

**MINUTES OF THE 19TH MEETING OF THE ACADEMIC COUNCIL
HELD ON 26TH DECEMBER, 2004 AT 11:30 HRS IN THE PREMISES
OF SRI SUKHMANI INSTITUTE OF ENGINEERING &
TECHNOLOGY, DERA BASSI**

The meeting was chaired by Dr. S.K. Salwan, Vice-Chancellor, PTU. The members as detailed in Appendix – A attended the meeting.

The Vice Chancellor in his welcome address conveyed, to the members and their families, his best wishes for the year 2005. He mentioned that WTO would be effective from 1st Jan. 2005. The agreement recognizes education as service industry. He invited all the members to be ready for the coming challenges. The Indian education is already known for its quality, and high end content. These must be improved upon. The University curriculum is versatile and updated regularly. This way we are able to cater to the needs of the industry. In the light of WTO, our market for placement is now global. Even though, WTO considers education as service industry, our primary aim is that of imparting effective knowledge. He outlined the importance of knowledge economy.

The new year is likely to pose challenges for the academicians and to sustain our reputation and standing, the members of the Council must take innovative action and prove themselves. The University had taken initiative to monitor the academic performance of the students and was in the process of conducting academic audit. He called for fruitful participation of the colleges in aiming at higher standards of technical education. The new regulations were in force and there was overall stability in the University system.

The chairman welcomed the following members to the Council:

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| 1. | Dr. V.K. Arora | |
| 2. | Dr. P.S. Bhatia | |
| 3. | Prof. I.J.S. Bakshi | |
| 4. | Dr. Ravi Khanna | } Rejoined in
new assignment |
| 5. | Dr. D.S. Grewal | |

The Registrar briefed on the admissions for the year 2004-05. Various institutes had shown a casual attitude as far as furnishing the information concerning admission was considered. The Vice Chancellor pointed out that dates set by the University must be respected and in no case any extension will be granted.

Dean(Exam) briefed the Council on the ongoing examination (odd semester-regular). He brought out certain difficulties in conduct of the examination. The Vice Chancellor apprised the members that examination was the responsibility of one and all, and that every effort must be made to ensure that the examinations are conducted fairly and in time. Examination duty is an essential University duty and all staff of the affiliated colleges/exam Centers was duty bound to perform such duties as assigned by the Dean (Exam) or Controller of Exam at the center(college). The Chairman desired that results should be declared within two months of completion of the exam. This, however, was not possible without guidance and indulgence of academic members.

Thereafter, the regular agenda for the meeting was taken:

Item No.	Agenda	Decision	Action taken
19.1	To confirm the minutes of the 18 th meeting of the Academic Council.	The Registrar informed the Council that no comments on the minutes of 18 th meeting of the Academic Council had been received. The minutes were approved by the Council.	
19.2	To report Academic Regulations-2004 - Clarifications and directions of the BOG.	<p>The Vice Chancellor informed the Council that the BOG had not accepted any changes in the criteria of the attendance and regulations as reproduced in the Agenda had been accepted. It was thus clear that every student would have to maintain 75% attendance in each subject. He/she would be eligible to be promoted to the next semester only after obtaining minimum attendance in each subject independently and separately. However, it was felt that the promotion policy at section 6.2 is required to be reviewed in the light of the above. The implications of the same shall be looked into by a Committee comprising of:</p> <ol style="list-style-type: none"> a. Dr.Siby John, Dean (Acad.) b. Prof.K.S.Khair, Dean(R&C) c. Dr.D.S.Hira, Principal, BSSOET d. Dr.R.P.Singh, Principal, GNDEC 	Committee
19.3	The action taken report of the committees constituted in the 18 th Academic Council.	<p>The minutes of the Committees constituted by the Academic Council in its 18th meeting and reproduced at Annexure-II of the Agenda were discussed. Regarding rationalization of internal assessment the following suggestions were made:</p> <ol style="list-style-type: none"> i. Internal Assessment may include evaluation through projects and seminars also. The system of evaluation must incorporate quality of class participation. ii. Pragmatic and discipline based system of assessment. The system must be flexible and implementable. <p>It was observed that the current break-up of sessional awards would not suit the following:</p> <p style="margin-left: 40px;">B.Pharmacy B.Arch. MBA MCA</p>	Dean (Acad)
19.4	To consider the proposed Academic Calendar for 2005	<ol style="list-style-type: none"> iii. There was a need to incorporate a normalizing committee at the college level which must ensure that the internal assessment is broad based (65-75%) & the class average is of 70% with the highest score not exceeding 90%. After a detailed discussion the item was deferred as no clear consensus could be arrived at. <p>The Council approved the Academic Calendar for the year 2005 as circulated. It was informed that MST dates were indicative only. Common dates enable better co-ordination of activities. However, each college could incorporate minor variations to suit local requirement.</p>	Registrar Dean(Acad)

19.5	To consider the change in nomenclature of Electrical Engineering(EE)to Electrical & Electronics Engineering (EEE).	After discussion, the item was deferred	Dean (Acad)
19.6	To consider the B.Tech 3 rd semester onward syllabi for the students of 2004 batch.	Accepted	Dean(Acad)
19.7	To consider appointment of Curriculum Review Committee.	The Council accepted formation of the following Committees in principle: a) Engineering Committee b) Management Committee c) Committee for Architecture d) Committee for Pharmacy The members considered a few names for nomination to the Committee. It was felt that some additional names could come up later. The Chairman decided that the members may come up with their recommendations of the Committee nominees within 15 days of the meeting. All recommendations must be forwarded to Dean (Acad). The Council authorized the VC to appoint the Committees.	Dean(Acad)
19.8	To consider revised syllabi for B.Tech-TOM.	The Council authorized the VC to constitute the following Sub-committee for review of the recommendations of the Board of Studies: i. Dr.H.S.Sagar, Principal, SBBSCEST ii. Dr.Sehjpal,GNDEC Based on the study, analysis and recommendations made by the Sub-committee, the curriculum as presented to the Academic Council may be modified. The Council also authorized the VC to take the final decision on the basis of recommendations made by the Committee.	Registrar Dean (Acad.) Dr.H.S.Sagar Dr.Sehjpal
19.9	To consider the recommendation to treat examination related duties as essential duties.	The Vice Chancellor mentioned that this had been discussed earlier in the meeting. The Council members affirmed their support to the University. It was decided that the staff detailed in exam duty would be made available for such duty by the college.	
19.10	To consider the proposed amendments in the rules of re-evaluation.	The Academic Council deliberated on the issue and made the following recommendations for approval of the BOG. a) If the difference between the original award and award on re-evaluation is up to 25%, the higher of the two shall be awarded. b) If the difference between the original award and the award on re-evaluation is more than 25%, a second evaluator is to be appointed and higher of the two nearest awards shall be awarded	
19.11	To consider DEP courses in affiliated regular colleges	A lot of deliberations took place on the issue of running courses of Distance Education Programme (DEP) in regular mode in the affiliated colleges. The Council made the following recommendations: a. The DEP courses which have been permitted to be conducted in the regular mode of education also in specific colleges may be permitted to be continued. b. Applications may be invited from additional colleges that would like to conduct the above mentioned course. c. VC may appoint a Committee that would review additional courses of DEP which could be undertaken by the regular colleges.	Dean(Acad)

19.12	To consider transfer of students from Regular Mode to Distance Education Mode within the university.	The Council deliberated on the issue. The proposal was not accepted by the Council	
19.13	To consider the establishment of University Regional Centers in Pharmacy and Architecture	The Council felt that there was a need to establish Regional Centres in Pharmacy as well as in Architecture. The Council recommended to the University to start the same. It was felt that these Regional Centres should be monitored by the Committees appointed under item 19.7. There was no need for establishing Regional Centres in Management. The Regional Centres Co-ordination Committee/respective Council shall work out the details of implementation. May be referred to the Govt. for consideration and approval.	Dean (P&D)
19.14	To consider the report of the sub-committee on revision of fee for BBA / BCA		Dean (Acad.)
19.15	To announce the 3 rd University Convocation.	The Council accepted holding of 3 rd University Convocation at Mohali in the week starting 14 th February, 2005 as per availability of H.E. Chancellor and Chief Guest. The Council authorized Dean(Exam) to prepare and put up honours roll to the VC. The Council also authorized the VC to issue the honours roll on behalf of the Council. As per University Act, Section 13(1)(3) and Section 15 (2)(3), Dean of Faculties/principals of affiliated colleges are the members of the Academic Council and going by precedence followed in the University, the award of the degrees is made by the Chancellor in the presence of the concerned Dean, who presides the students for such award. Since PTU is an affiliating University, faculties do not form part of the University. However, teaching faculty is available in affiliated colleges. The Council recommended the following criteria for nomination of Dean(Faculties): I. Date of joining as Principal and continuous service within PTU system should be taken as the main criteria for nomination of Dean. II. Each Dean shall serve for a period not more than two consecutive Convocations. The members of the Council pointed out that the criteria may be that of continuous service within the PTU system. The Council also accepted a short break of up to 15 days between any two subsequent similar appointments. Based on the above criteria, the Council nominated the following principals as Dean(Faculty) for the Calendar year 2005. 1. Dean-Engg.: Dr.R.P. Singh, Principal, GNDE 2. Dean-Mgt.: Dr.D.R. Singh, Principal,LLMIMT	Registrar
19.16	To consider awarding Honoris Causa Degree	The issue of award of Honoris Causa, PhD degree in Engineering to Lord Swraj Paul, Chairman of Caparo group, U.K was discussed. In view of the achievements of Lord Swraj Paul and his services & contribution to the engineering sciences/technology, Lord Swraj Paul, an eminent industrialist, the Council accepted and recommended that Lord Swraj Paul be awarded the PhD (Honoris Causa)	Registrar
19.17	Requisition Agenda i. To consider students of Chandigarh in 85% quota.	The issue of considering students of Chandigarh in 85% quota of Punjab was deliberated and it was felt that since the students of Chandigarh are generally claiming residents of UT hence it would not be advisable to recommend to the Government such students as residents of Punjab. Wards of employees of the	

<ul style="list-style-type: none"> ii. To consider new courses for regular Management, Engineering, Pharmacy institutes affiliated to the University. iii. To consider sports, cultural & other co-curricular activities. iv. To consider NCC/NSS & other co-curricular activities. 	<p>State and Central Govts. engaged in affairs of Punjab, even though resident of Chandigarh (UT) were eligible to be considered as resident of Punjab and hence eligible for 85% quota seats. Hence the recommendations made in this item was not accepted by the Council.</p> <p>The item was deferred for further input.</p> <p>It was felt that there is no provision for grant of duty leave to the students attending University level training camps and participating on behalf of the University. Hence all students who are on such duties are to be considered on duty. Dean (Acad) is to issue necessary instructions clarifying implementation of the regulations.</p> <p>After deliberations, it was felt by the Council that there was a need to have an overall development among the students and hence, those students who participated in larger number of activities should be able to earn higher award. The proposal as given in the Agenda points hence was dropped.</p>	<p>Dean (Acad)</p>
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Since there was no item, the meeting came to an end with a vote of thank to the chair.

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Member Secretary