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Minutes for the meeting of the Human Resource Committee held on 18.1.2011 at 3:30 p.m. in the Office of DG, Pushpa Gujral Science City, Chandigarh.

A meeting of Human Resource Committee held on Jan 18, 2011 at 3:30 p.m in the office of DG, Pushpa Gujral Science City, Chandigarh. Following members attended the meeting:

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| 1. Dr..R.S.Khandpur, DG, PGSC | Chairman |
| 2. Dr. Buta Singh, Dean Academics, PTU | Member |
| 3. Er.H.S.Bains, Registrar, PTU | Member |
| 4. Col. Jagdev Singh, Registrar, Thapar University | Member |
| 5. Dr.R.P.Bhardwaj, Director (Recruitment) | Special Invitee |

Item No. 1

(A) The committee deliberated the issue and desired that the scheme for setting up PITs be got first approved from Board of Governors.

(B) The matter of appointment of Director for PG courses to be started at PTU campus has been deferred. However the committee recommended the following with regards to starting of PG Courses:

- i) The advertisement for filling up Faculty position for PG courses shall contain specialization in all disciplines.
- ii) Condition of qualifying Punjabi at Matric level be relaxed for all faculty positions in the University.
- iii) Qualification and pay scales of such faculty members will be as per IIT norms.

Item No.2 Qualification and pay scale of Estate officer (Pay scale 15600-39100 (GP 5400))

The matter was discussed and the qualification along with pay scale was recommended as follows:

B.A/B.Sc/Diploma in Engineering + 15 years experience in management of Estate including Security, Housekeeping, fire fighting, Food services and all other activities relating to contractual services.

OR

B.Tech. + 5 years of experience in the management of Estate Affairs.

Qualifications and experience requirements can be relaxed in case of candidates found otherwise suitable for the job.

Meeting ended with a vote of thanks to the chair.

For Approval please.

Director General, PGSC

Registrar, PTU

R.S.Khandpur

Registrar, PTU

