

MINUTES OF THE 16<sup>TH</sup> MEETING OF THE ACADEMIC COUNCIL HELD ON 3<sup>RD</sup> JUNE, 2004 AT LOVELY INSTITUTE OF TECHNOLOGY, HARDASPUR, PHAGWARA.

The 16<sup>th</sup> meeting of the academic council was held on 3<sup>rd</sup> June, 2004 at Lovely Institute of Technology, Hardaspur, Phagwara. Dr S.K. Salwan, Vice-Chancellor, PTU chaired in the meeting.

The following attended the meeting

Members as at Appendix - A attended the meeting

The chairman welcomed the members and in his opening address he mentioned that the past two months had seen hectic activities as far as PTU was concerned. These have put PTU in the fast track towards development and implementation of quality standards. He informed the august body that PTU was a team consisting of the principals and staff of various colleges, students, their parents, employees and the staff of PTU. The conduct of CET-2004 went so smooth that it had earned the university a name. PTU had received congratulatory letters from far and wide on the issue and the credit goes to the members of the Academic Council and the staff of the university, including those at affiliated colleges, for their dedicated efforts to make CET-04 a success. He mentioned to the members that in the immediate time to come there are equally important mile stones to be covered. He said that he had full confidence in his team.

The Chairman briefed the Council on the 2<sup>nd</sup> Convocation planned for 9<sup>th</sup> of June, 2004. He informed the Council that Dr.R.Chidambaram, Scientific Adviser, Govt. of India has kindly consented to be the chief guest at the function which will be presided over by H.E. Justice (Retd.) O.P. Verma, Governor of Punjab. The convocation was planned to be held in the auditorium of NIPER, at Mohali. Since the university did not have Deans appointed, it was necessary to select Deans from amongst the council members viz. principals of two affiliated colleges. The Council deliberated and selected Dr.D.S.Hira as Dean Engineering and Dr.D.R.Singh as Dean Management.

Item No.	Item	Decision	Action by
16.1	To Confirm the minutes of the 15 <sup>th</sup> meeting of the Academic Council	The Council confirmed the minutes of 15 <sup>th</sup> Meeting of the Academic Council and the observations as presented in Agenda 16.1. The Council further made following the amendments to the observations as presented in the agenda points.	Registrar
16.2	Action taken report on the minutes of the 15 <sup>th</sup> meeting of the Academic Council	"Delete MCA appearing after the Computer Science"	COE, PTU
16.3	To approve award of Medals, Degrees & Merit Certificates to the students passed out in the year 2003. The awards would be given in the second convocation scheduled for 9 <sup>th</sup> June, 2004 AT 11.30 hrs in the auditorium of NIPER, Mohali	The Council noted action taken on the points of 15 <sup>th</sup> meeting of Academic Council. The Council approved the list of medals, degrees and merit certificates to be awarded during the 2 <sup>nd</sup> Convocation.	Convener, 2 <sup>nd</sup> Convocation
16.4	To consider recommendations of the Ph.D. Committee and to recommend to the BOG regulations for award of Ph.D	The minutes of the PhD Committee were presented to the Council and were deliberated upon. The following decisions were taken: a. The registration fee of Rs 10000/- was approved. b. Annual fee of Rs.5000/- was to be charged per year from each student. c. Synopsis – There would be no charge. d. Thesis & submission and the exam fee of Rs.15000/- was approved. The Council did not accept the recommendations of PhD Committee as far as publication of 2 research papers in referred Journals was concerned. This was not considered to be practical for the students of management. Further it was argued that it was not easy to identify referred journals and check on that. Hence, the point of 2 publications to be published before thesis could be evaluated was not justifiable in the case of PhD in management studies. The Council also identified that the committee has not recommended any conditions on professional association of the students. The recommendations of the committee were referred back to the committee with the above observations. However, while doing so, the following decisions were taken.	Committee, PhD rules & regulations

		<p>The new fee as recommended by the committee was accepted and was to be charged from registration with effect from 1st June 2004 onwards.</p> <p>ii. The annual fee collected is to go to the college / laboratory where the student is conducting the research work.</p> <p>iii. Since the committee had recommended that residence requirement was not to be imposed, it was essential that a certificate be furnished by the head of the institute/organization to the effect that the laboratory infrastructure exist with the establishment which is sufficient and relevant to the research work being undertaken. The Council also took the decision that the PhD committee must carry out the detailed review including eligibility condition for PhD in engineering, management and pharmacy and submit its report within 15 days time.</p>	<p>Dean (R&amp;C), PTU</p> <p>Principals</p> <p>Dean (R&amp;C)</p>
<p>16.5</p>	<p>To deliberate on the recommendations made by the committee of Chairmen Boards of study in Engineering To study the scheme for 2004 admissions and to approve the syllabus for this batch and subsequent admissions.</p>	<p>The committee reviewed the schemes proposed by the Chairmen of the Board of Studies and made the following amendments:</p> <p>Fundamental of Computer and IT (Theory(101) and Practical (103) lab) be shifted from Group-A to Group-B and Manufacturing Practice (ME104) be shifted from Group-B to Group-A and similarly in the 2<sup>nd</sup> Semester. To include a subject, Computer graphics and computer based drafting. The final format of the scheme for the first year as amended is appended in the minutes. Registrar informed that syllabus for the first year for the year 2004 batch had been frozen and copies had already been distributed to the members. However, it was expressed that since this was not analysed at the college level, it should not be frozen immediately. The chairman directed that the members should revert to the university in case there was any observations made by them or the staff at the college. This, he said, should be done within a time span of 15 days otherwise, the syllabus should be treated as accepted.</p>	<p>Dean (Acad.)</p>

16.6 & 16.7	To finalize syllabus of BBA / MBA / MBA (IB)/MCA/BCA Pharmacy	<p>The members informed that the scheme in respect of the syllabi for MBA, MCA subjects had been received but not analyzed by the faculty (Appendix-B). The council approved the syllabus for B. Pharmacy course.</p> <p>The revised study scheme for the B.Tech batches 2002-03 was reviewed by the council. The detailed syllabus of each of the course was also presented. The members were of the opinion that there was not sufficient time to go through the various curriculum presented. The chairman directed that the member institution should study the syllabi and the scheme and in case of any discrepancy they must inform to the university within 15 days.</p>	Chairman, BOS-Business Studies
16.8	To review the study scheme of B Tech courses for 2002-03 batch	<p>The study scheme for the year 2004 was finalized and the chairman directed the chairmen of the board of studies to go ahead and complete the detailed syllabus in each of the course. It was deliberated and decided that the syllabus generated by the board of studies should be contemporary technology which would prove to be useful from the point of view of placement of the students.</p>	Principals
16.9	To finalize syllabus of B. Tech. & finalization of course contents	<p>The study scheme for the year 2004 was finalized and the chairman directed the chairmen of the board of studies to go ahead and complete the detailed syllabus in each of the course. It was deliberated and decided that the syllabus generated by the board of studies should be contemporary technology which would prove to be useful from the point of view of placement of the students.</p>	Principals
16.10	To consider problems of BBA / BCA / Pharmacy students who have availed of their chances of taking examinations and have exhausted the chances.	<p>The Registrar briefed the council that some of the students of BBA/BCA, who had failed to clear one or more of their course subjects of a semester in as many as three chances, had made a representation to PTU. These students had earlier filed a writ in the court of law for grant of a mercy chance. The Hon'ble High Court of Punjab and Haryana vide its CWP 17596/03 in the case Ms Gurpreet Kaur vs PTU had dismissed their plea for mercy chance and asked PTU to file an affidavit <del>as to the</del></p> <p>Subsequently PTU had to file an affidavit explaining the rationale of earlier decision of the Academic Council in giving mercy chance.</p> <p>In view of the representation by the BBA/BCA student, PTU again asked the legal adviser if the regulations can be amended in view of the court decision &amp; the affidavit</p>	Principals, B.Pharma Colleges, Registrar

	<p>"Any amendment of the BBA/BCA Regulation by the BOG as suggested may invite the severe displeasure of the Honorable High Court and even contempt action by it, since the effect of the amendment (if made) would be to achieve precisely what the University has sworn not to do."</p> <p>A Committee of Principals earlier appointed in March 2004 also suggested that the Court Judgement must be implemented in case of these students.</p> <p>In view of this, University is bound to obey the Hon'ble High Court decision. The chairman made its clear to the members of the council to inform and make it clear to the students the rules and their applicability, not to continue the agitation and respect the law.</p>	
16.11	<p>It was decided to convene a committee for the purpose to review the current studies and proposal for future for online education. The following committee approved</p> <p>Prof. M.S. Seekri, Convener          Dr. Gurdip Singh, Member          Dr. A.S. Bansal, Member          Dr. G.D. Bansal, Member</p>	<p>To consider the present situation of online education and to recommend future action plans for online education. To consider formation of an Academic Council committee for making recommendations on On-line education and to convene Online Council.</p>
16.12	<p>The item was dropped</p>	
16.13	<p>The chairman mentioned that even though admissions to all the courses during session 2003-04 had been finalized by 30<sup>th</sup> Sept., 2003, the colleges were supposed to forward the list of the students admitted in respect of their colleges to the university by 3<sup>rd</sup> Oct., 2003. However, the Govt. of Punjab had issued a notification admitting Ms. Deepika Gupta to Giani Zail Singh College of Bathinda on 6<sup>th</sup> Oct., 2003. In its subsequent meeting, the council discussed but did not approve the admission of Ms. Deepika Simultaneously the State Govt. had authorised admission of 4 other students to the same college.</p>	<p>To consider admission of Ms Deepika Gupta to Giani Zail Singh College of Engineering &amp; Technology, Bathinda</p>
	<p>Online education committee members</p>	<p>Principal, GZSCET,          Dean(Acad), PTU          Registrar, PTU</p>

The list is as follows:

Name	Branch
Mr. Rahul Saini	IT
Mr. Bhupesh Kumar	CSE
Mr. Abhishek Gupta	ME
Ms. Deepika Gupta	B Arch
Mr. Shanky Kansal	ECE

The VC said that matter was before the Academic Council for its review and decision. It was agreed by the members that since the Govt. had sanctioned the admission and the students were pursuing their studies under government orders, we should accept their admission. However, this should not be quoted as a precedent and it must be taken up with the State Government to have a date after which no admission should be accepted at any level.

16.14 To consider option for Online viva-voce through internet using web camera and I-net telephony

The members deliberated on the issue and were of the opinion that online viva voce through internet using high tech multi media such as web/internet cameras and I-net telephony could be conducted.

COE, PTU

16.15 To consider eligibility criteria for admissions to regular / part-time M Tech courses under PTU

The eligibility criteria for admission to regular and part time courses under PTU was discussed at length. The proposal as given in the agenda points was considered and a few changes incorporated. The amended eligibility criteria is appended to the minutes of the meeting. (Appendix-C)

(Co-ordinate, RC, PTU  
Assoc. Dean(P&D),  
PTU

16.16

To report on the status of affiliation of ITFT, Chandigarh & NIFT, Mohali

The Council noted the status on the affiliation of ITFT and NIFT, Mohali.

16.17

To consider revision in the rates for conduct and evaluation of examinations, setting of papers and rates of TA /DA for examination purpose

The Council appointed the following committee to review the rates for conduct and evaluation of examinations

Dr. S. K. Goyal  
Dr. Balram Dogra  
Dr. K. C. Gupta

Exam. Committee,  
COE, PTU

16.18	To review academic calendar for session 2004-05.	The committee was directed to make its recommendations after study of the contemporary rates in other universities and submit such commendations within 15 days. The committee reviewed and approved the calendar with the following changes:	Registrar
16.19	To review inclusion of foreign language as an elective subject.	8 <sup>th</sup> semester: B.Tech examination to be from 15.04.05 to 26.04.05 and training to be from 16.05.05 to 16.07.05 (typographical error). The amended calendar for the academic schedule is appended. (Appendix-D) The Council accepted the proposal of including one foreign language French/German as an elective subject in 6 <sup>th</sup> 7 <sup>th</sup> semester.	Dean (Acad.)
16.20	To consider revision of fees for BBA / BCA / B.Sc. (MLT) courses.	The council appointed the following committee to review the fee structure for BBA/BCA and B.Sc(MLT) courses There was no other point	Committee for Review of Fees
16.21	Any other item points with the permission of the chairman.		

The meeting came to an end with a vote of thank to the Chair.



(Dr. M.S. Grewal)  
Registrar