

## **PUNJAB TECHNICAL UNIVERSITY, JALANDHAR**

### **MINUTES OF 35<sup>th</sup> ACADEMIC COUNCIL HELD ON 11-5-2010 AT 11:00 AM AT CONFERENCE HALL, PUNJAB TECHNICAL UNIVERSITY JALANDHAR**

Dr. Rajneesh Arora, Chairman, Academic Council and Hon'ble Vice- Chancellor, Punjab Technical University presided over the meeting.

Dr. Buta Singh Dean (Academic) welcomed the Chairman, Dr. Chander Mohan, BOG member and all the members of the Council.

Thereafter Sh. Chander Mohan exchanged his experience with the members of the Council and emphasised Industry-Academic interaction, setup of world class laboratories and faculty exchange programme with international institution or institutions of national importance. He expressed that we must translate ideas into practice for positive results.

The Chairman informed the Academic council regarding the recent changes in the University administration. He informed the Council about new appointments made on regular basis and the process is still continuing.

**35.1 To confirm the minutes of 34<sup>th</sup> Academic Council held on 08.02.2010**

Minutes of 35<sup>th</sup> Academic Council were confirmed .

**35.2 Action taken report on the 34<sup>th</sup> meeting of the Academic Council**

The Council noted the actions taken on the minutes of the 35<sup>th</sup> Academic Council meeting.

**35.3 To approve academic Calendar for the session 2010 -11.**

The Academic Calendar for the session 2010 - 11 (Odd and Even Semester) was approved.

The council has authorised the Vice Chancellor to constitute a committee to decide the vacation / sports and cultural activities.

**35.4 To inform about all admissions and counselling (2010-11)**

The Dean (Academics) informed the Council about the dates of various Entrance Tests and Counselling.

Dr. N.P. Singh, Chief Coordinator CET – 2010 informed that the date for declaration of result for CET – 2010 was fixed as 21<sup>st</sup> May, 2010, which is being pre-pond and the result will be declared within a week's time. He also informed that few institutes have been selected to provide training for online Counselling.

He has further informed the academic council members regarding the counselling for admission to B. Arch courses.

The Chairman briefed that as per Punjab Government notification, the admission to MBA / MCA courses shall be conducted by Guru Nanak Dev University, Amritsar

Dean (Academics) briefed that the PTU will conduct a joint counselling with PUTIA for admission to vacant seats in other States.

- 35.5. To approve introduction of new courses: (1) B.Tech. (Aeronautical Engg.) (2) B.Tech. (Welding Technology) (3) B.Sc. (Cyber Tech.), (4) MBA (Agriculture & Food Business)**

The following courses were also added in the list of new course :

1. M.Sc. (Public Health Management)
2. B. Tech. (Petro-chemical)
3. B. Tech. (Nano-technology)
4. M.Sc. (Fashion Technology)
5. M.Sc. (Industrial Pharmacy)
6. M.Sc. (Drug Regulatory Affairs)
7. MBA( Pharmaceutical Management)

Regarding starting of new courses it was decided that only those courses will be introduced that are available on the list of AICTE and for non-AICTE course the colleges may send proposals to the Dean (Academics) to start new programme which are feasible.

- 35.6 To inform about the status of B.Tech. (TQM) to start at Gian Jyoti Institute of TQM, Mohali**

The council noted the decision of BOG to start B.Tech. Industrial Engineering & Management with specialization in TQM at Gian Jyoti Institute of TQM, Mohali. The notification has already been issued and the admissions will be started from this session.

The academic council has also approved the teaching scheme, syllabus, eligibility conditions for admission alongwith rules and regulations.

- 35.7 To inform about Lateral entry admission to 2<sup>nd</sup> year / 3<sup>rd</sup> semester of BCA / BBA and B.Sc. courses**

The council noted. It was informed that the bridge courses can be framed for such students which will be mandatory for all to pass within stipulated period.

Further council have also recommended for 10% additional seats for lateral entry students to these courses on the pattern of AICTE.

- 35.8 To decide about upgradation on 1<sup>st</sup> semester result instead of 1<sup>st</sup> & 2<sup>nd</sup> semester result.**

The item was deferred as the students of first year are having two group viz A & B in which the ratio of students is 50:50. The students of group A study some subjects of first year in 1<sup>st</sup> semester while the group B studies these

subjects in the 2<sup>nd</sup> semester. So the uniform evaluation on the basis of 1<sup>st</sup> semester cannot be made.

Students who have passed 1<sup>st</sup> and 2<sup>nd</sup> semester in first attempt will be given preference for upgradation.

**35.9 To submit Mandatory disclosure**

It was decided that all the AICTE approve institutions will submit Mandatory Disclosure on the proforma prescribed by AICTE at the earliest.

However, a separate proforma will be prepared for non-AICTE courses which will be mandatory for all the non-AICTE courses. The same can be downloaded from PTU website.

**35.10 Eligibility of student for Ph.D who did their Master's through Distance Education**

The council approved Ph.D. registration of students who have done their Master's Degree through Distance Education Mode provided the degree awarding University/ Institute is approved by joint Committee of UGC /AICTE/DEC.

**35.11 To approve amended Ph.D. Regulations.**

The council approved the amended Ph.D. Regulations.

Council member have appreciated the efforts made to prepare the detailed regulations.

Further any suggestion given by Council members can be considered as an amendment in the future.

**35.12 To inform about addition in BOS**

The council approved the addition / amendments in the BOS.

**35.13 Award of Ph.D**

The council recommend the following candidates to BOG for the award of Ph.D.

S. No	Registration No.	Name	College/Insti tute	Specialization	Tital of Thesis
1	12.08.05 dated 18.11.05	Ms. Vandana Garg	Guru Gobind Singh College of Pharmacy, Yamunanagar	Pharmacy	Biological Phyochemical & Standardization Studies on Gelsemimum Sempervirens Aiton
2	05.19.04 dated 27.04.04	Mr. Balkar Singh	PTU	Mechanical Engg.	Non-Linear Transient Analysis of Flexible non- recessed Hybrid

					Journal Bearing Using Finite Element Modeling
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**35.14 Award of dual degrees to Indian and foreign students**

After a long discussions council members have authorized the Vice – Chancellor to constitute a committee to work out the details to award this dual degree.

**35.15. Pending dues – collection of data (Non-AICTE Colleges)**

The colleges were requested to send the data about sanctioned intake, admissions, fee paid etc. since establishment of the college. It was informed that the notification shall be issued in respect of colleges those have cleared dues. It was also informed that the admission processing fee for AICTE courses shall be Rs. 1000/- from session 2009 – 10 onwards.

**35.16 Any other item with the permission of the Chair**

Thereafter supplementary agenda was taken up

**Item No.S-35.16 Improvement of Degree.**

Council members have authorized the Vice –Chancellor to constitute a committee for the detailed recommendations for improvement of degree.

**Item No.S-35.17 Agenda items received from the colleges**

Sl. No.	Name of the College	Item	Decision
1.	Punjab College of Technical Education, Baddowal, Ludhiana	<ol style="list-style-type: none"> <li>1. It is for information that kindly consider the below mentioned points.</li> <li>2. The tuition fee for M. Sc. (IT) course is lower than the graduate course such as BBA/BCA. It is requested to be rationalized.</li> <li>3. The syllabus for MCA/BCA course needs to be revised as it was revised last in 2002.</li> <li>4. Names of some of the new members for Board of studies were considered in the last academic council meeting but they have not been included in the notification issued by the university (No. PTU/REG/BOS/NOTIFICATION/PTU/DA/ 1116 Dated 19.04.10).</li> </ol>	<p>It was decided that the fee for M.Sc. (IT) shall be at – par with BBA / BCA.</p> <p>The revision of syllabus is already in process</p> <p>The names shall be considered during constitution of next BOS.</p>
2.	Guru Teg Bahadur Khalsa Institute of Engineering & Technology Chhapianwali,	<p>The following points need to be discussed during Academic Council Meeting scheduled on 11-5-2010. Please include these points in the Agenda of Meeting.</p> <p>1 Academic council Members are not paid TA/DA for attending Academic council</p>	<p>It will considered after re-structuring of Academic</p>

	<p>Malout.</p>	<p>Meeting(s). In other universities Members are paid TA/DA for attending meetings arranged by the university.</p> <p>2. Processing Fee (Rs. 2500/-) for management quota seats should be retained by the college as the admissions process is carried by the college itself that involves lot of exercise / expenditure for this purpose,</p> <p>3 College should be paid 20% of M.Tech. student fee as infrastructural facility is provided by the college.</p> <p>4 College should be compensated for Photostat / printed Material downloaded on behalf of Punjab Technical University, Jalandhar e.g. Results / Exam. Forms / Date Sheet etc.</p>	<p>Council</p> <p>It was also informed that the admission processing fee for AICTE courses shall be Rs. 1000/- from session 2009 – 10 onwards.</p> <p>The detailed proposal was invited from the concerned college.</p> <p>The detailed proposal was invited from the concerned college.</p>
<p>3</p>	<p>Director GNIMT, Ludhiana</p>	<p>1. <u>Bricks Strength for various courses:</u></p> <p>In the last Academic Council meeting it was decided that the brick strength for Non- AICTE courses shall also be 60. This was approved by the BOG also and notified accordingly. But PTU is insisting that who so ever wants to have brick strength 60 should apply for extra seats. It is dichomatic.</p> <p><b>Suggestion</b></p> <p>It is suggested that the PTU should allow 60 students to be admitted per brick. If an institute is allotted three bricks (3 x 40 =120) then the total number of students to be admitted should now automatically be (3 x 60 =180). If it is not acceptable to PTU then the present intake be divided by 60 and the affiliation fee be charged as per bricks thus arrived at. Supposing an institute has three bricks of 40 each (3 x 40=120) and PTU does not want to allow (3 x 60 = 180) revised bricks strength. The intake of 120 should be considered as two bricks (120 / 60=2) and affiliation fee be charged for two bricks only.</p> <p>2. <u>Conduct of Examination:</u></p> <p>At present advance of 60% of the estimated expenditure is given and colleges have to wait for one to two years for clearance of final bills- that too with large number of deductions. The Managements are very chary to keep on spending money on behalf of PTU and then play the part of beggars for years together.</p> <p><b>Suggestions</b></p> <p>It is suggested the average expenditure of last three exams be worked out and that amount rounded to nearest 100 be authorized and sent to colleges well in advance. The colleges should be asked to submit the final bills within a period of 45 days of completion of exam failing which the admission forms for next exam may not be accepted from defaulters.</p>	<p>The increase in intake shall be subject to physical verification of the infrastructure etc.</p> <p>All the matter related with examination are to be solved by Controller of Examination directly.</p>

		<p><b>3. <u>Sanction of Grants for Sports and Cultural Events:</u></b></p> <p>At present advances at various rates are sanctioned to the colleges for conducting Sports and Cultural Events and then the finance department asks for detail bills. It is known to us all that the advance / grant given by PTU is vary nominal as compared to the actual expenses. The PTU gives a portion of the total expenditure. The balance for Zonal Youth Festival 2007 and grant sanctioned for Nov. 2008 Zonal Youth Festival are still awaited.</p> <p><b>Suggestions</b> It is suggested that PTU Cultural and Sports Council should decide the quantum of grants for each event and that should be exgratia. Finance Department should not ask for detailed bills for the same. The office order of PTU and receipt of grant by the college should be treated as payment voucher.</p> <p><b>4. <u>Internal Subjects:</u></b> In MBA following papers are Internal:</p> <p>a) Semester-I</p> <ul style="list-style-type: none"> <li>i) MB-106 Executive Communications</li> <li>ii) MB-107 Workshop on Computers for Management</li> </ul> <p>b) Semester-II</p> <ul style="list-style-type: none"> <li>i) MB-206 Workshop on Research Methodology</li> <li>ii) MB-207 Workshop on IT</li> </ul> <p>c) Semester-III</p> <ul style="list-style-type: none"> <li>i) MB-306 Seminar on MIS</li> </ul> <p>The above-mentioned 5 papers are very important for MBA students, but the papers being internal, the students are never serious to attend classes or study the subjects. The teachers also become complacent and do not insist on taking classes. However the teachers tend to grant high marks, which makes the students happy. In spite of best supervision students and teachers do not take these papers seriously. The same is however considered a means to get honours marks without knowing the subject matter.</p> <p><b>Suggestions</b> In order to improve the efficiency of students in these very important subjects, it is suggested that all these papers be made external ie 40% internal 60% external.</p>	<p>The institute can submit the detailed report.</p>
4.	Director Principal	Suggestions for Post Graduate programmes of PTU	Should be submitted for further consideration

BMSCE, Sri Muktsar Sahib	<ol style="list-style-type: none"> <li>1. Each and every event of Post Graduate programmes from admission to declaration of results may be time bound to bring efficiently and transparency.</li> <li>2. After admission of post graduate students in PTU, major advisors may be allotted to each student within one month of admission.</li> <li>3. Synopsis of post graduate students may be submitted within 2 months from the allotment of major advisors.</li> <li>4. Synopsis of post graduate students may be sent to external examiner for evaluation comments within 15 days of receipt in PTU</li> <li>5. External examiners may be asked to submit their evaluation reports within stipulated period of 3 weeks</li> <li>6. External examiners may be paid fixed amount of money including postal charges and evaluation</li> <li>7. In case of adverse comments, major advisors of post graduate students may be asked to resubmit the synopsis within 3 weeks.</li> <li>8. The academic committee of PTU comprising of Dean, Academics, Representative of Vice- Chancellor and subject matter specialists may hold meeting every month to examine the comments and contents of synopsis. The academic committee may approve the synopsis or suggest modifications. Major advisors and post graduate students may be informed about the decision of academic committee within 15 days of its meeting.</li> <li>9. After approval of synopsis by Academic committee, post graduate students should present their synopsis before the committee within one month of approval of synopsis</li> <li>10. Major advisor and post graduate students may be informed about the final approval of synopsis within 15 days of seminar.</li> <li>11. Post graduate students should start research work after receiving the letter of final approval of synopsis.</li> <li>12. Major advisor should submit six monthly progress reports of post graduate students regularly to PTU</li> <li>13. On completion of research work within stipulated period of time ,, post graduate students may be asked to submit abstract of the findings for evaluation of the experts and for subsequent presentation</li> <li>14. Required number of copies of Thesis may be submitted to PTU for evaluation by external examiners.</li> </ol>	separately.
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5	Director-Principal SVGOI	<p><b>Department of Computer Applications</b> MCA/BCA Deptt.</p> <p>i) Summer Training should be included in curriculum of MCA and BCA.</p> <p>ii) It should be made compulsory that students should submit a project at the end of each semester (except 1<sup>st</sup> sem) using the Programming Language studied in that semester.</p> <p>iii) Syllabus of MCA and BCA needs to be updated. NET should be included and subjects like Management Information System and Principles of Management may be omitted.</p> <p><b>Department of B.Tech</b> Information Technology</p> <p>i) The syllabus of IT branch must be revised and core subjects (Compiler design and computer graphics) should be included in the syllabus.</p> <p>ii) Some more new technology subjects should be included as elective subjects, so that students can able to explore knowledge in the field of their interest.</p> <p>iii) In certain subject, Mass Supplementary is there, so it should be checked.</p>	<p>It was decided that the proposal may be sent to respective Board of Studies for decision</p> <p>It was decided that the proposal may be sent to respective Board of Studies for decision</p>
6	Director Doaba Group of Colleges	<p><b>Agenda item for the Academic Council meeting: Analysis of preceding semester results</b></p> <p>Recommend that a report on the PTU results of the preceding semester may be presented in the next meeting of the Academic Council.</p> <p>Specifically, the following information may be included:</p> <p>%age of students with Reappear in each subject</p> <p>Distribution of marks: %age of students securing above 80% marks, 70 to 79.9%, 60 to 69.9% etc (subject wise)</p> <p>In the event the %age of reappears in any subject is abnormally high, or the distribution is highly skewed, a brief analysis of the</p>	<p>Detailed report can be submitted to COE</p> <p><i>Statistically analysis for all papers</i></p>

		<p>apparent reasons may be included.</p> <p>Where the % age of reappears is consistently high over the last 3-4 years, the issue should be referred to the concerned Board of Studies, for a careful examination, and for appropriate remedial measures.</p>	
	<p>Dr. Parmpal Singh Principal (SBBSIET)</p>	<p>The agenda item from Sant Baba Bhag Singh Institute of Engineering &amp; Technology for the meeting of 35<sup>th</sup> academic council of PTU is given below:</p> <p>1. <u>Correction in DMC's :</u> Number of corrections in DMC's of students are pending for quite some time. These corrections pertain to:</p> <ol style="list-style-type: none"> <li>1) Spelling of name of student/father.</li> <li>2) Name of college</li> <li>3) Name of University roll number</li> <li>4) Maximum marks</li> <li>5) Name of elective subject</li> </ol> <p>2. <u>Correction in Result:</u> Correction of result for number of students is pending for quite some time. These corrections pertain to:</p> <ol style="list-style-type: none"> <li>1) Already passed subject is shown fail subsequently</li> <li>2) Internal marks not included</li> <li>3) Students appeared in exam but shown absent</li> </ol>	<p>Such cases are to be directly referred to Controller of Examination for decision.</p>

Sd/-  
Registrar