

**PUNJAB TECHNICAL UNIVERSITY
JALANDHAR**

**AGENDA
19th MEETING OF ACADEMIC COUNCIL
ON 27th DEC 2004**



AT

**SRI SUKHMANI INSTITUTE OF ENGG & TECH.
DERABASSI**

Agenda Points for 19th meeting of the Academic Council to be held on 27-12-2004 at Sri Sukhmani Institute of Engineering & Technology, Dera Bassi

- Item No. 19.1 To confirm the minutes of the 18th meeting of the Academic Council.
- Item No. 19.2 To report Academic Regulations-2004 - Clarifications and Directions of BoG.
- Item No. 19.3 The action taken report of the committees constituted in the 18th Academic Council.
- Item No. 19.4 To consider the proposed Academic Calendar for the session 2005.
- Item No 19.5 To consider the change in nomenclature of *Electrical Engineering* to *Electrical & Electronics Engineering*.
- Item No. 19.6 To consider the B.Tech 3rd semester onward syllabi for the students of 2004 batch.
- Item No. 19.7 To consider appointment of Curriculum Review Committee.
- Item No. 19.8 To consider revised syllabi for B.Tech TQM.
- Item No 19.9 To consider the recommendation to treat examination related duties as essential duties.
- Item No. 19.10 To consider the proposed amendments in the rules of re-evaluation.
- Item No 19.11 To consider DEP courses in affiliated regular colleges
- Item No. 19.12 To consider transfer of students from Regular Mode to Distance Education Mode within the university.
- Item No. 19.13 To consider the establishment of University Regional Centers in Pharmacy and Architecture
- Item No.19.14 To consider the report of the sub committee on revision of fee for BBA / BCA
- Item No. 19.15 To announce the 3rd University Convocation.
- Item No. 19.16 To consider awarding *Honoris Causa* Degree
- Item No.19.17 Requisition Agenda
1. To consider students of Chandigarh in 85% quota
 2. To consider new courses for regular Management, Engineering, Pharmacy institutes affiliated to the University

Any other point with the permission of the chair.

Item No. 19.1 **To confirm the minutes of the 18th meeting of the Academic Council.**

Minutes of the 18th meeting of Academic Council held on 3rd October 2004 in 'CT Institute of Management & Technology, Maqsdan' is placed at **Annexure-I**. As there are no written comments received, the minutes may be confirmed.

Item No. 19.2 **To report Academic Regulations-2004 - Clarifications and Directions of BoG**

The Board of Governors in its 17th meeting considered the clarifications issued vide letter no PTU/R&C/01/7448 dated 12.10.04 and PTU/R&C/7674 dated 26.10.04 and it was directed that the clarification of subpara 3.2.1 (iii) page nos 13, 19, 26, 32 and 38 was not inline with the spirit of the decision and should be withdrawn. Henceforth, it shall be read as

" ... having attended not less than 75% of the aggregate schedule periods in each prescribed course of theory (lectures plus tutorials) and practical (including Workshop Training, Seminar, Project, Industrial Trainings etc.)"

Item No. 19.3 **The action taken report of the sub committees formed in the 18th Academic Council.**

The 18th Academic Council appointed two sub committees with Dean Academics and Dean Examinations to consider the quality improvement strategies and examination system, respectively. The recommendations of the committees are appended as **Annexure-II**

Academic Council may consider the recommendations for implementation.

Item No. 19.4 **To consider the proposed Academic Calendar for the session 2005**

The proposed Academic Calendar for the year 2005 as circulated through website of the University for even semester 2004-05 and odd semester 2005-06 is placed at **Annexure-III** for consideration. Because of the postponement of university examinations December 2004, the commencement of the academic session 2005 is delayed and accordingly, it is proposed to make Saturdays working to compensate for loss of effective working days to meet the common ending date.

On the basis of comments received, it is suggested that the 3rd MST could be scheduled on 7th, 9th and 10th May 2005 to facilitate end semester university practical exams.

Academic Council may consider the proposal / suggestion and approve the Academic Calendar 2005.

Item No. 19.5

To consider change in nomenclature in *Electrical Engineering* to *Electrical & Electronics Engineering*.

As per AICTE nomenclatures, B.Tech '*Electrical Engineering*' and '*Electrical and Electronics Engineering*' could be synonymously used. The scheme of study and syllabi for both these programmes currently running in the university being the same, the Academic Council may consider the change of nomenclature of '*Electrical Engineering*' to '*Electrical and Electronics Engineering*'. This item had already been considered in the 10th Academic Council meeting under item No. 10.18 and was deferred.

If approved, Academic Council may offer directions regarding the batch from which the decision be made effective (i.e. from 2004-05 batch or with retrospective effect).

Item No. 19.6

To consider the B.Tech 3rd semester onward syllabi for the students of 2004 batch.

The revised scheme of study for the 2004 batch was implemented in first and second semester w.e.f. 2004-05 (odd semester). A meeting of Chairmen, Board of Studies was convened on 03-11-2004 at PTU, Jalandhar to consider the course revision. It was felt that the frequent changes in the syllabi had resulted in instability of the scheme and operational problems at the University. In view of streamlining and bringing stability in academic programmes of the university, it is recommended that the study scheme of 2003 batch should be continued for 2004 batch from 3rd semester onwards upto 6th semester. The final year where vacancy will be arising out of the withdrawal of the industrial training could be filled up by identifying more optional subjects. Accordingly, the respective board of studies shall do the needful.

Item No. 19.7

To consider appointment of Curriculum Review Committee

It was decided in the meeting of Chairmen, BoS that to facilitate a proper revision of the existing curriculum, a curriculum review committee could be appointed. The first phase of the review shall be

conducted by internal review committee comprising of the following members:

Dr. J.S.Sohal
Dr.S.K.Goyal
Dr.R.C.Sobti, Punjab University,
Chairman, BoS, Biotechnology
Dr H.S.Hira
Dean (Academics)

The committee shall submit its report in six months time. The report of the internal committee shall then be referred to an external review committee comprising eminent academicians, industrialists. On direction of these committees, the further revision of the curriculum shall be attempted.

Item No. 19.8

To consider revised syllabi for B.Tech TQM

The report of the review committee of B.Tech TQM in *PTU's Gian Jyoti School of TQM and Entrepreneurship* is appended along with the revised syllabi for consideration and approval of Academic Council.

Item No 19.9

To consider the recommendation to treat examination related duties as essential duties.

It is observed that some of the colleges / institutions do not participate or are reluctant in the university examination related work. It is proposed that the university examination assignments shall be considered as essential duties and shall be binding on the colleges / faculty members. The Heads of the institutions may ensure the same.

Academic Council may consider the proposal for implementation.

Item No. 19.10

To consider the proposed amendments in the rules of re-evaluation.

The following amendments are proposed in the rules of re-evaluation:

1. If the difference between the original award and award on re-evaluation is up to 25%, the higher of the two will be awarded.

The existing provision to this effect is to award the mean of the two awards.

2. If the difference between the original award and the award on re-evaluation is more than 25%, a third evaluator is appointed and higher of the two nearer awards will be awarded.

The present provision to this effect is the mean of the nearest two awards.

Academic Council may consider the proposal.

Item No. 19.11

To consider DEP Courses in affiliated regular colleges.

PTU had already allowed 13 affiliated colleges to start distance education courses in regular mode from the session 2004-05 with regular scheme of study (Approval letters appended as **annexure IV**). This decision was taken, in view of the declining admissions in MCA, as one time measure and such courses must phase out. Accordingly, no new regular institution can start these courses and no fresh admissions can be made in these courses.

The matter is placed for ratification and further directions. All similar cases can also be disposed of as per the directions.

Item No. 19.12

To consider transfer of students from Regular Mode to Distance Education Mode within the University.

Background: - Recently the Distance Education department has been receiving request from various students for transfer within the University from the regular colleges into Distance Education in courses such as MBA, MCA, BBA and BCA etc.

One such case of Mr. Parkash Singh has been received in which the student was regular student of MBA of 2001 – 2003 batch and has exhausted the maximum permissible duration to complete MBA i.e. 3 years for regular programmes.

The said student met an accident and had skull injury due to which he could not complete studies and has now after the expiry of maximum duration has approached, the University for transfer in Distance Education at second year level since he has been passed all papers of 1st Semester and 2nd Semester.

The following decision is required:

1. Can the University allow transfer of students from regular to Distance Education mode in same course within the university system.
2. Can such a student be given credits for courses already passed in the programme?

3. Can a student such as Mr. Parkash Singh who due to certain compulsions could not complete the programme within the maximum permissible duration of the programme be transferred under Distance Education and given an option to complete the courses within a maximum durable permission under Distance Education scheme from the date of admission in Distance Education mode.

Academic Council may consider the above and provide guidance accordingly.

Item No. 19.13 To consider the establishment of University Regional Centers in Pharmacy and Architecture.

It is proposed to establish University Regional Centers for the Masters and above programmes for Pharmacy and Architecture streams in similar lines as already established in Engineering and Technology. The report of the committee constituted by Hon'ble Vice Chancellor to examine the possibility of starting M.Pharm courses is placed as **annexure V**.

If approved, the matter shall be referred to the Coordination Committee of Regional Centers for working out the implementation details.

Item No.19.14 To consider the report of the sub committee on revision of fee for BBA / BCA

A sub committee was formed in the 16th Academic Council for revision of fee and other charges for BBA and BCA courses from the session 2004-05. The recommendations of the committee are appended as **Annexure VI**.

Item No. 19.15 To announce the 3rd University Convocation.

The 3rd University convocation is scheduled for 15th February 2005. The Honour Roll shall be issued by the Dean (Examinations) in the due course of time.

Item No. 19.16 To consider awarding 'Honoris Causa' Degree

University has been awarding Honorary Degrees to outstanding academicians, researchers, entrepreneurs, industrialists, technocrats etc. to recognize and honour the contributions of these successful personalities for the cause of education in particular and society at large. Recommendations have been received from the members of the

Academic Council to consider *Lord Swaraj Paul*, Chairman of the Caparo Group, one of the most successful industrialists to be considered for the award of '*Honoris Causa*' Degree in the forthcoming convocation.

A brief biodata of *Lord Swaraj Paul* is placed as **Annexure VII**. Academic Council may consider the recommendation to award *Honoris Causa* degree to this great son of the soil.

Item No.19.17

Requisition Agenda

1. To Consider students of Chandigarh in 85% quota (Principal Chandigarh Engineering College, Landran.)

"In view of the fact that a large number of seats are lying vacant in various colleges under PTU, the students belonging to Chandigarh (having Chandigarh domicile or having passed +1 and +2 exams from school/college located in Chandigarh) should be made eligible for 85% quota seats. Thapar Institute of Engineering and Technology, Patiala is reported to have been following the norm."

At present the governing condition as per relevant Punjab Government notification is

" 85% seats will be reserved for the candidates from within the state and 15% will be open to candidates on All India basis."

If considered, the recommendation may have to be referred to the BoG / Government for policy decision to this effect.

2. To consider new courses for regular Management, Engineering, Pharmacy institutes affiliated to the University (Director, Lovely Institute of Management).


The Chairman decides that as the item is already under consideration of a state level High Power Committee, to examine the relevance of the academic programmes of the PTU, the same may be considered in the light of the recommendation to be received from the committee. The item may be deferred.

3. **To consider sports, cultural & other co-curricular activities**

The students participating in inter-university sports or other co-curricular activities at inter-university or national level, are required to undergo training in special coaching camps. Often these camps are away from their institutes and of duration of about 7-10 days. The students, hence, miss their classes. Further, during participation in the inter-university or national level competition, the students are required to be absent from their institutes for upto 5-7 days. The total absence from the college is approximately 15-20 days which in terms of number of working days amounts to 18%. According to the academic regulations, principal of the college may condone attendance upto 10% only. It is recommended that the period spent in participation at national/inter-university level (including the university level training camps) be treated as duty leave.

4. **To consider NCC/NSS & other co-curricular activities.**

Marks for N.C.C./N.S.S are required to be awarded to the students of Pharmacy & Engineering in all the four years and to the students of Architecture for five years. The maximum registration period allowed for these activities is three years. The awards during the period outside the tenure of registration are rather arbitrary. It is necessary to specify the procedure of awards during this period. The academic council may review and evolve a procedure of awards for these activities for the period exceeding three years.


Dr. M. S. Grewal
Registrar
Secretary

**MINUTES OF THE 18TH MEETING OF THE ACADEMIC COUNCIL HELD ON
4TH OCTOBER, 2004 AT CT INSTITUTE OF MANAGEMENT &
TECHNOLOGY, JALANDHAR.**

The meeting was chaired by Dr. S.K. Salwan, Vice-Chancellor, PTU.

The list of members who attended the meeting is placed at Appendix – A.

The chairman welcomed the members and in his inaugural address briefed the Council on various issues that concerned the University, colleges and technical education in the State. He mentioned that the BOG was concerned with future of the students and the state of quality of technical education in the State. He stated that in its last meeting the BOG had covered academic regulations as recommended by the Academic Council from every angle and that the Board was confident that implementation of the new regulations would not only streamline the academic process but would also go a long way in providing stability to the University systems. The chairman mentioned that these things could be achieved only through teamwork between the University and colleges. The Vice-Chancellor indicated that the University was making an all out efforts to develop the system for effectiveness of the University control system. He solicited the members to particulate whole-heartedly and support endeavours of the University.

He welcomed the new members and introduced them. The following were introduced to the Academic Council:

1. Dr. M.S. Saini, Dean (Examinations)
2. Dr. Siby John, Dean (Academics)
3. Dr. R.P. Singh, Associate Dean (Dean (DEP))

He also mentioned that Prof K.S. Klair had taken over as Dean (R & C) and handed over the duties of Controller of Examinations to Dean Examination. The chairman appreciated the work of Prof. Klair as Controller of Exam for the past 3 years.

The chairman also introduced the following new members

1. Dr. Dayal Chand, BCET, Gurdaspur
2. Dr Pathania, CT Institute of Engg. & Tech., Jalandhar
3. Dr. C.S. Rao
4. Dr. G.S. Kainth



The Council confirmed the proceedings of the 17th Academic Council held on 5th August, 2004 at DAV Institute of Engineering & Technology, Jalandhar and noted action taken. The Chairman briefed the Council that Kohli report as amended and recommended by the Academic Council was presented to the BOG in its 15th meeting held on 9th August, 2004 at Chandigarh. The BOG has constituted Dr. R.S. Khandpur committee in its 12th meeting and authorized Dr. Khandpur to study and analyse the recommended regulations. Dr. Khandpur had held meeting on 9th September, 2004 at the University, wherein a few Principals were present and the recommended regulations had been deliberated upon. The refined regulations had been presented to the BOG by Dr. R.S. Khandpur in its 16th meeting held on 17th September, 2004. The BOG had accorded approval to the Academic Regulations – 2004.

The chairman informed the members that Academic Regulations as approved by BOG (after being recommended by the Academic Council) had been circulated to the members in the form of a booklet. These have been designated as Academic Regulations, 2004.

The Chairman mentioned that there was only one formal agenda being taken up during the current meeting of the Council. It delved in briefing of the Academic Regulations –2004, deliberations there on and steps required to implement these.

Dr. R.P. Singh briefed the Council members on the Academic Regulations covering all aspects in detail.

1. During the briefing it was enquired by the members of the Council whether the lectures were to be taken as those delivered or construed. The chairman clarified that the regulations specified that these were lectures scheduled in the semester and included lecture+tutorial+practical in the subject. He mentioned that a committee would be convened to regulate implementation which would provide details on the methodology of implementation.
2. Some of the members wanted to draw the attention of the Council to Article 3.2.1(vi) and said that the time of seven days given prior to start of

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this end semester examination to inform the debarred students of their ineligibility was too a shorter period. The chairman mentioned that the responsibility of informing the students rests with the principal of the respective college and each principal would devise methods of informing the students. Whatever method is devised, the final count of attendance would be taken up seven calendar days prior to commencement of the theory examination at the end of the semester. On a doubt as to when a student is permitted to take reappear to improve his/her grade, the chairman clarified that a student could take reappear in the theory examination in any subject in which his/her aggregate of internal and external marks was less than 50%. A student could also take improvement examination in any subject of his/her choice but the improved awards would be taken into consideration only incase the aggregate of the marks secured over the entire course of study was less than 50% at the end of the full term of the course. Further, a student earning less than 50% aggregate could also take an examination for improvement in any subject on completion of his/her normal tenure of studies.

3. To the issue of criteria of condoning of attendance shortage upto 10% by Dean of the university in case of university/constituent colleges or principal/director of affiliated colleges, the VC informed the members that each condonement is to be recorded by the concerned authority and such recording must be forwarded to the university. The criteria of condonement shall be detailed out by the committee regulating implementation. The chairman stressed on the need for the principals to explain the regulations clearly to the students of their respective college, particularly 2004-05 batch as their criterion for promotion to 3rd semester would be regulated by these regulations if they adopted these regulations.
4. On a doubt raised by the members on the applicability of clause 6.1 to the current students of 3rd and 5th semester, the VC informed that all the students who had already registered for 3rd and subsequent semesters would be allowed to continue their studies provided they satisfy the attendance criteria as per academic regulations 2004. Clause 6.1 would not debar them from further promotions, even though they may not have

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passed 50% of the theory papers of first year (taken together) at the time when they registered for the 3rd semester.

The Registrar mentioned that the authority letter for implementation of academic regulations-2004 had been circulated vide letter No.PTU/Reg./7184 dated 29.09.04 and it was mandatory that all the students currently enrolled with the university exercise their option. The format of the affidavit was also circulated alongwith the above referred letter and also tabled during the meeting. The format is placed as Appendix-B to the minutes.

The Chairman clarified that the last date for exercising option and forwarding it to the University as mentioned in the above referred letter stands extended to 28th October, 2004. The affidavit completed in all respects must reach the University not later than 1st November, 2004. The affidavit has to be countersigned by notary public/ Magistrate. These affidavits should be submitted to Prof. K.S. Klair, Dean (R & C) in the University. He, however, advised the members not to wait for the last day. The chairman further mentioned that the colleges must undertake extra lecturers so as to permit the students to make up loss of attendance for those students who were not permitted to register for any semester. It was mandatory to attend 75% of the classes scheduled from 5th October, 2004 onwards and the college must conduct as many classes as is necessary so that students could make up for shortage in attendance as well as cover up the prescribed syllabus within the time available. For this, he said the classes may be conducted beyond the working hours and preferably on weekends. The University would not permit any student, whose attendance falls short of the mark to conduct the end semester examinations.

Some of the members pointed out that under clause 5.1.10, there would be no reappear in the sessional/internal assessment of theory and practical subjects then only student will be declared pass in a subject in which he/she has failed to earn 40% in sessional. The chairman explained that the awards in internals would remain as it is but the student may take re-exam in external theory and would be declared pass in a subject only if the student earns 40% marks in the following:



1. External theory exam
2. External practical EXAM
3. aggregate in the subjects

The chairman briefed the Council that the members of the BOG were critical of the education system of the University. They deliberated at length on the ways and means to end adhocism for sustenance of PTU system. The members discussed that for this, the University must improve quality of the technical education imparted, standard of papers. The VC mentioned that these were outlined in the agenda. For implementing quality education a team of members would be constituted which will work with Dean (Academics). The recommendations of BOG on quality improvement were deliberated at length including its implementation. The recommendations are included at Appendix-C to the proceedings.

The following committee was constituted :

1. Dr. Siby John, Dean (Academics)
2. Prof. M.S. Seekree
3. Dr. R. Gupta
4. Dr. Kirpal Singh
5. Dr. J.K. Sharma
6. Dr. H.S. Sahota
7. Dr. B.B. Tandon

The members expressed that stress of the University must simultaneously be on declaration of results in time. The Vice-Chancellor informed the Council that the University is likely to resort to table marking system at few of selected nodal points. Some of the members were apprehensive that it may not be practicable to have a small number of large nodal centres where the examiners would have to move a logistical on the other hand a large number of small centres was easy and pragmatic. The Vice-Chancellor appointed a committee to regulate paper marking and declaration of results for the December, 2004 examinations. The following committee was constituted:

1. Dr. M.S. Saini, Dean (Exams) - Convener
2. Prof. C.L. Kochhar
3. Dr. P.K. Bansal
4. Prof. V. K. Dewan
5. Dr. H.S. Sagar
6. Mrs. Satwinder Kaur



Prof. Dewan pointed out that in relations to article 3.3.1 (i), (ii), and (iii) specified slabs of fee to be charged on account of delay in submission of examination forms. The Registrar clarified that this was made applicable when the Academic Calendar was not strictly adhered to and the calendar itself was fluidic., Now we have definite dates for the registration in the semesters. Similarly, the end semester exams are also conducted as per the schedule. Hence we may dispense away with slab system of examination and hold a single cut off date for every of late fee. The chairman mentioned that since the Academic Regulations had been approved by the BOG hence it was appropriate that for the current examination the slabs as mentioned in article 3.3.1 (i), (ii) and (iii) should continue to be followed and the modifications to these as recommended could be taken to the BOG. for its approval .

Prof. Dewan mentioned that it was indeed necessary to streamline the University system and to evolve University processes.

The chairman mentioned that steps had already been initiated in the direction and a step by step implementation was being made. He mentioned that the review of the academic regulations and its unification was a step in the same direction.

The VC also mentioned that a moderation committee would also be constituted which would moderate the internal assessment by various colleges. This will provide a common platform of assessment.

The meeting come to an end with a vote of thank to the chair.


(Dr.M.S. Grewal)
Secretary

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Attendance (04.10.2004)

S.No.	Name	Designation	Institute
1	Dr A.K. Goel	Principal	PCET, Lalru
2	Prof A.P.Mehta	Director	SSIMT, Dina Nagar
3	Dr A.S. Bansal	Director	GNIMT, Ludhiana
4	Dr A.S.Grewal	Principal	GTBIMT, Dakha
5	Dr Ajit Nedungadi	HOD	CEM, Kapurthala
6	Dr Alka Mehta	Dy. Dean	PTU
7	Prof Arun Sacher	Director	
8	Prof B.B. Tandon	Director	GJIMT, Mohali
9	Dr Balram Dogra	Director	Apeejay Institute, Jalandhar
10	Prof C.L.Kochher	Principal	DAVIET, Jalandhar
11	Dr C.S.Rao	Director-Principal	SVIET, Ram Nagar
12	Dr D.N. Prasad	Principal	Shivalik College, Nangal
13	Dr D.R.Singh	Director	LLKIMT, Dhudike
14	Dr Darshan Singh		ISFCP, Moga
15	Prof Loyal Chand	Dean, Academics	BCET, Gurdaspur
16	Dr Deepak Pathania	Dy.Director	CIEMT, Jalandhar
17	Dr G.D.Bansal	Director	CEC, Landran
18	Dr G.S.Kainth	Principal	St.Soldier Mgt. Instt.
19	Dr H.B. Sharda		SBSCET, Ferozepur
20	Dr H.R. Singla	Director	Lovely Institute
21	Dr H.S.Sagar	Director	SBBSIET, Bhdhol
22	Dr H.S.Sahota	Director	SIIMT, Badhani
23	Prof I.K. Kataria	Principal	IET, Bhaddal
24	Dr J.K. Sharma	Principal	GGSCMT, Kharar
25	Dr J.S.Bindra	Principal	Bhutta College
26	Dr J.S.Sohal	Principal	LCET, Ludhiana
27	Joginder Singh	Principal	LLRIET, Moga
28	Sh K.K. Sareen	Lecturer	GNDEC, Ludhiana
29	Dr K.K.Sud	Principal	AIET, Faridkot
30	Dr K.N. Kang	Director	PCTE, Ludhiana
31	Dr K.S.Kahla	COE	SHSLCIET, Longowal
32	Prof K.S.Klair	Dean, PTU	
33	Sh Kamal K.Gupta	Lecturer	SSIET, Patti
34	Dr Kirpal Singh	Director/Principal	KC-College of Engg.,
35	Dr M.L. Gamhir	Director	RIET, Railmajra
36	Prof M.M.Bali	Principal	IITTCOE, Pojewal
37	Dr M.S.Saini	Dean, PTU	
38	Dr M.S.Seekree	Director	KJMT, Ludhiana
39	Dr Madhu Chitkara	Director	CIMET, Patiala
40	Dr Navneet Walia		GPW, Patiala
41	S Navpreet Singh	Director	BNSMCTE, Alamgir
42	Dr Nirpinder Singh	Principal	BIS Institute
43	Dr P.K. Bansal	Principal	GZSCET, Bathinda
44	Sh Pankay Ghaiyc	HOD	ACPTE, Sangrur
45	Dr R.K. Dhawan		Ramgarhia Instt of Engg.Tech
46	Dr R.K. Sharma		SSCET, Badhani
47	Dr R.L. Gupta	Principal	ASBASZG Memorial College of Pharmacy
48	Dr R.S.Gupta	Director	DIMT, Daraha
49	Prof Rachna Kaur	Principal	G.P. Hoshiarpur
50	Prof S.K. Girdhar	Principal	SUSCET, Tangori
51	Dr S.K. Goyal	Principal	RIMT-IET, Mandi Gobindgarh
52	Dr S.K.Aggarwal	Vice Principal	ACET, Amritsar
53	Dr S.R.Prabhakar	Principal	Indo-Global. Abhipur
54	Sh S.S.Bamber	Lecturer	SSGIIT, Hoshiarpur
55	Prof S.S.Gill	Dean(Acad.)	SPCET, Lalru
56	Dr Sanjay Modi	Director	
57	Mrs Satwinder Kaur	Principal	GHGCH, Pharmacy
58	Dr Sewa Singh	Principal	BMSCE, Muksar
59	S Shivjit Walia	Director	ITFT, Chandigarh
60	Dr Siby John	Dean, PTU	
61	Dr Subhash Bhutani	Director	CJIMT, Jalandhar
62	Dr T.S. Kamal	Director-Principal	GTBKIEI, Chappanwali
63	Dr Tanuja Srivastava	Director	Bhai Gurdas Instt.of Engg. & Tech., Sangrur
64	Prof V.K. Bansal	Principal	SDCP, Barnala
65	Prof V.K. Dewan	Director	CMTR, Kharar
66	Dr Y.P.Gupta	Principal	SSIET, Dera Bassi

Annexure II

Minutes of the meeting of committee for 'Recommendations on Quality Improvement' held on 23-11-2004 at 11.00am at P.T.U.Jalandhar

Following members were present

Prof M S Seekree

Dr. R L Gupta

Dr. Kripal Singh

Dr. J K Sharma

Dr. H.S.Sahota

Dr B B Tandon could not attend the meeting in person. However, comments on the agenda items were faxed in for consideration.

Dean Academics (convener)

The convener welcomed the members and informed that the prime objective of the meeting was to decide strategies to implement the quality improvement recommendations of the BoG. Then the agenda items were taken up for discussion

1. Mentoring and Academic Audit

Chairman explained the academic audit initiatives undertaken by the university. It was felt that the affiliated colleges are either reluctant to participate or need more awareness regarding the activity. However, a more fruitful participation was called for. It was pointed out that the evaluation of the question papers used in the examinations should also form a part of academic audit to ensure quality. It was observed that at times, colleges make false projections to attract the students and this lead to confusions in admissions. Colleges should be advised to abstain from such practices.

2. Quality Intake

It was decided that cut-off marks at the qualifying examination should prescribed to improve quality intake. It was decided to recommend that a minimum of **45% marks** at 10+2 levels in Physics, Chemistry and Mathematics put together could be recommended. Also, to take care of variations in the aggregate passing marks criterion in different boards an individual pass of 33% for each (PCMB) subject could also be prescribed.

3. Bridge Courses

The weak students as defined by the BoG should be given additional input of Physics, Chemistry, Mathematics and communication skills of 10+2 level to bring them at par with other students. It was felt that the weak students admitted through I.EET should also be given additional modules of applied sciences at the level of first year of

regular engineering degree programme. It was viewed that an evaluation of such courses might bring in more fairness in operation. However, considering practical difficulties in such an evaluation the committee after detailed deliberations decided to entrust the responsibility of the evaluation with the Principals/Directors and a feedback may be sent to the university. The BoS Applied Science work out the details.

4. Early Filtration

Ensured when the Academic regulations 2004 is adopted. .

5. Internal Assessment

There was a felt need to rationalize the award of internal Assessment. The background paper of standing committee recommendation placed for consideration in the 9th Academic Council was taken up. It was decided to have uniform parameters of evaluation for all programmes. It was decided to recommend the following distribution:

Theory

MSTs - 60%
Home assignments/Tutorials – 20%
Attendance – 20%

Practicals

Lab work/Records - 60%
Practical test/viva - 20%
Attendance - 20%

The marks for attendance could be

Attendance	Marks
75%	40%
76%-86%	75%
Above 86%	100 %

Normalisation of the sessional marks at the university level could be worked out on the basis a statistical analysis for few semesters from now. To facilitate this colleges should arrange to send the histogram/statistical tables of the awards to the university. It was strongly felt that the Principal/Director should verify/normalise the awards before countersigning and forwarding to the university.

6. Quality of faculty

Ensure grades and pay as per AICTE/UGC. All activities associated with faculty recruitment and appointment should be conducted strictly as per the regulations of the

university. Faculty improvement programmes/career advancement initiatives to be taken up as a priority.

7. Academic performance

Standing Review Committee and Counselors to monitor the academic performance of the students be set up in all colleges under intimation to the university. The committee should have regular meeting and minutes recorded and the appointed counselors should constantly monitoring the performance of the students attached with them and shall offer counseling and guidance to the students.

Any other item

- The issue of 90 working days/semester should be adhered to and if necessary 6 days working could adopted.
- Frequent changes/extension of last dates for should be avoided to bringin more academic stability at the university level.

Sd/-
Dean(Academics)

Meeting on paper marking and declaration of results.

Two meetings of the Examination Committee constituted in the previous Academic Council meeting were held on 25.11.04 and 07.12.04 respectively. The Committee had decided the followings :

- (i) To create 10 Nodal Centres for evaluation (using table marking) for Engineering, 7 Nodal Centres for Management and 6 Nodal Centres for Pharmacy courses.
- (ii) Based on the Committee's strong feelings the revision of various rates of honorarium for examination purposes was implemented w.e.f. 25th Nov.-2004.

The other decisions of the Committee for evaluation are also being implemented. It was decided to have one more meeting to assess the progress in the on-going evaluation process of Dec.-2004 examinations.

Sd/-
Dean Examination

PROPOSED ACADEMIC CALENDAR - 2005

Event	Even Semester (2004 –05)	Odd Semester (2005 –06)
Academic Session <i>(in case where the last date of regular examination is after 10th January,, 2005 the classes should start from immediately following Monday.</i>	10-01-2005 to 10-05-2005*	01-08-2005 to 03-12-2005
Last date for document submission/ verification		Within 10 days from last date of admission
I Mid Semester test	18-19-21 Feb., 2005	13-14-15 Sept., 2005
II Mid Semester test	01-02-04 Apr., 2005	02-03-04 Nov., 2005
III Mid Semester test	11-12-13 May, 2005	01-02-03 Dec., 2005
End Semester Exam	16-05-2005 to 30-05-2005	09-12-2005 to 24-12-2005
Institutional Training / Workshop Training	31-05-2005 to 23-07-2005	
Break for students who go for workshop training	24-07-2005 to 31-07-2005	
Vacation	1-06-2005 to 31-07-2005	25-12-2005 to 01-01-2006
Sports Meet	Feb – March, 2005	
Cultural Festival		Oct – Nov., 2005
Even semester starts 2005 –06	02-01-2006	

*** Note :** Number of days falling short of 90 should be compensated by making Saturdays working.

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR

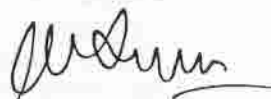
No. PTU/Reg/75

Dated : 01.10..2004

The following colleges have been approved to run B.Sc. MLT Course with intake mentioned against each :

Sl. No.	Name of the college	Sanctioned Intake
1.	Baba Isher Singh Institute of Technology, V.P.O. Gagra (Moga)	60
2.	Guru Sewa Institute of Computer Sciences & Technology, Garhshankar (Nawanshahr)	40
3.	Loveiv Institute of Technology, VPO Hardaspur,, Near Chehru Rly Bridge, Teh. Phagwara Distt. Kapurthala	40

You are requested to check the eligibility of the students admitted to these courses. The affiliation orders for the current session will be issued only after inspecting the record of various fees pending towards these colleges.


(Dr. M.S. Grewal)
Registrar

PUNJAB TECHNICAL UNIVERSITY, JALANDHAR


No. PTU/Reg/Spl.-79

Dated : 30.09.2004

The following colleges have been approved to run the courses mentioned against each :

Sl. No.	Name of the college	Course	Sanctioned Intake
1.	Baba Isher Singh College of Management, Gagra (Moga)	M.Sc. (IT) PGDCA	40 40
2.	Baba Mangal Singh Institute of Computer Sciences, Moga	B.Sc. (IT) M.Sc. (IT) PGDCA	40 40 40
3.	BNSM College of Technical Education, Alamgir (Ludhiana)	B.Sc. (IT) M.Sc. (IT) PGDCA	40 40 40
4.	Doraha Institute of Mgt. & Tech., Doraha	PGDCA	40
5.	Guru Nanak Institute of Management & Technology, Ludhiana	M.Sc. (IT) PGDCA	40 40
6.	Guru Teg Bahadur Khalsa Institute of Mgt., Dakha	M.Sc. (IT) PGDCA	40 40
7.	Khasla Institute of Management & Technology, Civil Lines, Ludhiana	M.Sc. (IT) PGDCA	40 40
8.	Tagore Institute of Management & Technology, Patran	M.Sc. (IT) PGDCA	40 40
9.	Technical Education College, Barnala	B.Sc. (IT) M.Sc. (IT) PGDCA	40 40 40
10.	St. Soldier Mgt & Technical Institute, Jalandhar	M.Sc. (IT)	40

You are requested to check the eligibility of the students admitted to these courses. The affiliation orders for the current session will be issued only after inspecting the record of various fees pending towards these colleges.


(Dr. M.S. Grewal)
Registrar

REPORT OF COMMITTEE FOR M.PHARM COURSE

The committee constituted by Hon'ble vice chancellor vide order No. 9240/DA/6277 dated 20/8/04 for M.Pharm course had meetings on 21.9.04, 11.10.04, and 29.11.04 respectively and following are the recommendations :-

1. In view of the faculty requirement in PTU affiliated pharmacy colleges and the employment senerio in pharmaceutical companies it is recommended to start the M.Pharm course in the affiliated colleges. However, it is advised to give approval for starting M.Pharm only after the college fulfills the requirements regarding faculty and laboratory facilities recommended by the committee.
2. Keeping in mind the requirement of laboratory facility and highly qualified faculty for conducting M.Pharm course it is advised to allow only one specialization in a collage with maximum intakof 10 students in the beginning.
3. The recommendations regarding admission criteria, Fee structure and laboratory and other infrastructure requirement are discussed and suggested (Annexure – 1).
4. Examination scheme and syllabus for four specialization namely -
 - i. Pharmaceutics
 - ii. Pharmacology
 - iii. Pharmacognosy & Phytochemistry
 - iv. Pharmaceutical chemistry.Have been prepared (Annexure – 2)

Sd/-
D. Lazar Mathew

Sd/-
Dr. R.K. Khar

Sd/-
Dr. Alka Mehta

THE LORD PAUL OF MARYLEBONE

Lord (Swraj) Paul, Chairman of Caparo Group, is a leading businessman and an active member of the House of Lords, who is firmly committed to promoting social and education policies.

Born in Jalandhar, India in 1931, married (Aruna Vij) 1956. Three sons, one daughter, (one daughter died 1968). Educated at Punjab University and the Massachusetts Institute of Technology, USA from which he graduated with a Masters degree in Mechanical Engineering. He left MIT in 1952 to join the family business in India, Apeejay Surrendra Group, founded by his father.

Came to the U.K. in 1966 to seek medical aid for his seriously ill younger daughter Ambika. Following her death in 1968 he decided to stay and work in the UK and founded Caparo, the U.K. based industrial company, which specializes in the manufacture and supply of steel-based engineering products for industry. Caparo employs some 4500 people in five countries – UK, USA, Canada, India and Spain- and has an annual turnover in excess of £500 million.

Lord Paul was appointed Chancellor of the University of Wolverhampton in September, 1999. He is Co-chairman of the India – UK Round Table, a member of the DTI Industrial Development Advisory Board and sits on the Foreign Policy Centre Advisory Council.

In 2000, he was appointed to the Board of the London Development Agency, and in 2003 to the Board of London 2012, the Olympic Bid Company. He is also a member of the House of Lords Select Committee of Science & Technology.

Lord Paul was raised to the Peerage as Baron Paul of Marylebone in October, 1996. He was awarded the Padma Bhushan by the Government of India in 1983 and granted the Freedom of the City of London in 1998.