

24-5-2011

Minutes for the meeting of the Human Resource Committee held on 24.05.2011 at 11:00 a.m in the Office of DG, Pushpa Gujral Science City, Chandigarh.

A meeting of the Human Resource Committee was held on May 24, 2011 at 11:00 a.m. in the office of DG, Pushpa Gujral Science City, Chandigarh. Following members attended the meeting :

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| 1. Dr R.S Khandpur, DG, PGSC | - | Chairman |
| 2. Dr. A.L Sangal, Registrar, NIT, JLD | - | Member |
| 3. Er. H.S Bains, Registrar, PTU, KPT | - | Member |

Dr. Buta Singh could not attend the meeting and was granted leave for absence.

Item No. 1 To inform about the list of posts sanctioned by the Human Resource Committee and consequently approved by the BOG from time to time under various categories.

As desired by the Chairman, Human Resource Committee in the last meeting, the complete detail of the Academic and Administrative posts is placed at **Annexure -I** for the information of the Committee.

Recommendations of the Committee

The committee deliberated on the issue of categorization of sanctioned positions of the University as Academic and Non Academic and recommended the following amendments:-

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| 1. Controller of Examination | - | To be treated as Non-Academic Post with GP of Rs 10000/-. (as per UGC) |
| 2. Chief Controller of Finance | - | Nomenclature of the post to be made applicable as Finance officer and to be treated as Non-Academic Post with GP of Rs 10,000/-. (as per UGC) |
| 3. Deputy Dean | - | To be treated as Academic Post with AGP of Rs 8000/- and the change be made applicable to the present incumbent too. (as per UGC) |
| 4. Director Sports | - | To be treated as Academic Post with new designation as Deputy Director and AGP of Rs 8000/-. (as per UGC) |



- 5. Deputy Controller of Examination - To be treated as Non-Academic Post with GP of Rs 7600/-. (*as per UGC*)
- 6. Assistant Librarian Grade-II - To be re-designated as Library Assistant in the scale of 10300-34800 (GP-7800). (*as per State Govt.*)
- 7. Student Counsellor - To be treated as Non-Academic Post with GP of Rs 5400/-. (*Position does not exist in UGC*)
- 8. Placement Officer - To be treated as Academic Post with AGP of Rs. 6000/-. (*Position does not exist in UGC*)

Item No. 2 Pay Protection of the employees of the University who have been regularized in the year 2010

The adhoc employees of the University who have been regularized against their respective positions in the year 2010 as per procedure adopted by the University as a consequence to the approval of the Board of Governors in its 36th meeting held on 23.11.2010 has represented that their pay be protected.

The details regarding financial implications on account of pay protection is placed at **Annexure –II.**

Recommendations of the committee

The Committee recommended that the pay of the adhoc employees of the University who have been regularized against their respective positions in the year 2010 in PTU be protected as per fitment stage in the pay scales. However, their date of seniority will be counted from the date they have been regularized in the University service.

Item No. 3 Implementation of rules regarding granting Paternity Leave to University employees.

The University has approved the Paternity Leave of 15 days to its employees as per Punjab Civil Services Rules letter no. 1/10/88-3FP2/3187 dated 9.4.2002 which is reproduced as below:

“A male Government employee (with less than two surviving children) on the request may be granted paternity leave for maximum fifteen days (after commuting 30 days half pay leave) during the confinement of his wife. This leave should not be normally refused.”

It is proposed that the above rule may be implemented to University employees.

