

PROCEEDINGS OF THE 37th MEETING OF THE BOARD OF GOVERNORS, PTU HELD ON 11.2.2010 AT 1215 HRS IN THE PUNJAB CIVIL SECRETARIAT, CHANDIGARH.

The following were present in the meeting:

Shri S.C. Agrawal, IAS Chief Secretary to Govt. of Punjab	Chairman
Dr. Rajneesh Arora Vice-Chancellor, PTU	Member
Mr. Suresh Kumar, IAS Principal Secretary Dept. of Technical Edu. & Indl. Training	Member
Shri H. S. Nanda, IAS Spl. Secretary to Govt. of Punjab Dept. of Finance Govt. of Punjab	Member
Shri S.P. Oswai CMD, Vardhman Spinning & Gen Mills Ltd. Ludhiana	Member
Shri Chandra Mohan Chairman Twenty First Century Battery Ltd. Chandigarh	Member
Shri S. C. Vaidya Nominee President CII University Business School, Panjab University, Chandigarh	Member
Dr. M.S. Saini Principal, GNE, Ludhiana	Member
Dr. N.P. Singh Dean (Examinations), PTU	Member
Dr. Nachhattar Singh Registrar, PTU	Secretary

The Vice-Chancellor welcomed all the members. The Chairman and members of the Board of Governors congratulated Sh. S. P. Oswai for receiving Padma Bhushana Award on the Republic Day this year and after this regular agenda was taken up:

Item No. 37.1 To confirm the proceedings of 36th meeting of the BOG held on 23.11.2009.

The Secretary informed that the proceedings were circulated and no written comments were received. The Board confirmed the proceedings.

Item No. 37.2 Action Taken Report on the 36th meeting of the BOG.

The Board noted the Action Taken Report and expressed satisfaction.

Item No. 37.3 To brief about the Promotion Status of eight regular Officers of the University

The proceedings of the Promotion Committee were placed on the table and the Board approved the recommendations of the Committee (Copy enclosed).

Item No. 37.4 To approve the selection of the Dean, Registrar, Controller of Examinations & Deputy Registrar

The proceedings of the Selection Committees for the above posts were placed before the Board of Governors. The Board approved the recommendations (Copy enclosed).

The Vice-Chancellor requested the Board to allow to fill the two posts of Deputy Registrar falling vacant due to promotion of the existing Dy. Registrars from the waiting list recommended by the Selection Committee in the respective category. The Board allowed the same.

Item No. 37.5 To brief about the Recruitment Status being initiated by the University

The Board noted the matter.

Item no. 37.6 To create the Post of Language Officer

The Board approved the creation of the post of Language Officer in principle. The detailed qualifications, scale, experience and job responsibility will be determined by the Human Resource Committee.

Item No. 37.7 To approve the recommendations of 16th meeting of the Finance Committee held on 29.1.2010

After detailed deliberations, the Board approved the recommendations of the Finance Committee made in the 16th meeting held on 29.1.2010.

Item No. 37.8 To brief about the 8th Convocation of the University to be held on 25th February, 2010.

The Board noted the matter.



Item No. 37.9 To approve the Ph.D. Degrees being awarded by the University.

The Board approved the recommendations of the Academic Council for award of Ph.D. Degree to seven students. The Board authorized the Chairman for approving the award of Ph.D. Degrees to those candidates who will complete all the requirements before the Convocation.

Item No. 37.10 To approve the recommendations of 34th meeting of the Academic Council to be held on 8.2.2010

The Board approved the recommendations of the 34th meeting of the Academic Council held on 8.2.2010.

Item No. 37.11 To approve the amendments in Ph.D. Regulations

The Board approved the recommendations of the Academic Council for adopting the amendments in the Ph.D. Regulations.

Item No. 37.12 To approve the Annual Report of the University.

The Board approved the Annual Report of the University.

Item No. 37.13 Appointment of Consultants for framing rules and regulations of the University

The Board noted the matter.

Item No. 37.14 Status of pending Dues / Recovery from affiliated Colleges

The Board noted the matter.

Item No. 37.15 To brief about the progress of PTU Caparo School of Manufacturing & Material Technology

The Board noted the matter.

Item No. 37.16 To inform about the Study Leave being granted to one regular Officer of the University

The Board noted the matter.

The meeting ended with a vote of thanks to the Chair.


Registrar

Promotion Committee

Proceedings

Meeting of the promotion committee (Constituted by PTU BOG in its 36th meeting held on 23rd ,Nov 2009 vide agenda no. 36.9) was held today i.e. 6th January,2010 in the office of Principal Secretary , Technical education and Industrial Training , Govt. of Punjab , Chandigarh .Following members were present in the meeting :

1. Sh. Rajnish Arora , Vice Chancellor - Chairman
2. Sh. Suresh Kumar IAS , P.S. (TE &IT) - Member
3. Sh. R.S. Khandpur , DG (Science City) - Member

Committee deliberated upon the promotion policy of the university .Till date University has not framed any procedure for promotion of its employees. Committee advised the University to frame a foolproof promotion policy for all categories of employees in future. Committee took note of the BOG decision taken in its 10th meeting regarding promotion (reproduced below).

"Career growth for technical and administrative personnel in order to attract best talent and to motivate staff to deliver their best , the task force recommended , all promotions should be based on merit rather than seniority. For academics/technical minimum residency period for eligibility for promotion to higher grade might be as per UGC guidelines. For administrative and supporting staff minimum residency period for eligibility for promotion to higher grade may be five years. Detailed procedure for promotion is framed separately."

Committee also considered MHRD guidelines issued by MHRD vide its circular no. 1-32-2006-4.II/4.I(II) dated 31st Dec , 2008 regarding scheme for revision of Pay scales of posts of Registrars and others (Annexure -1). Relevant portion is as below.

On appointment as Deputy Registrar / Deputy Finance Officer / Deputy Controller of Examination pay should be fixed in the pay scale of Rs. 15600-39100 with grade pay of Rs. 7600. **They shall move to pay band of Rs. 37400- 67000**

with a grade pay of Rs. 8700 after completing 5 years of service as Deputy Registrar /Deputy Finance Officer / Deputy Controller of Examination and on moving to higher pay band they shall continue to be designated as Deputy Registrar / Deputy Finance Officer / Deputy Controller of Examination.

Committee reviewed the availability of relevant positions in the sanctioned staff strength of University (Annexure - 2). It also considered the eligibility conditions of different posts in University cadre and the qualifications of 'concerned officers'

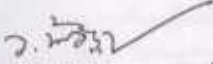
Taking in consideration the above guidelines committee considered the promotion of employees on case to case basis and recommended to promote them as follow:

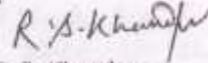
S.No	Name	Designation	Pay Scale (Rs.)	Promoted As	New Pay Scale (Rs.)-Unrevised
1.	Dinesh Juneja	Superintendent	7220-220-11660	Asstt. Registrar	8000-275-13500
2.	Rajinder Dogra	Superintendent	7220-220-11660	Asstt. Registrar	8000-275-13500
3.	S.S.Walia	Asstt. Officer /Lecture	8000-275-13500	Deputy Registrar	12000-420-18300
4.	R.P.S. Bedi	Deputy Reg.	12000-375-13500-400-15500	Joint Registrar	14300-400-18300
5.	Jaspal Singh	Deputy Reg.	12000-375-13500-400-15500	Joint Registrar	14300-400-18300
6.	Balkar Singh	Deputy Dean	12000-420-18300	Deputy Dean	14300-400-18300
7.	R.K.Sachdeva	Deputy Dean	12000-420-18300	Deputy Dean	14300-400-18300
8.	S.K.Mishra	Controller of Finance	12000-420-18300	Director	14300-400-18300


Committee further recommended that,

1. Pay of the promoted officers shall be fixed in new pay scales according to prevailing rules.
2. No further promotion shall be available to the officers from S.No.4 to 8 in above table.
3. Officers at S.No. 6 and 7 in above table (Deputy Deans) shall be given the pay scale of Rs. 14300-400-18300. They will be re-designated as Directors on completion of Ph.D degree.
4. In present staff strength there is only one (1) post of Joint Registrar. Committee recommended to convert one post of Director to Joint Registrar.
5. Committee recommended to promote all above officers in the proposed new scales from the date they have completed 5 years of service in present scale.

Meeting ended with a vote of thanks to the chair.


Rajnish Arora
Vice Chancellor
PTU , Jalandhar


R.S. Khandpur
Director General
Science City , Kpt.


Suresh Kumar
Principal Secretary
TE & IT, Govt. of Punjab

Enclosed Annexure :-

1. MHRD guidelines circular no. 1-32-2006-4.II/4.I(II) dated 31st December 2008.
2. Detail of sanctioned staff strength of University.
3. Detail of particulars of concerned officers.