

1st meeting  
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## Minutes of the Human Resource Committee held on 25.6.2009

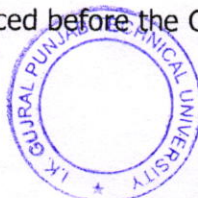
A meeting of the Human Resource Committee was held on 25.6.2009 (Thursday) in the office of Dr. R.S. Khandpur, DG Pushpa Gujral Science City, Chandigarh. The following were present in the meeting:

1. Dr. R.S. Khandpur, DG, Pushpa Gujral Science City, Chandigarh-Chairman
2. Col. Jagdev Singh, Registrar, Thapar University, Patiala
3. Dr. V.K. Arora, Dean Academics
4. Registrar, PTU- Convener

The members deliberated upon the issue relating to the Human Resource of the University and observed that immediate recruitment was need of the hour. The Committee took up the recruitment proposal placed by the University before its Board and discussed the same. The following decisions were taken:

- (i) University may prepare a road map for the coming years and work out its total requirements.
- (ii) An organizational chart of the University may be prepared. The posts to be filled up through direct recruitment or Promotion may be well defined and structured.
- (iii) While creating posts and designating these, the University may take into account the equivalent posts in UGC.
- (iv) As the expectations would be to grant UGC grades to different categories of persons, it becomes imperative that the qualifications are also the same / similar as for UGC posts /scales.
- (v) Wherever UGC scales are granted for any posts, all conditions relating to eligibility, payscale, tenure should be same.
- (vi) Minimum qualification for any post may not be diluted. However for ensuring excellence the same may be raised if so required.
- (vii) Computer proficiency may be a compulsory condition for all the posts excepting Class 'D'
- (viii) While structuring organizational chart a scope for minimum one promotion for the employees may be ensured.
- (ix) It was observed that the hierarchical chart may be structured in such a manner that it fits into the basic principles of hierarchy management and promotions.
- (x) The Recruitment plan may be prepared by the University and may be compared with the UGC conditions and stipulations and a comparative chart may also be prepared.

The desired information may be placed before the Committee in the next meeting.



Registrar