitee),
In-charge PTU's Mohali Campus,
C102B, Phase VII Industrial Area, Mohali.

Col. Dharminder Kumar Thakur
(Special Invitee)
307-B, GH-II, Sikha Apartments,
Mansa Devi Complex, Panchkula, Haryana

Sh. Rajneesh Sachdeva,
Registrar, PIT, Kapurthala.

Sub : Construction of new campuses of Punjab Technical University - 35th meeting of the
Standing Building Construction Committee.

Dear Sir/Madam,

Please find enclosed herewith minutes of the above said meeting for kind information and further
necessary action please. Comments, if any, may please be forwarded within 10 days of issue of
this letter.

Thanking you

Yours Sincerely,

(H.P. Singh)
(H. P. Singh)
Executive Engineer

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Kapurthala Campus : Jalandhar-Kapurthala Highway, Kapurthala.
Mobile : 9501109042 www.ptu.ac.in E-Mail : exeptu@gmail.com 6

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

Minutes of the 35th Meeting of the Standing Building Construction Committee held on 13.08.2012 under the Chairmanship of Dr. R. S. Khandpur, Director General, PGSC in his office at Chandigarh.

Following were present in the meeting:

- | | | |
|---|---|-----------------------|
| 1. Dr. Nachhattar Singh, Dean (P&D) | } | PTU |
| 2. Dr. Buta Singh, Dean/Academics | | |
| 3. Dr. H. S. Bains, Registrar, | | |
| 4. Dr. Prabhjot Kaur, officiating Director, Mohali Campus | | |
| 5. Sh. S. K. Mishra, Director/Finance, | | |
| 6. Sh. Rajneesh Sachdeva, Registrar, PIT, Kapurthala | | |
| 7. Sh. H. P. Singh, Executive Engineer. | | |
| 8. Sh. A. N. Chowdhry, Chief Engineer, PWD (Retd) | } | Archigroup Architects |
| 9. Col. Dharminder Kumar Thakur, F.F. Expert | | |
| 10. Sh. Rajiv Aggarwal, | | |
| 11. Sh. Nitin Goel | | |
| 12. Ms. Prema Sharma, | | |
| 13. Sh. Mousin Ahmed Siddiqui, Electrical Expert, | | |
| 14. Sh. Praveen Kumar Jha, Plumbing and F.F. Expert | | |

Item No. 35.1 : To confirm the Minutes of 34th meeting of Standing Building Construction Committee held on 06.06.2012.

The minutes of 34th meeting of Standing Building Construction Committee held on 06.06.2012 were confirmed.

Item No. 35.2 : Action taken on various items discussed during previous meetings of Standing Building Construction Committee.

Executive Engineer, PTU gave details of action taken on various items discussed during previous meeting of Standing Building Construction Committee which are as under:

- Based upon the decisions taken in 34th meeting of the Building Committee regarding master plan of PIT Mansa, the Architect has made the suggested modifications and the revised master plan has been finalized.
- Punjab Technical University has taken up the matter with Punjab PWD for getting the construction works done from them. The case is being discussed in the present meeting as a separate agenda item.
- The Architect has taken up detailed designing for the buildings (Science Block, Workshops and Boys/Girls hostel) proposed to be constructed at Punjab Institute of Technology at Mansa under Phase-I. Design basis report submitted by the Architect in respect of structural design, HVAC, Electrical, Plumbing and Fire Fighting systems for these buildings are detailed out as separate agenda item.

The Committee noted the action taken on the various items.

Item No. 35.3:

To discuss and finalize the appointment of Consultant for Project Management Consultancy Services/Executing agency for construction of proposed new buildings at University's main campus at Jalandhar-Kapurthala Road, Kapurthala.

Executive Engineer, PTU informed the committee that Punjab Technical University has requested Principal Secretary, PWD for taking up the construction of proposed new buildings at University's main campus at Jalandhar-Kapurthala Road, Kapurthala vide letter dated 25.06.2012 without levying departmental charges. Some issues pertaining to the construction were also raised in this letter. To discuss and finalize the various issues raised in the said letter, Chief Engineer, PWD Sh. Ram Pal alongwith his team attended the meeting. After detailed discussions on these issues by the committee with the Chief Engineer, PWD, the following has been agreed and finalized:

S. No.	Issue raised by PTU	Agreed between the Committee and PWD
1	Specifications to be followed for execution of works as PTU has already finalized its design, drawings and estimates as per CPWD Specifications.	It was informed by CE, PWD that they are following Punjab PWD specifications for execution of works. However, if required by PTU, they can execute the works as per CPWD specifications. It was decided that these works shall be executed as per CPWD specifications.
2	Schedule of rates to be followed for preparation of estimates etc as PTU has already finalized its estimates as per DSR-2007 of CPWD.	It was agreed that DSR-2007 will be followed for this work.
3	Nature of work and design/drawings prepared by University's Architect.	It was decided that the works will be executed as per design and drawings prepared by PTU's Architect. However, PWD will get the design re-checked. The same was agreed.
4	University's involvement in award and supervision of works.	PWD will be wholly responsible for award and supervision of works.
5	Packages for invitation of tenders and no. of contractors to be engaged.	As the works are to be executed by PWD, packages as deemed fit shall be decided by them.
6	Completion periods for various buildings as some buildings are required on priority.	Completion periods for the various works shall be finalized by PWD in consultation with PTU.
7	Quality control of works.	This will be the responsibility of PWD.

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Standing Building Construction Cell

8	Clearances such as Environmental, Pollution etc. required for start of work.	Clearances required for start of work shall be taken by PTU.
9	Service connections such as Electrical, pollution clearance for STP, Gas etc. etc.	PWD shall arrange all service connections and clearances for making the buildings operational.
10	Payment terms between PTU and PWD.	Payments shall be made in instalments as per the requirements with mutual consultations.
11	Coordination of various works to be executed by various departments of PWD.	Chief Engineer, PWD will be the nodal officer for coordination of works to be executed by various departments of the Government. It was decided that works such as public health, internal electrical etc. will be included in one package for invitation of tenders so that inter dependency of various contractors is avoided.

However, PWD showed his inability to waive off the departmental charges as the same is within the powers of Hon'ble Chief Minister, Punjab.

In view of the above, the committee recommends that in case the departmental charges are waived off by PWD, the works may be got executed from Punjab PWD on the above agreed terms and conditions, otherwise, Project Management Consultant as per earlier invited bids may be appointed.

Item No. 35.4 : To discuss and approve the rough cost estimate based plinth area rates of CPWD in respect of buildings (Science Block, Workshops and Boys/Girls hostel) proposed to be constructed at Punjab Institute of Technology at Mansa under Phase-I.

The rough cost estimate based plinth area rates of CPWD in respect of buildings (Science Block, Workshops and Boys/Girls hostel) proposed to be constructed at Punjab Institute of Technology at Mansa under Phase-I submitted by the Architect was sent to Thapar University, Patiala for vetting. Thapar University, Patiala has vetted the estimate for an amount of Rs. 78.08 Crores.

The above vetted estimate was placed before the Standing Building Construction Committee for discussions and approval.

While having discussions on this estimate, it was pointed out by one of the members that extra amount taken in the estimate towards additional height beyond 3.65m and larger module over 35 Sqm. may be re-examined. Architect clarified that additional height (beyond 3.65m) has been taken in the estimate only for double height area and not for all the area. However, estimate by excluding extra cost on modules over 35 Sqm. (wherever not required) has been revised to Rs. 77.53 Crores.

Based upon the above, the committee recommends approval of estimate for buildings (Science Block, Workshops and Boys/Girls hostel) proposed to be constructed at Punjab Institute of Technology at Mansa under Phase-I for Rs. 77.53 Crores.

Item No. 35.5: To discuss and approve the design basis reports submitted by the Architect in respect of structural design, HVAC, Electrical, Plumbing and Fire Fighting systems of Science Block, Workshops and Boys/Girls hostel of proposed PIT at Mansa.

The design basis reports submitted by the Architect in respect of structural design, HVAC, Electrical, Plumbing and Fire Fighting systems of Science Block, Workshops and Boys/Girls hostel of proposed PIT at Mansa were discussed in detail and the same has been approved subjected to following amendments:

i. Electrical Works:

In total three transformers, including one standby, of capacity 800 KVA each shall be provided. There will be only one sub-station for main campus and hostels.

Two DG sets of capacity 250 KVA shall be provided. All load except air-conditioning shall be connected to DG set.

ii. Public Health and water supply works:

RO treated water shall be supplied to all areas, for which RO treatment plant of suitable capacity may be included in the scope of work.

Item No. 35.6: To discuss and finalize the requirements (Design brief) of Punjab Institute of Technical Teachers Training and Research (PITTTR) proposed to be established at Ladowali Road, Jalandhar.

The requirements (Design brief) of Punjab Institute of Technical Teachers Training and Research (PITTTR) proposed to be established at Ladowali Road, Jalandhar were discussed in detail and requirements presented in the meeting are approved subject to following changes:

A. Instructional Area:

Seminar hall/Convention hall capacity should be kept for 150 students in place of 300 students proposed.

Meeting hall capacity should be kept for 60 students in place of 50 students.

B. Faculty Area:

Conference room may be omitted as meeting hall proposed in Instructional area will be used for this purpose.

The Architect was advised to start the detailed planning of this institute.

Additional items were discussed with the permission of the Chair:

Item No. 35.7 : Preparation of Plans for proposed Punjab Institute of Technology at Nandgarh (Bathinda).

Registrar, PTU pointed that preparation of plans for PIT, Nandgarh should be taken up on priority. However, it was informed by EE/PTU that approved design brief/requirements is yet to be received and without which preparation of plans cannot be taken up. Registrar, PTU was requested to provide design brief/requirements for this institute at the earliest.

Item No. 35.8 : To finalize the capacity of DG set proposed to be installed at PIT, Kapurthala (existing campus).

After detailed discussions and deliberation, it was decided that all load except air-conditioning shall be connected to DG set. The capacity of DG set may be worked out accordingly.

Architect was requested to visit this campus to examine whether the electric wiring already done for air-conditioners is separate from balance wiring. In case, this is not done earlier, the same may also be included in the estimate.

Item No. 35.9 : Change of Land Use in respect of land allotted to the University for establishment of PIT at Mansa.

It was informed by EE/PTU that University is facing lot of difficulties in getting change of land use (CLU) in respect of land allotted to the University for establishment of PIT at Mansa, being the Dera land and taken on lease.

By noting all the facts in this regard, the committee recommends:

1. University should avoid taking lands on lease. Mutation of lands should preferably be in the name of the University.
2. No construction work should be taken up till all the required formalities such as CLU etc. are completed.

The meeting ended with thanks to the chair.



Er. H.P. Singh

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PTU PUNJAB TECHNICAL UNIVERSITY

Sector-14, Jalandhar, Punjab-191101, India
Phone: 91-181-223467

Ref No. PTU/CC/677

Dated 11.06.12

The Director,
Department of Technical Education and
Industrial Training, Punjab,
Plot No. 1, Sector-35A, Chandigarh.

Sh. S.L. Kaushal,
Chief Architect, Punjab (Retd),
2865, Sector 42-C,
Chandigarh.

Sh. Amrit Sagar Mittal
CMD,
Sonalika Tractors Ltd, Hoshiarpur.

Sh. Deepak Mittal, Chairman, CII,
Managing Director,
Sonalika Tractors Ltd, Hoshiarpur.

Dr. Nachhattar Singh,
Dean (P&D),
Punjab Technical University, Jalandhar.

Dr. H. S. Bains,
Registrar,
Punjab Technical University, Jalandhar.

Dr. Buta Singh (Special Invitee),
Dean (Academics),
Punjab Technical University, Jalandhar.

Dr. Prabhjot Kaur (Special Invitee),
Associate Professor, Architectural Department,
Giani Zail Singh College of Engineering and
Technology, Bathinda.

Sh. S. K. Mishra,
Director/Finance,
Punjab Technical University, Jalandhar.

Sh. Rajiv Aggarwal,
M/s Archigroup Architects,
A-14, Sector-15, Noida -201301.


Sub : Construction of new campuses of Punjab Technical University - 34th meeting of the Standing Building Construction Committee.

Dear Sir/Madam,

Please find enclosed herewith minutes of the above said meeting for kind information and further necessary action please. Comments, if any, may please be forwarded within 10 days of issue of this letter.

Thanking you

Yours Sincerely,


(H. P. Singh)
Executive Engineer

Copy to : Dr. R. S. Khandpur, Director General, PGSC, SCO 60-61, Sector 34-A, Chandigarh for kind information please.

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Punjab Technical University Jalandhar
Kapurthala Campus : Jalandhar-Kapurthala Highway, Kapurthala.
Mobile : 9501109042 www.ptu.ac.in E-Mail : exeptu@gmail.com

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

Minutes of the 34th Meeting of the Standing Building Construction Committee held on 06.06.2012 under the Chairmanship of Dr. R. S. Khanspur, Director General, PGSC at PTU's Mohali Campus.

Following were present in the meeting:

1. Sh. Mohanbir Singh, Additional Director, Department of Technical Education and Industrial Training, Punjab.
2. Sh. S.L. Kaushal, Chief Architect, Punjab (Retd.)
3. Dr. Nachhattar Singh, Dean (P&D) } PTU
4. Dr. Buta Singh, Dean/Academics } PTU
5. Dr. Prabhjot Kaur, Associate Professor, GZSCET, Bathinda and officiating Director, Mohali Campus.
6. Sh. A. N. Chowdhry, Retd. Chief Engineer, PWD
7. Sh. N. S. Bhatti, Retd. Chief Engineer, PSEB
8. Sh. Rajiv Aggarwal, Architect } Archigroup Architects, Noida.
9. Ms. Mansi Bedi, Architect } Archigroup Architects, Noida.
10. Sh. H. P. Singh, Executive Engineer, PTU

Item No. 34.1 : To confirm the Minutes of 33rd meeting of Standing Building Construction Committee held on 07.05.2012.

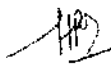
The minutes of 33rd meeting of Standing Building Construction Committee held on 07.05.2012 were confirmed.

Item No. 34.2 : Action taken on various items discussed during previous meetings of Standing Building Construction Committee.

Executive Engineer, PTU gave details of action taken on various items discussed during previous meeting of Standing Building Construction Committee which are as under:

- > The scrutiny of the applications received against one post of Assistant Executive Engineer and two posts of Assistant Engineer for Construction cell has been completed. Interview for the post of Assistant Executive Engineer has been held on 30.03.2012 and whereas, applications for the post of Assistant Engineer are being invited as there was some ambiguity in the pay scale of this post.
- > Bids for appointment of 'Project Management Consultant' have been received. After evaluation of technical bids, financial bids of pre-qualified bidders have been opened and the same has been discussed in the present meeting as an agenda item.
- > Based upon the decisions taken in 33rd meeting of the Building Committee regarding master plan of PIT Mansa, the Architect has made the suggested modifications and the revised the master plan has been discussed in the present meeting.

The Committee noted the action taken on the various items.



Item No. 34.3 : To discuss and finalize the appointment of Consultant for Project Management Consultancy Services for construction of proposed new buildings at University's main campus at Jalandhar-Kapurthala Road, Kapurthala.

Following the notice of the Building Committee by Executive Engineer that Bids for appointment of "Project Management Consultant" have been received from following agencies:

- i) M/s Rites Ltd., Gurgaon.
- ii) M/s Hindustan Steel Works Construction Ltd. New Delhi.
- iii) M/s HLL Life care Ltd., Noida.
- iv) M/s Telecommunication Consultants India Ltd, New Delhi.
- v) M/s Life Insurance Corporation of India Ltd, Lucknow.
- vi) M/s National Buildings Construction Corporation Ltd, New Delhi.

After evaluation of technical bids by a committee nominated at University level, financial bids of three pre-qualified bidders have been opened and the rates quoted by these three agencies are as under:

- | | |
|--|------------------------|
| 1. M/s HLL Life care Ltd., Noida. | 3.89% of cost of works |
| 2. M/s Hindustan Steel Works Construction Ltd. New Delhi. | 4.49% of cost of works |
| 3. M/s National Buildings Construction Corporation Ltd, New Delhi. | 4.99% of cost of works |

During discussions on the above issue, Sh. Mohanbir Singh suggested that DTU may also explore the possibility of entrusting the work to Punjab PWD. He mentioned that the Directorate of Technical Education had a good experience working with PWD. It was however, pointed out by some members that PWD will take up the work on deposit basis. Also, a request may also have to be made to PWD for waiving off the departmental charges. Sh. Mohanbir Singh assured that DTE will assist in this matter. It is noted that the decision to award the work to PWD is taken by DTU.

The Committee desired that the whole issue may be re-examined and the case brought again before the next meeting of Standing Building Construction Committee.

Item No. 34.4 : To discuss and approve the priority of various works proposed to be executed at Punjab Institute of Technology at Mansa.

The Architect submitted preliminary estimate for an amount of Rs. 186.58 Crores for construction of buildings approved in Master Plan and external development of PIT Mansa campus. Since, it has been decided by the University that construction of this campus is to be done in a phased manner and accordingly, the matter was placed before the Standing Building Construction Committee to prioritise the various buildings/infrastructure. After lot of discussions and deliberation and looking after the requirements of next 2-3 years, committee decided to take up the



Following works in Phase-I:

S. No.	Building	Plinth Area (Sq.m.)	Estimated Cost (In Crores of Rs)
1	Science Block (initially to accommodate Administration and Library)	18996	55.31
2	Workshops	2376	7.11
3	Boys / Girls Combined Hostel with vertical separation	5989	10.66

Item No. 34.5 : Status of application submitted by PTU for 'Change of Land Use' in respect of land allotted for establishment of Punjab Institute of Technology, Mansa.

It was informed by Executive Engineer that Punjab Technical University has submitted application for change of land use in respect of land allotted to the University for establishment of Punjab Institute of Technology at Mansa. In response to the same, Chief Town Planner, Punjab has advised that there are plans to increase the width of all link roads to 60'-0". Thus, an undertaking is to be furnished by the University indicating that PTU will give 16'-3" land out of their land for widening of road from 27'-6" to 60'-0". PTU has submitted this undertaking in the month of May 2012.

The Committee noted the above action taken by PTU.

Following item was discussed with the permission of the Chair:

Item No. 34.6 : Revised Master plan of proposed Punjab Institute of Technology at Mansa.

Based upon the actual dimensions of the site available at site, as collected during survey not done by the Architect, the revised master plan was presented by the Architect in the meeting. The same was approved by the committee with the following modifications:

- > The orientations of all the buildings shall remain the same as approved earlier in 33rd meeting.
- > The proposed location of Administrative Building should be interchanged with Auditorium.
- > The road between Administrative Building and College building may be reviewed in light of the discussions.

The meeting ended with thanks to the chair.



9825/2012/Construction Cell



Er. H P. Singh

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PTU PUNJAB TECHNICAL UNIVERSITY

Campus: Punjab Technical University, Jalandhar
Punjab, India - 148007

Ref No PTU/CC/565

Date: 16.05.12

The Director,
Department of Technical Education and
Industrial Training, Punjab,
Plot No. 1, Sector-26A, Chandigarh.

Sh. S.L. Kaushal,
Chief Architect, Punjab (Retd),
2865, Sector 42-C,
Chandigarh.

Sh. Anand Sagar Mittal
CMD,
Sonalika Tractors Ltd, Hoshiarpur.
Dr. Nandhatar Singh,
Dean (P&D),
Punjab Technical University, Jalandhar.

Sh. Deepak Mittal, Chairman, CII,
Managing Director,
Sonalika Tractors Ltd, Hoshiarpur.
Dr. H. S. Bains,
Registrar,
Punjab Technical University, Jalandhar.

Dr. Bata Singh (Special Invitee),
Dean (Academics),
Punjab Technical University, Jalandhar.

Dr. Prabhjot Kaur (Special Invitee),
Associate Professor, Architectural Department,
Giani Zail Singh College of Engineering and
Technology, Bathinda.

S. K. Mishra,
Director/Finance,
Punjab Technical University, Jalandhar.

Sh. Rajiv Aggarwal,
M/s Archigroup Architects,
A-14, Sector-15,
Noida -201301.

Sub : Construction of new campuses of Punjab Technical University – 33rd meeting of the Standing Building Construction Committee.

Dear Sir/Madam,

Please find enclosed herewith minutes of the above said meeting for kind information and further necessary action please. Comments, if any, may please be forwarded within 10 days of issue of this letter.

Thanking you

Sincerely,

Er. H P. Singh
(Signature)

Engineer

Copy to : Dr. R. S. Khandpur, Director General, PGSC, SCO 60-61, Sector 34-A,
Chandigarh for kind information please.

Punjab Technical University Jalandhar

Kapurthala Campus : Jalandhar-Kapurthala Highway, Kapurthala.
Mobile : 9501109042 www.ptu.ac.in E-Mail : exeptu@gmail.com 16

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

Minutes of the 33rd Meeting of the Standing Building Construction Committee held on 07.05.2012 under the Chairmanship of Dr. R. S. Khandpur, Director General, PGSC at PTU's Mohali Campus.

Following were present in the meeting:

1. Sh. Mohanbir Singh, Additional Director, Department of Technical Education and Industrial Training, Punjab.
2. Sh. S.L. Kaushal, Chief Architect, Punjab (Retd.)
3. Dr. Nashbhattar Singh, Dean (P&D)
4. Dr. Bala Singh, Dean/Academics
5. Dr. H.S. Bains, Registrar
6. Sh. S.K. Mishra, Director/Finance
7. Dr. Pashoor Kumar, Associate Professor, GZSCET, Bathinda and officiating Director, Mohali Campus.
8. Sh. Rajiv Aggarwal, Architect
9. Sh. Jiwan Kapur, Architect
10. Ms. Mansi Bedi, Architect
11. Ms. Prema Sharma, Architect
12. Sh. H. P. Singh, Executive Engineer, PTU

PTU

Archigroup Architects, Noida.

Item No. 33.1 : To confirm the Minutes of 32nd meeting of Standing Building Construction Committee held on 29.03.2012.

The minutes of 32nd meeting of Standing Building Construction Committee held on 29.03.2012 were confirmed by all the members.

Item No. 33.2 : Action taken on various items discussed during previous meetings of Standing Building Construction Committee.

Executive Engineer, PTU gave details of action taken on various items discussed during previous meeting of Standing Building Construction Committee which are as under:

- The scrutiny of the applications received against one post of Assistant Executive Engineer and two posts of Assistant Engineer for Construction cell has been completed. Interview for the post of Assistant Executive Engineer has been held on 30.03.2012 and whereas, applications for the post of Assistant Engineer are being re-invited as there was some ambiguity in the pay scale of this post.
- Bids for appointment of 'Project Management Consultant' have been received and technical bids have been opened on 20.04.2012. In total, six valid bids have been received from the following agencies:
 - i) M/s Rites Ltd., Gurgaon.
 - ii) M/s Hindustan Steel Works Construction Ltd, New Delhi.
 - iii) M/s HLL Life care Ltd., Noida.
 - iv) M/s Telecommunication Consultants India Ltd, New Delhi.
 - v) M/s Life Insurance Corporation of India Ltd, Lucknow.
 - vi) M/s National Buildings Construction Corporation Ltd, New Delhi.

The evaluation of technical bids is under progress.

- Based upon the decisions taken in 32nd meeting of the Building Committee regarding master plan of PIT Mansa, the Architect has revised the master plan and is being presented in this meeting.

Item No. 33.3: To discuss and approve the Master plan of proposed Punjab Institute of Technology at Mansa.

33.3.1 Based upon the requirements finalized by the University for PIT, Mansa, master plan was presented by the Architect in 31st and 32nd meetings (Agenda item No. 31.5 and 32.3). During these meetings, the committee advised the Architect to modify this master plan. The Architect presented the revised master plan in the present meeting and the same is approved by the committee with following modifications:

1. Science Block:

- Junior Science Block should be named as SCIENCE Block and similarly Senior Science Block should be named as TECHNOLOGY Block.

2. Administrative Block:

- Entrance from backside of this block should also be provided for entry of staff etc. as the main entrance will be only for senior officers.

3. College Building - I:

- Location of the toilets at ground floor may be re-examined for proper ventilation.
- The locations of Library and Computer Lab should be interchanged for making library more centrally located.

4. Multi Library:

- There should be only one entrance for students in the library and corridor provided at ground floor may be removed.
- Conference room provided in the library is not required.
- The building provided in front of library for 'Student Centre' may be reviewed as provisions made are on the higher side. 3 double storey modules may be constructed instead of 5 numbers. The support area for the library may be reduced.

5. Boys Hostel:

- Guest rooms for parents of the students may be created within the hostels.
- Two houses for wardens should be provided.
- Sufficient space for tree plantation should be left between boundary wall and road leading to the hostels.

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33.9.12 Committee broadly decided the following finishing schedules/specifications for the various works of PIT, Mansa:

1. *Administrative Block:*

Flooring	-	Vitrified tiles.
Director office wing	-	Granite stone flooring
Staircases and entrance lobbies	-	Granite stone flooring.
Windows	-	Aluminium
Railing	-	Stainless steel

2. *Other Buildings except Administrative Block:*

Flooring	-	Kota Stone with marble strips pattern
Staircases flooring	-	Kota stone full size.
Windows	-	MS - extruded sections
Railing	-	Mild Steel

3. *Air-Conditioning :*

Provision for air-conditioning is to be done for the following buildings:

1. Administrative Building
2. Library
3. Seminar Halls
4. Faculty Areas.

Similar technology, as approved by Standing Building Construction Committee for PIT, Kapurthala may be followed for this work also.

All other buildings will be without air-conditioning.

The requirement of electric loads for various laboratories and workshop shall be provided by Dean/Academics for planning of electrical works.

The Architect was advised to start work on detailed designing, estimation and preparation of tender documents. It was also agreed that detailed designing and estimation for residences and girls hostel for 200 capacity, as finalized in 31st meeting may also be included in 1st phase. It was agreed by the Architect that all the details required for invitation of tenders shall be made available in three months time.

Committee also decided that PTU may invite bids for appointment of Project Management Consultant (PMC) for Construction management and supervision of works on similar pattern of PIT, Kapurthala. This will help in early finalization of design, drawings, estimates and tenders of PIT, Mansa works.

Handwritten signature

- 33.4 : To discuss and finalize reimbursement of travel and related expenses to the Architect for their visits to various campuses of PTU.

After detailed deliberations, committee decided that full reimbursement of travel and related expenses may be done to the Architect as per main campus contract for all the visits where items pertaining to both the contracts are discussed.

- Item No. 33.5 : To discuss and finalize the scheme of construction of boundary wall of PTT, Sikhwala.

It was apprised by the Architect that land allotted to PTU at Sikhwala is about 0.91m to 1.45m lower than the existing road level, area is water logged during monsoon and sub-soil conditions are not conducive to storm water absorption. The only solution is to raise the ground above the road level by earth filling. Thus, there will be an average filling of about 1.20m in the total area. Under such circumstances, the boundary wall height will increase and will be designed as a retaining wall. The tentative cost of construction of boundary wall and earth filling will be to the tune of Rs. 4.75-5.0 Crores.

The Standing Building Construction Committee recommends that the matter may be referred to BOG for taking appropriate decision in this regard.

The meeting ended with thanks to the chair.



Travel Grant Scheme for PTU Teachers and Officers.**i) Introduction**

This scheme is for providing financial assistance to permanent teachers and officers of the University to present research papers at International Conferences at Abroad and to attend National / International Conference / Seminar in India. These regulations may be called 'Travel Grant Scheme for PTU Teachers & Officers of the University' for attending National and International Conference / Seminars/ Workshop.

ii) Applicability :-

These regulations shall apply to the full time Faculty & Officers of PTU.

- a) Who are appointed on regular basis.
- b) Who are re-employed after retirement (more than one year duration)
- c) Who are appointed on contract basis (more than one year duration)
- d) Who are on deputation to the University.

iii) Admissibility :-

- i) Maximum of Two visits in a year (Financial Year) for attending national or international level conference / seminars of repute within any part of the country.
- ii) One visit in a financial year to present papers at International Conference at abroad.
- iii) The above shall be subjected to acceptance of research paper and allowing the paper to be physically presented during the conference / seminars or getting invitation to deliver key-note address / Session Chair / Conference Chair.

iv) Nature of assistance available under the scheme.

The Financial Assistance for permanent / regular teachers and officers of the University will be paid on 100% basis once in a year for the total admissible expenditure such as travel, registration fees, visa fees and per diem allowance to present research paper at International Conference abroad and will be paid 100% twice in a year to attend / participate National / International Conference / Seminar in India.



v) **Procedure to applying for assistance**

i) The Faculty / officers desirous of attending Conference / Seminar must assess its relevance before sending paper, they must intimate their respective Deans / Directors / HOD about title of topic of Conference / Seminar, date, duration, place and title of paper. The Dean / Director of the concerned faculty member will ascertain whether proposed Seminar / Conference is of high repute. They will further ascertain that proposed Conference / Seminar would not adversely affect the academic schedule of their Department and will not impede normal working of their Department.

ii) The application should be sent to the respective Dean / Director / HOD, PTU in prescribed form alongwith necessary enclosures with a copy of the papers, acceptance letter and full text of the paper proposed to be presented. The submission of application does not automatically mean that it has the approval of the PTU. Dean / Director / HOD will evaluate the Conference relevance & paper to be presented, which papers will lead to a publication in the proceedings, preferably referral and send recommendations along with budget requirement to the Hon'ble Vice Chancellor for the approval of tour programme.

iii) Approval of paper presentation, tour approval, tentative budget approval and advance sanction shall be accorded by the Hon'ble V.C.

vi) **Submission of claim :**

In order to ensure prompt action in releasing the grant / payment, the applicant shall submit the following documents within one month after the conference is over :

- i) A statement of account giving details of expenditure incurred on various items viz., travel, air port tax, registration fee, visa fee and daily allowance.
- ii) The details of assistance received or facilities provided by the organisers of the conference or any other similar Indian / Foreign agency.
- iii) The amount made available by the State Government and other sources.
- iv) A brief note on the participation in the conference.
- v) Certificate of participation in the conference.
- vi) Conversion rate of the US dollar into Indian Currency. (From any bank or other financial institution).

- vii) Travel bill / TA bill and the detailed report to be submitted through their respective Dean / Director. A Certificate of report of attendance & paper presentation will need to be recorded on T.A. Bill and shall send to the Finance & Accounts Department along with the recommendations of Deans / Director / HOD for further processing.
- ix) Expenditure on T.A. Bill with in approved budget shall be cleared by Director of Finance as per T.A Rules in force and beyond it shall be submitted to Hon'ble V.C. for his approval.

PUNJAB TECHNICAL UNIVERSITY
JALANDHAR KAPURTHALA ROAD
KAPURTHALA

Application for seeking financial assistance to attend international conference / symposium / workshop / seminar / colloquium / symposium under the 'Travel Grants' Scheme for faculty Members and PTU officers.

A Details about the application :

1.	Name	
2.	Date of Birth (Age)	
3.	Sex (male / female)	
4.	i) Designation : ii) Sex : iii) Nature of Appointment : iv) Department :	
5.	Residential address with pin code Telephone Mobile : Email:	
6.	Main subject and field of specialization	

B Conference Details:

8.	Name / title of the conference to be attended	
9.	Name of the organization with complete address	
10.	Name of the country and town where the conference will be held.	
11.	Duration of the conference (date, month & year)	
12.	The role of the applicant in the conference / symposium a) Presiding / chairing a session (if yes, attach documentary evidence) b) Delivering a plenary lecture / invited talk (attach documentary evidence along with a copy of the transcript of the lecture / talk). c) Presiding a paper (please attach abstract and full paper)	
13.	Whether the paper has been accepted for presentation? (attach documentary evidence and a copy of the full paper to be presented in the conference.	

14.	Indicate whether the paper has been co-authored. In case it is co-authored give names of the authors along with their addresses.													
15.	Whether 'no-objection' certificate (s) from the co-author (s) have been enclosed? (attach photocopy of the certificate (s))													
16.	Indicate the complete travel plan from the proposed date and time of departure from the place of working to the conference and back.													
17.	Indicate the amount to be paid to the organizer as registration fee (copy of the Registration Form to be enclosed) Assistance required from the PTU. a) Travel within India to reach the nearest airport & return b) Airfare (both ways). c) Registration fee d) Visa fees e) Per-diem required (number of conference days and the rate) Total (in Rs.)													
18.	Has the application availed the financial assistance from PTU for attending seminar / conference / symposium etc in the last years prior to the date of the present conference? a) If 'YES' give the details in the following table:													
<table border="1"> <thead> <tr> <th>Name of the Conference attended</th> <th>Place and dates of the conference</th> <th>Financial Assistance availed (in Rs.)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		Name of the Conference attended	Place and dates of the conference	Financial Assistance availed (in Rs.)										
Name of the Conference attended	Place and dates of the conference	Financial Assistance availed (in Rs.)												
29.	Proposed date of joining the duty in the institution after the conference is over.													
30.	Any other information the applicant would like to give in support of the case.													

I certify that

- a) The details given above are correct.
- b) If the information supplied is found to be incorrect at a later date, I shall reimburse the entire amount to the PTU.

- c) The amount received will be used for the purpose for which it is requested.
- d) In case financial assistance is received from the organizers or any other agency, I shall pay back the amount granted by the PTU.
- e) I shall abide by the decision of the PTU.

Place :

Date :

(Signature of the applicant)

Designation

Certificate by Head of the Department / Dean / Director

I certify that:

- (i) The details given by the applicant are correct and the applicant has enclosed all the relevant documents.
- (ii) Applicant is eligible for the financial assistance under this scheme.
- (iii) Recommended for approval.

Signature :

Name :

Designation :

Annexure 'O'

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

Subject: Opening of Bank Branch at PTU Campus and PIT Kapurthala

The meeting regard opening of Bank Branch of HDFC and State Bank of Patiala at PTU Campus, Kapurthala was held on 01-11-12 in the office of Registrar.


The Committee has deliberated on the issue of opening of Bank Branch in PTU Campus and after details discussion, keeping in mind, the benefits and services, it was decided that a Branch of HDFC Bank may be opened at Student Facilitation Centre, Ground Floor, PTU Campus. The space which is to be earmarked is enclosed.

Since SBOP Branch is at Ibban, near to PIT Campus, it is recommended that SBOP Branch can be shifted inside of PIT Campus when premises will be constructed for the Branch.

The Branch is exclusive for PTU activities with ATM facilities and not for commercial activities but the Committee recommends that the PTU will charge Rs. 20000/- as rent from the Bank and the charges of Electricity should also be paid by the Banks. If banks agreed on above terms, they be allowed to enter into agreement for opening of Branch.

The matter is placed for approval.


(Dr. H.S. Bains)
Registrar

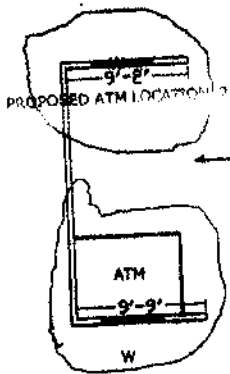

(H.P. Singh)
XEN


(S.K. Mishra)
Director-Finance

42253

ਅਸੀਂ ਇਸ ਦੀ ਗੋਪੀ ਸੇਵਾ ਲਈ ਧੰਨਵਾਦ ਕਰਦੇ ਹਾਂ।

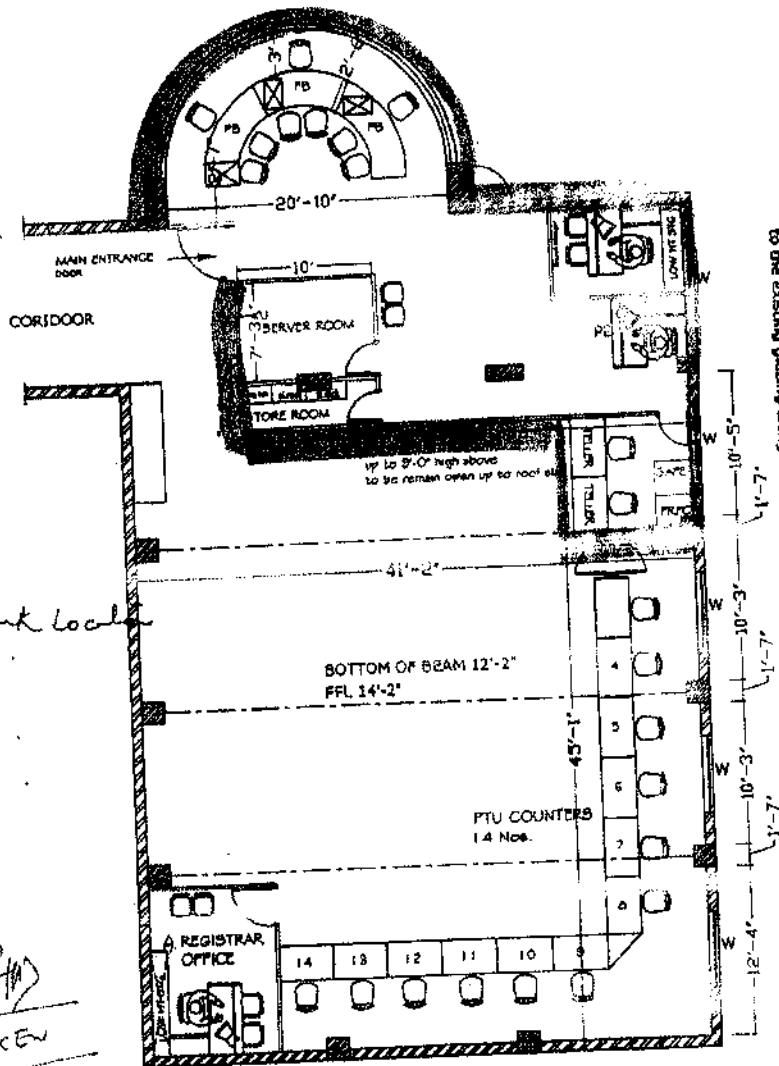
S.K. Mishra
5.12.12



PROPOSED ATM LOCATION 1

Proposed Bank Layout

Handwritten signatures and initials:
 [Signature]
 HD
 XEV



Option 1

REVISED AS DESIRED BY PROJECT MANGER MR. MANPREET HUNDAL AS ON 28.08.2012

