

mtg

Agenda for the meeting of the Human Resource Committee to be held on 25.03.2010 in the Office of DG, Pushpa Gujral Science City, Chandigarh.

Sr. No.	Item
1.	To approve recruitment of 'A' & 'B' category posts on deputation / contract basis.
2.	To brief about the progress of recruitment
3.	Recruitment for Technical Post in Construction Cell, PTU
4.	Proposal for establishment Academic Staff Training Institute at Jalandhar
5.	Establishment of Vertical Integrated Regional Centres under the aegis of PTU
6.	Any other item

Item No. 1 To approve recruitment of 'A' & 'B' category posts on deputation / contract basis.

University has initiated recruitment process for 'A' and 'B' categories posts. Interviews were conducted in Feb.-2010 for the posts of Dean, Deputy Registrar, Controller of Examinations. Two Deans and three Deputy Registrars have joined their duties. No suitable candidate was available for the post of Chief Controller of Finance and Controller of Examinations. One post of Dean, two posts of Deputy Registrar are vacant. Similarly four posts of Directors are vacant. To meet the various challenges, University needs not only meritorious but very competent, committed, sincere and experienced officers who may be able to develop the operating systems in the University. Therefore, we propose to engage some retired officers on contract basis for a short period of three years as per UGC/AICTE/Pb. Govt. norms.

The matter is placed before Committee for approval.

Item No. 2 To brief about the progress of recruitment.

• **For 'A' & 'B' category**

Test was conducted on 21.02.2010 for recruitment Assistant Registrars. The interview for the short-listed candidates has been conducted on 12.3.2010 & 13.3.2010.

Interviews for the posts of Assistant Director Sports and Assistant Librarian was conducted on 16.3.2010.

List of selected candidates will be placed on table in the 38th meeting of the BOG by Hon'ble Vice-Chancellor for approval.

• **For 'C' & 'D' category:**

For recruitment of 'C' & 'D' category, processing of application forms is in progress.



This is for the information of the Committee.

Item No. 3 Recruitment for Technical Post in Construction Cell, PTU

Consequent upon the decision of the BOG in its 36th meeting of BOG held on 23.11.2009, the post of Executive Engineer, J.E. Electrical & J.E. Civil has been advertised on dated 23.3.2010.

This is for the information of the Committee.

Item No. 4 Proposal for establishment Academic Staff Training Institute at Jalandhar

PTU has 289 affiliated colleges in faculty of Engineering, Management, Pharmacy & Architecture. More than 15000 teachers are teaching in these colleges. Quality of education is directly dependent upon the level of knowledge, skill and aptitude of the teachers. There is an urgent need to upgrade the knowledge and sharpen the skills of teachers along with developing a positive attitude among these faculty members.

Presently in Punjab there is no institute which may cater to the training needs of technical teachers. Therefore to fill this gap, PTU has planned to establish an Academic Staff Training College at Jalandhar.

Following staff is immediately required for the above Institute:

Name of the Post	No. of Post (s)	Scale (unrevised)
Principal / Director	01	16400-22400
Associate Professor	06	12000-18300
(One each in the field of Mgmt, HRD, Pharmacy, Mechanical Engineering Electronics & Electrical Engineering, Computer & IT Engineering (qualifications / scale as per AICTE norms)		
Admin. Officer	01	12000-18300
Superintendent	02	7220-11660
Clerks / DEO	04	3120-5160
Computer lab Assistant	02	
Astt. Librarian	02	8000-13500

Other services of caretaking, security housekeeping etc. may be outsourced.

The matter has been put to Committee for its consideration and approval.

Item No.5 Establishment of Vertical Integrated Regional Centres under the aegis of PTU

To cater the needs of the industry in the different regions of Punjab Technical University is planning to establish four vertically integrated engineering institutions at following locations of Punjab:

1. Talwandi Sabo (Bathinda)
2. Khadoor Sahib (Amritsar)
3. Mohali
4. Ludhiana



The requirement of the industry and availability of students / manpower in above four regions of Punjab is different from each other. To prepare a practical and fruitful proposal for these institutions, Board is requested to approve the four posts of Professor / Head (in the field of Engg. / Mgmt.) in the scale of Rs. 16400-22400 (unrevised) and qualifications as per AICTE norms.

They will prepare a detailed proposal for the establishment of vertical integrated institute including courses to be started in the institutes keeping in view local skill requirements.

Committee is requested to consider and approve the proposal.

