

**Minutes of the meeting of the Human Resource Committee held on August 2, 2011 in the office of DG, Pushpa Gujral Science City, Chandigarh:**

Following members attended the meeting:

- 1. Dr. R.S. Khandpur Chairman
- 2. Dr. A.L. Sangal Member
- 3. Er. H.S. Bains Member
- 4. Dr. R.P. Bhardwaj Special Invitee

The committee members deliberated upon the agenda items and recommended as follows:

**Item No. 1 Recruitment of 'A' grade posts**

The committee recommended as follows:

- A) The matter of filling up the position against the vacant post of Dean was deferred.
- B) Following positions be filled up on contract basis for **two years against previously sanctioned positions and available scales on consolidated salaries.**

Sr No.	Name, No. & pay scale of Post	Nature of post and Consolidated salary
1	Project officer (Value Education cell)----(02) 15600-39100 (GP 5400)	Rs. 30,000/- (fixed)
2	Project officer (Industrial Liaison)---(01) 15600-39100 (GP 5400)	Rs. 30,000/- (fixed)
3	Project officer (Foreign languages) ----(01) 15600-39100 (GP 5400)	Rs. 30,000/- (fixed)
4	Project officer (New Projects)--- (03) 10300-34800 (GP 5000)	Rs. 30,000/- (fixed)

A1

*Handwritten signature/initials*

The Detailed qualifications for the above positions are as under:

**Project Officer (Value Education) (2 No.)**

**Essential Qualification:** B.Tech with 55% marks + at least 2 years experience or M.B.A with 55% marks + at least 1 years experience or its equivalent from a Recognized university.

**Desirable:** The experience should be as per the course designed by the university for Value Education .

**Project Officer (Industrial Liaison) (1 No.)**

**Essential Qualification:** A Master degree with 55% marks in the subject of Science/IT/Engg./Management/Computer Science or its equivalent from a recognized university.



Office of the Registrar  
Despatch No.  
Date

Desirable: The person should have the knowledge and experience of Liaisoning with the Industry

**Project Officer (Foreign Languages)**

**(1No.)**

**Essential Qualification:** Master degree with 55% marks from a recognized university.

**Desirable:** A person with the knowledge of foreign languages having at least 2 years experience in the relevant field.

**Project officer (New Projects)**

**(03 No.)**

**Essential Qualification:** Graduate from a recognized university, should have experience in co-ordination, development of new Institutions and liaisoning with public and private authorities .

**Item No. 2 Recruitment of staff in Construction Cell**

The committee recommended the following:

**1. Assistant Executive Engineer (Civil) – 01 no. (15600-39100- GP 5400)**

**Qualification:**

B.E. Civil with 10 years experience in construction preferably in building construction or diploma in civil engineering with 18 years of experience in construction preferably in building construction

**Age: maximum 50 year**

**2. Assistant Engineer (Civil) – 02 no. (10300-34800- GP 5000)**

B.E. Civil with 05 years experience in construction preferably in building construction or diploma in civil engineering with 10 years of experience in construction preferably in building construction

**Age: maximum 40 year**

It is desired that these posts be filled on regular/deputation basis .

