

## MINUTES OF THE 15<sup>TH</sup> MEETING OF THE ACADEMIC COUNCIL HELD ON 30 MARCH, 2004 AT SHAHEED UDHAM SINGH COLLEGE OF ENGINEERING & TECHNOLOGY, TANGORI (MOHALI)

The 15<sup>th</sup> meeting of the academic council was held on 30 march, 2004 at Shaheed Udhham Singh College of Engineering & Technology, Tangori (Mohali) with Dr. S.K. Salwan, Vice-Chancellor, PTU in the chair.

### The following attended the meeting

Members as at appendix – A attended the meeting

The chairman welcomed the members and in his opening address he mentioned that it is his proud privilege to address this august body. He gave assurance to the council that he would leave no stone unturned to serve the University and help it developed as an Institution of National repute. Prof. Y.S. Rajan, the former Vice-Chancellor had taken many new initiatives that has improved the image and standard of Technical Education in Punjab. He said that it was necessary that everyone in the University continues to strive and achieve targets set by previous Vice-Chancellor. He said that Contribution of Prof. Y.S. Rajan would always be remembered in the University for establishing the rules and regulations of the University. The Chairman confided in the members of the Council soliciting their support and advice. He said that achieving the targets, already set and those to be set, was possible only through concentrated efforts of the PTU team.

The chairman briefed the council on the proceedings of the 13<sup>th</sup> meeting of the Board of Governors. The decisions was taken after considering the totality of the situation. He apprised the council that

- (a) The board was firm on the view that what ever the situation, the rules can be amended and applied prospectively only. Rules cannot be amended to be applied retrospectively until and unless they were to the advantages to the students in general and could be applied uniformly to all without injustice to any individual and in the interest of natural justice.
- (b) The academic rules as applicable are well structured and clear. It was evident that the rules on promotion of B. Tech. students though applicable, were intimated to the students / colleges after start of the admissions. As brought out by the students, the rules applicable to them had not been conveyed to them clearly some of the colleges printed the 24 Credit rule in their prospectus for admission 2001 B Tech. Batch.
- (c) The one time relaxation given to 2001 batch B. Tech. Students, on the basis of earning 24 credits out of the total credits of the 1<sup>st</sup> year carried the impression to the students that they would be able to go to 6<sup>th</sup> semester without passing the 2<sup>nd</sup> semester on the basis of this one time chance. Hence, some of them had not taken exam in a few subjects in December, 2003.

The final decision arrived by the Board was to amend the academic rule 17(a) for the B. Tech. Students for 2001 batch in which

- (a) A students would be allowed to continue in the 6<sup>th</sup> semester provided he / she has :
- i. Earned 24 credits for the 1<sup>st</sup> year under the scheme applicable to 2001 B. Tech. Admissions.
  - ii. To register in a semester, the candidate must fulfil all the attendance requirement of the preceding semester
  - iii. Total of six years from the date of admission should be given to a candidate to pass all courses / subjects and to fulfill all the requirements for completion of degree of Bachelor of Technology.

Chairman briefed the council that the Board had also reviewed results of 2002 of Engineering, Management and Pharmacy. The members of the Board had expressed concern about the results, which speak for themselves. The Chairman mentioned that at present we have no control filter at the intake level and the only way to maintain quality of education was to have additional academics efforts by the colleges through extra classes etc. It was the primarily responsibility of the Principals and the staff to motivate, guide and train the students to improve their performance. The members of the council had a very important role to play in this. He said that performance in Mathematics in all the three professions was a matter of concern. He said that this, in no way, meant dilution of the curriculum contents or lowering of difficulty level from the type of papers being set. This primarily could be achieved through extra classes for weak students. More number of examples could be worked out in the class room. We could endeavour to identify weak students and hold specialized training for them. Members were requested to discuss the issue in the Board of studies of Mathematics and suggest recommendation for improvement of results.

The Vice-Chancellor apprised the council that the Board in the above referred meeting had appointed a committee to review Academic Rules and currently in force and to suggest relevant changes. This committee comprising of Dr. R.S. Khandpur as Chairman and Dr. M.S. Grewal as Member. Committee could co-opt expert / academicians to review rules and regulations applicable for the students of 2004 batch onwards at the intake as well as process level. He informed the council that the committee has held one sitting and would forward its recommendations.

The council welcomed the new members namely viz Brig. J.S. Nagria, Dr. P.K. Bansal, Dr. J.K. Sharma, Prof. P.L. Bali.

Item No.	Item	Decision	Action by
15.1	To confirm the minutes of 14 <sup>th</sup> meeting of the Academic Council.	Minutes of the 14th Academic Council meeting were confirmed without any change.	
15.2	Presentation on Action taken.	The Registrar presented action taken on the various points of the minutes of the 14 <sup>th</sup> Academic Council meeting held on 03 January 2004 at CT Institute of Management & Information Technology, Jalandhar. These are placed at Appendix - A. the new website of PTU was operational under URL.	<a href="http://www.ptu.ac.in">www.ptu.ac.in</a>

Briefing on Sports activities  
and cultural activities by Dr.  
D.S Hira

Because of absence of Dr. D. S. Hira the Registrar briefed the council on the sports and cultural activities held during the past six months. He mentioned that cross country (Boys and Girls) had been conducted at Baba Bhag Singh Institute of Engineering & Technology, Padiana. The University annual athletics meeting of the University was conducted on 27<sup>th</sup> and 28<sup>th</sup> March 2004 at Baba Banda Singh Bahadur Engineering College, Fategarh Sahib. The Registrar apprised the council about performance of the students in the events. The Vice-Chancellor impressed upon the members to ensure participation in all such events with zeal. He said that he was concerned at the low turnout of teams and their participation in the athletic meet. The details of the athletic meet are placed at appendix -B.

Principals

The results of December 2003 examination for engineering students was briefed to the Council members. Even though results in respect of some of the colleges and branches had not been declared, the declared results were satisfactory. Controller of Examinations brought out that some of the evaluation centres were reluctant to evaluate answer sheet. In many evaluation centres answer sheets were returned unmarked, unpacked after a period of about six weeks. Chairman stressed the need that marking answer sheet was a University duty and the faculty had to perform the same. No teacher could ethically refuse to perform such noble duty it was the responsibility of the Principal, who were also coordinators, to ensure that answer sheets are marked in time.

The council reviewed the results of Management and Pharmacy.

To review results of  
examinations December 2003  
To formulate regulations for  
conduct of end semester  
examination & to conduct  
examinations May, 2004

15.5

15.6

Registrar

COE

Principals

Controller of examinations briefed his scheme for smooth conduct of the coming results May 2004. The details had been included in the agenda points circulated to the members. The council members discussed various issues and expedite the proposal of controller of examinations. Registrar brought out the fact that in its 12<sup>th</sup> meeting, the council had recommended to the BOG reduction in the time period of submission of re-evaluation forms from 21 days to 15 days between the date of declaration of the result and subsequent receipt of the filled evaluation form at the University. The recommendations were put forward to the BOG. The members of the BOG had deliberated on the issue and had proposed that this reduction in time period for submission of re-evaluation forms should be reviewed by the Academic Council. This, in the opinion of the BOG members, may be harsh on the students. The BOG had proposed the matter to be discussed once again in the Academic

15.7	To brief CET, MET, LEET & PET plans	<p>The Registrar briefed the council on proposed conduct of CET / MET / LEET / PET examinations. The chairman informed the members that the Govt. notification had not yet been issued and that it was likely that PTU will be conducting CET / LEET / PET.</p>	
15.8	To consider committee report on "Eligibility / Admission"	<p>Council. The council deliberated on the issue and amended its earlier decision of reducing number of days for filling up re-evaluation forms from 21 days to 14 days. The council withdrew its earlier decision taken during 12<sup>th</sup> Academic Council meeting. Thus reinstating 21 days time period for filling of re-evaluation form from the date of declaration of the result to 21 days from the declaration of the result.</p> <p>Registrar informed that the earlier proposed dates of 25<sup>th</sup> April and 9<sup>th</sup> May, 2004 were not possible to be adhered to. The new dates could be announced only on issue of notification for the said examination. The academic council authorized the Vice-Chancellor to take any decision that he felt was appropriate.</p>	Needs approval of the Board
15.9	To evaluate presentation of committees for review of regulations.	<p>Committee constituted under 14.4 had met and recommended eligibility criteria for the courses under various schemes of teaching of the University. The council approved the same.</p> <p>Three committees had been constituted to review regulations for (a) Engineering (b) Management &amp; (c) Pharmacy courses respectively. These committees had made their recommendations. These recommendations were discussed in detail and the council recommended these to be put to the BOG.</p> <p>Dr. Gurdip Singh briefed on the deliberation of the committee constituted by the BOG in its 13<sup>th</sup> meeting and its recommendations. Changes in the rules and regulations at the admission level and for promotion as framed by the committee would be applicable to 2005 admission onwards. The council took note of this. The ordinances for the B. Pharmacy course was presented by the committee.</p>	Ordinances of B. Pharm needs approval of the Board
15.10	To review Boards of Study recommendations (Presentation of syllabus)	<p>The Registrar informed that the various Boards of study had been convened and syllabus for 5<sup>th</sup>, 6<sup>th</sup> / 7<sup>th</sup> and 8<sup>th</sup> semesters had been framed for all the branches. The latest curriculum for 5<sup>th</sup> to 8<sup>th</sup> semesters in the Engineering was circulated to the members in the form of CD ROM containing complete data. Registrar informed that modified syllabus was also available on the website <a href="http://www.ptu.ac.in">www.ptu.ac.in</a></p>	

	<p>On the question of conduct of training during 6<sup>th</sup> or 7<sup>th</sup> semester of B. Tech. Courses, the Board of Studies for training had conducted distribution of the branches for 6 months training. This was approved by the academic council. Only two changes were suggested by the members :</p> <p>(a) IT has 6 months training in 8<sup>th</sup> semester  (b) B. Architecture training has to be for 6 months training in their 9<sup>th</sup> semester.</p>	
15.11	<p>The Registrar informed that refund of Rs. 7500/- paid during council had been completed if dues of any students was pending it was only because of non availability of information required to be supplied by Principal of the college of the concerned student. The Registrar also mentioned that there were still some colleges who had not transferred amount due to other colleges. The registrar also indicated that University would be deducting payment of affiliation fee due from the colleges. Hence in order to avoid any embarrass, dues on account of affiliation fee must be cleared by the colleges at the earliest.</p>	<p>To review pending cases of  (a) Reimbursement &amp; transfer  (b) Affiliation fee</p>
15.12	<p>The council took a note of new courses to be started and delegated power to take a decision to the Vice-Chancellor. Some of the members recommended that in some courses AICTE approval may be necessary.</p>	<p>To consider introduction of new course</p>
15.13	<p>Certain Colleges located outside Punjab have been running PTU courses through Distance Education. Performance over the past few years in respect of (i) ITFT, Chandigarh (ii) NIET, Mohali has been exemplary. The college has applied for affiliation with PTU under clause 5(1) reproduced below</p> <p>"The territorial limits in which the University shall exercise its power and perform its duties shall be the whole of the State of Punjab and other regions outside the State of Punjab as may be decided by the Board of Governors from time to time subject to any regulation and statutes."</p> <p>The matter was put up to the Academic Council. It was deliberated that even though Chandigarh is capital of the State, it is not within the State. Hence, it is beyond the jurisdiction of PTU. Under clause quoted above grant of affiliation to this college is within the powers of BOG only. Hence the matter is referred to the BOG.</p>	<p>To consider proposal for  (a) affiliation of colleges outside Punjab  (b) opening of Study Centres abroad</p>

		<p>A committee was constituted by the academic council to inspect the following colleges and give recommendations for its affiliation to PTU. Colleges to be inspected : (1) ITFT, Chandigarh, NIFT, Mohali</p> <p><b>Committee</b></p> <p>(a) Mr. Subhash Bhutani, Director, CTIMIT, Jalandhar  (b) Dr. R.L. Gupta, Principal, ASBASJSCP, Bela  (c) Brig.(Retd) J.S. Nagra, Director, RIM, Railmajra</p> <p>Academic Council authorises Vice-Chancellor to put up the recommendations of the committee to the Board for consideration and approval.</p>	Needs Board's approval.
15.14	<p>Change of nomenclature from Electronics &amp; Instrumentation Engg. (as approved in the 10<sup>th</sup> AC) to Instrumentation Engineering for Unnati Prayas Scheme of ONGC and approval of syllabus of the same.</p>	<p>PTU is conducting B. Tech. course at ONGC, Dehradun under Unnati Prayas Scheme (UPS). Electronics &amp; Instrumentation Engineering is one of the branches PTU is offering. The authorities of ONGC have intimated that Instrumentation Engineering is one area where the department is looking for specialization. The syllabus for Electronics &amp; Instrumentation Engineering and Instrumentation Engineering is prima-facie identical. The name Instrumentation Engineering is documented in AICTE as approved course. PTU has well developed Boards of Studies for this course. Hence after discussions it was agreed with Electronics &amp; Instrumentation Engineering course could be re-designated as Instrumentation Engineering.</p>	
15.15	<p>Any other point with the permission of the chairman.</p>	<p>(a) Some of the students of 2000 batch had represented their plea to the members of the Academic Council whereas the students of 1998 - 99 batch had application of 24 credit to be earned in their first year. The condition of promotion as applicable to the 2000 batch was modified. Those students who had earned 24 credits were permitted to register for higher semesters provided they had fulfilled the criteria of attendance of the previous semester. However, those students who could not earn 24 credits in the first year out of the subjects offered were permitted to register and continue for 3<sup>rd</sup> and 4<sup>th</sup> semesters, who could be admitted to the 5<sup>th</sup> semester only if they had cleared their first semester subjects. Similarly, they could register for 6<sup>th</sup> semester only if they had cleared their 2<sup>nd</sup> semester. The students of 2000 batch who had neither earned 24 credits by the end of their first year nor had cleared their 3<sup>rd</sup> semester were hence ineligible to be admitted to 5<sup>th</sup> semester. These students had already lost one year. Some of them have not yet cleared their first year but completed 24 credits. They had hence represented that further</p>	Needs Board's approval

<p>loss of time would be determinate award of their degree (Max six years). Further, currently, 2001 batch had reached in 3<sup>rd</sup> year and there is a changed study scheme between 2000 -2001 and 2002-03 batches. If they were to drop out again their was no other alternative to evaluate them in new study scheme applicable to year 2002 -03. The matter was deliberated and it was decided to constituted the following committee:</p> <ol style="list-style-type: none"> <li>1. Dr. R.P. Singh, Associate Dean, PTU</li> <li>2. Dr. S.K. Goyal, Principal, RIMT-IET, Mandi Gobindgarh</li> <li>3. Prof. C.L. Kochhar, Principal, DAVIET, Jalandhar</li> </ol> <p>The academic Council authorised Vice-Chancellor to put up the recommendations of the committee to Board of Governors for consideration and approval.</p>	<p>Recommendations need approval of the Board</p>
<p>(b) Registrar drew the attention of the council members to the fact that 10 new colleges of engineering, four new colleges of Architecture and four colleges of MBA / MCA and four colleges of Pharmacy are likely to come up.</p> <p>Dr. B.B. Tandon inquired as to how many more colleges will be opened and when the number of seats available for admission are more than the present requirement. The Vice-Chancellor mentioned that opening of more number of colleges are good provided quality of education is maintained, as technical manpower is the major strength of the country</p>	

The meeting come to end with a vote of thank to the Chair.

**FOLLOWING PERSONS ATTENDED THE MEETING OF THE ACADEMIC COUNCIL  
HELD ON 30 MARCH, 2004 AT SHAHEED UDHAM SINGH COLLEGE OF  
ENGINEERING & TECHNOLOGY, TANGORI (MOHALI)**

1. Dr. S.K. Salwan, Vice-Chancellor, PTU
2. Dr. M.S. Grewal, Registrar & Dean (Academics), PTU
3. Mr. K.S. Klair, Controller of Examinations, PTU
4. Prof. B.B. Tandon, Director, GJIMT, Mohali
5. Dr. S.K. Goyal, RIMT Engineering College, Mandi Gobindgarh
6. Dr. K.C. Gupta, Principal, CEM, Kapurthala
7. Dr. H.N. Chandrawat, Principal, ACET, Amritsar
8. Dr. M.L. Gambhir, Principal, RIEIT, Railmajra
9. Brig. J.S. Nagra, RIEIT, Railmajra
10. Dr. B.R. Sood, SSGIIT, Hoshiarpur
11. Dr. K.N.S. Kang, PCTE, Baddowal, Ludhiana
12. Mr. A.S. Grewal, GTBIMT, Dakha
13. Dr. P.N. Jha, Director, JDIMT, Muktsar
14. Darsan Singh, Principal, ISFCP, Moga
15. Mr. Pankaj Ghaiye, ACP, Mastuana Sahib
16. Er. H.R.S. Singla, Director, LIT, Phagwara
17. Dr. R.S. Gupta, DIMT, Doraha
18. Prof. M.S. Seekree, Director, KIMT, Ludhiana
19. Dr. J.S. Sohal, Principal, LCET, Katani Kalan, Ludhiana
20. Dr. (Mrs.) Madhu Chitkara, Director, CIET, Jansla
21. Dr. R.C. Chauhan, Director, SHSL-CIET, Longowal
22. Dr. O.P. Sahni, Director, PIMT, Mandi Gobindgarh
23. Dr. (Mrs.) Shalini Gupta, Director, DBIMCS, Mandi Gobindgarh
24. Dr. Sewa Singh, Principal, BMSCET, Muktsar
25. Dr. P.K. Bansal, Principal, GZSCET, Bathinda
26. Dr. Gurdip Singh, Principal, MIMIT, Malout
27. Dr. T.S. Kamal, Director, Principal, GTBKIET, Chhapianwali (Malout)
28. Dr. Balram Dogra, Director, APJIM, Jalandhar
29. Mr. Subhash Bhutani, Director, CTIMIT, Jalandhar
30. Wg. Cdr. P. Prabhakar, Director, SSIET, Dera Bassi
31. Prof. I.K. Kataria, Principal, IET, Bhaddal
32. Dr. Sanjay Modi, Director, LIM, Phagwara
33. Dr. K.P. Janardhan, Director, RIMT-IMCT, Mandi Gobindgarh
34. Dr. J.K. Sharma, Principal, GGSCMT, Kharar
35. Dr. S.D. Khepar, Principal, BCET, Bhutta
36. Col. S.P. Sharma (Retd), Principal, CEC, Landran
37. Prof. C.L. Kochhar, Director, DAVIET, Jalandhar
38. Prof. R.L. Gupta, Principal, ASBASJS MCP, Bela
39. Prof. P.L. Bal, Principal, CIET, Jansla
40. Dr. R.P. Singh, Suker-Chakia, Principal, GNDEC, Ludhiana
41. Dr. A.K. Goel, Principal, PCET, Lalru Mandi.

**Leave of absence was granted to Dr. D.S. Hira.**