

ਆਈ.ਕੇ.ਗੁਜਰਾਲ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY

ਏਜੰਡਾ
AGENDA

30th ਮੀਟਿੰਗ
30th MEETING

ਵਿੱਤ ਕਮੇਟੀ
FINANCE COMMITTEE



ਮਿਤੀ: 16.2.2018
Date: 16.02.2018

ਸਮਾਂ: 11.30 ਵਜੇ
Time: 11.30 AM

Venue:

Office of Additional Chief
Secretary Technical Edu. & Ind.
Training, Room No. 12, 8th Floor,
Punjab Civil Sectt-1, Chandigarh

Agenda items

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30.01

To confirm the minutes of 29th meeting of Finance Committee held on 31.03.2017.

The 29th meeting of the Finance Committee was held under the Chairmanship of Hon'ble Vice-Chancellor PTU in the Punjab Skill Development Mission SCO 149-152, Sector-17, Chandigarh.

Minutes of the meeting were circulated to the members, no comments were received. The copy of minutes is place at **Annexure 'A'**.

The matter is placed before Finance Committee for confirmation.

30.02: Action taken report on the decision taken in the 29th meeting of Finance Committee

| Item No. | Particulars | Action Taken |
|-----------------|--|---------------------|
| 29.01 | <p>To confirm the minutes of the 28th meeting of FC held on 28-06-2016.</p> <p>The Committee confirmed the minutes of the 28th meeting of the Finance Committee.</p> | Implemented |
| 29.02 | <p>Action taken report on 28th meeting of Finance Committee.</p> <p>The Committee reviewed action taken report on the minutes of 28th meeting of the Finance and approved the same.</p> | Implemented |
| 29.03 | <p>To approve Revised Budget Estimates for the Financial Year 2016-17 and Budget Estimates for Financial Year 2017-18</p> <p>Revised Budget for the financial year 2016-17 and Budget Estimate for the year 2017-18 was presented before the Finance Committee.</p> <p>After due deliberation, the Committee approved the Revised Budget for the year 2016-17 and Budget Estimate for the year 2017-18.</p> | Implemented |
| 29.04 | <p>To approve Audited Balance Sheet and Income & Expenditure account for the Financial Year 2015-16.</p> <p>The Committee deliberated on the Audited Balance Sheet and Income & Expenditure for the year 2015-16 along with notes of accounts and approved the same.</p> | Implemented |
| 29.05 | <p>To approve Manual of Policies and Procedures (SOP) for Finance and Accounts.</p> <p>The Committee discussed the matter and after due deliberations, the committee approved the same.</p> | Implemented |

| | | |
|-------|--|---------------------------------|
| 29.06 | <p>To deposit of provisional service tax liability and status of service tax cases.</p> <p>The Committee discussed the matter in detail and suggested to find out the standard practices in such cases and second opinion should also be taken from another advocate.</p> | Placed as agenda item no. 30.10 |
| 29.07 | <p>Income Tax Liabilities Cases</p> <p>The Committee discussed the matter in detail and noted the same. The committee also suggested to take necessary action as per the requirement of the cases.</p> | Placed as agenda item no. 30.11 |

30.03 To approve Audited Balance Sheet for the F.Y. 2016-17

The Balance Sheet and Income & Expenditure for the financial year 2016-17 has been prepared. This includes the figures of PTU Main Campus, PG Regional Centers (IKG PTU region) and Constituent Campuses (IKG PTU region).

The financial statement has been audited by the University Auditors M/s K. Bhagat & Company, Chartered Accountants, Jalandhar. Audited Balance Sheet with notes to accounts is placed at **Annexure 'B'**.

The matter is placed before Finance Committee for consideration and kind approval.

30.04 To approve Revised Budget Estimates for the Financial Year 2017-18 and Budget Estimates for Financial Year 2018-19

Revised Budget for the financial year 2017-18 and Budget Estimates for the year 2018-19 are worked out to Rs. 20910/- lacs and Rs. 25720/- lacs respectively. It is proposed to incur expenditure of Rs 25720/-lacs as per following units of expenditure for the year 2018-19 (for Examination, Academic, Administration, Finance & Accounts, Distance Education, Teaching Departments, Constitutes Campuses, PG Regional Centers and other Scheme/Projects etc.).

There is annual deficit of Rs.15450/- lacs due to the expansion of teaching programmes and construction activities which may be met out of Corpus Fund, if required. Budget at a glance is given below.

| S N | Heads | Budget Estimate 2017-18 | Revised Budget Estimate 2017-18 | Budget Estimate 2018-19 |
|-------------|-------------------------------|-------------------------|---------------------------------|-------------------------|
| | | Rs. In lacs | Rs. In lacs | Rs. In lacs |
| A | Recurring Receipts | 11340 | 9590 | 10270 |
| B | Recurring Expenditure | 13680 | 9460 | 12490 |
| C | Capital Expenditure | 5290 | 660 | 3630 |
| D | Civil works | 8000 | 2390 | 5600 |
| E | Provisions for duties & Taxes | 8300 | 8400 | 4000 |
| F(B+C +D+E) | Total Expenditure | 35270 | 20910 | 25720 |
| G(A-F) | Surplus / (Deficit) | -23930 | -11320 | -15450 |

Revised budget estimates for the financial year 2017-18 and budget estimates for the financial year 2018-19 are placed at **Annexure 'C'**.

Key Highlight of the Budget

| | | |
|--|---|--------------|
| • Faculty Training & Development | - | Rs. 30 lac |
| • Training Placement & Job Affairs | - | Rs. 30 lac |
| • Entrepreneurship & Skill Development | - | Rs. 45 lac |
| • Conference / Seminars / Workshops | - | Rs. 50 lac |
| • Scholarships | - | Rs. 100 lac |
| • Furniture & Fixtures | - | Rs. 100 lac |
| • Sports, Cultural & NSS | - | Rs. 105 lac |
| • E-Journal Subscriptions for Library | - | Rs. 200 lac |
| • Software Development and IT Infrastructure | - | Rs.1400 lac |
| • Development of Teaching Deptt. | - | Rs.1520 lac |
| • Construction of Buildings | - | Rs. 5600lac |
| • Pay & Allowances and Pay Revision | - | Rs. 5770 lac |

30.05

To consider for adoption of GPF cum Pension Scheme for the Employees of the University.

The matter regarding admissibility of Old Pension Scheme including (General Provident Fund) to those employees who joined IKG PTU after rendering the service under the Central Government / Central Autonomous Body or State Government / State Autonomous Body/ Recognized Universities / Other recognized education institutions including Institutions deemed to be Universities was discussed in the 53th BOG's meeting held on 6.8.2014, in which board has desired that the matter may be put up in the Finance Committee.

As per University Act, Para 19, there are following provisions:

- (c) the Constitution of Pension or Provident Fund and the establishment of an insurance scheme for the benefit of the officers and other employees of the University.'

At present no Pension Scheme has been framed by the University and it is pertinent to mention that since inception, almost all employees were working on adhoc / contract basis, hence EPF was implemented. But in the year 2010-11, almost all major regular recruitment were made and all the employees are now representing their case for adoption of GPF cum pension scheme in the University. It is submitted that the GPF cum pension scheme already is applicable in all the State Universities of Punjab like GNDU, Punjabi University, Punjab Agriculture University, Panjab University and Government Engineering Colleges. Besides this, it is also for information that the earlier NIT Jalandhar had CPF Scheme but since other NIT's

were having GPF cum Pension Scheme, so NIT Jalandhar also adopted the similar GPF cum Pension Scheme in 2013 for all the employees on the directions of Hon'ble Punjab and Haryana High Court, Chandigarh.

In addition to above, it is also submitted that in the past 5-6 years, lot of representations received from the officials / employees joined IKGPTU from different organizations / universities / institution where they were already covered under GPF cum Pension Scheme to allow them for GPF cum Pension Scheme in IKGPTU.

Further, it is submitted that decision on the cases for GPF cum Pension are also pending at IKGPTU for the employees who were earlier working in GZSCET/MRSPTU/SBS Ferozepur/GNDU Amritsar etc but are now working with IKGPTU on regular basis or are absorbed in IKGPTU after the directions of BOG of IKGPTU. MRSPTU has already deposited Rs. 73,15,354/- with IKGPTU towards accumulated balance of GPF in respect of the employees who were earlier working with MRSPTU. Due to non-availability of the GPF cum Pension Scheme at IKGPTU, decision on their cases is still pending.

To implement GPF cum Pension Scheme in University, a Trust has to be constituted with composition as under:

| | | | |
|------|-------------------------------|------------------|-------------------------------|
| i) | Vice Chancellor | Chairman | |
| ii) | Finance Officer | Member Secretary | |
| iii) | Registrar | Member | |
| iv) | Dean / Director or equivalent | Member | } To be nominated by VC |
| v) | One Officer | Member | |
| vi) | One Faculty | Member | |
| vii) | One non-teaching staff | Member | |

Copy of the Notification No. 3/23/09-3FPPC/879, dated 17-8-2009 of Government of Punjab regarding implementation of recommendations of the Fifth Punjab Pay Commission regarding Pension and other retirement benefits is placed at **Annexure 'D'**.

The matter regarding adoption of GPF-cum-Pension Scheme is placed before the Finance Committee for consideration and approval.

30.06

To consider and approve Revision in Honorarium for Experts.

This proposal is regarding revision of honorarium / sitting fees for experts. Academic Department invites renowned experts / academicians from reputed Institutions / Universities to conduct the presentation / inspection of colleges. At present, honorarium is paid to experts at the rate of Rs. 3000/- per person per day as per notification No. PTU/Reg/87, dated 06.05.2007 (**Annexure 'E'**).

UGC, New Delhi has revised the honorarium / sitting fee rate payable to experts vide F.No. 201-1/215 (FD-I/B), dated 22.09.2017(**Annexure 'F'**).

University is paying Rs. 5000/- to the expert of UMC and Rs. 3000/- to the expert for the inspection of Institutes and Rs. 2000/- to all experts for the meetings.

R & D Department of the University get the Ph.D. thesis evaluated from one Indian and one Foreign Experts. For the thesis evaluation, University pay Honorarium / remuneration to the Experts.

The existing rates for paid honorarium / remuneration to foreign experts are 50/- dollars for the evaluation of Ph.D. thesis whereas nothing is paid to the Indian Expert.

Indian Experts also come for conducting final viva-voce examination as a member of RDC and they have paid

honorarium of Rs. 2000/- + Travelling Allowance. The proposal of R & D Department is placed at **Annexure 'G'**.

In view of the above, it is proposed as under:-

- i) Rs. 5000/- Honorarium to be paid to all experts / members of the Committee per day alongwith boarding and lodging such as Ph.D, Board of Studies, Finance Committee, Investment Committee, BOG etc.
- ii) \$ 200/- for foreign Ph.D expert.

The matter is placed before the Finance Committee for consideration and approval.

30.07

To consider and approve revision of Travelling Allowance (TA) norms for Experts

This matter is regarding revision of Travelling Allowance norms / rules for Experts. As per notification issued by the University, Officers, Experts drawing grade pay of Rs. 5400/- and above are allowed to use their own car / taxi for travelling within Punjab, Chandigarh and Himachal Pradesh instead of use of public transport for official duty. Copy of the Notification is placed at **Annexure 'H'**.

R & D Departments invites expert from other states to conduct pre-thesis/thesis presentation of Ph.D candidates. These experts are of professor level. These experts are paid honorarium / remuneration and TA / DA as per University rules. Apart from Punjab, Chandigarh and Himachal, experts from Haryana, Jammu, Delhi and its nearby educational institutions also come to conduct of Ph.D. Vice-Voca / presentations. Proposal of Dean R & D is placed at **Annexure 'H-1'**.

As many times it is not possible to get rail tickets at short notice. Thus, it is proposed that revision of TA to be paid to all Experts may be considered as under:-

- i) For intercity travel from place of residence / office to the place of meeting and back or in between the places of residence and meeting place & back (Located not more than 350 kms each side) may travel by their own vehicle or by hired taxi (receipt to be produced). In case of own car / taxi, road mileage @ Rs. 10/- per KM for journey performed will be allowed. In case there is toll plaza on route the payment for travelling by own car/taxi

shall be paid only on the production of Toll tax or State Entry Fees (if applicable).

The matter is placed before the Finance Committee for consideration and approval.

30.08 To consider and approve Delegation of Financial Powers

The University had delegated the financial powers to the officers of the University vide letter No. PTU/Acctts/DF/32, dated 12-04-2010. Since 2010, many officers at different level have joined in the University as well as at Constituent Campuses. To provide independent authority in making the development of the Department / Institute, it is proposed that the delegation of financial powers may kindly be increased / revised.

The proposed Delegation of Financial Powers is placed at **Annexure 'I'** for consideration and approval.

30.09 To consider and approve the current status and utilisation of Corpus Fund Account.

The Board of Governors had approved for creation of Corpus Fund Scheme, so that the University can become self reliant over a period of years. Corpus Fund had been created by transferring of Rs. 100 crores towards Corpus Fund A/c from the reserve and surplus of the University.

As on 02.01.2018, Rs. 1130.14 crore is available in the Corpus Fund Account and is governed as per Corpus Fund Scheme approved by the BOG. Investment of Corpus Fund is being made on the recommendations of the Investment Committee with the approval of Vice Chancellor. To get long term investment interest benefit and safety of the funds, an amount of Rs. 446.84 crore was transferred in RBI Bond in the month of January for long term investment. The detail of corpus fund is as under:-

| Corpus Fund | Amt. (in crore) |
|-------------------------------|------------------------|
| Andhra Bank | 11.87 |
| Canara Bank | 178.45 |
| Karnatka Bank | 29.85 |
| HDFC | 142.81 |
| Punjab National Bank | 61.57 |
| Punjab State Cooperative Bank | 139.92 |
| State Bank of Patiala | 16.41 |
| Yes Bank | 102.42 |
| Govt.of India 8% Bonds | 446.84 |
| Total | 1130.14 |

During the Current year a sum of Rs. 30 Cr. has been kept in the saving bank corpus account for the payment of Stay of demand of Income Tax for the AY 2010-11 and construction related activities. Out of which,

Rs. 18.22 Cr. has been released for stay of income tax demand for the A.Y. 2010-11.

This is for the kind information and approval of the Committee.

30.10 To consider the Status of service tax cases and approve the deposit of service tax as per advice of the Advocate.

The following Show Cause Notices has been received so far from the Office of the Commissioner of Central Excise and Service Tax, Ludhiana regarding taxable services treating Regional Centre and Learning Centres as "franchise Services".

The following cases are being defended by the University:-

1. Notices no. C. No. IV (ST) Sp. Cell/LDH/IKG PTU/10/11/6657, dated 19-4 2012 amounting Rs. 1,08,68,14,603/- for the period October 2006 to March 2011.
2. Notice no. C. No. V (ST) Commr. Adj/48/2012/20356 dated 30-10-2012 for amounting Rs. 35,46,16,640/- for the period April 2011 to June 2012 .
3. Notice no. C. No. V (ST) Commr.Adj/12/2014/6069 dated 12-03-2014 for amounting Rs. 20,22,10,037/- for the period July 2012 to March 2013.
4. Notice no. C.No.V(ST) Commr. Adj/JAL/12/2015/1621 dated 17-4-2015 for amounting Rs. 17,09,32,224/- for the period April 2013 to March 2014.
5. Notice no. C. No. V (ST) Commr. Adj/JAL/54/2016/2405 dated 15-4/11-2016 for amounting Rs. 6,38,53,198/- for the period April 2014 to March 2015.

Brief Status of the cases is as under:-

Notices 1 & 2: A reply was filed before Commissioner, Central Excise, Ludhiana by the University. Commissioner issued an order vide No. F/S V (ST) Commr. Adj/14/2012/23452 dated 19-12-2013 for demand of Rs. 144 Crore to be recovered from University with penalty. Against this order appeal was filed through advocate Dr. Prabhat Kumar before the Customs, Excise and Service Tax Appellate Tribunal (CESTAT), Delhi.

After hearing, the *CESTAT vide its Final Order No. ST/A/53817/2015-CU[DB] dated 23-12-2015 ordered as under :*

- I. We hold that the appellant provided franchise services.
- II. The extended period is not invocable.
- III. Penalty U/s 78 ibid cannot be imposed.
- IV. The impugned demand has to be re-computed only for the normal period and taking the assessable value as equal to the aggregate amount by the appellant through LCs minus amount paid to the LCs. Needless to say that the amount of penalty under Section 76 ibid has also to be re-computed.

As per email received from advocate Dr. Prabhat Kumar, the University partially won the case and major portion of the liability has been waived off. Now the total liability would work out to Rs. 12.00 Crore (approx.) plus interest and penalty. Against this order, University has filed Civil Appeal 4622/2016 through advocate Dr. Prabhat Kumar before the Hon'ble Supreme Court. The appeal has been admitted in the Hon'ble Supreme court, but no stay has been granted.

Advocate Dr. Prabhat Kumar has advised as under:

- i. University is liable to pay service tax liability pertaining to the normal period of limitation.
- ii. That the service tax liability for the normal period of limitation comes to about Rs. 18 crore (approx) which is required to be paid by the University.
- iii. That the liability for the extended period of limitation has been set aside.
- iv. That University has preferred an appeal before Hon'ble Supreme Court being Appeal No. 5622/2016 which is pending disposal
- v. However, no stay has been granted by the Supreme Court in the matter.

- vi. That if Hon'ble Supreme Court decides the appeal in favour of PTU, the amount of Rs. 18 crore deposited would be liable to PTU though without interest.
- vii. That liability of interest shall freeze on the day of payment of Rs. 18 crore.

In view of the above, as advice by the Advocate Rs. 18 crores is to be deposited in case no. 1 & 2 to freeze the liability of the University (placed at **Annexure 'J'**).

The matter was discussed in the 29th meeting of finance committee and it was desired that a second opinion be taken in this regard before proceeding further in the case. In the second opinion it has been suggested that the amount should not be deposited (**Annexure 'K'**). So in view of the varied opinion third opinion is being sought from the Advocate M/s Lakshmikumaran & Sridharan Attorneys, New Delhi.

The matter is placed for consideration and deliberations of Finance Committee for proceeding further in the matter.

Notice 3: Commissioner, Central Excise and Service Tax, Ludhiana imposed a penalty of Rs.20,22,10,037/- U/s 76 of the Act against University vide Order No. JAL-EXCUS-000-COM-003-14-15 dated 19-2-2015. In this regard, appeal was filed through advocate Dr. Prabhat Kumar before the Customs, Excise and Service Tax Appellate Tribunal (CESTAT), New Delhi by depositing Rs. 1,51,65,800/- (equivalent to 7.5% of Rs. 20,22,10,037/-) in the name of Assistant Registrar, CESTAT, New Delhi. The case is fixed now for **23.02.2018** for hearing before

CESTAT Chandigarh, since all the cases of Punjab, Haryana and J&K has been transferred to the bench at Chandigarh.

Notices 4 & 5: Reply from the Advocate has already been filed before the Commissioner but the cases are yet to be finally adjudicated. Personal hearing of Advocate is awaited.

The matter is placed before committee for consideration and approval.

30.11 To consider the updated Status of Income Tax Cases and deposit of amount for stay in demand arising thereof.

The Income tax advisor, Govt. Of Punjab, Directorate of Public Enterprises & Disinvestment Chandigarh, vide its letter no. 8461-467 dated 24-03-2015 had informed about changes in section 10(23C) and section 10(23C) (iiiab) and as per provision any such institution shall be considered as being substantially financed by the govt. for any previous year only if the govt. grant to the institution exceeds 50% of the total receipts during the relevant previous year.

So in view the changes in the section 10(23C) (iiiab) of Income tax Act w.e.f FY 2015-16 as stated above and advise of auditor, the University had submitted an application on 29.03.2016 in FY 2015-16, for the exemption under section 10(23C)(vi) to Commissioner Income tax(Exemptions) for grant of exemption under Income Tax Act.

In the meanwhile the DCIT (Exemptions) also opened the Assessment case of AY 2009-10 (FY 2008-09) and also issued notices under section 142(1) of the Income Tax Act for filing the returns of the income for the AY 2010-11 to AY 2015-16.

At present, the following types of Income tax cases are being defended by the University:

1. Exemption under sec 10(23)(vi)
2. Registration under sec 12 AA

3. Assessment proceeding for the A.Y. 2009-10.
4. Assessment proceeding for the A.Y. 2010-11.
5. TDS matter related to Bank Interest.
6. The University has already filed the Income Tax returns as per the advice of advocate as per the advice of the advocate from A.Y. 13-14 to A.Y. 2015-16 and A.Y. 2016-17 to 2017-18. The University will also have to defend the case for the said A.Y. too in future.

Brief status of the cases is as under:

1. Exemption under sec 10(23)(vi)

In view of the changes in the section 10(23C)(iiiab) of Income Tax Act w.e.f. F.Y. 2015-16, the University had submitted an application on 29.03.2016 for the exemption under section 10(23C)(vi) to Commissioner Income Tax (Exemption) for grant of exemption under income Tax Act .

The commissioner income tax (Exemptions) had rejected the application of the University vide order no CIT/Chd/10(23C)/2016-17/10182 dated 31.03.2017. In response to the same University filed the appeal before ITAT on the advice of the Advocate in June 2017. The appeal has been heard by the ITAT and the final decision is awaited **(Annexure 'L-1')**.

In case the appeal is rejected the University will have to file case before High Court / Supreme Court.

2. Application under sec 12 AA

As per the advice of the Advocate the University filed an application on dated 23.03.2017 for Registration under sec 12A(a) Income Tax Act in order to avail benefits under sec 11 and 12 of the income tax act. This was done as backup measures in case of rejection of application under section 10(23c)(vi). The application has also been rejected by the Commissioner Income tax (Exemption) vide order no F.No.CIT/Chd/12AA/2016-17/5589, dated 29.09.2017. Further as per advice of advocate, appeal has been filed before ITAT against the said order in November 2017 (**Annexure 'L-2'**). The appeal is yet to be heard by the ITAT.

3. Assessment proceeding for the A.Y. 2009-10

The DCIT (Exemptions) opened the case for A.Y. 2009-10. The University defended the case through Advocate Sh Vineet Krishan and Sh Ravinder Krishan. During proceeding the counsel withdrew from the case. However DCIT (Exemption) rejected all the submission and issued demand notice of Rs 81.28 crore approx. on dated 30.12.2016 as income tax liability along with initiation of penalty proceedings. The University deposited Rs 12.19 crore (minimum 15% of total demand) on 22.02.2017 from corpus fund for stay of demand. The University further gone into appeal before CIT Appeal through Advocate M.R.Sharma and CA Vikram Arora. The stay has since been granted by DCIT (exemptions)

however the stay order erroneously mentioned A.Y. 2014-15 which has been taken up before DCIT (Exemptions) **(Annexure 'L-3')**. The matter regarding appeal is pending before Commissioner Income Tax (appeals). The first hearing is yet to take place.

In response to the penalty proceedings the advocate had submitted on 14.06.2017 that the University has filed an appeal before CIT (Appeals) against the said assessment orders for the year A.Y 2009-10, to keep pending.

The matter is under consideration with CIT (Appeals) and date of hearing is yet to be fixed. In case the appeal is rejected the University will have liability to deposit the demand of Rs 81.28 cr and will face penalty proceedings. The University has the option to further file the case before next higher appellant authority.

4. Assessment proceeding for the A.Y. 2010-11

The DCIT (Exemptions) opened the case for A.Y. 2010-11. The University defended the case through Advocate Sh M.R.Sharma. However DCIT (Exemptions) rejected all the submission and issued demand notice of Rs 91 .11 crore approx. as income tax liability vide order no 2482 dated 20.12.2017 and initiated penalty proceedings. The University has gone into appeal before CIT Appeal for stay of demand by depositing 20 % of the total demand (revised from 15% to 20

% of total demand) i.e. Rs 18.23 crore out of corpus funds **(Annexure 'L-4') .**

The matter is filed before CIT (Appeals) and first date of hearing is yet to be fixed. In case the appeal is rejected the University will have liability to deposit the demand of Rs 91.11 cr and will face penalty proceedings. The University has the option to further file the case before next higher appellant authority.

5. Filling of I.Tax returns from A.Y. 2010-11 to A.Y. 2015-16 and A.Y. 2016-17 to 2017-18 and Future Assessment Proceeding from A.Y. 2011-12 to A.Y. 2017-18

In response to the notices U/S 142 (1)/148 issued by DCIT, the University has filed the I.Tax returns for the A.Y. 2010-11 on dated 28.04.2017, The returns for the A.Y. 2011-12 and A.Y. 2012-13 shall be filled as per the advice of Advocate. The returns from A.Y. 2013-14 to AY 2016-17 and returns for the A.Y. 2017-18 has been filled through university Advocate **(Annexure 'L-5').**

In view of the above notices for filling of returns, it is expected that Income Tax Department may open assessment proceeding for the said years. In case of assessment proceeding, the estimated expected liability would be as under:

| S.N | A.Y. | Demand/ Expected Demand (with interest) | Demand Deposited* (required for stay) (approx.) | Balance Demand |
|-----|---------|--|---|-------------------|
| 1 | 2009-10 | 81.28 Cr. | 12.19 Cr. | 69.09 Cr. |
| 2 | 2010-11 | 91.11 Cr. | 18.22 Cr. | 72.89Cr. |
| 3 | 2011-12 | 141.42 Cr. | - | 141.42 Cr. |
| 4 | 2012-13 | 134.62 Cr. | - | 134.62 Cr. |
| 5 | 2013-14 | 134.99 Cr. | - | 134.99 Cr. |
| 6 | 2014-15 | 124.23 Cr. | - | 124.23 Cr. |
| 7 | 2015-16 | 90.37 Cr. | - | 90.37 Cr. |
| 8 | 2016-17 | 72.39 Cr. | - | 72.39 Cr. |
| 9 | 2017-18 | 32.10 Cr. | - | 32.10 Cr. |

* 20% of expected demand deposited for the AY 2009-10 and AY 2010-11. For AY 2011-12 to 2017-18, 20 % of Rs.730.12 Cr may come to Rs.146.02 Cr as and when Assessment proceedings shall be completed in future. The total estimated liability for A.Y. 2009-10 to 2017-18 may come to Rs. 901.51 Cr

6. TDS matter related to Bank Interest

The DCIT (TDS) Ludhiana conducted survey of the University under provision of Income Tax Act 1961 and later issued provisional/ final demand notices for non deduction of tax to different banks and raised provisional / final demand of Rs. 24.10 Crore (approx.) for deduction of tax at source from FDR interest along with other interests under IT Act, with effect from F.Y. 2012-13 and deposit the same with income tax

department. Some Banks even deposited the amount on provisional demand basis. In this regard Advocate M.R.Sharma has been engaged by the University for defending the cases on behalf of the banks, which agree to go further for appeal. The matter was also taken up with DCIT and CIT by the Advocate.

The most of the branches have deposited the amount of TDS along with interest in response to the various demand notices received from the ITO/DCIT(TDS). It was advised by the University Advocate that the banks should go into appeal and it was also decided that the University will bear advocate fee/ expenses in case the Banks go into further appeal through University advocate. However only Canara Bank has further filed appeal through University advocate and some branches of SBOP/ SBI has also gone into appeal through their own counsel (**Annexure 'L-6'**).

All the above said matters before appropriate authorities / appellant authority under Income Tax Act are being taken up by Counsel of the University Mr M.R.Sharma, Chandigarh and CA Vikram Arora.

The matter is placed before committee for kind consideration and further directions.

30.12 Any other item with the approval of Hon. Chairman.

Minutes of 29th meeting of the Finance Committee of IKG-PTU Jalandhar

29th meeting of the Finance Committee, IKG-PTU Jalandhar was held on 31-3-2017 at 4:00 PM under the Chairmanship of Vice Chancellor in the office of Punjab Skill Development Mission, SCO 149-152, Sector 17, Chandigarh.

Following were present in the meeting:

| | |
|--|----------|
| Sh. R. K. Verma, IAS, Vice- Chancellor, IKG Punjab Technical University Cum Secretary to Govt. of Punjab, Department of TE& IT, Punjab | Chairman |
|--|----------|

| | |
|---|--------|
| Sh. Arvind Goel, Assistant Controller, Local Audit Department of Finance, Govt. of Punjab (On behalf of Pr. Secretary Finance) | Member |
|---|--------|

| | |
|--|--------|
| Sh. Narinder Pal Singh, Deputy Director, Directorate of Technical Education & IT (On behalf of Pr. Secretary TE&IT) | Member |
|--|--------|

| | |
|---|--------|
| Dr. Rakesh Kumar Wats, Professor & Head, NITTTR (On behalf of Dr. M.P.Poonia) | Member |
|---|--------|

| | |
|--|----------|
| Dr. S.K.Mishra, Finance Officer, IKG Punjab Technical University, Jalandhar | Convener |
|--|----------|

Sh. Sachit Jain, Joint Managing Director, Vardhman Textile could not attended the meeting and was granted leave of absence.

The Chairman welcomed the members and thanked all for providing their valuable support to IKG-PTU. Thereafter the regular agenda was taken up.



Agenda No. 29.01 To confirm the minutes of 28th meeting of Finance Committee held on 28-6-2016

The committee confirmed the minutes of the 28th Finance Committee.

Agenda No. 29.02 Action taken report on 28th meeting of Finance Committee

The Committee reviewed the action taken report on the minutes of 28th meeting of Finance Committee and approved the same.

Agenda No. 29.03 To approve Revised Budget Estimates for the Financial Year 2016-17 and Budget Estimates for Financial Year 2017-18

Revised Budget for the financial year 2016-17 and Budget Estimate for the year 2017-18 was presented before the Finance Committee.

After due deliberation, the Committee approved the Revised Budget for the year 2016-17 and Budget Estimate for the year 2017-18.

Agenda No. 29.04 To approve Audited Balance Sheet and Income & Expenditure for the Financial Year 2015-16

The Committee deliberated on the Audited Balance Sheet and Income & Expenditure for the year 2015-16 along with notes of accounts and approved the same.

Agenda No. 29.05 To approve Manual of Policies and Procedures (SOP) for Finance and Accounts

The Committee discussed the matter and after due deliberations, the Committee approved the same.



Agenda No.29.06 To deposit of provisional service tax liability and status of service tax cases

The Committee discussed the matter in detail and suggested to find out the standard practices in such cases and second opinion should also be taken from another advocate.

Agenda No. 29.07 Income Tax Liabilities cases

The Committee discussed the matter in detail and noted the same. The committee suggested to take necessary action as per the requirement of the cases.

Meeting ended with a vote of thanks to the chair.



5/4/17

K. BHAGAT & CO.

Chartered Accountants
16-Brij Nagar
Jalandhar.

Phone : (O) 0181-2282829
(M) 98142-03435
99142-03435

AUDIT REPORT

We have examined the Balance Sheet of **L.K.G. Punjab Technical University, Jalandhar Kapurthala Highway, Kapurthala** as on 31st March 2017 and the Income & Expenditure Account for the year ended on that date, attached herewith.


We certify that the Balance Sheet and Income & Expenditure Account are in agreement with the books of accounts maintained at head office Kapurthala and at 14 Regional Centers across Punjab.

We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of audit. In our opinion, proper books of accounts have been kept by the University so far as appears from our examination of the books.

In our opinion and to the best of our information and according to the explanations given to us, the said accounts read with Notes to Accounts and Audit Reports of Regional Centers forming part of their balance sheets, give a true and fair view:-

- i) In the case of the Balance Sheet, of the state of the affairs for the above named university as on 31st March, 2017, and
- ii) In the case of the Income & Expenditure Account, the excess of income over expenditure of the above named University for the year ended 31st March, 2017.

Place: Jalandhar
Date: 30.10.2017

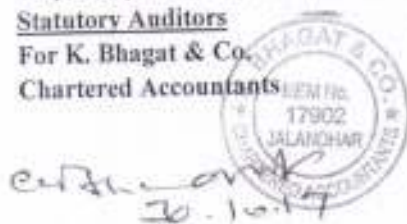
For K. Bhagat & Co.
Chartered Accountants
(Firm Regn. No. 006797N)

CA K. Bhagat
Membership no. 017902

L.K.G PUNJAB TECHNICAL UNIVERSITY
BALANCE SHEET AS AT 31.03.2017

(Amount in Crore Rs)

| SOURCES OF FUNDS | Schedule | Current Year | Previous Year |
|---|----------|-----------------|----------------|
| UNRESTRICTED FUNDS | | | |
| Designated/Earmarked Funds | 1 | 1122.96 | 1122.30 |
| General Fund | 2 | 310.54 | 296.05 |
| RESTRICTED FUNDS | 3 | 2.44 | 2.44 |
| LOANS/ BORROWINGS | 4 | | |
| Secured | | - | - |
| Unsecured | | - | - |
| CURRENT LIABILITIES & PROVISIONS | 5 | 48.87 | 67.03 |
| TOTAL | | 1484.81 | 1487.82 |
| APPLICATION OF FUNDS | | | |
| FIXED ASSETS | 6 | | |
| Tangible Assets | | 205.31 | 147.15 |
| INVESTMENTS | 7 | | |
| Long Term | | | |
| Short Term | | | |
| CURRENT ASSETS | 8 | 1120.19 | 1228.18 |
| LOANS,ADVANCES & DEPOSITS | 9 | 159.31 | 112.48 |
| Notes to Accounts | 21 | | |
| TOTAL | | 1,484.81 | 1487.82 |

As per separate Audit Report attached
Statutory Auditors
For K. Bhagat & Co.
Chartered Accountants



Partner

[Signature]
30/10/17
Assistant Registrar(F&A)

Assistant Registrar (F&A)

For PUNJAB TECHNICAL UNIVERSITY

[Signature]
30/10/17
Finance Officer

[Signature]
30/10/17
Deputy Registrar (F&A)

LKG PUNJAB TECHNICAL UNIVERSITY
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2017

(Amount in Crore Rs)

| | Sche date | Current Year | | | | Previous Year |
|---|--------------|--------------------|-----------------|-----------------|--------|---------------|
| | | Unrestricted Funds | | Restricted Fund | Total | Total |
| | | Corpus | Designated fund | General fund | | |
| INCOME | | | | | | |
| Academic Receipts | 10 | | | 95.44 | 95.44 | 131.25 |
| Grants & Donations | 11 | | | 0.44 | 0.44 | 0.46 |
| Income from Investments | 12 | | 75.66 | 1.59 | 77.25 | 99.31 |
| Other Incomes | 13 | | | 8.37 | 8.37 | 4.94 |
| TOTAL (A) | | | - | 105.83 | 181.50 | 235.96 |
| EXPENDITURE | | | | | | |
| Staff Payments & benefits | 14 | | | 40.75 | 40.75 | 40.03 |
| Academic Expenses | 15 | | | 26.88 | 26.88 | 36.25 |
| Administrative and General Expenses | 16 | | | 20.46 | 20.46 | 13.47 |
| Transportation Expenses | 17 | | | 1.37 | 1.37 | 1.03 |
| Repairs & maintenance | 18 | | | 0.74 | 0.74 | 0.97 |
| Finance Costs | 19 | | | 0.05 | 0.05 | 0.01 |
| Other Expenses | 20 | | | - | - | - |
| TOTAL (B) | | | | 90.25 | 90.25 | 91.75 |
| Balance bring excess of Income over Expenditure (A-B) | | | 75.66 | | 75.66 | 96.69 |
| Transfer to/from Designated fund Building fund | | | | | | |
| Other (specify) | | | | | | |
| Balance Being Surplus Carried to General Fund | | | | 15.58 | 15.58 | 47.51 |
| Notes on Accounts | 21 | | | | | |

As per separate Audit Report attached
Statutory Auditors
 For K. Bhagat & Co.
 Chartered Accountants

[Signature]
 30-10-17
 Partner



[Signature]
 30/10/17
 Assistant Registrar (F&A)

[Signature]
 30/10/17
 Assistant Registrar (F&A)

For PUNJAB TECHNICAL UNIVERSITY

[Signature]
 Finance Officer

[Signature]
 Deputy Registrar (F&A)

L.K.G PUNJAB TECHNICAL UNIVERSITY

| | | | |
|----------|--|---------------------------|---------------------------|
| 1 | Designated/Earmarked Funds | CURRENT YEAR | PREVIOUS YEAR |
| | a) Opening Balance of the funds | 11,22,30,11,640.36 | 11,00,60,66,188.08 |
| | b) Additions to the Funds | | |
| | (i) Interest from investments made out of the funds | 75,66,11,363.36 | 96,69,45,452.28 |
| | (ii) Contributions made towards Designated/Earmarked Funds out of General Fund | - | - |
| | c) Less Amount transferred to Maharaja Ranjit Singh - Punjab Technical University, Bathinda(MRS-PTU) | -75,00,00,000.00 | -75,00,00,000.00 |
| | BALANCE AT THE YEAR END | 11,22,96,23,003.72 | 11,22,30,11,640.36 |
| 2 | General Fund | CURRENT YEAR | PREVIOUS YEAR |
| | Balance at the beginning of the year | 2,96,04,81,156.30 | 3,43,61,34,861.20 |
| | Add : Balance of net income transferred from the income & expenditure account | 15,38,08,159.68 | 47,51,10,900.31 |
| | Less: Surplus - Regional Centres previous years | - | 9,74,92,834.71 |
| | Less: Reserves of Giani Zail Singh College/MRS-PTU | | 40,93,83,629.00 |
| | Less: Fixed Assets transferred of PITs belonging to MRSPTU | | 36,47,72,194.50 |
| | Less: Previous Year Adjustment | 1,08,84,053.00 | 7,91,15,947.00 |
| | BALANCE AT THE YEAR END | 3,10,54,05,262.98 | 2,96,04,81,156.30 |
| 3 | Restricted Fund | CURRENT YEAR | PREVIOUS YEAR |
| | Endowment Fund | | |
| | a) Opening balance at the beginning of the year | 2,43,62,940.00 | 2,43,62,940.00 |
| | b) Additions to the funds | - | - |
| | c) Utilization/Expenditure towards objectives of funds | - | - |
| | BALANCE AT THE YEAR END | 2,43,62,940.00 | 2,43,62,940.00 |
| 4 | Loans & Borrowings | CURRENT YEAR | PREVIOUS YEAR |
| | Secured loans | | |
| | a) Central Govt. | - | - |
| | b) State Govt. | - | - |
| | c) Financial Institutions | - | - |
| | d) Banks | - | - |
| | Total (A) | - | - |
| | Unsecured Loans | | |
| | a) Central Govt. | - | - |
| | b) State Govt. | - | - |
| | c) Financial Institutions | - | - |
| | d) Banks | - | - |
| | Total (B) | - | - |
| | Total (A+B) | - | - |



| 5 | Current Liabilities & Provisions | CURRENT YEAR | PREVIOUS YEAR |
|---|--|------------------------|------------------------|
| | A. CURRENT LIABILITIES | | |
| | 1. Deposits from Students | - | - |
| | 2. Sundry Creditors | | |
| | a) For Goods & Services | - | - |
| | b) Others | - | - |
| | (i) Chq. Issued but not yet Presented | 3,84,58,329.91 | 6,30,45,140.00 |
| | (ii) Other Current Liabilities | 88,92,505.00 | 7,05,55,835.00 |
| | 3. Statutory Liabilities | - | - |
| | a) CPF Payable | 3,94,591.00 | 3,94,591.00 |
| | b) GPF/EPF Payable | 7,50,147.00 | 5,22,270.00 |
| | c) Interest on CPF A/C | - | - |
| | d) TDS Payable | 14,457.00 | 483.00 |
| | e) Income tax payable | - | - |
| | f) Service tax payable | - | - |
| | 4. Other Current Liabilities | | |
| | a) RTGS rejected | 1,85,01,194.00 | 36,20,362.00 |
| | b) Earnest Money Deposit | 46,72,282.28 | 39,81,000.27 |
| | c) Current Liabilities- Regional Centres | 81,43,841.00 | 80,28,164.00 |
| | d) Current Liabilities- Bathinda Campus | - | - |
| | e) Grant in Aid | 1,13,23,528.00 | 51,50,311.00 |
| | f) Grants in Aid UGC | 6,00,000.00 | 6,00,000.00 |
| | g) Grants in Aid NSS | 2,500.00 | 77,500.00 |
| | h) Security - Contractors & Others | 1,01,39,656.00 | 85,12,273.00 |
| | TOTAL (A) | 10,18,93,031.19 | 16,44,87,929.27 |
| | B. PROVISIONS | | |
| | 1. Expenses Payable/Provisions | 38,67,81,610.00 | 50,58,35,630.00 |
| | TOTAL (B) | 38,67,81,610.00 | 50,58,35,630.00 |
| | TOTAL (A+B) | 48,86,74,641.19 | 67,03,23,559.27 |



L.K.G. PUNJAB TECHNICAL UNIVERSITY

| | | |
|--------------------------------|--------------------------|--------------------------|
| 6 Fixed Assets | CURRENT YEAR | PREVIOUS YEAR |
| Air Conditioning Equipments | 99,43,074.92 | 1,16,97,734.92 |
| Books | | |
| a) Academic & Admin | 32,43,139.37 | 63,42,768.37 |
| b) Constituent Campus | 11,78,957.59 | 21,28,752.95 |
| Buildings | | |
| 1. Main Campus (Kapurthala) | 1,16,32,28,245.87 | 20,23,49,773.87 |
| 2. Constituent Campus | | |
| a) Mohali Campus | 3,30,60,992.00 | 3,67,34,435.00 |
| b) Amritsar | 5,11,10,919.00 | 5,67,89,910.00 |
| c) Dinanagar | 32,80,500.00 | 36,45,000.00 |
| d) Hoshiarpur | 1,83,89,074.00 | 2,04,32,304.00 |
| e) Khunimajra | 2,59,55,316.00 | 2,88,39,240.00 |
| Civil work in progress | - | - |
| 1. Main Campus (Kapurthala) | 42,02,79,128.00 | 89,62,39,198.00 |
| 2. Constituent Campus | | |
| a) Amritsar | 3,76,436.00 | 3,76,436.00 |
| b) Khunimajra | 6,05,50,257.00 | 50,57,257.00 |
| c) Mansa | 4,75,671.00 | - |
| d) Laduwalli road | 27,61,383.40 | 27,61,383.40 |
| e) Ludhiana | 1,04,52,776.00 | 1,66,000.00 |
| f) Sultanpur Lodhi | 8,42,00,000.00 | 3,92,00,000.00 |
| Computers | | |
| 1. Main Campus (Kapurthala) | 26,71,431.00 | 67,97,906.00 |
| 2. Constituent Campus | 2,66,712.67 | 3,55,251.67 |
| Electrical Fittings | 63,79,990.00 | 70,08,428.25 |
| Equipments (Mohali Campus) | 90,012.00 | 1,05,896.00 |
| Furniture & Fixtures | | |
| 1. Main Campus (Kapurthala) | 3,41,25,949.07 | 3,54,63,999.07 |
| 2. Constituent Campus | 4,01,26,795.20 | 3,34,52,051.20 |
| Generator Sets | 21,34,343.77 | 25,10,992.77 |
| Lab Equipments | 60,65,568.46 | 60,90,533.46 |
| Land | 38,77,280.00 | 38,77,280.00 |
| Lift Equipments | 19,31,461.00 | 22,72,307.00 |
| Office Equipments | | |
| 1. Main Campus (Kapurthala) | 1,01,54,994.00 | 78,50,951.00 |
| 2. Constituent Campus | 2,94,14,969.40 | 2,78,76,343.15 |
| Vehicles | 31,08,300.00 | 36,56,823.00 |
| Fixed Assets- Regional Centres | 2,42,77,500.10 | 2,14,62,760.47 |
| Total | 2,05,31,11,176.82 | 1,47,15,41,716.55 |

| | | |
|------------------------------|---------------------|----------------------|
| 7 Investments | CURRENT YEAR | PREVIOUS YEAR |
| 1. Central Govt. securities | - | - |
| 2. State Govt. Securities | - | - |
| 3. Other approved Securities | - | - |
| 4. Shares | - | - |
| 5. Debentures & Bonds | - | - |
| Total | - | - |



| 8 | Current Assets | CURRENT YEAR | PREVIOUS YEAR |
|---|--|---------------------------|---------------------------|
| | 1. Sundry Debtors | 7,24,14,038.00 | 21,74,19,852.00 |
| | 2. Bank Balance | | |
| | a) With Scheduled Banks: | - | - |
| | - In Current Accounts | - | - |
| | - In term deposit Accounts | 9,16,28,84,599.54 | 10,42,94,84,895.18 |
| | - In Saving Accounts | 1,96,65,77,284.89 | 1,63,49,20,011.29 |
| | b) With non-Scheduled Banks: | | |
| | - In Current Accounts | - | - |
| | - In term deposit Accounts | - | - |
| | - In Saving Accounts | - | - |
| | Total | 11,20,18,75,922.43 | 12,28,18,24,758.47 |
| 9 | LOANS, ADVANCES & DEPOSITS | CURRENT YEAR | PREVIOUS YEAR |
| | 1. Advances and other amounts recoverable in cash or in kind for value to be recd. | | |
| | a) On Capital Accounts | - | - |
| | b) To Suppliers | - | - |
| | c) TDS | 9,77,27,944.00 | |
| | d) Others | 46,49,06,549.75 | 22,61,57,919.75 |
| | 2. Income Accrued | | |
| | a) On Investments from earmarked/ Endowment fund | 41,00,54,864.00 | 49,41,15,663.00 |
| | b) On Investments - Others | - | - |
| | c) On Loans & Advances | - | - |
| | d) Others | - | - |
| | 3. Prepaid Expenses | | |
| | a) On Insurance | - | - |
| | b) Other expenses | 3,71,977.30 | 20,37,383.00 |
| | 4. Other Receivables | | |
| | a) Recoverable From Banks | 69,69,740.66 | 26,49,531.66 |
| | b) Rejected DD | 27,47,125.00 | 32,48,650.00 |
| | c) DD Deposited but not yet Credited | 7,37,150.00 | 1,69,614.00 |
| | d) DEP/Academic Fees Recoverable | 39,04,53,276.24 | 30,80,10,455.74 |
| | e) Receivables/Advances - Regional Centres | 5,05,38,851.75 | 5,63,89,792.75 |
| | f) Grants Recoverable | 2,03,28,484.00 | 47,14,941.00 |
| | g) Other recoverable | 22,54,651.00 | 32,30,735.00 |
| | h) Service Tax Deposit | 1,51,65,800.00 | 1,51,65,800.00 |
| | i) Income Tax | 12,19,00,000.00 | - |
| | 5. Deposits | | |
| | a) Electricity Deposit | 85,92,853.00 | 85,17,853.00 |
| | b) Telephone | 2,29,482.00 | 2,29,482.00 |
| | c) Deposit of Camp Office Mohali etc. | 1,00,000.00 | 1,75,000.00 |
| | Total | 1,59,30,78,748.70 | 1,12,48,12,820.90 |



L.K.G. PUNJAB TECHNICAL UNIVERSITY

| 18 | Academic Receipts | CURRENT YEAR | PREVIOUS YEAR |
|----|--|-----------------------|-------------------------|
| | Fey From Students | | |
| | Academic | | |
| 1 | Tuition Fee | 70,110,258.80 | 321,801,478.32 |
| 2 | Admission Fee | 46,752,000.00 | 1,11,205,588.83 |
| 3 | Enrollment Fee (Ph.D.) | 23,942,400.00 | 23,205,497.00 |
| 4 | Library Admission Fee | - | - |
| 5 | Laboratory fee | - | - |
| 6 | Art & Craft Fee | - | - |
| 7 | Registration fee | - | - |
| 8 | Scholarship Fee | - | - |
| 9 | Affiliation Fee | 131,820,278.01 | 109,728,311.00 |
| | Total (A) | 250,125,002.51 | 567,640,875.15 |
| | Examinations | | |
| 1 | Admission test fee | - | - |
| 2 | Annual Examination Fee | 781,724,798.00 | 636,523,399.00 |
| 3 | Mark Sheet - Certificate fee | 19,444,225.00 | 18,122,075.00 |
| | Total (B) | 997,168,523.00 | 874,650,514.00 |
| | Other Fees | | |
| 1 | Other Academic Receipts | 22,164,843 | 13,336,911 |
| 2 | Sale of Vendor Documents | - | - |
| 3 | Sports Fees | 2,372,880 | 2,294,625 |
| 4 | Youth Festival Fees | 1,402,500 | 2,318,500 |
| 5 | Fees from Foreign Language Course | 194,000 | - |
| 6 | Development Fund | 5,867,850 | 6,087,500 |
| 7 | Regional Centre | 33,065,450 | 89,093,173 |
| | Total (C) | 64,966,942.80 | 78,736,909.60 |
| | Sale of Publications | | |
| 1 | Sale of syllabus and question paper | - | - |
| 2 | Sale of prospectus including admission forms | - | - |
| | Total (D) | - | - |
| | Total (A+B+C+D) | 954,360,466.31 | 1,312,628,298.15 |
| 19 | Grants & Donations | CURRENT YEAR | PREVIOUS YEAR |
| 1 | Central Government | 4,449,847 | 4,610,888 |
| 2 | State Government | - | - |
| 3 | Government Agencies | - | - |
| 4 | Institutions, Welfare Bodies | - | - |
| 5 | International Organisations | - | - |
| | Total | 4,449,847 | 4,610,888 |



| 11. Income from Investments | CURRENT YEAR | | PREVIOUS YEAR | |
|--|-----------------------------|----------------------|-----------------------------|----------------------|
| | Designated/ Earmarked Funds | General Fund | Designated/ Earmarked Funds | General Fund |
| 1. Interest | | | | |
| a) on Govt. Securities | - | - | - | - |
| b) Other Bonds | - | - | - | - |
| 2. Income Received | | | | |
| a) Each fund separately | - | - | - | - |
| 3. Income Account | | | | |
| a) Each fund separately | - | - | - | - |
| 4. Others | | | | |
| a) Interest on Fixed Deposits with Scheduled Banks | 756,811,363.76 | 18,882,032.00 | 966,993,452.28 | 28,114,978.41 |
| Total | 756,811,363.76 | 18,882,032.00 | 966,993,452.28 | 28,114,978.41 |

| 13. Other Income | CURRENT YEAR | PREVIOUS YEAR |
|---|----------------------|----------------------|
| A. Interest on Term Deposits | | |
| a) with scheduled banks | - | - |
| b) with non scheduled banks | - | - |
| c) with institutions | - | - |
| B. Interest on Saving Accounts with Banks | | |
| a) With Scheduled Banks | 81,067,606.87 | 43,881,577.48 |
| C. Other Misc. Fee | | |
| a) RTI fees | 134,914.00 | 123,902.00 |
| b) Regional Centre | - | - |
| c) Other Misc. Receipts | 1,897,290.12 | 5,369,620.14 |
| d) Royalty Income | - | - |
| - Bank | 736,860.00 | - |
| - Carpenters | 138,083.00 | - |
| Total | 83,650,893.99 | 49,368,699.62 |

| 14. Staff Payments & Benefits | CURRENT YEAR | PREVIOUS YEAR |
|--|-----------------------|-----------------------|
| a) Salary - Regular & Adhoc Staff (incM. PF) | 292,929,329.00 | 308,500,807.00 |
| b) Salary - Wages - Manpower Agency | 102,898,034.00 | 78,978,138.00 |
| c) Medical Reimbursement Expenses | 5,309,032.00 | 7,869,293.00 |
| d) Staff Welfare | 2,611,174.00 | 5,802,849.00 |
| e) Retirement Benefits | - | - |
| f) Honorarium | - | - |
| g) Rent Free Accommodation | - | 81,555.00 |
| h) Contribution To CIP | 2,835,783.00 | 2,671,562.00 |
| i) LTC Facility | 1,750,644.00 | 1,391,056.00 |
| Total | 407,533,856.00 | 400,255,011.00 |



PUNJAB TECHNICAL UNIVERSITY

| | | | |
|----|---|------------------------|------------------------|
| 15 | Academic Expenses | CURRENT YEAR | PREVIOUS YEAR |
| | a) Laboratory fee | 11,090.00 | 4,460.00 |
| | b) Field work/ Participation Fee | - | - |
| | c) Seminar/Workshop | 28,64,961.00 | 37,73,777.46 |
| | d) Scholarship | 1,75,831.00 | - |
| | e) Examination | 17,00,36,206.00 | 19,17,19,712.10 |
| | f) Student Welfare Expense | 69,21,774.00 | 88,30,882.00 |
| | g) Admission Expenses | 2,48,25,404.00 | 4,57,17,100.00 |
| | h) Convocation Expense | 7,78,220.00 | 23,181.00 |
| | i) Publication | - | - |
| | j) Stipend/ means-cum-merit scholarship | 3,45,387.00 | 25,93,500.00 |
| | k) Subscription Expense | 13,93,024.00 | 6,32,384.00 |
| | l) Others | | |
| | Foreign Languages Course (Mohali) | - | - |
| | Inspection Expenses | 5,37,167.00 | 9,79,243.00 |
| | IDP/Super 50 Project | 5,42,000.00 | - |
| | Faculty Training & Development Expenses | 28,70,835.88 | 52,40,715.00 |
| | Enterprenurship Development and Incubation Centre | 34,67,831.00 | 19,86,022.00 |
| | Grant in Aid- Research Activities/TQUIP Etc. | 44,49,847.00 | 2,18,10,496.00 |
| | Honorarium to Guest Faculty | 1,09,77,724.00 | - |
| | Destination of Punjab | - | 14,31,866.00 |
| | Share of Establishment Fees to RC | - | - |
| | LMS Project | - | 1,00,32,383.00 |
| | Conferences & Function Exp | 43,43,520.00 | 45,21,851.00 |
| | Restructuring of DEP | - | 2,64,05,808.00 |
| | International conference | 35,02,228.80 | 6,98,118.00 |
| | Lease Line Rent | 5,74,487.00 | 13,71,025.00 |
| | Printing & Stationery | 23,45,951.00 | 13,13,943.00 |
| | Other Administrative Expenses | 23,21,746.00 | 18,19,095.00 |
| | Expenditure - Regional Centres | 2,54,70,456.17 | 3,15,98,045.45 |
| | Total | 26,87,55,690.85 | 36,25,03,607.01 |



PUNJAB TECHNICAL UNIVERSITY

| | | | |
|----|--|------------------------|------------------------|
| 16 | Office & Administrative Expenses | CURRENT YEAR | PREVIOUS YEAR |
| | a) Electricity & Water Charges | 1,46,29,069.00 | 1,16,20,387.00 |
| | b) Insurance | - | - |
| | c) Rent, Rates and Taxes | - | - |
| | d) Postage & telephone | 77,66,098.00 | 56,72,795.00 |
| | e) Printing & stationery | 48,68,206.00 | 28,82,655.00 |
| | f) Travelling & conveyance Expenses | 42,09,337.00 | 23,92,994.00 |
| | g) Hospitality | 73,43,225.65 | 64,61,014.89 |
| | h) Auditors Remuneration | 16,36,252.00 | 93,380.00 |
| | i) Professional Charges | 1,18,71,603.00 | 73,97,479.00 |
| | j) Advertisement & Publicity | 2,10,82,389.00 | 79,60,267.00 |
| | k) Magazines & Journals | 56,46,242.00 | 1,50,83,163.03 |
| | l) Other Expense | - | - |
| | Misc. Honorarium | 2,15,000.00 | 49,03,569.00 |
| | Office Expenses | 45,51,907.54 | 27,24,786.03 |
| | University Association Fees | - | - |
| | TDS | - | - |
| | Horticulture | 33,97,460.00 | 15,34,940.00 |
| | Depreciation | 11,58,39,330.00 | 6,50,32,266.50 |
| | Other Administrative Expenses | 15,52,752.00 | 9,01,043.93 |
| | Total | 20,46,08,871.19 | 13,46,60,740.38 |
| 17 | Transportation Expenses | CURRENT YEAR | PREVIOUS YEAR |
| | 1. Vehicles (owned by educational institution) | | |
| | a) Running expenses | 68,94,940.00 | 1,03,06,493.00 |
| | b) Repairs & Maintenance | - | - |
| | c) Insurance Expenses | 2,27,590.00 | - |
| | 2. Vehicles taken on rent /lease | | |
| | a) Rent /lease expenses | 65,58,347.00 | - |
| | Total | 1,36,80,877.00 | 1,03,06,493.00 |
| 18 | Repairs & Maintenance | CURRENT YEAR | PREVIOUS YEAR |
| | Repairs & Maintenance/AMC Expenses | 74,32,332.00 | 96,66,707.00 |
| | Total | 74,32,332.00 | 96,66,707.00 |
| 19 | Finance Costs | CURRENT YEAR | PREVIOUS YEAR |
| | a) Interest on fixed loans | - | - |
| | b) Interest on other loans | - | - |
| | c) Bank charges | 5,23,722.66 | 1,18,805.50 |
| | Total | 5,23,722.66 | 1,18,805.50 |
| 20 | Other Expenses | CURRENT YEAR | PREVIOUS YEAR |
| | a) Provision for bad and doubtful debts/advances | - | - |
| | b) Irrevocable balances written off | - | - |
| | c) Others | - | - |
| | Total | - | - |





**Revised Budget Estimates for
the financial year 2017-18
and
Budget Estimates for the
Financial Year 2018-19**

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

REVISED BUDGET 2017-18 & BUDGET ESTIMATES 2018-19

| Sr. No. | Head | Amt. in Lacs | | | | Schedule |
|----------|--|---------------------------|--|------------------------|---------------------------|-----------|
| | | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 | |
| 1 | REVENUE INCOME | | | | | |
| | Academic Affairs | 2540 | 2124 | 2500 | 2600 | 1 |
| | Student Affairs | 100 | 53 | 70 | 90 | 2 |
| | Research Innovation & Consultancy/ P&D | 270 | 238 | 255 | 280 | 3 |
| | Examination- Regular & Distance Education Program | 4700 | 4240 | 4700 | 4880 | 4 |
| | Distance Education Program | 1020 | 56 | 220 | 520 | 5 |
| | Administration /Finance & accounts | 230 | 51 | 175 | 180 | 6 |
| | Grant in Aid | 80 | 22 | 25 | 30 | |
| | Regional Center- regular- PG course | 260 | 0 | 260 | 0 | 7 |
| | Teaching Department | 490 | 161 | 240 | 380 | 8 |
| | Constituent Campuses | 1650 | 835 | 1130 | 1290 | 9 |
| | Total (A) | 11340 | 7780 | 9590 | 10270 | |
| 2 | REVENUE EXPENDITURE | | | | | |
| | Academic Affairs | 850 | 410 | 485 | 590 | 1 |
| | Student Affairs | 430 | 48 | 130 | 310 | 2 |
| | Research Innovation & Consultancy/ P&D | 860 | 232 | 480 | 500 | 3 |
| | Examination- Regular & Distance Education | 1810 | 674 | 1365 | 1490 | 4 |
| | Distance Education Program | 930 | 84 | 255 | 390 | 5 |
| | Administration / Finance & Accounts | 7530 | 4437 | 6040 | 8660 | 6 |
| | Grant in Aid | 80 | 12 | 25 | 30 | |
| | Regional Center- regular- PG course | 230 | 0 | 230 | 0 | 7 |
| | Teaching Department | 620 | 83 | 200 | 230 | 8 |
| | Constituent Campuses | 340 | 173 | 250 | 290 | 9 |
| | Total (B) | 13680 | 6152 | 9460 | 12490 | |
| | Excess of Revenue Income over Revenue Expenditure (C) | -2340 | 1628 | 130 | -2220 | |
| 3 | Provision for Expenses of Earlier Years/ Duties & Taxes (D) | 8300 | 1580 | 8400 | 4000 | 10 |
| 4 | CAPITAL EXPENDITURE | | | | | |
| | Fixed Assets | 5230 | 170 | 600 | 3630 | 11 |
| | Civil Works | 8000 | 1948 | 2390 | 5600 | 11 |
| | Regional Center- regular- PG course | 60 | 0 | 60 | 0 | 12 |
| | Total (E) | 13290 | 2118 | 3050 | 9230 | |
| | Surplus / Deficit (C-D-E) | -23930 | -2070 | -11320 | -15450 | |

| Schedule- 1 | | | | | |
|---|--|---------------------------|-------------------------------------|------------------------|---------------------------|
| I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. in Lacs |
| A | REVENUE INCOME | | | | |
| Department of Academic Affairs | | | | | |
| Sr. No. | Head | Budget Estimate 2017-2018 | Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| 1 | Affiliation fees/ Continuation fees | 650 | 584 | 600 | 600 |
| 2 | Application Processing & Inspection fees | 50 | 17 | 40 | 50 |
| 3 | Migration/ Misc. Income etc. | 50 | 12 | 40 | 50 |
| 4 | University related fees-Students | 790 | 700 | 820 | 850 |
| 5 | Engineering admission counselling fee | 300 | 176 | 300 | 250 |
| 6 | Admission Processing fee (mgt. quota) | 700 | 635 | 700 | 800 |
| Total (A) | | 2540 | 2124 | 2500 | 2600 |
| B | REVENUE EXPENDITURE | | | | |
| 1 | Meeting Exp etc (BOS/Acad/ Others, TA/DA Honorarium to experts) | 30 | 6 | 10 | 20 |
| 2 | Convocation & other function exp. Etc | 25 | 0 | 5 | 15 |
| 3 | Faculty Development Programe | 30 | 4 | 10 | 30 |
| 4 | Brand Building | 65 | 0 | 0 | 0 |
| 5 | Inspection/ Academic Audit etc. | 20 | 19 | 25 | 30 |
| 6 | Centre for Language and Translation | 40 | 0 | 5 | 10 |
| 7 | Library Exp:Newspaper,periodical, magazine, book fair,, Misce ect. | 15 | 6 | 10 | 10 |
| 8 | Conference, seminars and training prog., Misce ect. | 5 | 0 | 0 | 0 |
| 9 | Academic visit & Membership fee etc. | 20 | 1 | 10 | 15 |
| 10 | Counselling Exp.(Hono.,Software charges etc) | 400 | 354 | 370 | 400 |
| 12 | Academic Audit | 50 | 0 | 0 | 0 |
| 13 | National/ International visit/ Conference etc. | 120 | 19 | 30 | 50 |
| 14 | Misc. (unforeseen) | 30 | 0 | 10 | 10 |
| Total (B) | | 850 | 410 | 485 | 590 |

| Schedule- 2 | | | | | |
|---|---|---------------------------|--|------------------------|---------------------------|
| I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. in Lacs |
| A | REVENUE INCOME | | | | |
| | Department of Student affairs | | | | |
| Sr. No. | Head | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| 1 | Sports fees | 15 | 14 | 15 | 15 |
| 2 | Youth Festival fee | 15 | 14 | 15 | 15 |
| 3 | Hostal fees | 70 | 25 | 40 | 60 |
| | Total (A) | 100 | 53 | 70 | 90 |
| B | REVENUE EXPENDITURE | | | | |
| 1 | Meeting Exp etc | 10 | 1 | 5 | 5 |
| 2 | Educational visit | 15 | 5 | 10 | 10 |
| 3 | Sports affairs exp etc. | 90 | 15 | 20 | 50 |
| 4 | Cultural affairs exp.etc. | 60 | 2 | 10 | 50 |
| 5 | NSS exp.etc. | 30 | 0 | 5 | 5 |
| 6 | Training, Placement & Job Fairs exp.etc | 60 | 6 | 25 | 30 |
| 7 | Student facilitation centre exp. etc | 10 | 2 | 5 | 5 |
| 8 | Scholarships exp.etc. | 100 | 1 | 15 | 100 |
| 9 | Hostel Exp. | 40 | 16 | 30 | 50 |
| 10 | Misc. (unforeseen) | 15 | 0 | 5 | 5 |
| | Total (B) | 430 | 48 | 130 | 310 |

| Schedule- 3 | | | | | |
|---|---|---------------------------|--|------------------------|---------------------------|
| I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. in Lacs |
| A | REVENUE INCOME | | | | |
| | Research, Innovation & Consultancy | | | | |
| Sr. No. | Head | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| 1 | Ph.D fees/ Thesis fee | 265 | 238 | 250 | 275 |
| 2 | Research / Consultancy | 5 | 0 | 5 | 5 |
| | Total (A) | 270 | 238 | 255 | 280 |
| B | REVENUE EXPENDITURE | | | | |
| 1 | Phd. Admission & examination Exp. | 10 | 2 | 5 | 10 |
| 2 | Travel Grant for Seminar/ workshop/ conference | 30 | 4 | 10 | 10 |
| 3 | Grants in Aid- Organizing conference/seminar/workshop | 30 | 6 | 10 | 20 |
| 4 | Grants in Aid- Research activities. | 50 | 0 | 5 | 20 |
| 5 | Entrepreneurship development/Skill Dev. and incubation centre | 65 | 1 | 10 | 45 |
| 6 | Intellectual property rights and patenting | 10 | 0 | 5 | 10 |
| 7 | Consultancy, Technical Transfer and collaboration. | 10 | 0 | 5 | 5 |
| 8 | Industry Defined Projects+Techpedia | 10 | 0 | 5 | 5 |
| 9 | Research E Journal etc Subscription, memberships etc. | 175 | 171 | 300 | 200 |
| 10 | Software Exp. | 15 | 0 | 5 | 10 |
| 11 | R & D Centre for Language and Translation Studies | 0 | 0 | 5 | 10 |
| 12 | Meeting Exp. Etc. | 100 | 47 | 60 | 70 |
| 13 | Grant in Aid/ Sponsorship for promotion of Science and Technology | 65 | 0 | 10 | 10 |
| 14 | Misc. (unforeseen) | 5 | 1 | 5 | 5 |
| | Total (B) | 575 | 232 | 440 | 430 |
| | Department of Planining & Development | | | | |
| 15 | Consultancy EDCIL/ Others etc. | 150 | 0 | 10 | 20 |
| 16 | Conference/ Seminars | 50 | 0 | 5 | 10 |
| 17 | Conducting External Prog. | 30 | 0 | 5 | 10 |
| 18 | Alumni Association Exp. | 30 | 0 | 5 | 5 |
| 19 | Meeting Exp. Etc. | 5 | 0 | 5 | 5 |
| 20 | Repair & maintenance Etc. | 10 | 0 | 5 | 10 |
| 21 | Misc. (unforeseen) | 10 | 0 | 5 | 10 |
| | Total (C) | 285 | 0 | 40 | 70 |
| D | Total (B+C) | 860 | 232 | 480 | 500 |

| Schedule- 4 | | | | | |
|---|---|---------------------------|--|------------------------|---------------------------|
| I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. in Lacs |
| A | REVENUE INCOME | | | | |
| | Department of Examination | | | | |
| Sr. No. | Head | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| 1 | Reappear Examination Fees etc. (Regular+DEP) | 4230 | 3802 | 4190 | 4400 |
| 2 | Revaluation fees etc. | 200 | 177 | 200 | 200 |
| 3 | Degree, DMC, PDC, Result and Certification fees | 190 | 210 | 250 | 200 |
| 4 | Misc. & Excess/Late fees | 80 | 51 | 60 | 80 |
| | Total (A) | 4700 | 4240 | 4700 | 4880 |
| B | REVENUE EXPENDITURE | | | | |
| 1 | Confidential work | 350 | 199 | 350 | 350 |
| 2 | Conduct/Evaluation of Exam | 1350 | 419 | 900 | 1000 |
| 3 | Printing & Stationery Etc. | 70 | 44 | 90 | 100 |
| 4 | Meeting & Hospitality exp. | 10 | 2 | 5 | 10 |
| 5 | Postage & telephone | 20 | 10 | 15 | 20 |
| 6 | Misc. (unforeseen) | 10 | 0 | 5 | 10 |
| | Total (B) | 1810 | 674 | 1365 | 1490 |

| Schedule -5 | | | | | |
|---|--|---------------------------|--|------------------------|---------------------------|
| I.K.G. PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. In Lacs |
| A | REVENUE INCOME | | | | |
| | Directorate of Distance Education Program | | | | |
| Sr. No. | Head | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| 1 | Tution & examination fees etc. | 1000 | 50 | 200 | 500 |
| 2 | Late & Misc fees etc. | 20 | 6 | 20 | 20 |
| | Total (A) | 1020 | 56 | 220 | 520 |
| B | REVENUE EXPENDITURE | | | | |
| 1 | Share of admission fees to New LSC's/SC's | 650 | 0 | 90 | 250 |
| 2 | Course Material/Digital Content/LMS | 150 | 73 | 100 | 100 |
| 3 | TA/DA (staff) | 10 | 1 | 5 | 5 |
| 4 | Vehical Running/Hiring & Maintenance etc | 5 | 1 | 5 | 5 |
| 5 | Meeting & Hosp. Exp. Etc. | 15 | 0 | 5 | 10 |
| 6 | Repair & Maintenance etc | 5 | 1 | 5 | 10 |
| 7 | Legal exp. Etc | 20 | 8 | 15 | 0 |
| 8 | Software Development charges | 15 | 0 | 5 | 0 |
| 9 | ICT & Digital connectivity exp. Etc | 15 | 0 | 5 | 10 |
| 10 | Seminar /Staff Training | 15 | 0 | 5 | 0 |
| 11 | International conference & tie-up | 10 | 0 | 5 | 0 |
| 12 | Help Desk (24x7) | 10 | 0 | 5 | 0 |
| 13 | Misc. (unforeseen) | 10 | 0 | 5 | 0 |
| | Total (B) | 930 | 84 | 255 | 390 |

| Schedule- 6 | | | | | |
|---|---|---------------------------|--|------------------------|---------------------------|
| I.K.G. PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. in Lacs |
| A REVENUE INCOME | | | | | |
| Department of Administration/Finance & Accounts | | | | | |
| Sr. No. | Head | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| 1 | Interest Income | 200 | 31 | 150 | 150 |
| 2 | R & D Centre for Language and Translation Studies | 10 | 0 | 0 | 0 |
| 3 | Misc. Income (Tender & application fees) | 20 | 20 | 25 | 30 |
| | Total (A) | 230 | 51 | 175 | 180 |
| B REVENUE EXPENDITURE | | | | | |
| 1 | Pay & Allowance & Other Benefits etc. | 5070 | 3204 | 4000 | 5770 |
| 2 | Wages (out -sourced/ contractual) etc. | 1000 | 593 | 1000 | 1250 |
| 3 | TA/DA etc. | 50 | 3 | 10 | 40 |
| 4 | Vehicle running/Hiring & Maint. Etc. | 150 | 75 | 100 | 150 |
| 5 | Telephone Fax Postage etc | 90 | 38 | 50 | 60 |
| 6 | Meeting Exp etc | 10 | 5 | 10 | 10 |
| 7 | Printing & Stationery etc | 75 | 35 | 45 | 60 |
| 8 | Office Exp etc # | 80 | 7 | 15 | 50 |
| 9 | Water & Electricity/generator exp. Etc. | 150 | 125 | 180 | 300 |
| 10 | Adv. & Publicity Etc. | 300 | 157 | 250 | 350 |
| 11 | Repair & Maintenance/AMCs etc | 100 | 34 | 100 | 200 |
| 12 | Staff welfare & Training exp.etc. | 50 | 23 | 30 | 50 |
| 13 | Legal Exp. etc. | 100 | 53 | 70 | 70 |
| 14 | Bank charges etc | 10 | 0 | 5 | 10 |
| 15 | Audit fee & consultancy charges etc | 50 | 16 | 40 | 50 |
| 16 | IT related services exp. | 25 | 17 | 25 | 40 |
| 17 | Rent free accomodation etc. | 5 | 0 | 5 | 10 |
| 18 | Function expenses etc. | 20 | 1 | 10 | 20 |
| 19 | Medical reimbursement/Medical G I exp.etc. | 95 | 27 | 60 | 100 |
| 20 | Horticulture exp.etc | 30 | 22 | 30 | 50 |
| 23 | R & D Centre for Language and Translation Studies | 50 | 0 | 0 | 0 |
| 24 | Misc. (unforeseen) | 20 | 2 | 5 | 20 |
| | Total (B) | 7530 | 4437 | 6040 | 8660 |

| Schedule - 7 | | | | | |
|---|--|---------------------------|--|------------------------|---------------------------|
| I.K.G. PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. in Lacs |
| A | REVENUE INCOME | | | | |
| | REGIONAL CENTERS | | | | |
| Sr. No. | Name of the Regional Centre | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| 1 | Amritsar College of Engg. & Tech. Amritsar | 7 | | 7 | 0 |
| 2 | Beant College of Engg. & Tech. Gurdaspur | 39 | | 39 | 0 |
| 3 | CT Instt. of Engg. Mgt. & Tech. Shahpur, Jalandhar | 40 | | 40 | 0 |
| 4 | DAV Instt. of Engg. & Tech. Jalandhar | 15 | | 15 | 0 |
| 5 | Doaba Instt. of Engg. & Tech. Ghataur, Kharar | 3 | | 3 | 0 |
| 6 | Global Institute of Mgt. Amritsar (New) | 0 | | 0 | 0 |
| 7 | GGs College of Modern Tech. Kharar | 12 | | 12 | 0 |
| 8 | RIET Nawanshahr | 10 | | 10 | 0 |
| 9 | Guru Nanak Dev Engg. College Ludhiana | 19 | | 19 | 0 |
| 10 | Khalasa College Amritsar (New) | 14 | | 14 | 0 |
| 11 | Ludhiana College of Engg. Tech. Ktani Kalan Ludhiana | 20 | | 20 | 0 |
| 12 | Ramgarhia Instt. of Engg. & Tech. Phagwara | 45 | | 45 | 0 |
| 13 | Shaheed Udham Singh College of Engg. & Tech. Tangori | 16 | | 16 | 0 |
| 14 | Sri Sukhmani Instt. of Engg. & Tech. Derabassi | 20 | | 20 | 0 |
| | Total (A) | 260 | 0 | 260 | 0 |
| B | REVENUE EXPENDITURE | | | | |
| 1 | Amritsar College of Engg. & Tech. Amritsar | 5 | | 5 | 0 |
| 2 | Beant College of Engg. & Tech. Gurdaspur | 20 | | 20 | 0 |
| 3 | CT Instt. of Engg. Mgt. & Tech. Shahpur, Jalandhar | 20 | | 20 | 0 |
| 4 | DAV Instt. of Engg. & Tech. Jalandhar | 13 | | 13 | 0 |
| 5 | Doaba Instt. of Engg. & Tech. Ghataur, Kharar | 13 | | 13 | 0 |
| 6 | Global Institute of Mgt. Amritsar (New) | 1 | | 1 | 0 |
| 7 | GGs College of Modern Tech. Kharar | 12 | | 12 | 0 |
| 8 | RIET Nawanshahr | 40 | | 40 | 0 |
| 9 | Guru Nanak Dev Engg. College Ludhiana | 18 | | 18 | 0 |
| 10 | Khalasa College Amritsar (New) | 1 | | 1 | 0 |
| 11 | Ludhiana College of Engg. Tech. Ktani Kalan Ludhiana | 5 | | 5 | 0 |
| 12 | Ramgarhia Instt. of Engg. & Tech. Phagwara | 42 | | 42 | 0 |
| 13 | Shaheed Udham Singh College of Engg. & Tech. Tangori | 20 | | 20 | 0 |
| 14 | Sri Sukhmani Instt. of Engg. & Tech. Derabassi | 20 | | 20 | 0 |
| 15 | Misc. (unforeseen) | 0 | | 0 | 0 |
| | Total (B) | 230 | 0 | 230 | 0 |

| Schedule - 8 | | | | | |
|---|---|---------------------------|--|------------------------|---------------------------|
| I.K.G. PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. in Lacs |
| A | REVENUE INCOME | | | | |
| | Teaching Departments | | | | |
| Sr. No. | Name of the Teaching Departments | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| | Department of Engineering & Technology | | | | |
| 1 | Civil Engineering | 30 | 10 | 15 | 20 |
| 2 | Computer Sciences & Engineering | 66 | 38 | 45 | 60 |
| 3 | Electrical Engineering | 74 | 19 | 25 | 50 |
| 4 | Electronic and Communication Engineering) | 0 | 17 | 25 | 50 |
| 5 | Food Engineering | 70 | 5 | 10 | 20 |
| 6 | Mechanical Engineering | 75 | 21 | 25 | 45 |
| | Department of Applied Sciences | | | | |
| 7 | Chemical Sciences | 40 | 10 | 15 | 20 |
| 8 | Physical Sciences | 17 | 8 | 15 | 15 |
| 9 | Mathematical Sciences | 18 | 2 | 5 | 10 |
| | Other Departments | | | | |
| 10 | Management Studies | 30 | 17 | 25 | 40 |
| 11 | Media & Mass Communication | 33 | 2 | 5 | 10 |
| 12 | Architecture | 34 | 1 | 5 | 10 |
| 13 | Teacher Training & Education | 0 | 0 | 5 | 5 |
| 14 | Human Values & Ethics | 3 | 0 | 5 | 5 |
| 15 | Misc Income | 0 | 11 | 15 | 20 |
| | Total (A) | 490 | 161 | 240 | 380 |
| B | REVENUE EXPENDITURE | | | | |
| | Department of Engineering & Technology | | | | |
| 1 | Civil Engineering | 42 | 6 | 15 | 20 |
| 2 | Computer Sciences & Engineering | 26 | 15 | 25 | 25 |
| 3 | Electrical Engineering | 68 | 5 | 20 | 30 |
| 4 | Electronic and Communication Engineering | 11 | 2 | 5 | 5 |
| 5 | Food Engineering | 32 | 2 | 5 | 10 |
| 6 | Mechanical Engineering | 36 | 6 | 10 | 25 |
| | Department of Applied Sciences | | | | |
| 7 | Chemical Sciences | 30 | 8 | 20 | 10 |
| 8 | Physical Sciences | 47 | 5 | 15 | 10 |
| 9 | Mathematical Sciences | 33 | 2 | 10 | 10 |
| | Other Departments | | | | |
| 10 | Management Studies | 42 | 28 | 40 | 40 |
| 11 | Media & Mass Communication | 90 | 1 | 10 | 10 |
| 12 | Architecture | 33 | 1 | 5 | 5 |
| 13 | Teacher Training & Education | 55 | 2 | 10 | 10 |
| 14 | Human Values & Ethics | 75 | 0 | 10 | 20 |
| | Total (B) | 620 | 83 | 200 | 230 |

| Schedule- 9 | | | | | |
|---|-----------------------------|---------------------------|--|------------------------|---------------------------|
| I.K.G. PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. in Lacs |
| A | REVENUE INCOME | | | | |
| S. No. | IKGPTU Constituent Campuses | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| 1 | Batala | 190 | 51 | 80 | 150 |
| 2 | Dinanagar | 165 | 5 | 125 | 140 |
| 3 | Bhikhiwind | 184 | 13 | 50 | 50 |
| 4 | Hoshiarpur | 872 | 715 | 750 | 800 |
| 5 | Khunimazra | 100 | 41 | 100 | 105 |
| 6 | Amritsar | 129 | 8 | 20 | 25 |
| 7 | Mohali Campus | 10 | 2 | 5 | 10 |
| 8 | Other Constituent Campuses | 0 | 0 | 0 | 10 |
| | Total (A) | 1650 | 835 | 1130 | 1290 |
| B | REVENUE EXPENDITURE | | | | |
| 1 | Batala | 50 | 41 | 50 | 50 |
| 2 | Dinanagar | 40 | 19 | 30 | 30 |
| 3 | Bhikhiwind | 25 | 14 | 25 | 30 |
| 4 | Hoshiarpur | 50 | 20 | 30 | 50 |
| 5 | Khunnimajra | 45 | 37 | 50 | 50 |
| 6 | Amritsar | 35 | 20 | 30 | 30 |
| 7 | Mohali Campus | 50 | 17 | 25 | 40 |
| 8 | Other Constituent Campuses | 45 | 5 | 10 | 10 |
| | Total (B) | 340 | 173 | 250 | 290 |

| Schedule - 10 | | | | | |
|---|---|---------------------------|--|------------------------|---------------------------|
| I.K.G. PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. In Lacs |
| | Provision for Expenses of Earlier Years/ Duties & Taxes | | | | |
| Sr. No. | Head | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| 1 | Duties & Taxes (service/income tax etc.) | 5000 | 1220 | 5500 | 4000 |
| 2 | Share of admission fees to RC/LC/Study centre/CF etc. | 2500 | 0 | 2500 | 0 |
| 3 | Wages Outsourced | 300 | 230 | 250 | 0 |
| 4 | Examination expenses | 500 | 130 | 150 | 0 |
| | Total | 8300 | 1580 | 8400 | 4000 |

| Schedule -11 | | | | | | |
|---|--|---------------------------|--|------------------------|---------------------------|---------------|
| I.K.G. PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | | |
| | | | | | | Am't. in Lacs |
| CAPITAL EXPENDITURE | | | | | | |
| 1. Fixed Assets (IKGPTU) | | | | | | |
| Sr. No. | (A) IKG PTU Main Campus | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 | |
| 1 | Equipments/Software Development& IT Infrastructure (ERP/Networking) etc. | 360 | 17 | 70 | 1500 | |
| 2 | Furniture & Fixture etc. | 325 | 18 | 60 | 100 | |
| 3 | Vehicles etc. | 90 | 63 | 95 | 80 | |
| 4 | Books & digital library etc. | 125 | 2 | 20 | 60 | |
| 5 | Central research facility | 500 | 0 | 50 | 200 | |
| 6 | Misc. (unforeseen) | 30 | 0 | 5 | 20 | |
| Total (A) | | 1430 | 100 | 300 | 1960 | |
| (B) Teaching Departments Main Campus | | | | | | |
| | | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 | |
| 1 | Equipments | 935 | 9 | 40 | 670 | |
| 2 | Furnitures & Fixtures | 449 | 10 | 45 | 250 | |
| 3 | Books and Digital Lib. Etc. | 61 | 0 | 10 | 90 | |
| 4 | Computer & Peripherals | 843 | 0 | 40 | 130 | |
| 5 | Lab Equip. | 920 | 5 | 60 | 120 | |
| 6 | Misc. (Unforeseen) | 12 | 0 | 5 | 30 | |
| Total (B) | | 3220 | 24 | 200 | 1290 | |
| (C) Constituent Campuses | | | | | | |
| | | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 | |
| 1 | Equipments/Software Development etc. | 383 | 33 | 50 | 40 | |
| 2 | Furniture & Fixture etc. | 75 | 13 | 30 | 45 | |
| 3 | Vehicles etc. | 0 | 0 | 0 | 70 | |
| 4 | Books & digital library etc. | 18 | 0 | 10 | 30 | |
| 5 | Computer and Peripheral | 0 | 0 | 0 | 30 | |
| 6 | Lab equipment | 0 | 0 | 0 | 140 | |
| 7 | Misc. (unforeseen) | 104 | 0 | 10 | 25 | |
| Total (C) | | 580 | 46 | 100 | 380 | |
| Total (D) = A+B+C | | 5230 | 170 | 600 | 3630 | |
| 2. Civil Work | | | | | | |
| | | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 | |
| 6 | PTU Main Campus | 6600 | 1616 | 2000 | 5000 | |
| 7 | Mohali Campus | 50 | 0 | 0 | 25 | |
| 8 | PITTIR Ladowali Road | 50 | 20 | 10 | 10 | |
| 9 | Constituent Campuses (Partially completed Buildings taken over,Batala, Bhikhiwind, Sultanpur lodhi, Dinanagar, Hoshiarpur, Khunimajra and Amritsar) | 900 | 212 | 280 | 550 | |
| 10 | Other Constituent Campuses / Misc. (land handed over)/ CPS,Bassian Kotli,Raikot/Bazika,Ludhiana,Constituent Campus amiwala, Constituent Campus Sikhwala, Constituent Campus Nandgarh/Mansa | 400 | 100 | 100 | 15 | |
| Total (E) | | 8000 | 1948 | 2390 | 5600 | |
| Gross Total (D+E) | | 13230 | 2118 | 2990 | 9230 | |

| Schedule - 12 | | | | | |
|---|--|---------------------------|--|------------------------|---------------------------|
| I.K.G. PUNJAB TECHNICAL UNIVERSITY, JALANDHAR | | | | | |
| | | | | | Amt. in Lac |
| C | CAPITAL EXPENDITURE | | | | |
| | REGIONAL CENTERS | | | | |
| Sr. No. | Name of the Regional Centre | Budget Estimate 2017-2018 | Actual Income/ Expenditure upto 31-12-2017 | Revised Budget 2017-18 | Budget Estimate 2018-2019 |
| 1 | Amritsar College of Engg. & Tech. Amritsar | 3 | | 3 | 0 |
| 2 | Beant College of Engg. & Tech. Gurdaspur | 20 | | 20 | 0 |
| 3 | CT Instt. of Engg. Mgt. & Tech. Shahpur, Jalandhar | 2 | | 2 | 0 |
| 4 | DAV Instt. of Engg. & Tech. Jalandhar | 3 | | 3 | 0 |
| 5 | Doaba Instt. of Engg. & Tech. Ghataur, Kharar | 2 | | 2 | 0 |
| 6 | Global Institute of Mgt. Amritsar (New) | 0 | | 0 | 0 |
| 7 | GGs College of Modern Tech. Kharar | 2 | | 2 | 0 |
| 8 | RIET nawanshahar | 8 | | 8 | 0 |
| 9 | Guru Nanak Dev Engg. College Ludhiana | 2 | | 2 | 0 |
| 10 | Khalsa College Amritsar (New) | 2 | | 2 | 0 |
| 11 | Ludhiana College of Engg. Tech. Ktani Kalan Ludhiana | 0 | | 0 | 0 |
| 12 | Ramgarhia Instt. of Engg. & Tech. Phagwara | 5 | | 5 | 0 |
| 13 | Shaheed Udham Singh College of Engg. & Tech. Tangori | 11 | | 11 | 0 |
| 14 | Sri Sukhmani Instt. of Engg. & Tech. Derabassi | 0 | | 0 | 0 |
| | Total | 60 | 0 | 60 | 0 |

JUSTIFICATION FOR REVISED BUDGET ESTIMATES 2017-18 & BUDGET ESTIMATES 2018-19

The Revised Budget Estimates 2017-18 are based on the information/justification received from the Department Concerned or has been moderated as per the receivables/payables on actual/estimated basis. The Budget Estimates for 2018-19 based on the information/justification received from the Department Concerned.

1. Department of Academics (*Kindly Refer to schedule 1*)

The department has proposed the estimates for the income under the following heads of accounts

Income from Affiliation & Continuation fee from colleges.

There will be an estimate receipt of Rs.600 lacs on account of Affiliation fee/ Continuation fees to be collected from 190 no's affiliated college.

An Application and Inspection fee of Rs.50 lacs on account of new courses have been estimated. Thus an overall estimate of Rs. 650 lacs have been estimated under this head.

Migration and Misc. fee has been estimated at Rs.50 lacs keeping in view the previous year receipts.

The department intends to spend around Rs. 180 lacs on accounts of various activities such as Meeting expenses, Convocation and other functions, Library expenses membership newspapers and periodicals, translation work, Academic visits national and international, Faculty development programme and Academic audit etc. For details kindly refer ***schedule 1*** of the Budget Estimates

Income from Admission processing/Counseling Fee (Engg., Management, Other courses etc.)

There is an estimate of receipts of Rs.1050 lacs on account of admission/counseling fee @ Rs.2000/-per student through centralized counseling and management quota seats to be filled by colleges from the new students of various courses. This has been estimated on account of 10000

students admit through centralized online counseling and 40000 students admit through management/direct mode.

Against this receipt the department intends to spend Rs. 400 lacs on account of counseling and honorarium expenses etc..

2. Department of Student Affairs (Kindly refer to Schedule 1 and Schedule 2)

The department estimates a receipt of around Rs 850 lacs for the University and student related fee from the students of affiliated colleges. This has been estimated at Rs 1150/-p.a. per student for new students and Rs.550/- p.a per student for old students. There would be estimated income Rs.15 lacs on account of Sports and youth welfare fee from 188 colleges @ Rs.7500/- as sports fee and Rs.7500/- as youth welfare fee per college during 2018-19.

The department has proposed expenditure of Rs.310 lacs out of which it intends to spend Rs.50 lacs on the sports activities and Rs 50 lac on youth welfare/cultural related activities during the year 2018-19.

The proposed expenditure on other activities such as Educational visits by students, Student facilitation centre,NSS, placement and job fairs and scholarships/freeships to Parent/Father Less Students, Hostel exp. and other misc./Admn. Expenses would be around Rs.210 lacs.

3. Department of Research Innovation and Consultancy. (Kindly refer to Schedule 3)

The department has estimated an income of Rs. 275 lac on account of Phd Students related fees work during the year 2018-19.

The department intends to spend Rs 430 lacs on various activities such as Phd admission and conduct of viva meetings, Travel grant to affiliated colleges and staff of PTU, Grant for organizing conferences seminars and workshops etc. Grant in aid for research activities, for entrepreneurship and incubation centre and other grants in aid for promotion of Science and Technology related activities. For head wise details kindly refer **schedule 3** of Budget Estimates.

4. Department of Examination (Regular and DEP)(Kindly refer to Schedule 4)

The department of Examination has proposed estimated income of Rs.4880 lacs from the Examination activities of the students of Affiliated colleges. This includes Rs. 4400 lacs from Regular and Reappear Students as Exam fee for two semesters, Rs. 200 lacs from Reevaluation fee and Rs. 200 lacs on account of issue degrees DMC PDC Transcripts etc. and Rs.80 lacs as misc and late fee during the year 2018-19.

The department has provided for expenditure of Rs.1490 lacs on various heads such as Confidential work Conduct and Evaluation work and other allied activities for smooth working of examination.

The head wise details are mentioned in the schedule of Revenue expenditure at **schedule 4** of the Budget Estimates.

5. Directorate of Distance Education (Kindly refer to schedule 5)

The directorate of distance education has provided an estimates of receipts of Rs. 500 lacs from the admission fee of new and old students. This is based on expected new admission of 250 students at an average fee of Rs 10000/- per semester. So from 250 students @ Rs. 10000/- per semester an income of Rs. 500 lacs has been expected from two semesters during the year 2018-19.

The department intends to spend Rs. 390 lacs on account of delivery of education through LSCs. A provision of Rs. 100 lacs have been kept for Course Material, the development and digitalization of SLM Contents and their printing.

For head wise amount proposed to be spend kindly refer to **schedule 5** of Budget

6. Department of Administration/Finance and Accounts (Kindly refer to schedule 6)

The administrative department has proposed an expenditure of Rs.8660 lacs. The major part of the same i.e. Rs.5770 lacs is proposed to be spent on pay, and allowances & Rs.1250 lacs for Wages for outsource /Contractual hiring of

manpower. The major increase in provisions is on account of plan for starting Academic departments in the University.

A provision of Rs. 200 lacs have been kept for the annual maintenance contracts for Lifts, Housekeeping, STP etc. and Rs 250 lacs kept for annual water & electricity charges.

Further a provision of Rs.350 lacs has been made for Advt. and Publicity and Rs. 150 lacs for Vehicle running and maintenance for running buses and hiring of vehicles.

The capital expenditure related to the administration/Academic/ Research & Development and Planning & development department has proposed to spend a sum of Rs 1960 lacs. Further Academic departments /Constituent Campuses/Mohali Campus plans to expend Rs. 380 lacs on Non Recurring heads of expenditure.

For head wise detail of expenditure kindly refer to **Schedule 6** of the Budget.

7. **The computer department** plans to connect the whole university campus with Wifi network, software charges etc/ CD/IT related services expenses for which it has proposed expenditure of Rs.1400 lacs during the year 2018-19.

8. **Regional Centres (Kindly refer to schedule 7)**

The admission of new courses under regional centres has been discontinued w.e.f. 01-04-2017. The proposed budget estimates for 2018-19 have been excluded from the budget estimate. These will be taken into account on receipt of Actual Expenditure.

9. **Department of Planning and Development (Kindly refer to schedule 11)**

The department has proposed to spend a sum of Rs. 5600 lacs on various civil works of PTU main Campus Rs.5000 lacs , Mohali Campus Rs.25 lacs , PITTTR Rs.10 lacs and Various Constituent Campuses Rs 565 lacs

10. **PTU Main Campus Teaching Departments (Kindly refer to schedule 8)**

The HOD Teaching departments have proposed Budget Estimate of recurring expenditure of about Rs.230 lacs and on Non recurring expenditure Rs.1290 lacs From the proposed intake there would be an estimated receipt of fees etc, of Rs.380 lacs.

11. Provision for Expenses of earlier years/ Duties & Taxes ((Kindly refer to schedule 10)

A provision of Rs. 4000 lacs have been kept to meet the liability of Service/Income tax.

Keeping in view all the above Budget provisions there would be an overall deficit of Rs 15450 lacs in Budget 2018-19 which would be met out of University reserves and Interest on the accumulated funds of the University.

I.K.G Punjab Technical University , Jalandhar

Estimate SALARY Budget requirement for 2018-19

| Sr No | Designation | No of Employees | Pay Scale | Gross present Monthly Salary | University share of EPF | Total Monthly Salary + Epf | Total Annually liability for the year 2018-19 |
|--|---|-----------------|--------------------------|------------------------------|-------------------------|----------------------------|---|
| Non Teaching Department | | | | | | | |
| Academic | | | | | | | |
| 1 | Vice- Chancellor | 1 | 75000 (Fixed) | 190000 | 19710 | 209710 | 2516520 |
| 2 | Officer (Dean) | 2 | (37400-67000+ AGP 10000) | 424768 | 23395 | 448163 | 5377956 |
| 3 | Officer (Director) | 1 | (37400-67000 + AGP 9000) | 197961 | 21801 | 219762 | 2637144 |
| 4 | Officer (Deputy Librarian) | 1 | (15600-39100 + AGP 8000) | 95408 | 10383 | 105791 | 1269492 |
| 5 | Officer (Deputy Director) | 1 | (15600-39100 + AGP 8000) | 90355 | 9825 | 100180 | 1202160 |
| | Total A | 6 | | 998492 | 85114 | 1083606 | 13003272 |
| Non Academic | | | | | | | |
| 6 | Registrar | 1 | (37400-67000+ GP 10000) | 154780 | 16152 | 170932 | 2051184 |
| 7 | Officer (Finance Officer) | 1 | (37400-67000+ GP 10000) | 164781 | 18136 | 182917 | 2195004 |
| 8 | Officer (Jr/Director/EE) | 3 | (37400-67000 + GP 8700) | 498245 | 54839 | 553084 | 6637008 |
| 9 | Officers (DR/Deputy Con.) | 6 | (37400-67000 + GP 8700) | 800135 | 89140 | 889275 | 10671300 |
| | | 3 | (15600-39100 +GP 7600) | 307185 | 22313 | 329498 | 3953976 |
| 10 | Officer (AR/PRO/LO/AE/PROG./ ASS. DIRECTOR) | 22 | (15600-39100 + GP 5400) | 1592188 | 172411 | 1764599 | 21175188 |
| | Total B | 36 | | 3517314 | 372991 | 3890305 | 46683660 |
| Ministerial Staff | | | | | | | |
| 11 | Senior Assistant | 111 | (10300-34800 + GP 4400) | 6315829 | 679065 | 6994894 | 83938728 |
| 12 | Clerks | 15 | (10300-34800 + GP 3200) | 656275 | 70383 | 726658 | 8719896 |
| | Non-Ministerial Staff | | | | | 0 | 0 |
| 13 | Junior Draftman | 1 | (10300-34800 + GP 3200) | 42314 | 4581 | 46895 | 562740 |
| 14 | O.A. | 98 | (5910+20200 + GP 2400) | 3104231 | 325533 | 3429764 | 41157168 |
| 15 | Senior Technical Assistant | 1 | (9300-34800 + GP 4200) | 46161 | 4967 | 51128 | 613536 |
| 16 | Driver | 9 | (5910+20200 + GP 2800) | 359281 | 38822 | 398103 | 4777236 |
| 17 | Attendant | 21 | (4900-10680 + GP 1800) | 527848 | 55025 | 582873 | 6994476 |
| 18 | Helper | 1 | (4900-10680 + GP 1650) | 24068 | 2505 | 26573 | 318376 |
| | Total C | 257 | | 11076007 | 1180881 | 12256888 | 147082656 |
| I.K.G PTU CONSTITUENT COLLEGE'S | | | | | | | |
| 19 | I.K.G PTU Campus KPT | | | | | | |
| | -Teaching | 59 | | 5509968 | 512050 | 6022018 | 72264216 |
| | -Non Teaching | 31 | | 1435111 | 153593 | 1588704 | 19064448 |

Summary of Fixed Assets Main Campus

| S.No. | Head | Admin/F&A | | | | Lib | Acadmic | R&D | DEP | P & EP | ITS | Total |
|-------|------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|-----------|-----------|-------------|-------------|
| | | Store | Purchase | Vehicle | HRD | | | | | | | |
| 1 | Equipments etc. | 10 | 10 | 0 | 5 | 10 | 25 | 25 | 5 | 10 | 1400 | 1500 |
| 2 | Furniture & Fixture etc. | 10 | 10 | 0 | 10 | 5 | 20 | 15 | 5 | 10 | 15 | 100 |
| 3 | Vehicles etc. | 0 | 0 | 80 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 80 |
| 4 | Books & digital library etc. | 0 | 0 | 0 | 0 | 60 | 0 | 0 | 0 | 0 | 0 | 60 |
| 5 | Central research facility | 0 | 0 | 0 | 0 | 0 | 0 | 200 | 0 | 0 | 0 | 200 |
| 7 | Misc. (unforeseen) | 2 | 2 | 0 | 0 | 2 | 10 | 2 | 0 | 2 | 0 | 20 |
| | Total= | 22 | 22 | 80 | 15 | 77 | 55 | 242 | 10 | 22 | 1415 | 1960 |

Summary of Fixed Assets (Teaching Departments)

| Particulars | Civil Engineering | Computer Sciences & Engineering | Electrical Engineering | Electronic and Communication Engineering | Food Engineering | Mechanical Engineering | Chemical Sciences | Physical Sciences | Mathematical Sciences | Management Studies | Media & Mass Communication | Architecture | Teacher Training & Education | Human Values & Ethics | G.Total |
|-----------------------------|-------------------|---------------------------------|------------------------|--|------------------|------------------------|-------------------|-------------------|-----------------------|--------------------|----------------------------|--------------|------------------------------|-----------------------|-------------|
| Equipments | 62 | 0 | 105 | 69 | 164 | 107 | 32 | 107 | 10 | 4 | 1 | 20 | 7 | 2 | 670 |
| Furniture & Fixtures | 22 | 35 | 18 | 20 | 20 | 43 | 10 | 31 | 5 | 22 | 20 | 2 | 2 | 0 | 250 |
| Books and Digital Lib. Etc. | 4 | 25 | 8 | 5 | 5 | 5 | 2 | 15 | 5 | 5 | 5 | 3 | 1 | 2 | 90 |
| Computer & Peripherals | 11 | 60 | 4 | 9 | 14 | 9 | 0 | 4 | 0 | 10 | 9 | 0 | 0 | 0 | 130 |
| Lab Equip. | 2 | 0 | 0 | 0 | 2 | 0 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 120 |
| Misc.(Unforeseen) | 3 | 7 | 3 | 4 | 1 | 4 | 0 | 2 | 3 | 3 | 3 | | | 0 | 30 |
| Total | 104 | 127 | 138 | 107 | 206 | 168 | 28 | 159 | 20 | 44 | 149 | 25 | 10 | 4 | 1290 |

Capital Expenditure of Constituent Campuses

| S.No. | Head | Khunimajra | Hoshiarpur | Dinanagar | Amritsar | Bhikhiwind | Batala | Mohali Campus | Total = |
|-------|--|------------|------------|-----------|-----------|------------|------------|---------------|------------|
| 1 | Equipments/Software Development(ERP/Networking) etc. | 4 | 12 | 0 | 5 | 5 | 7 | 7 | 40 |
| 2 | Furniture & Fixture etc. | 10 | 9 | 6 | 8 | 9 | 2 | 1 | 45 |
| 3 | Vehicles etc. | 20 | 0 | 0 | 0 | 25 | 25 | 0 | 70 |
| 4 | Books & digital library etc. | 6 | 2 | 4 | 4 | 2 | 10 | 2 | 30 |
| 5 | Computer and Peripheral | 18 | 2 | 2 | 1 | 2 | 4 | 1 | 30 |
| 6 | Lab equipment | 3 | 10 | 1 | 6 | 0 | 120 | 0 | 140 |
| 7 | Misc. (unforeseen) | 5 | 0 | 0 | 6 | 0 | 13 | 1 | 25 |
| | Total= | 66 | 35 | 13 | 30 | 43 | 181 | 12 | 380 |

Schedule II

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

Amounts in Lacs

Capital Expenditure
Civil/Infrastructure Works

| S.No. | Head | Sanctioned Budget Estimate 2017-18 | Revised Budget 2017-18 | Budget Estimate 2018-19 | Justification |
|-------|--|------------------------------------|------------------------|-------------------------|---|
| 1 | PTU main campus, Kapurthala | 6,600.00 | 2,000.00 | 5,000.00 | |
| 2 | Mohali Campus | 50.00 | - | 25.00 | Provision kept |
| 3 | PITTTR, Ladowali Road, Jalandhar | 50.00 | 10.00 | 10.00 | - do - |
| 4 | Campuses at Batala, Bhikhipind, Sultanpur Lodhi, Dinanagar and Amritsar | 250.00 | 25.00 | 150.00 | Provision of Rs. 30 lacs for each campus kept. |
| 5 | Hoshiarpur Campus | 300.00 | - | 300.00 | Estimate for an amount of Rs. 1750 lacs has been sanctioned for construction of new academic block in 51st meeting of SBCC. Provision has been kept for the same. |
| 6 | Khunimajra Campus | 350.00 | 250.00 | 100.00 | For completion of balance ongoing works of skill development centre. |
| 7 | College of Professional studies, Bassian Kothi, Raikot, Ludhiana | 400.00 | 100.00 | 15.00 | For completion of balance ongoing works. |
| | Total | 8,000.00 | 2,385.00 | 5,600.00 | |
| | Break-up of Main Campus Budget: | | | | |
| | (Works valuing about Rs. 261.54 Crores have been sanctioned at Main campus, Kapurthala (details attached). So far, about Rs. 153.43 Crores have been released to PWD against these works. Following is the cost break-up of works likely to be executed in the F. Y. 2018-19). | | | | |
| | Crillage Buildings, Seminar Hall, Library and APST Works | | | | 200.00 |
| | Hostels | | | | 1,000.00 |
| | Auditorium | | | | 1,500.00 |
| | Residences | | | | 500.00 |
| | Sports Facilities | | | | 700.00 |
| | External Development works | | | | 700.00 |
| | Workshop | | | | 200.00 |
| | Renovation/Alteration in existing building/Horticultural works | | | | 200.00 |
| | Total | | | | 5,000.00 |

17

| S. No. | Name of the Work | Estimated cost (in lacs of Rs) | Status of approval | Status of construction |
|-------------------------------------|--|---------------------------------|---|---|
| A. Main Campus, Kapurthala : | | | | |
| 1 | College Building-I,II, Library & Seminar hall | 8050.23 | Approved by SBCC & BOG | Completed |
| 2 | College Building -III and hostels | 1792.87 | - do - | - do - |
| 3 | Const. of Director office at APST | 262.21 | - do - | - do - |
| 4 | External Public Health Works for CB-I, CB-II, CB-III, Library, Seminar Hall and Hostels. | 338.46 | - do - | - do - |
| 5 | External electrical works for CB-I, II, Library, Seminar Hall and Hostels. | 431.93 | - do - | - do - |
| 6 | Bank, Post Office and Sub Station. | 205.95 | - do - | - do - |
| 7 | External development works for new buildings | 470.26 | - do - | - do - |
| 8 | Construction of Girl Hostels, Married student hostels and boys hostel (400 seats) | 6079.83 | - do - | In progress |
| 9 | Auditorium (800 capacity) | 1709.54 | Approved by SBCC, yet to be approved by BOG | - do - |
| 10 | Parking and road works (APST) | 100.73 | Approved by SBCC & BOG | - do - |
| 11 | Staff Residences (including VC & Registrar), | 2329.00 | Approved by SBCC, yet to be approved by BOG | Construction to start after BOG approval |
| 12 | Workshop | 747.53 | - do - | - do - |
| 13 | External Development works (Phase -IV) | 1239.52 | - do - | In progress |
| 14 | Miscellaneous works | 431.93 | Approved by VC in parts | In progress |
| 15 | Playing Fields | 241.15 | Approved by SBCC, yet to be approved by BOG | In Progress |
| 16 | Indoor and outdoor sports stadium | 1722.94 | - do - | Construction to start after BOG approval |
| | Total (A) | 26154.08 | | |
| B Other campuses:- | | | | |
| 1 | PITTTR, Jalandhar | 3960.82 | Approved by SBCC and BOG | BW works in progress |
| 2 | College of professional studies at Bassian Kothi, Raikot, Ludhiana | 524.05 | Approved by SBCC, yet to be approved by BOG | Work stopped by IKGPTU |
| 3 | New Academic Block at Hoshiarpur campus | 1750.0 | - do - | Construction to start after BOG approval |
| 4 | Renovation and external development works at Khunimajra campus for Skill Development Centre. | 967.40 | Approved by VC | Completed except additional toilet blocks |
| 5 | Balance works of IKGPTU Sultanpur Lodhi campus | 921.0 | Approved by VC | Nearing completion |
| | Total (B) | 8123.27 | | |
| | Grand Total (A +B) | 3,42,77.35 | | |

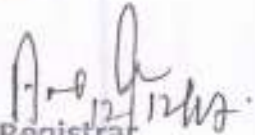
NOTE

No. IKGPTU/REG/Note/598

Dated: 13-12-2017

Subject: Implementation of recommendations of the Fifth Punjab Pay Commission regarding Pension and other retirement benefits

As per approval of the Vice-Chancellor, the case about implementation of recommendations of the Fifth Punjab Pay Commission regarding Pension and other retirement benefits as per letter no. 3/23/09-3 FPCC/879 dated 17.8.2009 issued by the Government of Punjab, Department of Finance (Finance Pension Policy and Coordination Branch) may be taken as an agenda item for consideration in the forthcoming meeting of the Finance Committee. Copy of the letter is enclosed.


Registrar
(DR. Amaranjeet Singh)

Finance Officer

DR
12/12
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Ari

Office of the Finance Officer
Receipt/Dispatch No. 4715
Sent to
13-12-17

GOVERNMENT OF PUNJAB
DEPARTMENT OF FINANCE
(FINANCE PENSION POLICY AND COORDINATION BRANCH)

Dated Chandigarh, the 17-8-2009

To

All Heads of Departments
 Commissioners of Divisions
 Registrar, Punjab and Haryana High Court,
 District and Session Judges and
 All Deputy Commissioners in the State.

Subject: - Implementation of recommendations of the Fifth Punjab Pay Commission regarding Pension and other retirement benefits.

Sir/Madam,

I am directed to address you on the subject cited above and to say that after careful consideration of the recommendations of the Fifth Punjab Pay Commission, the Governor of Punjab is pleased to revise/modify/grant various benefits to the pensioners of the State as indicated in the succeeding paragraphs :

DATE OF EFFECT :

1. The revised provisions as per these orders shall apply to Govt. employees who retire/die in harness on or after 1st January, 2006 (separate orders are being issued in respect of employees who retired/died before 1st January, 2006). Where pension/family pension/gratuity/commutation of pension etc. has already been sanctioned in cases occurring on or after 1-1-2006, the same shall be revised in terms of these orders. In cases where pension has been finally sanctioned on the pre-revised orders and if it happens to be more beneficial than the pension becoming due under these orders, the pension already sanctioned shall not be revised to the disadvantage of the pensioner in view of proviso to rule 9.15 (1) of Punjab Civil Services Rules, Volume-II.

2. EMOLUMENTS AND AVERAGE EMOLUMENTS

- 2.1 The term 'Emoluments' for the purposes of calculating various Pensionary benefits other than death cum-retirement gratuity shall mean pay as defined in rule 5.19 C of Punjab Civil Services Rules Volume II as amended from time to time and as applicable to pensioners/family pensioners under the rules.
- 2.2 Basic Pay in the revised pay structure means the pay drawn in the prescribed pay band plus the applicable grade pay but does not include any other type of pay like special pay etc.
- 2.3 In the case of all kinds of gratuity, dearness allowance admissible on the date of retirement/death shall continue to be treated as emoluments along with the emoluments as defined in paragraph 2.1 above.

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13-11-9

2.4 The average emoluments of those employees who retire within ten months from the date of coming over to the revised pay structure shall be calculated as follows :-

- (i) for the period during which pay is drawn in pre-revised scales, Basic Pay, personal pay if any, and NPA, DA actually admissible as on 31-12-2005 in the un-revised scale.
- (ii) For the period during which pay is drawn in the Revised pay structure Basic pay plus grade pay and NPA in the revised pay structure scales according to the Punjab Civil Services Rules (Revised pay) Rules, 2002.

Such employees are to give an option to have their pension computed on the basis of their pre-revised reckonable emoluments in the manner as if they retired on 31st December, 2005 (ignoring the revised emoluments drawn by them after 1st January, 2006) and have such pension consolidated and up-dated to 1st January, 2006 level. They shall be allowed such updated pension if it is more beneficial with effect from the date of their actual retirement. Such option shall be exercised within three months of the issue of these orders; such an option may be given by eligible legal heir in the case of a deceased employee.

3. PENSION :

3.1 Pension shall continue to be 50% of basic pay (plus NPA). It shall also continue to be calculated on the basis of last pay drawn or 10 months average which ever is beneficial to the employees subject to a minimum of Rs. 3500/- per month.

3.2 A Government employee retiring in accordance with Punjab Civil Services Rules Volume-II as amended from time to time and as applicable to the pensioners/family pensioners, before completing qualifying service of ten years shall not be entitled to pension but he shall continue to be entitled to service gratuity in terms of rule 6.16 of Punjab Civil Services Rules Volume-II.

3.3 The amount of pension shall be subject to a minimum of Rs. 3500 with effect from 1st January 2006.

Additional pension/family pension

3.4 In addition to above provisions, the quantum of pension available to the old pensioners/ family pensioners, shall be increased as follows :-

| Age of pensioner/family pensioner | Additional quantum of pension/family pension |
|--------------------------------------|---|
| From 65 years to less than 75 years | 5 percent of revised basic pension/family pension |
| From 75 years to less than 80 years | 10 percent of revised basic pension/ family pension |
| From 80 years to less than 85 years | 20 percent of revised basic pension/ family pension |
| From 85 years to less than 90 years | 30 percent of revised basic pension/ family pension |
| From 90 years to less than 95 years | 40 percent of revised basic pension/ family pension |
| From 95 years to less than 100 years | 50 percent of revised basic pension/ family pension |
| 100 years or more | 100 percent of revised basic pension/family pension |

Note:-(i) The Additional quantum of pension/family pension on attaining the age of 65 years and above would be admissible from the first day of the month in which his date of birth falls. For example, if a pensioner/family pensioner completes the age of 80 years in the month of August, 2008 he will be entitled to additional pension/family pension with effect from 1st August, 2008. Those pensioners/family pensioners whose date of birth is 1st August, 2008 will also be entitled to additional pension/family pension with effect from 1st August, 2008 on attaining the age of 80 years and above.

(ii) The Accountant General (A&E) Punjab shall ensure that the date of birth and the age of the pensioner/family pensioner is invariably indicated in the PEN-1 and the Pension Payment Order to facilitate payment of additional pension/family pension by the Pension Disbursing Authority as soon as it becomes due. The amount of additional pension/family pension will be shown distinctly in the Pension Payment Order. For example, in case where a pensioner is more than 65 years of age and his pension is Rs. 10,000 PM, the pension will be shown as (i) Basic Pension = Rs. 10,000 and (ii) Additional Pension = Rs. 500 per month. The pension on his attaining the age of 75 will be shown as (i) Basic Pension = Rs. 10,000 and (ii) Additional Pension = Rs. 1000 per month.

(iii) The existing provisions relating to grant of Dearness Relief or Old Age Allowance which has been termed as additional pension/family pension shall continue to be in force.

4. Rates of Retirement-cum-death gratuity/DGRD

The maximum limit of Retirement-cum-Death Gratuity is raised from the present Rs. 3.50 lacs to 10.00 lacs.

5. Rates of family Pension :

- 5.1 Family pension shall continue to be calculated at the existing rates subject to a minimum of Rs. 3500/- per month.
- 5.2 The grant of special pension under the extraordinary pension rules is being considered separately.
- 5.3 For the purpose of rule 6.17 of Punjab Civil Service Rules Vol. II the existing provision of instructions shall remain to be in force.
- 5.4 Parents who were wholly dependent on the Government employee when he/she was alive provided the deceased employee had left behind neither a widow nor a child. The parents whose total income from all sources was Rs. 3500/- per mensem or more at the time of death of the employee shall not be considered to be dependent.

6. Commutation of Pension

- 6.1 A Government employee shall continue to be entitled to commute for a lump-sum payment up to 40% of his pension.
- 6.2 The existing table of commutation value for pension annexed to existing rules shall be substituted by new table as at annexure-1 of this order.
- 6.3 The revised table of commutation value for pension will be used for all commutation of pension, which becomes absolute after the date of issue of this order. In case of such

pensioners in whose case commutation of pension becomes absolute on or after 1-1-2006 but before the issue of this order the pre-revised table of commutation of value for pension will be used for payment of commutation of pension based on pre-revised pay/pension. Such pensioner shall have an option to commute the amount of pension that has become additionally commutable on account of retrospective revision of pay/pension. On exercising such an option by pensioner, the revised table of commutation value for pension will be used for the commutation of additional amount of pension.

7. Constant Attendant Allowance

A Constant Attendant Allowance @ Rs. 3000 per month shall be given to the Punjab Government employees who suffer 100% disability as a result of action against extremists or anti-social elements and who are dependent on some body for day to day functions. This shall be in addition to the extraordinary disability pension and other benefits.

8. Ex-gratia payment

The maximum limit of ex-gratia is increased to Rs. 3.00 lacs in case of death in harness which occurs due to causes attributable to the service and to Rs. 10.00 lacs for death in the case of performance of duty such as dealing with riots, terrorist attack or enemy action.

9. TRAVEL CONCESSION

The existing provisions relating to Travel Concession shall continue to be in force.

10. The pension/family pension in terms of these orders will qualify for dearness relief beyond average All India Consumer Price Index-86 (Base year 1982=100). The revised pattern of dearness relief will be notified separately.

11. In respect of matters not provided in the above orders, the existing rules/instructions on the subject shall continue to be in force. The Punjab Civil Services (Revision of Pay) Rules, 2009 shall also apply, wherever required in the context of above orders. The relevant provisions of the Punjab Civil Services Rules Volume II shall be deemed to have been amended to the extent of the contents of this letter, and notification for the same will be issued in due course.

12. All proposed increases in allowances and other benefits (such as old age allowance, medical allowance, constant attendant allowance, ex-gratia payment) shall take effect from the date of issue of these orders by the Government whereas the revised pensionary benefits (such as basic pension, commutation of pension, gratuity) shall be from 1-1-2006. Decision about the payment of arrears of pensions from 1-1-2006 to 31-7-2009 shall be taken in due course of time and with effect from 1-8-2009 enhanced pension in cash shall become payable.

13. Punjabi version of these orders will follow in due course of time.

Yours faithfully,

Om Parkash Bhatia

(Om Parkash Bhatia)
Under Secretary, Finance(B)

A copy is forwarded to the:-

1. The Chief Secretary to the Government of Punjab;
2. All the Financial Commissioners and Principal Secretaries and Administrative Secretaries to the Government of Punjab;
3. Resident Financial Commissioner, Punjab, Punjab Bhawan Copernicus Marg, New Delhi;
4. Director, Information and Technology (Infotech), Udyog Bhawan, Sector 17, Chandigarh. (Put the information on Punjab Govt. website.)
5. Under Secretary to Govt. of Punjab, Department of Finance (Codification Branch)

for information and necessary action.

Om Parkash Bhatia

Under Secretary, Finance (B)

To

1. The Chief Secretary to the Government of Punjab;
2. All the Financial Commissioners and Principal Secretaries and Administrative Secretaries to the Government of Punjab
3. Resident Financial Commissioner, Punjab, Punjab Bhawan, Copernicus Marg, New Delhi.
4. Director, Information and Technology (Info Tech), Udyog Bhawan, Sector 17, Chandigarh.
5. Under Secretary to Govt. of Punjab, Department of Finance (Codification Branch)

No. 3/23/09-3FPFC/880

Dated Chandigarh, the 17-8-2009

No. 3/23/09-3FPFC/881

Dated Chandigarh, the 17-8-2009

A copy is forwarded to the:-

1. Secretary to Government of Haryana, Department of Finance, Chandigarh.
2. Secretary to Government of Himachal Pradesh, Department of Finance, Shimla; and
3. Finance Secretary, Chandigarh Administration (U.T.), Chandigarh.

for information and necessary action:-

Nandu Singh

Superintendent

No. 3/23/09-3FPFC/882

Dated Chandigarh, the 17-8-2009

A copy is forwarded to the:-

1. Accountant General (A & E), Punjab, Pension-III Branch, Sector 17, Chandigarh (100 copies)
2. Accountant General (Audit), Punjab, Chandigarh (30 copies)
3. Accountant General, Haryana, Chandigarh;

4. Accountant General, Himachal Pradesh, Shimla;
5. Deputy Accountant General, Office of the Accountant General, Himachal Pradesh and Union Territory, Sector 17, Chandigarh;
6. All District Treasury Officers and Treasury Officers in the State of Punjab;
7. Assistant Pay and Accounts Officer, Punjab Bhawan, New Delhi;
8. Director, Pensions and Pensioner's Welfare, Punjab, Chandigarh; (100 copies)
9. Director, Public Relations, Punjab, Chandigarh;
10. Chief Accountant, Reserve Bank of India, Department of Government and Bank Accounts, Central Office C-7, Bandra Kurla Complex, Post Box No. 8143, Bandra Mumbai, for information and necessary action.

M. K. Garg

Superintendent

Encl. No. 323/02-3/PPC/883

Dated Chandigarh, the 17-8-2009

Copies are forwarded to the:-

1. General Manager, Corporation, Parliament Street, State Bank of India New Delhi; (10 copies)
2. Development Manager (P.E. & Banking State Bank of Patiala), H.O., The Mall, Patiala; (100 copies)
3. Regional Manager, Indian Overseas Bank, Showroom Nos. 11-13, Madhya Marg, Sector-7-C, Chandigarh; (100 copies)
4. Regional Manager, Central Bank of India, Regional Office, 427-A Ghumar Mandi Ludhiana; (50 copies)
5. Regional Manager, Central Bank of India, Regional Office, 1, Queens Road, Civil Lines, Amritsar; (50 copies)
6. Regional Manager, State Bank of India, Zonal Office PB Nos 113, 68-69 Bank Square Sector-17, Chandigarh; (50 copies)
7. The Zonal Manager, Bank of India 181-82, Sector 17, Chandigarh; (100 copies)
8. Punjab National Bank, Feroze Gandhi Market, Ludhiana; (20 copies)
9. Regional Manager, Punjab National Bank, Regional Office, Zila Parishad Building, Ferozepur; (50 copies)
10. Regional Manager, Punjab National Bank, Regional Office, Nandani Road, Amritsar; (50 copies)
11. Regional Manager, Punjab National Bank, Regional Office Feroze Gandhi Market, Pakhowel Road, Ludhiana; (50 copies)
12. Regional Manager, Punjab National Bank, Regional Office, Civil Lines, Jalandhar (50 copies)
13. Regional Manager, Punjab National Bank, Regional Office, Jalandhar Road, Hoshiarpur; (50 copies)
14. Regional Manager, Punjab National Bank, Kapurthala; (50 copies)

15. Zonal Office, Punjab National Bank, Sector 17, Chandigarh ;(50 copies)
16. Manager, State Bank of India, Banking operations department, Local Head office, Sector-17, Chandigarh;(200 copies)
17. Zonal Manager, United Commercial Bank, Zonal Office, SCD no. 1092-93, Sector-22 C, Chandigarh;(50 copies)
18. Divisional Manager, United Commercial Bank, Divisional Bank, 1st floor, Bank Square, Sector 17, Chandigarh;(50 copies)
19. Divisional Manager, United Commercial Bank Bldg., 3rd floor, Sector-17, Chandigarh ; (50 copies)
20. Divisional Manager, United Commercial Bank, MC Chowk, Jalandhar ;(50 copies)
21. Regional Manager, PNB, Dharamshala, HP; Regional Manager, Punjab National Bank, Regional Office, Karnal, HARYANA ;(50 copies)
22. Regional Manager, Oriental Bank of Commerce, Sector - 17, CHD. (30 copies)
23. The Secretary, Punjab State Electricity Board, The Mall, Patiala;(10 copies)
24. President, Punjab Government Pensioners Association (Regd.) Ferozpur(10 copies)
25. Examiner, Local Fund Accounts, Punjab, Chandigarh ;(5 copies),
26. Regional Manager, Oriental Bank of Commerce, The Main Road, Jalandhar,(10 copies)
27. Regional Manager, Punjab & Sind Bank, Sector-17, Chandigarh ; (15 copies)
28. Manager, Indian Overseas Bank, Regional office, 550/1, College Road, Fountain Chowk, Civil Line Ludhiana (10 copies)
29. Manager, Central Bank of India, Sector-17, Chandigarh ;(25 copies)
30. Regional Manager, Indian Bank, SCO-189-192, Sector-7 C, Chandigarh ; (50 copies)
31. Registrar, Guru Nanak Dev University Amritsar.
32. Registrar, Punjab University, Chandigarh.
33. Registrar, Punjabi University, Patiala,
34. Registrar, Punjab Agriculture University, Ludhiana.
35. Principal Secretary Finance Uttarakhand-4, Subhash Road, Secretariat Dehradun 248001.
36. Accountant General Uttarakhand, Oberoi Motor Building, Saharanpur Road Majra, Dehradun-248171
37. Uco Bank, Head Office, Finance Department 2 India Exchange place, 3rd floor, Kolkata-700001
38. Accountant General (A & E), Allahabad, Uttar Pradesh.

M. S. Singh
Superintendent

ANNEXURE-I

COMMUTATION VALUE FOR A PENSION OF RE 1 PER ANNUM

| Age next birthday | Commutation value expressed as number of year's purchase | Age next birthday | Commutation value expressed as number of year's purchase | Age next birthday | Commutation value expressed as number of year's purchase |
|-------------------|--|-------------------|--|-------------------|--|
| 20 | 9.188 | 41 | 9.075 | 62 | 8.093 |
| 21 | 9.187 | 42 | 9.059 | 63 | 7.982 |
| 22 | 9.186 | 43 | 9.040 | 64 | 7.862 |
| 23 | 9.185 | 44 | 9.019 | 65 | 7.731 |
| 24 | 9.184 | 45 | 8.999 | 66 | 7.591 |
| 25 | 9.183 | 46 | 8.977 | 67 | 7.451 |
| 26 | 9.182 | 47 | 8.945 | 68 | 7.262 |
| 27 | 9.180 | 48 | 8.913 | 69 | 7.083 |
| 28 | 9.178 | 49 | 8.881 | 70 | 6.897 |
| 29 | 9.176 | 50 | 8.846 | 71 | 6.703 |
| 30 | 9.173 | 51 | 8.808 | 72 | 6.502 |
| 31 | 9.169 | 52 | 8.768 | 73 | 6.296 |
| 32 | 9.164 | 53 | 8.724 | 74 | 6.085 |
| 33 | 9.159 | 54 | 8.678 | 75 | 5.872 |
| 34 | 9.152 | 55 | 8.627 | 76 | 5.657 |
| 35 | 9.145 | 56 | 8.572 | 77 | 5.443 |
| 36 | 9.136 | 57 | 8.512 | 78 | 5.229 |
| 37 | 9.126 | 58 | 8.446 | 79 | 5.018 |
| 38 | 9.116 | 59 | 8.371 | 80 | 4.812 |
| 39 | 9.103 | 60 | 8.287 | 81 | 4.611 |
| 40 | 9.090 | 61 | 8.194 | | |

6754/12-09/PUNERA GOVT. PRESS MUMBAI.

GOVERNMENT OF PUNJAB
DEPARTMENT OF LABOUR
(EMPLOYMENT, PENSION POLICY AND CONTRIBUTION SHARED)

D.O. No. 1315/2010, dated 13th October, 2010

All Heads of Departments,
Commissioners of Districts,
Deputy Commissioners of Districts,
District Milk Producers' Societies and
District Co-operative Societies in the State.

Subject: Implementation of the recommendation of the 14th Punjab Pay Commission regarding pension and other benefits and benefits.

I am directed to say that in partial modification of Government Order No. 103/01-5774/2009, dated 19-8-2009, on the subject cited above and to clarify the position regarding payment of ex-gratia upon death of a Government employee under different circumstances, the Government of Punjab is pleased to decide that the existing para II of the letter under reference, shall be substituted by the following, namely:-

"2. Ex-gratia payment:

- (a) Where death occurs in harness or the employee is permanently disabled and is rendered unfit for further service, the gratuity payment shall be made at the rate of Rs. 1,00,000/- (Rs. one lakh only) on a uniform basis.
- (b) Where death occurs in harness due to causes attributable to service i.e. for reasons which are directly or substantially connected with the performance of official duties and is clearly related to performance of such duties, the payment of ex-gratia shall be equal to 24 times the revised basic pay of the employee on the date of his/her death, with a minimum of Rs. 2.00 lacs and maximum of Rs. 4.00 lacs.
- (c) If death occurs in performance of duty such as dealing with riots, terrorist attack or enemy action, ex-gratia shall be paid @ Rs. 10.00 lacs on a uniform basis."

3. The other terms and conditions for grant of ex-gratia shall continue to be in force.
4. These orders shall be deemed to have come into force retrospectively i.e. with effect from the 1st day of January, 2005.
5. The necessary amendments in the rules shall be made in due course.
6. The Punjabi version of these orders shall follow in due course.

Yours faithfully,


(Mr. Faruq Bhatti)

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I.K. Gujral Punjab Technical University, Kapurthala
(Notification)

No. PTU/REGI 87

Dated: 06-05-17

As per approval from the Hon'ble Vice Chancellor, IKGPTU will conduct random inspection/checking of the some of its affiliated institutes to upgrade the standard of higher education in the state of Punjab. The formation of the inspection teams will be as follow:-

1. Each team will consist of minimum of three members.
2. The TA/DA will be paid as per University norms, Honorarium will be paid at the rate of Rs. 3000/- per person per day.
3. These teams will check the infrastructure, academic standards and other facilities required to run the institutes successfully and submit its report to the University
4. PRO office of the University will provide the facility of videography and University will arrange the security personals from its security staff for the inspection team. (if desired by the inspection team).


Registrar

A copy of the above is forwarded to:

1. PS to VC for kind information of the Vice Chancellor.
2. Dean (Academics)
3. Director (College Development)
4. Finance Officer
5. All concerned.



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

F.No.21-1/2015(FD-I/B)

Dated:-22.09.2017

OFFICE MEMORANDUM

TA AND SITTING FEE - - - - - PAYABLE TO OFFICIAL AND NON-OFFICIAL MEMBERS/EXPERTS

In supersession of UGC, O.M. No. 21-1/2015(FD-I/B) dated 16th March, 2016, the rules for TA and Sitting Fee payable to the official and non-official members/ experts will be as under:-

The categories of Official and Non-Official Members are as follows:-

Serving (State/Central) Government servants, Semi Government/Autonomous Bodies, Employees paid from the Consolidated Fund of India or through Grants-in-aid are treated as Official Members.

All others including retired Government Servants and retired/ex-member of the University Grants Commission or Statutory Bodies viz. Universities, Institutions, Councils, Boards and Societies etc. are to be treated as Non-Official Members.

NOTE

"Permanent Account Number (PAN) allotted by the Income Tax Authorities has to be indicated by the member/expert invariably while filling up the Bill". Payment will be made through E-mode in the bank accounts of members mandatorily. Hence, Experts are required to attach a copy of cancelled cheque leaf with their claims.

1. SITTING FEE

1. Rs. 3,000/- per day for per meeting subject to maximum of Rs. 5,000/- per day irrespective of number of meetings in a day.

2. Rs. 5,000/- per day for inspection/visit of various committees to institutions/Universities/organizations.

3. Commission Members would also be entitled for sitting fee @ Rs. 5,000/- per day on the date of Commission Meetings.

NOTE

1. Payment of Sitting Fee is subject to T.D.S
2. Officials of Govt. of India who are nominated as Govt. representatives would not be entitled for sitting fee as they attend the meeting in their official capacity as Govt. / Secretary nominee or on ex-officio basis.

2. TRAVELLING ALLOWANCE

Outstation Members/Experts:

- (i) **Travel by Air:** The members (officials as well as non-official) will be entitled to travel by air as per entitlement in service or before retirement as the case may be. Non-entitled members will be entitled for journey by air, on specific prior approval of Chairman, UGC. The journey by air is to be performed by Air India on the sectors where it ply. On other sectors, journey by private airlines will be allowed. Any deviation would require prior approval of Chairman, UGC. The members/experts entitled to travel by air may travel by public helicopter in case place is not connected by air. However, hiring of charter helicopter, will not be permissible. The claim for air/ helicopter journey is to be supported by original boarding cards.
- (ii) **Travel by Train:** The members/experts will be entitled to travel by all trains including Rajdhani Express/Shatabadi Express as per the entitlement in service or before retirement.

NOTE

- (a) Air tickets will be arranged by the UGC, Travel Desk whereas train tickets would have to be arranged by the experts.
- (b) The cancellation charges/ticket re-scheduling charges shall also be reimbursable in case of cancellation or postponement of meeting by the UGC [For Sl. No.2. (i) & (ii)]. The specific approval for the same would be required for claiming such amount.

- (iii) The outstation members/experts for intercity travel from the place of residence/Office to the place of meeting and back or in between the places of residence and meeting place & back (located not more than 350 Kms. each side) may travel either by their own vehicle or by taxi. Documentary evidence of journey performed by Own vehicle will have to be submitted. In case of hired taxi receipt is to be produced, road mileage @ Rs. 20/- per K.M. or amount actually paid which ever is less will be allowed for such journeys on point to point basis. In case of journey undertaken in NER, road mileage would be enhanced by 20% subject to actual expenditure. No night halting or driver allowance will be allowed. If the particular route have toll plazas, the taxi/car claim will be admitted only if it is supported with the receipts of toll taxes or inter-state entry tax. The toll taxes/entry tax etc., will additionally be reimbursed in such cases.

If the distance is more than 350 Kms (each side), either the road mileage will be restricted to 350 Kms or to the fare of train as per entitlement or AC bus as available on that particular route (as per the option of expert).

- (iv) The local taxi fare at State Transport Authority (STA) rates applicable in the State from residence/office to Airport/Railway Station/Bus Stand and from Place of meeting to Airport/Railway Station/Bus Stand is payable. Where there are no rates notified by State Transport authority, the Taxi or Own Car fare @ Rs. 20/- per km shall be reimbursable. The re-imbursement of pre-paid or post-paid taxi fare (including toll taxes) on point to point basis will be allowed on actual basis on production of receipt. Taxi fare for full day will not be reimbursed.
- (v) The night charges @ 25% will additionally be allowed if starting the journey by road/by own car or taxi between 11.00 p.m. to 5.00 a.m. [For Sl. No. 2. (iv)].

Local Experts

Local Experts will be reimbursed taxi or own vehicle charges @ Rs. 20/- per K.m. from residence/office to the place of meeting & back on point to point basis. Taxi for full day will not be allowed for reimbursement.

3. DAILY ALLOWANCE

(i) Outstation Members/Experts:

Following rates of Food & Lodging etc., will be applicable to the Experts:-

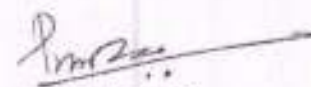
| S. No. | Classification | Rate per day for Food (Rs.) | Rate per day of Lodging (Rs.) |
|--------|--|-----------------------------|-------------------------------|
| 1. | Experts working/retired in G.P or AGP Rs. 10,000/- or Pay Level 14 and above. | 1200/- | 7,500/- |
| 2. | Experts in GP or AGP of Rs. 7600/- and above but less than Rs. 10,000/- or in Pay Level 12,13 & 13A. | 1000/- | 4,500/- |
| 3. | Experts in GP or AGP of Rs. 5400/- but less than Rs. 7600/- or in Pay Level 9 to 11 | 900/- | 2,250 |
| 4. | Experts in GP or AGP less than Rs. 5400/- or below Pay Level 9 | 800/- | 750/- |

- *1. Lodging charges are admissible subject to actuals on production of receipts.
- 2. Food charges will be re-imbursed on self certification.
- 3. No lodging charges will be paid if self arrangement is made.
- 4. The rates of food and lodging will further increase by 25% automatically whenever D.A in Govt. of India increases by 50%.

(ii) Local Members/Experts:

No boarding & Lodging charges are payable to Local Members/Experts.

4. UGC Officers/Officials will be covered under FR/SRs (TA) Rules. Hence, these orders would not be applicable to them.
5. This issues with the approval of Chairman, UGC Dy. No. 32811 dated 19.09.2017.


(P.K. Thakur)
Secretary

PS to Chairman, UGC/ PS to Secretary, UGC.

PS to Financial Advisor, UGC/ PS to AS-I, UGC.

All Bureau Heads, UGC/ All Regional Offices, UGC.

All Dy. Secretaries, UGC / Under Secretaries, UGC/Educational Officers, UGC.

All Sections, UGC / Publication Officer, UGC.

✓ UGC e-office portal. *Publication officer*

Hindi Version Follows.

PA



**UNIVERSITY GRANTS COMMISSION
TRAVELLING ALLOWANCE BILL
(For Experts)**

1. Name and Designation : _____
2. Address : _____

3. Grade Pay/Level : _____
4. Meeting
(Subject, Place & Date) : _____
5. Identification: A. ☐ Commission Member C. ☐ Outstation Expert
B. ☐ Local Expert
6. Whether hospitality provided ☐ Yes ☐ No
7. Place of stay: ☐ Guest House ☐ Hotel ☐ Private arrangement
(a) Name of Hotel/Guest House:- _____
(b) Period of Stay:- _____ to _____
(c) Rent Paid: _____ Rs. _____ (Receipt attached)
8. Particulars of Journey.

| Particulars | Departure | Arrival | Claim/Entitlement | Amount |
|------------------|-----------|---------|--|--------|
| Onward journey | | | Onward Journey Air @ Train (Class _____) Conveyance Charges (Taxi/own car) Distance (Kms) _____ | |
| Station | _____ | _____ | | |
| Date | _____ | _____ | | |
| Time | _____ | _____ | Return Journey Air @ Train (Class _____) Conveyance Charges (Taxi/own car) Distance (Kms) _____ | |
| Return Journey | | | | |
| Station | _____ | _____ | Food Charges @ Rs. _____ per day | |
| Date | _____ | _____ | No. of Days _____ | |
| Time | _____ | _____ | Sitting Fee @ Rs. _____ per day | |
| | | | No. of Days _____ | |
| Encl:- (1) _____ | | | Other Charges | |
| (2) _____ | | | | |
| (3) _____ | | | Total | |

9. Certificate

| | |
|---|--|
| <ol style="list-style-type: none"> 1. I travelled in the class of accommodation to which I am entitled. 2. It was present at the duty point on the days for which the claim has been raised. 3. The mileage claimed is correct to the best of knowledge. 4. No claim for this visit has been raised to any other authority. 5. Free conveyance was not provided. | <p>This is to certify that the above person attended the meeting/activity. Claim may be paid as UGC rules.</p> |
| Signature of Expert | Signature of UGC Officer |

| | | |
|----|----------------------------|--|
| 1. | Name of Account Holder | |
| 2. | PAN | |
| 3. | Bank Account No. | |
| 4. | Bank Name with Bank Branch | |
| 5. | IFSC Code No. | |
| 6. | MICR Code No. | |
| 7. | Mobile No. of the Member | |
| 8. | Signature of the Member | |

NOTE

Please refer UGC O.M No. 21-1/2015(FD-I/B) dt. 22.07.2017 for ascertaining the entitlements.

Calculation of Claim
(For use in Finance Division, UGC)

Bill No./Voucher No. _____

Dated _____

- (1) Local Road Mileage :- Rs. :- _____
 (2) Train/Bus/Air Fare:- Rs. :- _____
 (3) Road Mileage for inter-city Journey Rs. :- _____

- (a) Rs. _____ :- Road Mileage
 (b) Rs. _____ :- Toll Charges
 (c) Rs. _____ :- Inter-City Road Tax

(Receipt for taxi, toll charges, road tax attached)

- (4) Food charges for _____ days :- Rs. _____
 @ Rs. _____ per day.

- (5) Lodging charges for _____ days :- Rs. _____
 @ Rs. _____ per day.

(Receipt attached)

- (6) _____, Sitting Fee for :- Rs. _____
 _____ days @ Rs. _____ per day.

Total :- Rs. _____

TDS on Sl. No.6 :- Rs. _____

Net Payable :- Rs. _____

Rupees _____

Head of Account:- _____

D.A. _____ Section Officer

US/EO/D.D.O

Pass Order

Passed for payment for RS. _____ (Rupees _____)

Date:- _____

Deputy Secretary (F)/ Financial Advisor/Regional Head

Pay Rs. _____ (Rupees _____)

Under Secretary (Finance)/D.D.O
University Grants Commission

G

I.K. Gujral Punjab Technical University
Office of Dean (R&D)

1240/1985

Date : 05-02-2018

NOTE

Subject : **Agenda : To revise Honorarium for Ph.D. Thesis Evaluation.**

As per rules F/'A', University get the Ph.D. theses evaluated from one Indian and one Foreign Experts. Experts send reports to the university. On the basis of expert reports, university holds viva-voce examination in the university. For the theses evaluation, university pay honorarium/ remuneration to the Experts.

Experts are of professor level entities. Foreign experts are paid honorarium/ remuneration of US\$ 50/- for the evaluation of Ph.D. thesis whereas nothing is paid to the Indian Expert. Copy at F/'B'.

Indian Experts not only evaluate the theses but also come to the University to conduct final viva-voce examination as a member of RDC, refer F/'C'. Indian Experts are paid honorarium of Rs. 2000/- + Travelling Allowance at the time when they come to university for conducting viva voce examination of candidate. Copy at F/'D'.

For more than past 7-8 years, no revision has been made in the honorarium/ remuneration paid to Ph.D. Experts. Also, many times Indian experts have requested verbally to enhance their honorarium and email also received from the Foreign Experts for enhance of evaluation fee.

Honorarium for evaluation of Ph.D. thesis paid by other Indian universities, copies at F/'E' are as below :

| Particular | University | Amount |
|--|--|--------------|
| Honorarium for Indian Examiner for thesis evaluation | 1. National Institute of Technology, Tiruchirappalli | Rs. 5000/- |
| | 2. Indraprastha Institute of Information Technology, Delhi | Rs. 10,000/- |
| | 3. B. S. Abdur Rahman University | Rs. 6,000/- |
| | 4. Punjab University, Patiala | Rs. 4000/- |
| Honorarium for Foreign Expert for thesis evaluation | 1. National Institute of Technology, Tiruchirappalli | US\$ 400/- |
| | 2. Indraprastha Institute of Information Technology, Delhi | US\$ 250/- |
| | 3. B. S. Abdur Rahman University | US\$ 200/- |
| | 4. Punjab University, Patiala | US\$ 300/- |

Punjab Technical University

Notification

Date : 15.09.2010

Regd. No. PTU/Reg/Notification/ 68

In pursuance of Punjab Govt. Notification No. 18/10/09-4FP2/440 dated 31.08.2009 and consequent approval of BOG PTU, TADA rules as per copy attached are implemented in the University with effect from June 1, 2010.

Further, it is also notified that Officers drawing grade pay Rs. 5400/- and above are allowed to use their own car/taxi for travelling within Punjab, Chandigarh and Himachal Pradesh instead of use of Public Transport for official duty.

This notification shall be applicable to all the faculty, experts, employees of PTU and affiliated institutions.

Registrar

AS to VC for kind information of the Vice-Chancellor.
All the concerned

University Secretary
File

M. Vijay

All A.P.'s
All A.P.'s

NOTIFICATION

TA / DA TO EXPERTS / OFFICERS

No. PTU/FO/F&A/ 119

Dated : 24/05/13

In pursuance to the recommendation of Finance Committee and approved by the BOG, the Punjab Technical University is pleased to revise the rates of use of own Car / Taxi for the purpose of TA to its official / non official experts / members of the Committees attending any meeting of PTU is as under :-

a) for use of own car / taxi

Rs. 10/- per k.m.

b) overnight stay charges of driver

Rs. 300/- per night

The bill of taxi and toll tax etc will be paid only on production of original bills. All the bills and TA claims should be proper filled by the claimant and countersigned by the officer incharge. For all other matter, rules of the Punjab Government revised from time to time shall be applicable.

The revised rate will be applicable from the date of issue of notification.



Finance Officer

CC:

1. PS to VC for the information of Vice-Chancellor
2. Registrar
3. Deans / Director
4. HOD / Section Incharge
5. All colleges affiliated to PTU
6. DR Computers for uploading on the PTU website
7. DR (F&A)
8. File

Agenda Item for Finance Committee

Agenda Item No. 4 : To revise Travelling Allowance (TA) norm/Rules for Ph.D. Experts.

Punjab Government rules for TA has been relaxed vide university notification no. PTU/Reg/Notification/68 dated 15-09-2010. As per the notification issued by the University, officers drawing grade pay Rs. 5400/- and above are allowed to use their own car/taxi for travelling within Punjab, Chandigarh and Himachal Pradesh instead of use of public transport for official duty. Copy of notification is attached at **F/'A'**.

R&D Departments invites experts from other states to conduct Pre-Thesis/Thesis presentations of Ph.D. candidates. These experts are of professor level. These experts are paid honorarium/ remuneration and TA/DA as per university rules. Apart from Punjab, Chandigarh and Himachal, experts from Haryana, Jammu, Delhi & its nearby educational institutions also come for the conduct of Ph.D. Viva-Voce/presentations.

As many of the universities are not on air route and it is not possible to get rail tickets at short notice. Thus, TA for the Ph.D. Experts is proposed as under :

"Experts for intercity travel from the place of residence/office to the place of meeting and back or in between the places of residence and meeting place & back (located not more than 500 kms. each side) may travel by their own vehicle or by hired taxi (receipt to be produced). In case of own car, road mileage @ Rs. 10/- per km for journey performed will be allowed.

If the distance is more than 500 kms (each side), either the road mileage will be restricted to 500 kms or to the fare of train as per entitlement/air by economy class/AC bus as available on that particular route (as per the option of member)."

Agenda is submitted for Finance Committee for approval.

SCHEDULE 6.3
DELEGATION OF FINANCIAL POWERS

| Sr. No. | Description | Authority to whom delegated | Extent of Delegation | Remarks |
|-----------|--|--|------------------------------------|---------|
| 1. | Construction and Renovation Expenses etc. | | | |
| A | Civil Works (New Infrastructure duly approved by the BOG) | Vice Chancellor | Full Powers | --- |
| B | Renovation of Existing Infrastructure | HOD Maintenance and Engineering | Upto Rs.1.00 lacs on each occasion | --- |
| | | Vice Chancellor | Full Powers | --- |
| C | Repair & Maintenance Building etc | HOD Maintenance and Engineering/ Director Constituent Campus | Upto Rs.1.00 lac on each occasion | --- |
| | | Vice Chancellor | Full Powers | --- |
| 2. | Library related Expenses etc. | | | |
| | Purchase of Library Books/e book/Journals/e-journals, Library Newspapers, magazine Subscriptions & Library stock maintenance etc. | HOD Academic | Upto Rs.1.00 lac on each occasion | --- |
| | | Vice Chancellor | Full Powers | --- |
| 3. | Computer and Peripheral related Expenses etc. | | | |
| A | Purchase of Computers, printers and peripherals etc. Networking and software purchase and related services etc for University department and Constituent campus. | Registrar / Director Constituent Campus | Upto Rs.1.00 lac per annum | --- |
| | | Vice Chancellor | Full Powers | --- |
| B | Recurring and maintenance expenses or departmental related activities | HOD/ Director Constituent Campus | Upto Rs.1.00 lac per annum | ----- |
| | | Vice Chancellor | Full Powers | |
| 4. | Purchase of Vehicles | | | |
| | Purchase of New Vehicle or replacement of old vehicle within approved fleet strength as approved by BOG | Vice Chancellor | Full Power | ----- |
| 5. | Purchase of Furniture Fixture and Electronic and Electrical Goods etc. | | | |
| A. | Purchase of Furniture Fixture and Electronic and Electrical Goods etc. | Registrar | Up to Rs.1.00 lac per annum | --- |
| | | Director Constituent Campus | Up to Rs.1.00 lac per annum | |
| | | Vice Chancellor | Full Powers | --- |
| B. | Repair and Maintenance of Furniture and Fixtures, Electrical & Electronic equipments and Goods etc. | HOD/ Director Constituent Campus | Upto Rs.1.00 lac per annum | --- |
| | | Vice Chancellor | Full Powers | ----- |

| | | | | |
|-----|---|---|--|--------|
| 6. | Salary & Wages and other Contingency Expenditures etc. | | | |
| A. | Salaries, wages, Allowances, Arrears, statutory payment etc. | Finance Officer | Full Powers | ----- |
| B. | Payment of Over-Time (O.T.), LTC, Medical expenses, Honorarium to employee. | Finance Officer | Full Powers | --- |
| C. | Withdrawal and Advance from EPF/CPF/NPS | Registrar/ Finance Officer | Full Powers | --- |
| D. | Payment of terminal benefits Gratuity leave encashment, GIS etc. | Vice Chancellor | Full Powers | ----- |
| E. | Advance against TA/ LTC/ Medical exigency | Vice Chancellor | Full Powers | ----- |
| | | Registrar/ Finance Officer | Upto 1.00 Lac p.a | ----- |
| 7. | Water/Electricity/Telephone/mobile bills/Internet Charges etc. | | | |
| | Water/Electricity/Telephone/ mobile bills/Internet Charges as per rules. AMC expenses, Postage expenses to Postal Department as per standard rates etc. | Registrar / Finance Officer/ Director of Constiuent College | Upto Rs. 1.00 lacs of monthly bill | ---- |
| | | Vice Chancellor | Full Powers | |
| 8. | TA/DA/ Per Diem etc. | | | |
| A. | National: For all employees except HOD | HOD | upto 5 working Days | -----, |
| | | Vice Chancellor | More than 5 days | |
| | HOD | Vice Chancellor | Full Power | |
| B. | International: For All Employees | Vice Chancellor | Full Powers | --- |
| 9. | Vehicle Running Expenses | | | |
| | Petrol/diesel/oils/lubricants etc. Vehicle hiring /Vehicle Insurance/Vehicle Repair & Maintenance etc. | Registrar/ Director of Constiuent College | Rs.1.00 lac each occasion | |
| | | Vice Chancellor | Full Power | |
| 10. | Entertainment and Hospitality Expenses | | | |
| | Entertainment and Hospitality etc. routine office nature (e.g. tea/coffee/snacks etc.) | Assistant Registrar HOD of Teaching Deptt. Dy. Registrar/ Jt. Registrar /XEN PRO Deans/Directors/ Registrar/FO/ COE/ Vice Chancellor | Rs.2500/- p.m. Rs.2500/-p.m. Rs. 5000/p.m. Rs. 6000/p.m. Rs.10000/-p.m. Rs.20000/-p.m | --- |

| | | | | |
|------------|---|---|--|-------|
| 11. | Horticulture and Sanitation Expenses | | | |
| | Horticulture/Sanitation/Office cleaning and Maintenance and Campus upkeep etc. | XEN/Estate Officer/ Registrar | Upto Rs.1.00 lac on each occasion | ----- |
| | | Vice Chancellor | Full Powers | ----- |
| 12. | Adertisement and Publicity | | | |
| | Adertisement Publicity and Brand Building etc. | Registrar | Upto Rs.1.00 lac on each occasion | ----- |
| | | Vice Chancellor | Full Powers | |
| 13. | Imprest and Temporary Advance | | | |
| A. | Issue of Imprest once in a year | Finance Officer | Full Powers | - |
| B. | Temporary advance for office work (On recommendations of HOD) | Registrar / Finance Officer | Upto Rs. 1.00 lac on each occasion | -- |
| | | Vice Chancellor | Full powers | - |
| 14. | Institutional Membership Fee | | | |
| | National: Initial subscription/ Renewal for the officer and faculty of the Unviersity except HOD For HOD | HOD | Upto 10000/- in each case | ----- |
| | | Vice Chancellor | Full Powers | |
| | | Vice Chancellor | Full Power | ---- |
| | International : for the officer and faculty of the Univesity. | Vice Chancellor | Full Power | - |
| 15. | Refund of Security Deposit | | | |
| | Refund of security deposit/EMD etc. | Registrar/ Finance Officer | upto Rs.1.00 laes | - |
| | | Vice Chancellor | Full Powers | - |
| 16. | Printing and Publication | | | |
| | Printing, Publication of prospectus, broucher etc. | Deans/Directors/ Registrar | Upto 1.00 lac | --- |
| | | Vice Chancellor | Full Powers | |
| 17. | Training and Development | | | |
| A | For Officers and Employee except HOD: Training & Development, motivation workshop, excurtion trip and welfare activities as per applicable norms. | Registrar/Director campuses/ HOD | Upto 5 days / maximum upto Rs. 1 lacs on each occasion | --- |
| | | Vice Chancellor | Full Powers | |
| | For HOD | Vice Chancellor | Full Power | |
| B | International training | Vice Chancellor | Full Power | |
| 18. | Student Related Matters and Expenses etc. | | | |
| | All matters related to student fee waiver, penalty, security, NSS, Sports, Cultural, scholarship, freship, awards, | Dean - SA / Director Constituent Campus | Upto Rs. 1 lacs per occasion | ----- |

| | | | | |
|------------|--|--|---|--------|
| | stipends, educational tours etc . | Vice Chancellor | Full Power | |
| | To sanction purchase of cooking crockery, utensils, medicine, stationery etc. and repair of article for student hostels of the university. | Chief Warden Dean SA Vice Chancellor | Upto Rs.20000. Upto Rs. 1 lacs Full Power | |
| | Hiring of vehicle in emergency for use of student services. | Chief Warden/ Warden | Full Power | |
| 19. | Meeting, Functions, Conference and Expenses etc. | | | |
| A. | Meeting Expenses: BOG/AC/FC/BWC/BOS/RDC Selection Committee/ Investment Committee/ Expert Committee/ Sports/NSS/ Cultural/ etc. | Deans/HOD | Upto Rs. 1.00 Lac per meeting | ----- |
| | | Vice Chancellor | Full Powers | |
| B. | Function and Related Expenses: Convocation/Foundation day/Republic day/Independence day/Any other function etc. | Registrar | Upto Rs. 1.00 lacs for each function | ----- |
| | | Vice Chancellor | Full Powers | |
| C. | Conduct of National Conferences/ Seminar/ Workshops/FDPs/ MDPs/ Job fairs/Motivation Workshops Excurtion trips etc. Conduct of International conferences/Seminar /Workshops/ FDPs/ MDPs/Job fairs/Motivation Workshops including fixation of fees and charges etc. | HOD | Upto Rs. 1.00 lacs per in each | -----, |
| | | Vice Chancellor | Full Power | |
| | | Vice Chancellor | Full Powers | ----- |
| D. | Payment of TA, Boarding and Lodging, Honorarium to official Guests (other than invited in function / meeting /conferences etc) | HOD | Upto Rs.50000 per visit (per guest) | ----- |
| | | Vice Chancellor | Full Powers | |
| 20 | Travel Grant etc. | | | |
| A. | National : Travel Grant to attend conference, seminar etc. for the Officer/Faculty of the University | HOD | Upto 5 days maximum | --- |
| | | Vice Chancellor | Full Powers | --- |
| | International: Travel Grant to attend conference, seminar etc. for the Officer/Faculty of the University | Vice Chancellor | Full Powers | --- |
| B. | Travel Grant for Affiliated Colleges faculty | Dean R&D | Upto Rs.50000/- for each faculty | |
| | | Vice Chancellor | Full Powers | |
| 21. | Sanction for Signing of Agreement etc. | | | |

| | | | | |
|-----|---|----------------------|-----------------------------------|------|
| A. | Approval of signing of MOU/ Agreement/ Academic collaboration/ educational value national or international | Vice Chancellor | Full Powers | --- |
| B. | Signing of Power of Attorney in legal cases, Signing of lease deed for land, building. Accommodation, AMC/ Service Contracts Agreement for hiring of Manpower, security, vehicle etc. | Registrar | Full Powers | --- |
| C. | Routine Agreements with banks for fund transfers national or International, LC opening, University bank account opening/closing or Agreements with bank for any special services etc. | Finance Officer | Full Powers | --- |
| D. | Authorising bank to collect any money on behalf of University | Finance Officer | Full Powers | ---- |
| 22. | Fixation of Fee and Charges etc. | | | |
| A. | Fixation and Revision of Fee and Charges related to Colleges, Students, University etc. | Finance Committee | Full Powers | --- |
| B. | Revision of Tender fee, Recruitment fee or Any misc charges not specifically provided | Vice Chancellor | Full Powers | ---- |
| 23. | Hiring of Services etc. | | | |
| A. | Hiring of Manpower Services/ Security services/Horticulture services/cleaning and maintenance services etc. | Vice Chancellor | Full Powers | ---- |
| B. | Engagement of Experts /Architects/Engineers/ Financial experts/ Advocates/ professionals etc. | HOD | Upto Rs.1.00 lac on each occasion | ---- |
| | | Vice Chancellor | Full Powers | |
| 24 | Stationery/Postage/Office Expenses/Contingencyt etc. | | | |
| A. | For all items on rate Contract / non rate contract items | AR-Store and Purchas | Upto Rs. 10000 Per occasion | --- |
| | | Registrar | Upto Rs.1.00 lac on each occasion | --- |
| | | Vice Chancellor | Full Powers | --- |
| B. | For items not availabel in Central Stores | HOD | Upto Rs.1.00 lac on each occasion | --- |
| | | Vice Chancellor | Full Powers | |
| 25. | Other Matters | | | |

| | | | | |
|----|--|--------------------------------|-------------------------------------|------|
| A. | Reappropriation of funds under Recurring expenditure and non recurring expenditure | Finance Officer | Upto Rs.1.00 lac on each occasion | --- |
| | | Vice Chancellor | Full Powers | --- |
| B. | Sponsorship to Students/ faculties/ colleges as per norms etc. | HOD Academics/ Student Affairs | Upto 1.00 lac in each case | --- |
| | | Vice Chancellor | Full Powers | --- |
| C. | Confidential Work related to examination etc. | COE | Upto Rs.1.00 lac on each occasion | --- |
| | | Vice Chancellor | Full Powers | --- |
| D. | Statutory Duties and Taxes etc. | Registrar/ Finance Officer | Upto Rs 1.00 lac in each case | --- |
| | | Vice Chancellor | Full Power | --- |
| E. | Write off of Goods/dues/debts etc. | Registrar/ Finance Officer | Upto Rs.1.00 lac in each case. | --- |
| | | Vice Chancellor | Full Power | --- |
| F. | Recurring expenditure as per norms fixed by University | Coordinator Reg. Centre | Upto Rs. 1.00 lac on each occasion. | |
| G. | Non Recurring Expenditure as per norms fixed by University | Dean Academic | Upto Rs 1.00 lac/- for each item | |
| | | Vice Chancellor | Full Powers | |
| H. | Any other issue/ item not specifically covered | Vice Chancellor | Upto Rs.5.00 lac on each occasion | ---- |
| | | Finance Committee | Full Power | ---- |

Cheque signing authority.

| Sr. No. | Designation | Powers | Remarks |
|---------|---|---------------------|---|
| 01 | Finance Officer and Dy. FO / Dy. Registrar (F&A) / Dy. Controller Accounts | Above Rs.10.00 lacs | In the absence of Finance officer, Registrar / Dean (to be nominated by VC) will be the joint signatory |
| 02 | Dy. Finance Officer / Dy. Registrar (F&A) and AR (F&A) | Upto Rs. 10.00 Lacs | In the absence of Dy. Finance officer, FO) will be the joint signatory |
| 03 | Director constituent Campus and Officer not below rank of Assistant Registrar | Full Power | |

Dr. Prabhat Kumar

Advocate

(Enrollment No D/2127/2004)

Ph.D., IIT Delhi

B.Tech, IIT Delhi, LL.M. (Singapore)

M.Tech (System & Mngt), IIT Delhi

Formerly Commissioner of Customs & Excise

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(Near Mother International School)

New Delhi - 110017

Phone: 011-26514061 Telefax: 26536052

Email: prabhatkumar@prabhatkumar.com

Dated: 15th December, 2016

To,
The Deputy Registrar
M/s Punjab Technical University (PTU)
Jalandhar-Kapurthala Highway
Near Science City, Kapurthala (Punjab)

Subject: Payment of service tax of Rs.18 Crore pending quantification by Commissioner/Additional Commissioner of Central Excise and Service Tax (with a view to save interest thereon at a latest stage).

Sir,

Please refer to our discussion on the subject of advance deposit of service tax pending finalization of quantification of service tax by Commissioner/Additional Commissioner of Central Excise and Service Tax arising out of CESTAT final order Final Order No. ST/A/53817/2015 - CU [DB] dated 23.12.2015.

The said order of CESTAT New Delhi has otherwise been challenged before Hon'ble Supreme Court and the appeal is admitted although no stay has been granted.

However, quantification of dues payable by Commissioner/Additional Commissioner, it may be advised that it would be in the interest of PTU to pay service tax of Rs.18 crore provisionally at this stage to avoid payment of heavy interest (payable @24% in case of dues over one year) in the event of Hon'ble Supreme Court confirming CESTAT order. The following points are further worth noting.

- (i) That as per Final Order No. ST/A/53817/2015 - CU [DB] dated 23.12.2015 passed by Hon'ble Appellate Tribunal, PTU is liable to pay service tax liability pertaining to the normal period of limitation.
- (ii) That the service tax liability for the normal period of limitation comes to about Rs 18 crore (approx) which is required to be paid by PTU.
- (iii) That the liability for the extended period of limitation has been set aside.

Prabhat Kumar

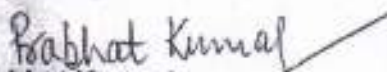
- (iv) That PTU has preferred an appeal before Hon'ble Supreme Court being Appeal No. 5622/2016 which is pending disposal.
- (v) However, no stay has been granted by Supreme Court in the matter.
- (vi) That if Hon'ble Supreme Court decides the appeal in favour of PTU, the amount of Rs.18 crore deposited would be liable to be refunded to PTU though without interest.
- (vii) That liability of interest shall freeze on the day of payment of Rs.18 crore.

That in view of foregoing, it is advised that the service tax of Rs.18 crore may be paid so as to save interest thereon in the eventuality of losing appeal before Hon'ble Supreme Court.

How to pay Service Tax-- For payment of service tax, you would have to take out a registration under Finance Act, 1994 as amended and pay the tax online.

Kindly contact the local Superintendent or Assistant/Deputy Commissioner of Central Excise and Service Tax.

Yours Sincerely,


(Dr. Prabhat Kumar)

K.

I.K.GUJRAL PUNJAB TECHNICAL UNIVERSITY
DEPARTMENT OF FINANCE AND ACCOUNTS

Subject: Minutes of the meeting regarding Service Tax issue held on 8.11.2017 in the office of Finance Officer.

Following were present:-

- i) Dr. S.K.Mishra, Finance Officer.
- ii) Sh. Dinesh Juneja, Dy. Registrar
- iii) Sh. Sandeep Kajal, Deputy Controller
- iv) Sh. Alok Agarwal, IRS (Retd.)
- v) Sh. D.K.Nayyar, Advocate (Consultant)

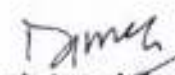


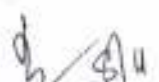
After deliberations, following was recommended in the meeting:-

- 1) Prima facie the amount should not be deposited at present. However, all aspects of the case be examined in depth and comprehensive opinion may be obtained from the expert to deal the case further.
- 2) That detailed orders of the case of Supreme Court of India be checked before further action.
- 3) In case the University goes for early hearing then the University must hire a drafting counsel for drafting the case and senior advocate who have vast experience of service tax cases in the Supreme Court.

Meeting ended with thanks to the Experts.



(Dr. S.K.Mishra)
Finance Officer


(Dinesh Juneja) 8/11/17
Deputy Registrar
(Sandeep Kajal) 08.11.17
Dy. Controller
(Alok Agarwal)
IRS (Retd.)
(D.K.Nayyar),
Advocate (Consultant)
AR.