

Proceedings of the 9th meeting of the Academic Council held on 23rd Sep, 2002 at 11:00 AM in the Office of the Vice-Chancellor, Punjab Technical University, Jalandhar

The following members were present

1. Dr. Sadhu Singh, Director (Colleges), PTU, Jalandhar
2. Dr. V.P. Singh, Director (Planning & Development), PTU, Jalandhar
3. Sh. K.S.Klair O.S.D.(Exams), PTU, Jalandhar.
4. Prof. V.K. Dewan, Director, CMTR, Mohali
5. Dr. Balram Dogra, Director , APJIM, Jalandhar
6. Dr. Surinder Singh Gill, Director-Principal, MRRSKC, Bathinda
7. Col. H.S. Singha, Director, IMS, Ludhiana.
8. Dr. D.S.Heera, Principal,BBSB Engg. College, Fatehgarh Sahib
9. Dr. Gurdip Singh, Principal, MIMIT, Malout
10. Dr. A.S. Bansal, Director, GNIMT, Ludhiana
11. Dr. S.K. Goyal, LLRIET, Moga
12. Col. S.P. Sharma (Retd.), Principal, IIIT, Landran
13. Mr. S.R. Prabhakar, Principal, RIEIT, Ropar
14. Dr. O.P. Sahni, PIMT, Mandi Gobindgarh
15. Dr. R.S. Seehra, Director, IET, Bhaddal
16. Prof. I.K. Kataria, Principal, IET, Bhaddal
17. Dr. Sewa Singh, Principal, GTBK IET, Chhapianwali
18. Dr. K.C.G, Principal, CEM, Kapurthala
19. Lt.Col. Gurbachan Singh, IITTCE, Pojewal
20. Dr. K.N.S Kang, Director, PCTE, Ludhiana
21. Principal, GGSCET, Talwandi Sabo
22. Dr. M.S. Grewal, Principal, SUS CET, Tangori
23. Mr. C.L. Kochher, Director-Principal, DAV IET, Jalandhar
24. Dr. Sanjay Modi, Director, IIM, Jalandhar
25. Mr. Devinder Pal Singh, GHGKCP, Gurusar Sadhar
26. Mr. Balbir Singh SBSCOP, Patti
27. Mr. Gursharanjit Singh, GNNIMT, Doraha
28. Mr. Harinder Singh, GTBKIMT, Dakha
29. Mr. Balwinder Singh , Govt. Poly , Amritsar
30. Dr. R. Sharma, Principal, REC, Jalandhar
31. Dr. R. Jha, REC, Jalandhar
32. Dr. R.P.S. Shuker-Chakia, Principal, SBSCET, Ferozepur
33. Dr. Dayal Chand, Principal Nominee, BCET, Gurdaspur
34. Sh. Subhash Bhutani, Director, CT Inst of Mgt&IT, Jalandhar
35. Dr. Harpal Singh, Prof. and Dean, GNDEC, Ludhiana
36. Dr. J.S. Johal, Principal, LCET, Ludhiana
37. Mrs. Jimmy Puri, Principal Nominee, DGC, Badal
38. Dr. V.K. Goswami, Director, BGIET, Sangrur
39. Dr. V.K. Sud, Principal, AIET, Faridkot
40. Dr. D.R. Singh, Director, LLRMIM, Dhudike
41. Mr. A.P. Jain, Director LLRIMT, Sangrur

42. Ms.Rachna Kaur, Govt. Poly., Hoshiarpur
43. Mr. Ravinder Singh Bhatti, GPW, Patiala
44. Mr. Amrik Singh, SBSIIT
45. Dr. R.C. Roy, Shivalik College of Pharmacy, Nangal
46. Prof. R.S. Lehari, Principal MSCE, Muktsar
47. Prof. B.B. Tandon, GJIMT, Mohali
48. Mrs. Shalini Gupta, DBIMCS, Mandi Gobindgarh
49. Prof. Avtar Singh, Director, KCIFT&M, Amritsar
50. Mr. J.S. Riyat, Pt. JRGovt. Poly, Hoshiarpur
51. Mr. G.S. Roy, BIS Inst., Kot Ise Khan
52. Mr. Sarb Mohan Singh, GPW, Patiala

Rest of the members were granted leave of absence.

(Member Secy)

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Mr. S.K. Bhatia
Registrar,
PTU, Jalandhar

Item No. 9.1 Confirmation of the minutes of the 8th meeting of the Academic Council held on 6th April, 2001.

The proceedings of the 8th meeting of Academic Council held on 6th April, 2002 were confirmed.

Item No. 9.2 Action taken on the various decisions taken in the 8th meeting of the Academic Council were reviewed

The suggestions made by the members have been incorporated in the column of action taken attached at Annexure – I.

Item No. 9.3 Restructuring of courses to rationalize detail of syllabi in the first and second semester.

The revised curriculum of the 1st and 2nd semesters as given at Annexure – II was discussed and approved. The members further made the following suggestions which were accepted by the Academic Council:

- (i) the structure of faculty has to be defined.
- (ii) all the board of Studies may meet at Jalandhar and discuss the issue.
- (iii) number of book prescribed in each syllabi should be 3 – 4.
- (iv) the conversion formula from CGPA to percentage of marks and vice-versa shall be made available and printed on reverse of marks sheet.

Item No 9.4 a Improvement of sessional marks for Degree courses at SLIET, Longowal.

The item was withdrawn.

Item No 9.4b Amendment of Rule 13 (f,g) of 8th Academic Council.

The following amendment in rule 8.13(f-g) suggested by the Principals in their meeting held on 24th April, 2002 and approved by the Vice-chancellor was ratified by the Academic Council :

- (i) A student will be required to pass separately in Internal / Sessional and external papers.
- (ii) This will be implemented from 1st semester students admitted in session July-2001.
- (iii) The result of 1st semester conducted in Dec.-2001 may be revised accordingly.

Item No 9.5 Admission to Engineering Courses during session 2001-2002

The action taken by the University to admit students to the various new courses and new institutions for which approval was issued from AICTE / Punjab Govt upto the evening of 28th June, 2001 was ratified. The seats of various branches of engineering as shown in the Annexure – III, were also approved.

Item No 9.6 Review of counseling procedures, eligibility conditions for MBA/MCA/BCA/BBA course.

The following Committee was approved by the Academic Council to look into the problems relating to admission and counseling procedures for the above courses:

1. Prof. Vipin K. Dewan (Convener)

2. Dr. Baram Dogra
3. Dr. Sanjay Modi

Item No 9.7

Amendment of Rules for re-evaluation.

The Academic Council decided to make the following addition to clause 15(i) of the Regulations for re-evaluation

"This re-appear chance will be counted as first chance."

Item No 9.8

Ratification of the points discussed in the meeting of Principals of engineering colleges vide meeting on 28.9.2001.

The following decisions taken in the meeting of Principals of Engineering Colleges held on 28.09.2001 were approved.

- i. The members expressed that the Post graduate programme be encouraged
- ii. It was decided that extra credit hours in 1st/2nd semester for upgrading the students in the next semester will be given
- iii. The syllabi for the new and existing courses was reviewed and modified by the new BOS.
- iv. No decision could be taken regarding the uniform fees structure.
- v. The members agreed that the people with prescribed qualification shall only be recruited for teaching staff.
- vi. It was decided to give 50 marks in each semester in any one of the following activities:
 1. Sports
 2. Cultural Activities
 3. NSS / NCC
 4. NCC

The principals of the concerned colleges will depute their senior teachers who will identify and verify the marks being given to the students with regard to the above activities.

- vii. The committee constituted under the chairmanship of Dr. R.P.Singh for finalizing the sports calendar and arranging the sports was approved. The members of this committee are as follows:
 1. Dr. R.P.Singh, Principal, SBSCET, Ferozepur
 2. Dr. D.P.Shukla, Principal, IITT, Pojewal
 3. Dr. Harwinder Kaur Dhillon, Principal, Kh.College for women, Ludhiana
 4. Dr. Baram Dogra, Apeejay Inst of Mgt., Jalandhar.

Item No 9.9

Appointment of external examiners for practicals.

The Academic Council approved the following procedures for appointment of External Examiners for Practical:

1. The list of examiners be decided by the colleges in the beginning of each semester.
2. For each subject at least three examiners will be communicated by the College to the University well in advance for approval.
3. Availability of examiners should be confirmed well in time. For this the form is attached at (Annexure-IV)

Item No 9.10 Advisory system in the colleges/ institutes (Annexure -VI).

The Advisory system already approved by the Colleges / Institutes was reviewed. For making it more effective it was modified as given in the Annexure -VI.

Item No 9.11 M. Tech Programmes at Dr. B.R. Ambedkar Regional Engineering College. (Annexure -VII)

The inspection reports of the introduction M. Tech. Courses in Dr. B.R. Ambedkar, REC, Jalandhar and SLIET, Longowal were reviewed and introduction these courses was approved.

Part Time M. Tech. Courses for Dr. B.R. Ambedkar REC, Jalandhar

- (a) Material Science & Tech. (Inspection report attached)
- (b) Industrial Engineering (Inspection report attached)

In addition to this the approval for starting the following regular Post Graduate Programmes in Dr.B.R.Ambedkar R.E.C., Jalandhar as approved by the AICTE in the following discipline was given by the Academic Council:

| Discipline | No: of seats |
|---|--|
| 1. Industrial Engg. | 25 |
| 2. Mechanical Engg. | 25 |
| 3. Textile Technology | 25 |
| 4. Control Systems (Control Systems & Instrumentation) | 10 + Additional 5 Sponsored + + Three (SC/ST) |

The syllabus for M. Tech. Material Science and Technology given at Annexure-VII was approved

M. Tech. Courses for SLIET, Longowal

- a) Mechanical Engineering (Manufacturing Systems Engg. & Tech.)
- b) Food Technology (Food Engineering & Technology)

Item No 9.12 Case of NRI quota in CET

The Academic Council decided that since the NRI seats in Dr. B.R.Ambedkar Regional Engg. College are supernumerary these should not be given out of 50% quota allotted to other States.

Item No 9.13 To consider and ratify the minutes of the meeting of the committee constituted by the Vice Chancellor to decide the procedure for giving fees concessions to students of affiliated colleges.

This item was deferred till the Punjab Govt. takes decision for fees structure/concession.

Item No 9.14 To consider awarding grace marks to students

The following rule for the award of grace marks to the students was approved by the Council:

"One percent of the total marks of theory examination of all the semesters may be given for improving the division of a candidate. Grace marks given to a candidate in semester examination may be deducted from total grace marks to be given for improvement of the division."

Item No 9.15

Ph.D Registration to be done faculty wise

Following procedures were approved for Ph.D registration:

- a: Registration for Ph.D degree should be based on faculty i.e., Engineering / Science/ Humanities & Social science/Management.
- b: Regulations of Ph.D may be printed as per minutes of 5th meeting of Academic Council.

Section B: BOS

Item No 9.16 BOS Syllabus Subject-wise

The following new syllabus recommended by respective Board of Studies were approved by the Academic Council, however Academic Council desired that the detail may be put up in the next meeting :-

1. Electrical Engg.-(3rd to 8th semester)
2. Architecture- (1st to 10th semester)
3. Civil Engg.- (3rd to 8th semester)
4. Mechanical Engg.- (3rd to 8th semester)
5. Production Engg.- (3rd to 8th semester)
6. Industrial Engg. - (3rd to 8th semester)
7. Pharmacy - (1st to 6th semester)
8. B.Sc. (MLT)
9. MBA
10. MCA
11. BBA
12. BCA

The following course curriculum for SLIET- Longowal were also approved:-

1. Food Technology
2. Computer Science Engg.
3. Applied Sciences & Humanities
4. Chemical Engg.
5. Electronics & Comm. Engg.
6. Instrumentation Engg.
7. Mechanical Engg.
8. M.Tech. (Instrumentation & Control Engg.)

Section C: STATEMENTS

Item No 9.17 Ph.D rules amendment.

The following amendment in Ph. D rules was approved :

"The three experts irrespective of internal or external may please be chosen from anywhere within Indian Universities/Institutes for registration purpose."

Item No 9.18 Extension in stipulated period to clear degree by Sh. Ramandeep Singh Rana.

The action taken by the Vice Chancellor in giving extension in stipulated period to Sh. Ramandeep Singh Rana to complete degree was approved.

Item No 9.19 Admission to B Pharmacy 2nd year 3rd semester.

The action taken by the Vice-Chancellor in allowing Geetika Sharma & Ritesh Sharma to 3rd semester who have passed Diploma in Pharmacy was approved.

Item No 9.20 Non clearance of 1st semester case of students of SLIET Longowal.

The action taken by the Vice Chancellor in allowing the students of SLIET, Longowal who could not clear 1st semester to join 5th semester was ratified.

Item No 9.21 Case of Miss Avneet Kaur for evaluation of old answer papers in re-examination.

It was decided that result of 6th semester of Miss Avneet Kaur, BCA student may be declared by taking the average marks obtained in the other papers except BC-603.

Item No 9.22 Rule 18 of BBA & BCA to be applicable from retrospective effect

The results of some of the students of 99 batch whose result were declared as "RL Aggregate" were passed according to the decision of Academic Council. In the 8th Academic Council Meeting held on 06.04.2001, the students of BBA & BCA who have obtained 40% or above marks are to be declared pass in that paper. Earlier prior to this, the rule was, student should retain 50% marks in aggregate of each paper for passing the semester.

Item No 9.23 Grant of permission for special chance in May-2001.

- a) The action taken by the Vice Chancellor in allowing mercy chance to some students of different courses i.e. MBA/BBA/MCA/BCA from different Colleges/ Institutions who have appeared in May 2001 examinations was approved.
- b) The Academic Council further considered the matter and constituted the following committee to reconsider the rules regarding reappear and mercy chance vis. a vis. the fees to be charged for the mercy chance:
 1. Dr. Sadhu Singh (Convener)
 2. Dr. V.P.Singh
 3. Sh.K.S.Klair
 4. Dr. D.S.Heera (from Engg. Colleges)
 5. Dr. Chopra (from Pharmacy Colleges)
 6. Dr. Balram Dogra (from Management Colleges)

Section D: Remuneration Cases

Item No 9.24 Amendment for Ph. D rules for honorarium.

Following amendment in Ph. D rules for payment of honorarium has been approved

An honorarium of Rs. 500/- for RDC and Rs. 1000/- for final presentation of thesis for Ph.D cases will be paid.

Item No 9.25 Rates of payment for examination centres created by Punjab Technical University, Jalandhar

Following rules for the rate of payment of examination center out side the jurisdiction of the Punjab Technical University were approved :

- (i) The remuneration to be paid to the staff shall be higher of rates of the PTU and those of the University / board under which the examination center falls.
- (ii) For rent of building etc., Rs. 5/- per candidate will be paid for whole semester examination.

These rates will be applicable from the semester examination held in December 2001.

Item No 9.26 Remuneration to examiners and paper setters etc.

The action taken by the Vice-Chancellor in approving the following rates of remuneration for examiners and paper setters was ratified :

- (i) Centre Controller - Rs. 2000/- per examination.
- (ii) Assistant to Controller- Rs. 1000/- per examination.
- (iii) Flying Squad Member/ Observer- Rs. 200/- per day.
- (iv) UMC Special Checking / Expert Opinion complaint cases - Rs. 25/- per Answer Booklet.

Some members suggested that the remuneration for Centre Controller may be fixed at Rs. 2000/- for examining for 15 days and Rs. 4000/- if the examination exceeds 15 days. Since it was not a part of the item placed before the AC, a separate item may be brought in the next meeting.

Item No 9.27 Allowance of Rs. 10,000 – per year for UMC committee.

The Academic Council ratified the action taken by the Vice-Chancellor in approving an allowance of Rs. 10,000/- per year per member for UMC committee members .

Miscellaneous

Item No 9.28 Upgradation in Engg. Colleges

This item was deferred.

Item No 9.29 To conduct examination for B.Tech. 8th semester (CSE) Departmental Elective-II "Internet Protocol".

The item was approved.

The following items were placed before the Academic Council with the permission of the chair :

Item No. 9.30 2001 to 2005 batch will do their Degree with 2k rules i.e. 1 to 5 rule should be removed and credit rule should be introduced.

It was decided unanimously that there would be no change in the existing rule.

Item No. 9.31 Standing Committee of Academic Council :

The following Standing Committee of Academic Council was recommended for approval by the BOG.

1. Five members from Engineering Colleges
2. Five members from Management Colleges
3. Three members from Pharmacy Colleges
4. Two members from Distance Education

This committee will consider and decide the academic matter which requires immediate action and the action of this committee will be got ratified in the next meeting of the AC.

Item No. 9.32 Faculty Structure

It was decided that University should have following faculties for the courses to be started at the University campus:

- (i) Faculty of Engineering
- (ii) Faculty of Management
- (iii) Faculty of Pharmaceutical Sciences
- (iv) Faculty of Bio-Technology

Item No. 9.33 Distance Education Programme

The members desired that the scheme of Distance Education Programme along with the full details may be brought before the next meeting of the Academic Council.

Item No. 9.34 Off-Campus Programme for Bachelors Degree and Post-graduate Diplomas

The University is initiating steps to have numerative programme for the training and employment of the youth. In this direction one of the programmes is to develop off-campus programme leading to bachelors degree and post-graduate diploma in the integrated mode. The programme is designed so that those who get educated in such a programme will also be employed by the industry and private sectors sponsoring the programme.

It was decided that a specific proposal should be brought in the next meeting of the Academic Council.

Item No. 9.35 Constitution of UMC committee

The term of appointment of the following members of the UMC Committee was extended for a further period of one year i.e. from May - 2002 to 2003 :

1. Sh. Sarabjit Singh
2. Sh. M.S. Chawla
3. Sh. Ajmer Singh

Item No. 9.36 Amendment in Unfair Means Regulations

The following amendment in the existing rules for Unfair means was approved:

"The punishment given in the "year(s)" may be considered in "semester(s)" while implementing punishment awarded to the students. This may be made applicable w.e.f. the examination held in May, 2001".

Item No. 9.37 MOU being signed between ONGC and PTU to award B. Tech. Degree to their employee holding three years' diploma.

A proposal is on the way between ONGC and PTU to award B. Tech. Degree to the employees of ONGC who are having three years diploma. The B.Tech degree will be awarded after undergoing a three year course from PTU. This course will be started at Dehradun. The infrastructure will be provided by the ONGC and the faculty will be deputed by PTU. This will act as an image building programme for PTU.

The members desired that a specific proposal should be brought before the academic council.

Item No. 9.38 Proposal to utilize the non-functioning infrastructure of ITIs of the State Govt. to expand the Technical Education

As a large number of well constructed ITIs buildings are lying unused. In absence of any maintenance they are heading to wither away. Therefore it was proposed that Punjab Technical University can plan centres for Engineering Courses leading to B. Tech. Degree in all those branches which are in great demand today like Electronics & Communication Engineering, Computer Science & Technology, Information Technology and Bio-technology.

The members desired that a specific proposal may be brought before the AC.

Item No. 9.39 General Fitness Marks

The members decided that the breakup of fitness marks will be as given by Dr.R.P.Singh, Principal, SBSCET, Ferozepur.

Item No. 9.40 Merit List of Exams

It was decided that a merit list of all the branches will be issued semester wise and annually. The merit list of the previous examination may be prepared and issued within 20 days.